

NOTICE OF INTENT

Form No. BAAC-01

Section 1007.33(5)(d), Florida Statutes (F.S.), and Rule 6A-14.095, Florida Administrative Code (F.A.C.), outline the requirements for Florida College System baccalaureate program proposals. The completed Notice of Intent form, incorporated in Rule 6A-14.095, F.A.C., Site Determined Baccalaureate Access, shall be submitted by the college president to the chancellor of the Florida College System at ChancellorFCS@fldoe.org.

CHECKLIST

The notice of intent requires completion of the following components:

- ☐ Program summary
- ☐ Program description
- ☐ Workforce demand, supply, and unmet need
- ☐ Planning process

FLORIDA COLLEGE SYSTEM INSTITUTION INFORMATION

Institution Name:	Tallahassee State College
Institution President:	Jim Murdaugh, PhD

PROGRAM SUMMARY

1.1	Program name.	Audit and Compliance Management
1.2	Degree type.	<input type="checkbox"/> Bachelor of Science <input checked="" type="checkbox"/> Bachelor of Applied Science
1.3	How will the proposed degree program be delivered? (check all that apply).	<input type="checkbox"/> Face-to-face (F2F) (Entire degree program delivered via F2F courses only) <input type="checkbox"/> Completely online (Entire degree program delivered via online courses only) <input checked="" type="checkbox"/> Combination of face-to-face/online (Entire degree program delivered via a combination of F2F and online courses)
1.4	Degree Classification of Instructional Program (CIP) code (6-Digit).	52.0303
1.5	Anticipated program implementation date.	August 2025
1.6	What are the primary pathways for admission to the program? Check all that apply.	<input checked="" type="checkbox"/> Associate in Arts (AA) <input checked="" type="checkbox"/> Associate in Science (AS) <input type="checkbox"/> Associate in Applied Science (AAS) If you selected AS/AAS, please specify the program: Business Management
1.7	Is the degree program a STEM focus area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
1.8	List program concentration(s) or track(s) (if applicable).	NA

PROGRAM DESCRIPTION

2.1 This section is the **executive summary** of this notice of intent. We recommend providing an abbreviated program description including but not limited to: the program demand, current supply, and unmet need in the college's service district; primary pathways to program admission; overview of program curriculum; career path and potential employment opportunities; and average starting salary. We encourage approximately 300 words for a sufficient description.

Tallahassee State College (TSC) proposes a **Bachelor of Applied Science (BAS) degree in Audit and Compliance Management** to address the growing demand for professionals in this field within our service district. As the capital of Florida, Tallahassee is home to numerous state and federal government offices, as well as public sector agencies, creating a significant need for experts in audit, regulatory compliance, and risk management.

The program aims to fill a critical gap in the workforce. The Florida Department of Commerce lists this occupation on the **regional demand list for 2024-2025**. This is also categorized as a high skill, high wage occupation. Local economic development initiatives and the expansion of Tallahassee's infrastructure, technology, and commercial real estate sectors further underscore the demand for graduates with expertise in compliance and auditing.

Primary pathways for admission include Associate in Arts (AA) and Associate in Science (AS) degrees, with a specific pathway from the Accounting Technology AS program. The curriculum will focus on developing skills in **internal control systems, fiscal responsibility, regulatory compliance, and auditing practices**. The program will also offer hands-on learning opportunities through **case studies, internships, and project-based assignments**.

Graduates will be well-positioned for career opportunities in government agencies, public sector organizations, and private businesses. Potential roles include **internal auditors, compliance officers, risk management specialists, and financial analysts**. Graduates can expect stable jobs in the government sector and related industries with salary projections approximately **\$50,000** according to the **Florida Department of Commerce**.

The BAS in Audit and Compliance Management is set to launch in August 2025, offering both face-to-face and online learning options to accommodate student needs. This program will play a crucial role in supporting Tallahassee's economic growth while ensuring fiscal responsibility and regulatory compliance across various sectors.

WORKFORCE DEMAND, SUPPLY, AND UNMET NEED

3.1 Describe the workforce demand, supply, and unmet need for graduates of the program that incorporates, at a minimum, the shaded information from Sections 3.1.1 to 3.1.4. For proposed programs without a listed Standard Occupational Classification (SOC) linkage, provide a rationale for the identified SOC code(s). If using a SOC that is not on the CIP to SOC crosswalk, please justify why the SOC aligns with the baccalaureate program.

Based on the current needs of the community, there is an unmet need of 344 job openings. Florida State University and Florida A&M University do not offer a degree in audit and compliance management. Offering the B.S. program at TSC will meet the local unmet need by providing a talent pipeline of students trained in the auditing and compliance field. Additionally, many of TSC graduates are local to the region and Tallahassee is their home. They stay and work in the local region whereas students from FSU and FAMU are not local and usually do not remain in the local area after degree completion.

DEMAND: FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) EMPLOYMENT PROJECTIONS

3.1.1 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

[CLICK HERE FOR INSTRUCTIONS FOR COMPLETING THE DEMAND SECTION](#)

[illegible]

*Please replace the “Base Year” and “Projected Year” headers with the years reflected in the projections portal (e.g., Base Year is 2019, Projected Year is 2027).

****Please note that the “Level Change” column in Table 3.1.1 corresponds to the “Percent Growth” employment projections data produced by the DEO.**

***Please note that the "Total Job Openings" columns is preset to be divided by 8.

DEMAND: OTHER ENTITY INDEPENDENT OF THE COLLEGE – (LIST NAME OF OTHER ENTITY HERE)

3.1.2 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to “Worksheet Object”, and then “Open”. To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

Occupation			Number of Jobs				Salary		Education Level	
Name/Title	SOC Code	County/ Region	2024	2032	Level Change	Total Job Openings	Average Hourly Wage	Annualized Salary	FL	BLS
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
								\$ -		
					Total	0				

*Please replace the “Base Year” and “Projected Year” headers with the corresponding years reported.

SUPPLY: NATIONAL CENTER FOR EDUCATION STATISTICS, IPEDS

3.1.3 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to "Worksheet Object", and then "Open". To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

[CLICK HERE FOR INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION](#): If institutions do not have data available for completers in the service district, please report statewide data. You may note these are statewide figures.

Program		Number of Degrees Awarded					
Institution Name	CIP Code	2023	2022	2021	2020	2019	5-year average or average of years available if less than 5-years
	Total	0	0	0	0	0	0

*Please replace the "Most Recent Year" through "Prior Year 4" headers with the corresponding years reported.

ESTIMATES OF UNMET NEED

3.1.4 The Excel spreadsheet below is set up with predefined formulas. To activate the spreadsheet, right click within the spreadsheet, go to "Worksheet Object", and then "Open". To exit, save any changes and exit out of the spreadsheet. Alternatively, double click anywhere on the table. To exit the spreadsheet, single click anywhere outside of the table.

[CLICK HERE FOR INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION](#): If institutions do not have data available for completers in the service district, please report statewide data. You may note these are statewide figures.

	Demand	Supply		Range of Estimated Unmet Need							
	(A)	(B)	(C)	(A-B)	(A-C)						
	Total Job Openings	Most Recent Year	5-year average or average of years available if less than 5 years	Difference	Difference						
DEO Total	344	0	0	344	344						
Other Totals				0	0						

3.2 Describe any other evidence of workforce demand and unmet need for graduates as selected by the institution, which may include qualitative or quantitative data and information not reflected in the data presented in Sections 3.1.1 to 3.1.4, such as local economic development initiatives, emerging industries in the area, or evidence of rapid growth.

Tallahassee, as the capital of Florida, is home to numerous state and federal government offices, as well as public sector agencies. These institutions often require professionals with expertise in audit, regulatory compliance, and risk management. The Florida state government, one of the largest employers in the region, has many departments that need to ensure adherence to regulations, implement financial transparency, and conduct internal audits. Local employers would benefit from having a pool of trained professionals ready to address challenges related to legal regulations, internal audits, and financial accountability. Furthermore, the Florida Department of Commerce and organizations like the Greater Tallahassee Chamber of Commerce have laid out plans to foster sustainable economic growth, meaning more regulations, grants, and investments that need diligent auditing. Graduates of an Audit and Compliance degree program would be well-positioned to help ensure accountability in the distribution and use of economic resources for these initiatives.

3.3 If the education level for the occupation identified by the Florida Department of Economic Opportunity (DEO) or the Bureau of Labor Statistics (BLS) presented in Sections 3.1.1 to 3.1.2 is below or above the level of a baccalaureate degree, provide justification for the inclusion of that occupation in the analysis.

All of the occupations identified by Florida's DEO corresponds to the Bachelor's degree as displayed in Sections 3.1.1.

3.4 Describe the career path and potential employment opportunities for graduates of the program

Students who graduate with an A.A. degree or A.S. degree would matriculate into the BAS program as a career pathway. Students from a regionally accredited institution would also be able to enroll and complete the BAS. There are several employment opportunities in government or business.

After completing the B.A.S. in Audit and Compliance Management, graduates are well-prepared for the following:

- Auditor
- Compliance Officer
- Compliance Manager

Many individuals who are currently employed in state government, but have not obtained a bachelor's degree will also seek opportunities to obtain a bachelors degree. This will allow these individuals to advance within their organizations. This falls within Tallahassee State College's commitment to economic mobility.

PLANNING PROCESS

4.1 Summarize the internal planning process. In timeline format, please describe the steps your institution took in completing the internal review and approval of the baccalaureate program. For example, summarize actions taken by the academic department proposing the degree, any non-academic departments, the college-wide curriculum committee, the college president, the Board of Trustees and any other areas.

Multiple meetings have occurred with key internal stakeholders during the planning process. The meetings are documents:

Activity	Date	Attendees	Description of Activity
Executive Team Meeting	Nov 8, 2023	President, Executive Team Members	Reviewed the workforce demand. Discussed degree planning.
Faculty Forum	Nov 30, 2023 Jan. 4, 2024	All Faculty, Deans, Associate Deans, Provost	Reviewed the workforce demand. Discussed degree planning. Gathered input from faculty.
Business, Industry & Technology Division Meeting	Jan 4, 2024	Faculty	Reviewed the workforce demand. Discussed degree planning. Gathered input from faculty. Discussed degree planning, course development, and skills that are needed.
Degree Planning Committee	Jan 4, 2024 Jan 11, 2024 Feb 5, 2024	Accounting faculty, Dean and Associate Dean for Business, Industry and Technology, Provost and Curriculum Team	Degree planning and course development.
Academic Planning Committee Meeting	Nov 12, 2024	Faculty, Deans, Associate Vice Presidents	New Program Proposal Presentation and voting.
Board of Trustees Meeting	Jan 21, 2025	TSC Board of Trustees Meeting	Finalized proposal for approval

4.2 Summarize the external planning process with the business and industry community. In timeline format, please describe your institution's interactions and engagements with external stakeholders, including but not limited to industry advisory boards meetings, discussions with advisory committees, briefings from local businesses, consultations with employers, and conducting paper and online surveys.

Multiple meetings have occurred with key external stakeholders during the planning process. The meetings are documented below:

Activity	Date	Attendees	Description of Activity
Leadership Meeting FSU Provost, FAMU Provost, and TSC Provost	July 21, 2023	Provost Clark (FSU) Provost Watson (FAMU) and Provost Stringer (TSC)	Regular meeting with the Provost to provide updates of new programs.
Business A.S. Degree Advisory Committee Meeting	Feb 15, 2024	Business faculty and Advisory Committee Members	Reviewed the workforce demand. Discussed support for TSC's proposed BAS in Audit and Compliance Management & BAS in Management Analytics. Discussed degree planning, course development, and skills that are needed.
Leadership Meeting with FAMU Provost and TSC Provost	July 29, 2024	Provost Watson (FAMU) and Provost Stringer (TSC)	Regular meeting with the Provost.
Leadership Meeting with FSU Provost and TSC Provost	Sept. 4, 2024	Provost Clark (FSU) and Provost Stringer (TSC)	Regular meeting with the Provost. Discussed support for TSC's proposed BAS in Audit and Compliance Management & BAS in Management Analytics
Leadership Meeting with FSU Provost and TSC Provost	Nov 4, 2024	Dr. Amy Guerett (FSU) and Provost Stringer (TSC)	Meeting to discuss further curriculum collaborations on TSC's proposed BAS in Audit and Compliance Management & BAS in Management Analytics

<p>4.3 List external engagement activities with public and nonpublic postsecondary institutions. This list shall include meetings and other forms of communication among external postsecondary institutions regarding evidence of need, demand, and economic impact.</p>
<p>4.3.1 Public Universities in College's Service District</p>
<p>Date(s): July 2024 and September 2024</p> <p>Institution(s): Florida State University and Florida A&M University</p> <p>Activity Descriptions and Outcomes: Met to discuss the explore offering the Audit and Compliance Management bachelor's degree based on local and regional workforce demand. Solicited support for TSC to offer a BAS degree in this specific area to fill the gap. Discussed that both universities had programs in accounting and the focus of their accounting programs were not focused on audit and compliance management positions. Discussed that there was an increasing need to fill the workforce demand gap. TSC received verbal support. TSC followed up in October 2024 for official letters of support.</p>
<p>4.3.2 Regionally Accredited Institutions in College's Service District</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>
<p>4.3.3 Institutions outside of College's Service District (If applicable)</p>
<p>Date(s): Click or tap here to enter text.</p> <p>Institution(s): Click or tap here to enter text.</p> <p>Activity Descriptions and Outcomes: Click or tap here to enter text.</p>