



## 2026-27 Request for Proposals (RFP) Questions and Answers

Please see the questions that were submitted during the Question-and-Answer period below. Specific details regarding applicants, agencies and districts have been replaced with generic terms. Submitted questions have been edited for spelling and punctuation.

### Website/Survey Monkey Questions

**Can you please advise the due date for the application? Page 2 of the RFP: TAPS Number 27B030 posted online at [www.fldoe.org](http://www.fldoe.org) states the date as "April 22, 2026 by 12 p.m. EDT." However, the application portal page online at [fldoe21cclc.smapply.io](http://fldoe21cclc.smapply.io) states the date as "Apr 20 2026 11:59 PM (EDT)."**

*All due dates are posted on the 21st Century Community Learning Centers website and are as follows:*

- *Notice of Intent to Apply-April 3, 2026.*
- *Last day to submit questions regarding the RFP-April 3, 2026.*
- *All proposals submitted online at <https://fldoe21cclc.smapply.io/>- April 27, 2026.*

### Notice of Intent to Apply

**For the Notice of Intent to Apply, is there a form to fill out? I can't seem to find one. Or do we just send and email to the email address listed?**

*Refer to RFP, page 19:*

*The format is at the applicant's discretion. An email is sufficient.*

*Send the notification by email to [21stCCLCRFP@fldoe.org](mailto:21stCCLCRFP@fldoe.org). Providing the intent-to-apply is not required for an application to be considered.*

**If the organization were to apply and be awarded the grant, would there be a pathway to complete the necessary approvals and begin programming in the fall term?**

*If an organization is awarded funding, the application will undergo a Budget and Technical Review where additional documentation will be required to be submitted or updated. Refer to the RFP, page 1:*

*"The first budget for programs recommended for funding will be issued for a budget period of August 1, 2026, to July 31, 2027, contingent upon a successful budget and technical review."*

### **Funding Request Guide**

**It looks like there might be an issue with the funding request guide that was attached online in the survey monkey myapply website.**

*The Funding Request Guide has been updated in Survey Monkey Apply. It is available for download and use in the application (Section 13: Program Budget).*

### **Site Profile Worksheet**

**Where we can access the updated 2026-27 application forms (e.g., Funding Request Guide, Site Profile Worksheet, Partners Table, etc.)?**

*Forms provided by the Program Office are available within the RFP application in SurveyMonkey.*

### **Staffing And Schedules**

**We have a question on the 21st Century CCLC RFP, Section 10, paragraph 2:  
Does this mean we would be required to have a 30 hour/week coordinator at each school site? We also have a Project Coordinator and Project Director that work in the program, can these hours be counted in the 30 hour requirement?**

*Refer to the RFP Section 10: Staffing, Volunteers, and Professional Learning, page 14:  
Yes, each community learning center site must have a site coordinator working at least 30 hours per week. A full-time site coordinator is preferable.*

**I have a site that will have 3 target schools. 1 of those target schools is a year around school. How should I complete the Site Profile Worksheet? Should I complete 2 separate SPWs (1 with the year round school and 1 with the 2 traditional calendar)?**

*Refer to the RFP Section 7: Times and Frequency of Service Provision for Students and Adult Family Members, page 12:  
Programs must be designed to serve the same students on a daily basis.*

*The Site Profiles Worksheet should identify the number of students and families to be served. The amount of time proposed must match the funding request guide. Program times, holidays observed, Adult Family Member Services listed on the Site Profile Worksheet should apply to all targeted schools listed.*

**Section 9a: Is the schedule needed for submission the same schedule we upload for section 7a?**

*The schedules may be used for both sections.*

*Refer to the RFP Section 7:*

*"Include a sample schedule for each component proposed (e.g., after school, adult family member education, summer) in the attachments,"*

*Refer to the RFP Section 9:*

*"Upload a schedule for each program component that includes the Session Name, Start Time, End Time, and the Day of the Week each Session will be offered under the Authorized Program Activity." Please refer to the RFP for more information.*

**Target Schools**

**Is there a restriction on how many target schools 1 grant application can have?**

*Refer to the RFP Section 6: Target Population, Recruitment and Retention, page 11:  
A maximum of four schools may be targeted by each proposed center.*

*The "proposed center" refers to the physical site location as outlined on the Site Profile Worksheet. Each proposal may serve a maximum of two community learning center sites. (Section 1: Project Abstract/Summary).*

**Can two sites serve the same school as target population?**

*Students served must be unduplicated. Refer to the RFP Section 6: Target Population, Recruitment and Retention.*

**Can we add a school to our list in subsequent years of the grant (due to school district rezoning)?**

*Refer to the RFP, page 1:*

*Awards are issued annually contingent upon demonstrated successful implementation consistent with approved performance expectations, adherence to all fiscal and programmatic requirements, and that funding for this purpose remains available.*

*Projects are required to complete an annual Request for Application for continuation of funding. Continuing improvements may include shifting or adding schools as needed. Decisions would be made on a case-by-case basis.*

**Scope of Work Document - is it based on SY25/26 or next school year after we receive the award?**

*Refer to the RFP Section 1: Project Abstract/Summary, page 8:*

*Develop a short statement (no more than 500 words) that briefly identifies the number of students served; the names and locations of the schools targeted; the grades of the students to be served; and the components of program service; and an overview of the services to be offered to the adult family members of the students served. Draft the abstract as if the program was in place. Use present-tense verbs such as "provides," "serves" and "offers."*

*Proposals refer to future services pending award.*

**Do we need to complete the Single Project Determination Checklist form for one of our schools that does not currently have 21st program.**

*The form should be completed for schools included in the application.*

**Would it be best to submit one application or 2 applications for multiple schools?**

*Refer to the RFP Section 6: Target Population, Recruitment and Retention, page 11:*

*"A maximum of four schools may be targeted by each proposed center."*

*The "proposed center" refers to the physical site location as outlined on the Site Profile Worksheet. Each proposal may serve a maximum of two community learning center sites. (Section 1: Project Abstract/Summary).*

**In cases where an eligible elementary school is being merged with a middle school to form a K-8 center, with programming shifting to the middle school campus, how should applicants identify the site in the application for eligibility and funding purposes? Specifically, should the application be based on the elementary school (whose student population and eligibility status are being targeted), or the middle school (which will serve as the physical program location), or should both be referenced?**

*Refer to the RFP Section 6: Target Population, Recruitment and Retention, page 11:*

*"In accordance with ESEA Section 4203(a)(3), the FDOE may only make awards to applicants who will serve students attending schools that meet the criteria in the Target Population section on page 2 of this RFP. Applications that include non-eligible schools will not be considered. A maximum of four schools may be targeted by each proposed center."*

## **Budget**

**The budget workbook that we downloaded from the Survey Monkey application system includes a blank PPAF. Are we supposed to fill out this PPAF even though a completed one is included on pages 21-24 of the RFP?**

*The applicant is not required to complete the blank PPAF.*

**The first task in the online application system is the 100A.**

**The budget narrative workbook downloaded in Section 13 also includes a 100A as the first tab in the workbook.**

**Do we need to include a signed 100A twice? Once as the first task and again inserted into the budget narrative workbook?**

*Refer to the RFP Section 13: Budget, page 17:*

*"Complete a funding request guide based on the Site Profile Worksheet(s) completed in the earlier section. Use the totals of the funding request guides to complete a budget using the DOE 101(s) form that adds up to the sum totals of the funding request guide, not to exceed \$500,000. Complete and upload the DOE 101(s) Budget Narrative Form and funding request guide."*

**Is the budget narrative to be submitted as the Excel Workbook that is downloaded in Section 13 or are we required to convert it the workbook to a PDF and submit it as a PDF?**

*Refer to the RFP Section 13: Program Budget, page 17. The instructions do not specify the format of the applicants' uploaded document.*

## **Priority Points**

**We would appreciate clarification regarding Priority Points. Could you please clarify what constitutes acceptable and sufficient documentation to qualify?**

*Refer to the Priority Points section of the RFP, page 18.*

*"It is the responsibility of the applicant to indicate which priority area(s) apply and provide appropriate and sufficient evidence that the applicant meets the criteria to receive priority points."*

### **Charter Schools, Community-Based Organizations and Private Schools Questions**

**For private schools that are not listed on the eligibility list and do not have publicly available eligibility indicators, what steps must be taken to determine eligibility and ensure they may be included in a 21st CCLC proposal?**

*Refer to the RFP, page 2:*

*"Eligible applicants are LEAs, community-based organizations, Indian tribe or tribal organizations (as such terms are defined in section 4 of the Indian Self-Determination and Education Act (25 U.S.C. 450b)), other public or private entities (including a faith-based or for-profit private entities) or a consortium of two or more such agencies, organizations or entities. (ESEA Section 4201(b)(3))."*

*Students in area private schools may be targeted through the equitable services provision (RFP, page 7). Students enrolled in a 21st CCLC program must primarily attend eligible target schools (RFP, page 9).*

### **LEA Identified Schools**

**Can schools that are not currently identified as CSI, TSI, or ATSI, and have not been formally identified by their LEA as in need of intervention and support, still be eligible to apply under this RFP?**

*Refer to the RPF, Page 2:*

*"Priority is placed on students in schools identified as in need of Comprehensive Support and Intervention (CSI), Targeted Support and Intervention (TSI), Additional Targeted Support and Improvement (ATSI) or schools identified by their local educational agency (LEA) to be in need of intervention and support to improve student academic achievement and other outcomes."*

*LEAs that would like to identify other schools in need of intervention and support must submit the name, location and rationale for selection for each school to [21stCCLCRFP@fldoe.org](mailto:21stCCLCRFP@fldoe.org).*

**Miami-Dade County Public Schools (M-DCPS) will be submitting a list of schools in need of intervention and support with rationale for selection. When will we be notified that these schools are approved to apply?**

*LEA Identified schools will be posted on the Florida Department of Education website upon approval by FDOE staff.*

**Does the letter for the LEA list need to come from the Superintendent, or can it be signed by my director?**

*Requests for schools to be considered for the LEA identified list must be submitted by the LEA. The letter or request must be from an authorized LEA representative.*

**What specific academic or performance criteria determine school eligibility?**

*Eligible target populations for these funds should be prioritized based on the school's need for comprehensive or targeted support and intervention. Additional information can be found on the Know Your Schools website at <https://edudata.fldoe.org/>.*

- 1. Schools that require the most intensive support are identified as comprehensive support and improvement (CSI).*
- 2. Schools that require more targeted support because one or more subgroups are consistently underperforming are identified as targeted support and improvement (TSI).*
- 3. Schools that require targeted support because one or more subgroups are underperforming are identified as additional targeted support and improvement (ATSI).*

**Are eligibility letters required to be issued and signed exclusively by the school principal, or may they also be provided by a regional superintendent or another higher-level district authority on behalf of the school?**

*Refer to the RFP: Conditions for acceptance. Any eligibility letters such as MOUs, licenses, exemption letters or other evidence of partnerships and collaboration should be signed by the authorized party.*