



**2025 Florida Public Charter Schools Grant Program (CSP)
Request for Proposal (RFP) Implementation Grant for
Established Operators**

Applicant Technical Assistance Webinar

April 28, 2025



www.FLDOE.org

Choose one of the following audio options:

TO USE YOUR COMPUTER'S AUDIO:

When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

--OR--

TO USE YOUR TELEPHONE:

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and use the call-in number, access code, and audio PIN provided in your login email.

All attendees will be muted during this webinar.



Introductions

Vicki Pineda
Charter Schools Director

Chasity Ingram
CSP Grant Director

Agenda

- Method for Answering Questions (FAQs)
- Funding Authority
- Overview of Competition Process
 - Two Stage Application Process
 - Eligible Applicants
 - Stage I Proposal Requirements
- Stage I Method of Review
- Stage II Summary
- Demonstration of Application System
- Reminders



Method of Answering FAQs

Method of Answering FAQs

- E-mail all questions to CharterSchoolGrant@fldoe.org by close of business on **Wednesday, April 30, 2025.**
- The Department will publish the FAQs with answers and recording of this webinar on our website no later than close of business on **Friday, May 2, 2025.**



Funding Authority

Federal Funds: Title IV, Part C of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act of 2015 (ESSA) (20 U.S.C. 7221-7221j).



Competition Process Overview

- Two Stage Application Process
- Eligible Applicants
- Stage I Proposal Requirements

Eligible Applicants

- **Stage I:**
 - Open to all eligible applicants
 - Proposal (application) is submitted online via [Survey Monkey Apply](#)
- **Stage II:**
 - By invitation only
 - Applications/Proposals are submitted to the Department's Office of Grants Management via the ShareFile system
 - Budgets submitted with proposals

Eligible Applicants

Eligible Applicants must meet the following conditions:

1. Established Operator - An applicant that has opened five or more public charter schools in Florida.
 - This includes all charter school opened, including those that subsequently closed.
 - If the applicant will work with a management company/education services provider that has operated five or more charter schools in Florida, the applicant is considered an Established Operator.

Eligible Applicants

2. Submitted a charter school application to a local school district using the Department's model charter school application (Form IEPC-M1, effective February 2016, or later) as adopted in State Board of Education Rule 6A-6.0786
3. Charter application has been approved by the district; **or** charter application is denied and pending an appeal.
4. Applicant with a school scheduled to open no later than August 2025.

Eligible Applicants

- Applicants that submitted the Department's model charter school application to a local school district and subsequently applied to and were denied funding in any CSP competition held between 2016 and the present time cannot submit a revised charter application for this competition.

Stage I - Proposal Requirements

Proposal Requirements:

- Eligibility Form – Verifies the applicant's eligibility to apply.
- Overview Form - Census tract number must be provided here for opportunity zone preference points, if applicable.
- Charter School Application -The charter school application submitted as part of this CSP proposal must be the exact application submitted to the district for its review and approval.

Stage I - Proposal Requirements



Proposal Requirements, continued

- Attachments A-Z from the model charter school application, as applicable
- Addenda A, A1, B from the model charter school application, as applicable
- Addenda AA-FF from the model charter school application, as applicable

Stage I - Proposal Requirements

Proposal Requirements, continued

- Addendum DD - Applicant History Worksheet
 - Required upload of the version that was submitted with the application (#36)
 - **Optional upload** – Provide the most up-to-date version of Addendum DD (#37)

36		Addendum DD: Applicant History Worksheet
37		Updated Addendum DD: Applicant History Worksheet
		Optional

(SurveyMonkey Apply Screenshot)

Stage I - Proposal Requirements

Proposal Requirements, continued

- Attestation
- Stage I proposals do not need Superintendent signature.
- A grant budget is not required.

Stage I - Proposal Requirements

Online Submission

- Submit online via Survey Monkey Apply:
<https://flcsp-apply.smapply.io/>
- Stage I proposal due by **Wednesday, May 7, 2025, 5:00 pm** Eastern Time (ET).
- The due date refers to the date and time the proposal must be fully submitted through the Survey Monkey Apply online application system.



STAGE I METHOD OF REVIEW

The Department will utilize separate and distinct review processes for **established operators** (operators who have opened at least five charter schools in Florida) and **new operators** (operators who have opened less than five charter schools in Florida).

Stage I Review

Completeness Review

- DOE will be looking for:
 - Eligibility Form
 - Overview Form
 - Charter School Application
 - Application Cover Sheet
 - Executive Summary
 - Educational Plan (subsections 1-9)
 - Organizational Plan (subsections 10-15)
 - Business Plan (subsections 16-22)
 - Applicable Addendum

Stage I Review

Completeness Review, continued

- DOE will be looking for:
 - Attestation
 - Spot checks with district sponsors to ensure the application submitted to the CSP competition is the same as that submitted to the district
- Completed by Department staff.
- Confirms all required sections are included and complete.

Stage I Review – Established Operators

Application Evaluation

- Completed by Department staff.
- Based on the past academic and financial performance of the Applicant.
 - Applicant History Worksheet (Addendum DD) is used to identify the schools currently or previously operated by the Applicant.

Stage I Review – Established Operators

Established Operators Definition, continued

- If the applicant has an established governing board (operated at least five schools) and an established management company/education service provider, the score will be based upon the schools operated by the governing board.
- If the applicant's governing board has not operated at least five charter schools in Florida but will contract with a management company/education service provider that has, the score will be based upon the schools managed by the management company/education service provider.

Stage I Review – Established Operators

Evaluation Formula

- Value Added Score
- School Grades
- High Need
 - Percentage of schools that are Title I
 - Percentage of students with disabilities
- Stability
 - School Closures
- Financial Performance

Stage I Review- Established Operators

Preference Points

- [Opportunity Zones](#) and [Schools of Hope](#)
- [National Charter School Growth Fund](#)
- Rural - Those opening in Rural and Low-Income School Districts (RLIS)
- Service Area - Schools that will operate in districts that received a grade of “C” or lower for last two years

Stage I Review- FAQs

- **Q: Is a school that previously received a CSP grant eligible for this grant?**

A: No.

- **Q: Would our expansion into a middle or high school be considered a new charter school and be eligible for this CSP grant?**

A: No. This is a competition for schools that have their own contract and MSID.

Stage I Review- FAQs

- **Q: We have applied in two districts for 3 schools. Do we apply for CSP grants separately for each school?**

A: Yes. A separate application must be completed for each school.

- **Q: Can schools that opened in the 2024-2025 school year and did not make it past Stage I last year of the CSP application apply again this year?**

A: Yes.



Stage II Summary

- Highest scoring applications invited to submit a Stage II proposal.
- Invitation to Stage II does not a guarantee of funding.
- Stage II proposals due **July 8, 2025** via the Department's ShareFile system.

Stage II Proposals

- Upon invitation to submit Stage II, the Department will offer webinars focused on budget completion.
- The Department will only accept applications from applicants invited to Stage II.
- Review RFP for all technical requirements.
 - See page 12 of RFP for list of required items for a complete proposal.

Awards

Implementation Only Projects (RFP page 2)

- Maximum project period of one year.
- The project start date will be the date that the prioritized funding list (PFL) is approved by the Commissioner of the Florida Department of Education.
- The Department anticipates a project effective date during the month of **July 2025**.

Stage II

Pre-Award Costs (RFP page 1)

- The Department may approve, or allow reimbursement for, expenses on allowable items incurred **no more than 90 days before the start of the project effective date**. Such costs are defined as pre-award costs, and are allowable only to the extent that they would have been allowable if incurred after the project effective date and are allowable only with approval of the Florida Department of Education.

Stage II

Pre-Award Costs, cont.

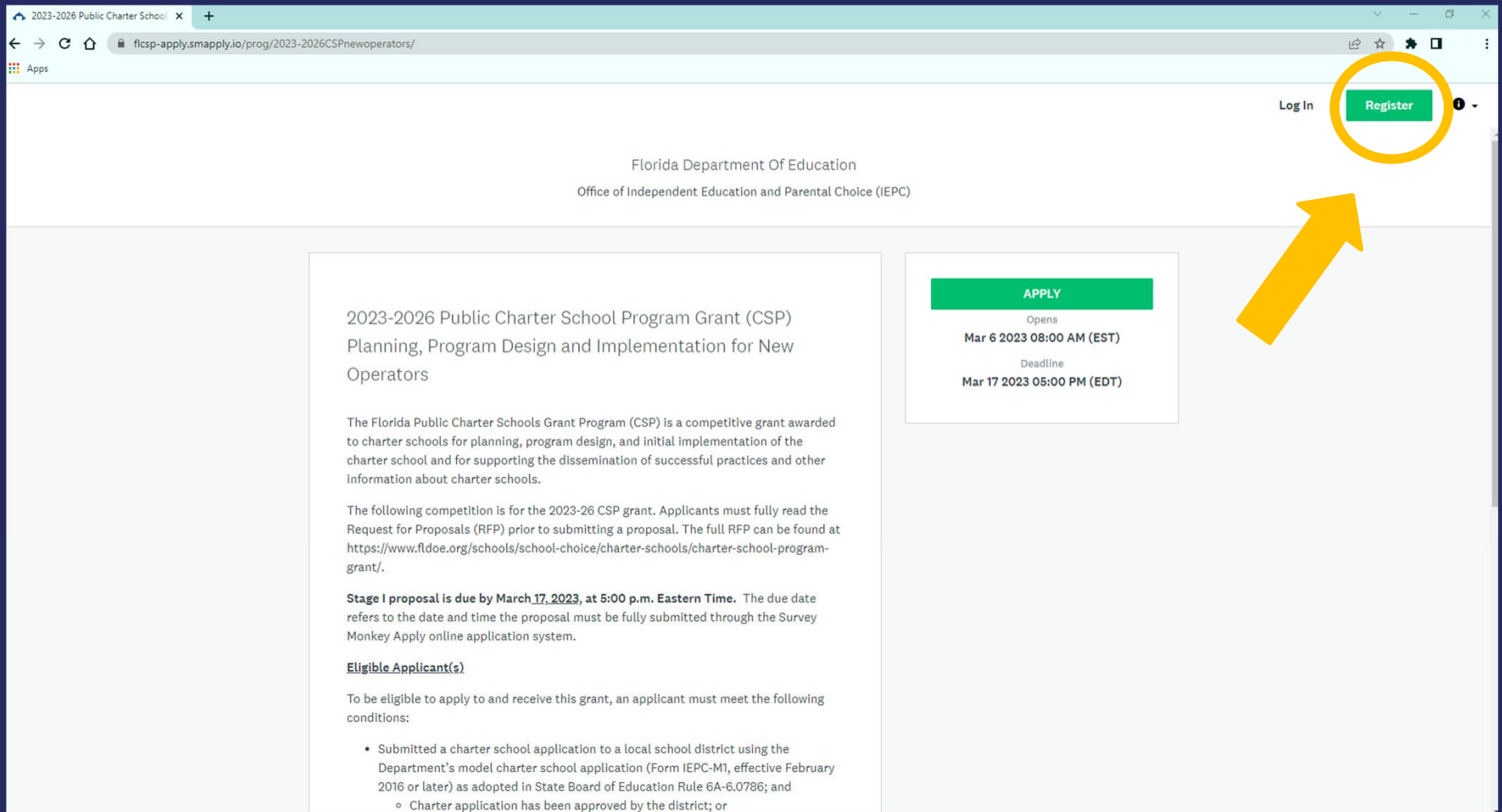
- The Department's approval for pre-award costs does not guarantee reimbursement.
- Sub-grant recipient should incur costs at their own risk.
- To receive reimbursement, the fiscal agent (sponsor/district) may require evidence of proper procurement procedures, the date the obligation was incurred, and verification that the item was deemed reasonable, necessary, and allowable by the Department.



Demonstration of Application System

Survey Monkey Apply

1. First-time Survey Monkey Apply users will need to create an account.



2023-2026 Public Charter School x +

flcsp-apply.smapply.io/prog/2023-2026CSPnewoperators/

Apps

Log In **Register**

Florida Department Of Education
Office of Independent Education and Parental Choice (IEPC)

2023-2026 Public Charter School Program Grant (CSP) Planning, Program Design and Implementation for New Operators

The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for planning, program design, and initial implementation of the charter school and for supporting the dissemination of successful practices and other information about charter schools.

The following competition is for the 2023-26 CSP grant. Applicants must fully read the Request for Proposals (RFP) prior to submitting a proposal. The full RFP can be found at <https://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/>.

Stage I proposal is due by March 17, 2023, at 5:00 p.m. Eastern Time. The due date refers to the date and time the proposal must be fully submitted through the Survey Monkey Apply online application system.

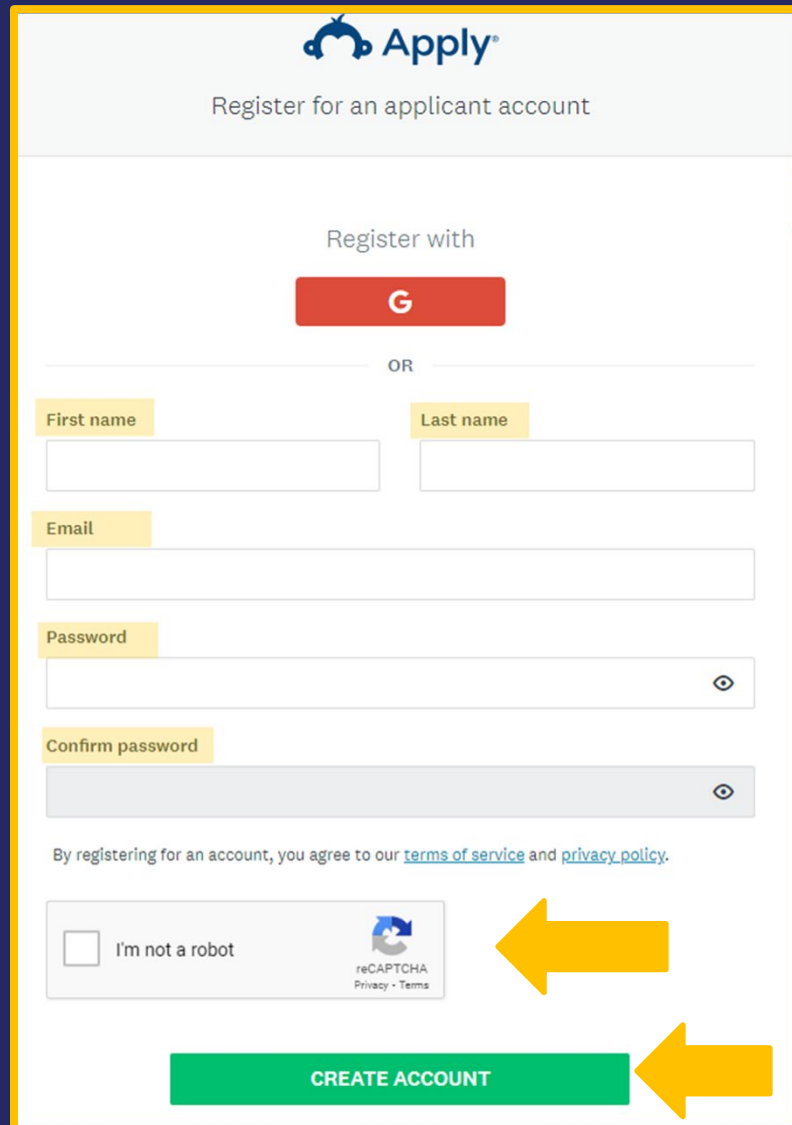
Eligible Applicant(s)

To be eligible to apply to and receive this grant, an applicant must meet the following conditions:

- Submitted a charter school application to a local school district using the Department's model charter school application (Form IEPC-M1, effective February 2016 or later) as adopted in State Board of Education Rule 6A-6.0786; and
 - Charter application has been approved by the district; or

APPLY
Opens
Mar 6 2023 08:00 AM (EST)
Deadline
Mar 17 2023 05:00 PM (EDT)

1.1 Survey Monkey Apply will require user information to register for an account.



The registration form for SurveyMonkey Apply is displayed. It features the Apply logo at the top, followed by the heading "Register for an applicant account". Below this, there is a "Register with" section with a red button containing a white "G" icon. An "OR" separator follows. The form includes input fields for "First name", "Last name", "Email", "Password", and "Confirm password". A checkbox labeled "I'm not a robot" is accompanied by a reCAPTCHA logo and the text "reCAPTCHA Privacy - Terms". At the bottom, a green button labeled "CREATE ACCOUNT" is visible. A large yellow arrow points from the "CREATE ACCOUNT" button to the right, leading to the confirmation page.

Apply®

Register for an applicant account

Register with

G

OR

First name

Last name

Email

Password

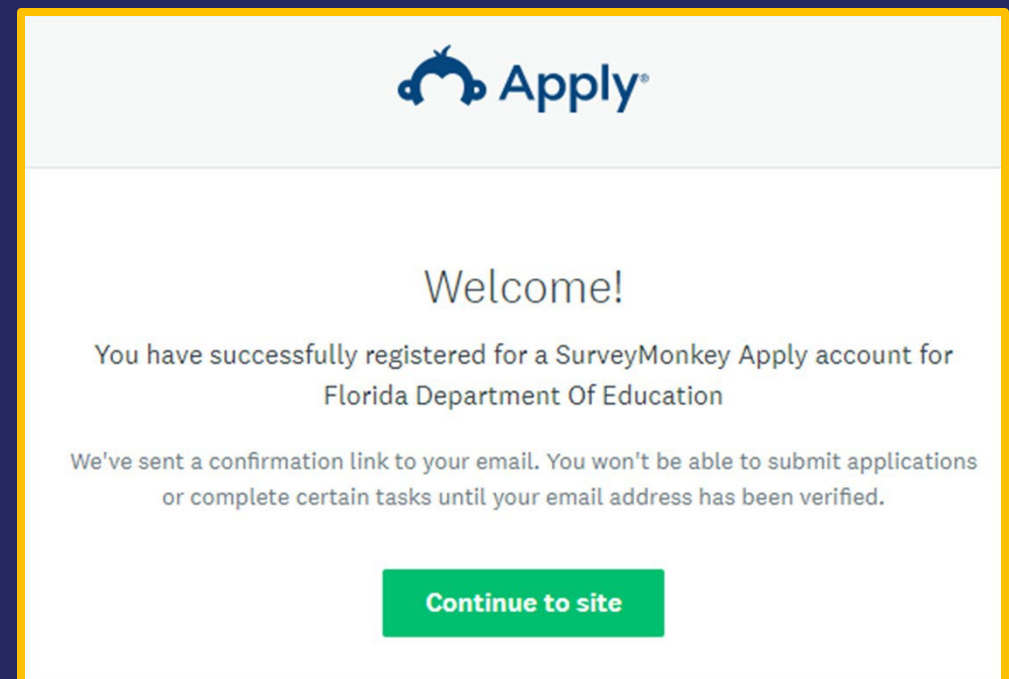
Confirm password

By registering for an account, you agree to our [terms of service](#) and [privacy policy](#).

☐ I'm not a robot

reCAPTCHA
Privacy - Terms

CREATE ACCOUNT



The confirmation page for SurveyMonkey Apply is displayed. It features the Apply logo at the top. Below this, the heading "Welcome!" is followed by the text "You have successfully registered for a SurveyMonkey Apply account for Florida Department Of Education". A message states "We've sent a confirmation link to your email. You won't be able to submit applications or complete certain tasks until your email address has been verified." At the bottom, a green button labeled "Continue to site" is visible. A large yellow arrow points from the registration form to this page.

Apply®

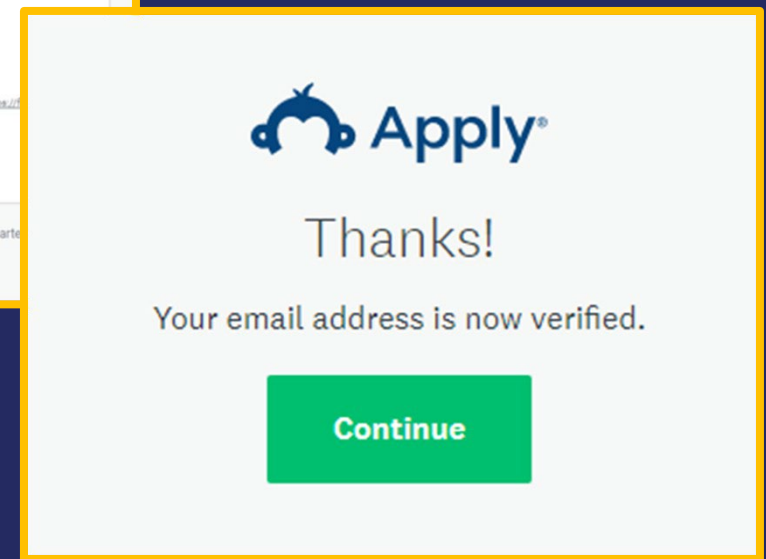
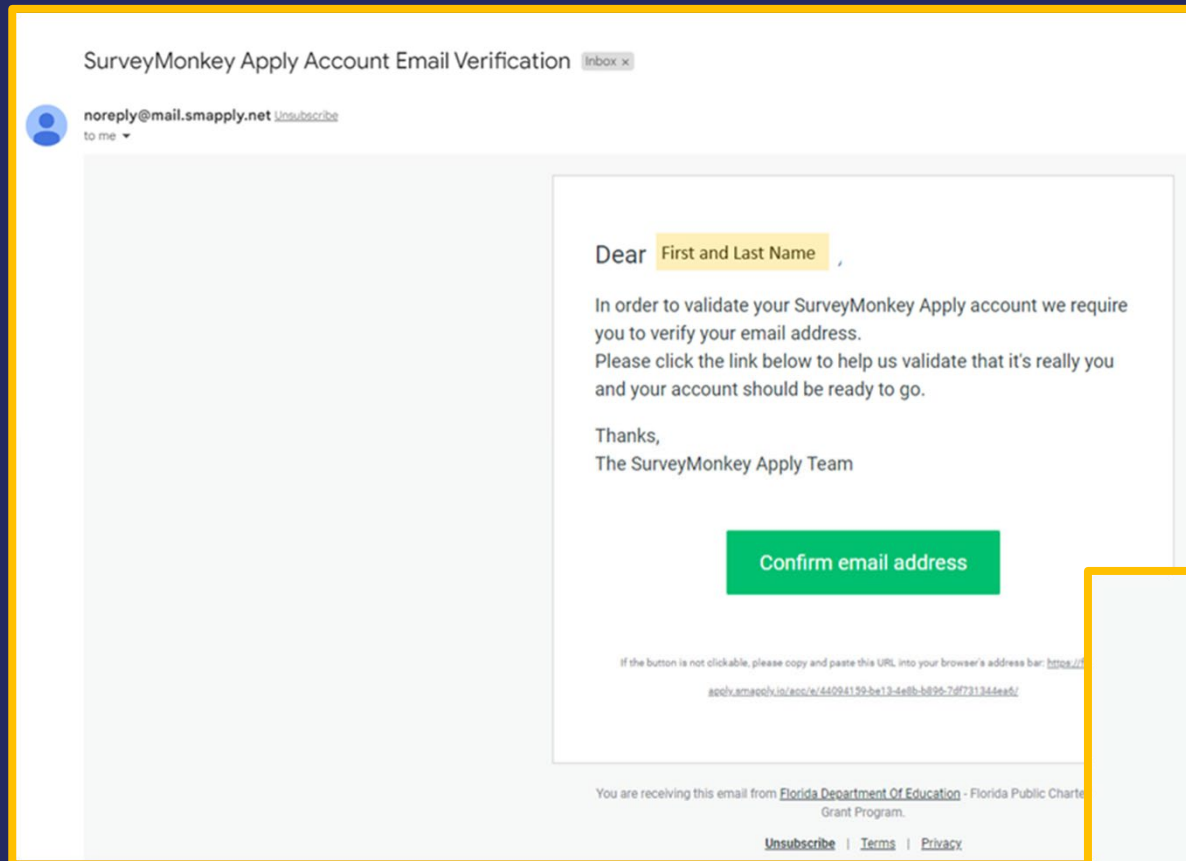
Welcome!

You have successfully registered for a SurveyMonkey Apply account for Florida Department Of Education

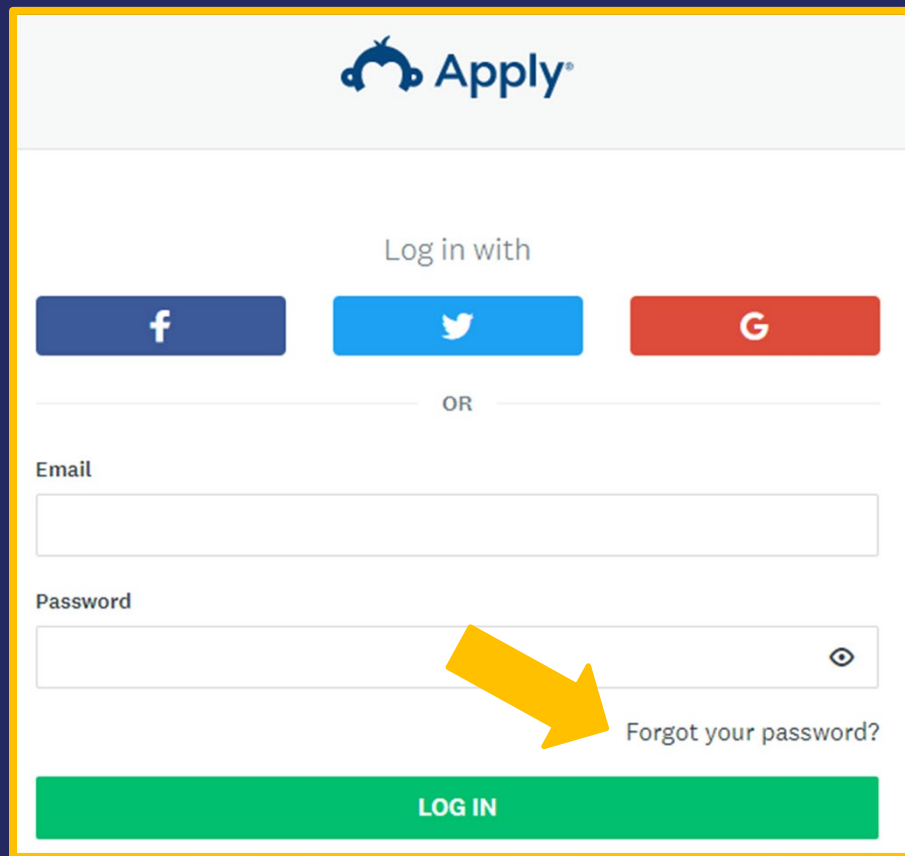
We've sent a confirmation link to your email. You won't be able to submit applications or complete certain tasks until your email address has been verified.

Continue to site

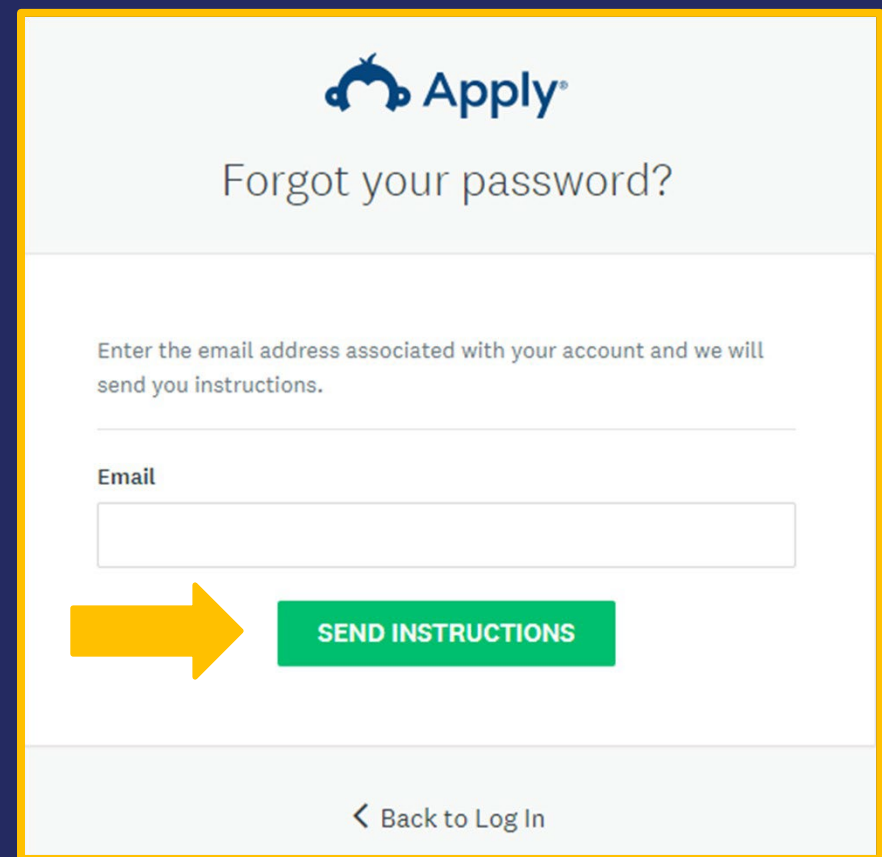
1.2 User's email address will need to be verified.



2. Existing Survey Monkey Apply Account but can't recall password



The screenshot shows the Apply login interface. At the top is the Apply logo. Below it, the text "Log in with" is followed by three social media login buttons: Facebook (f), Twitter, and Google (G). Below these is an "OR" separator. Then, there are two input fields: "Email" and "Password". The "Password" field has a toggle icon (an eye) to its right. Below the "Password" field is a link that says "Forgot your password?". At the bottom is a large green button labeled "LOG IN". A yellow arrow points from the "Forgot your password?" link to the "Forgot your password?" page on the right.



The screenshot shows the "Forgot your password?" page. At the top is the Apply logo. Below it, the text "Forgot your password?" is displayed. Underneath, there is a line of text: "Enter the email address associated with your account and we will send you instructions." Below this is an "Email" input field. At the bottom right is a large green button labeled "SEND INSTRUCTIONS". At the very bottom, there is a link that says "< Back to Log In". A yellow arrow points from the "SEND INSTRUCTIONS" button to the left.

3. Select the applicable RFP Competition.

No applications.

Please choose a program from our program listings page to get started



[View programs](#)



Programs

2025 (Implementation Only - Established ...

Accepting applications from Apr 24 2025 03:00 PM (EDT) to May 7 2025
05:00 PM (EDT)

2025 Charter School Program Grant (CSP) Implementation Only -
Established Operators



[MORE >](#)

4. To start the application, click Apply.



2025 (Implementation Only - Established Operators) Charter School Program (CSP) Grant

The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for the initial implementation of the charter school.

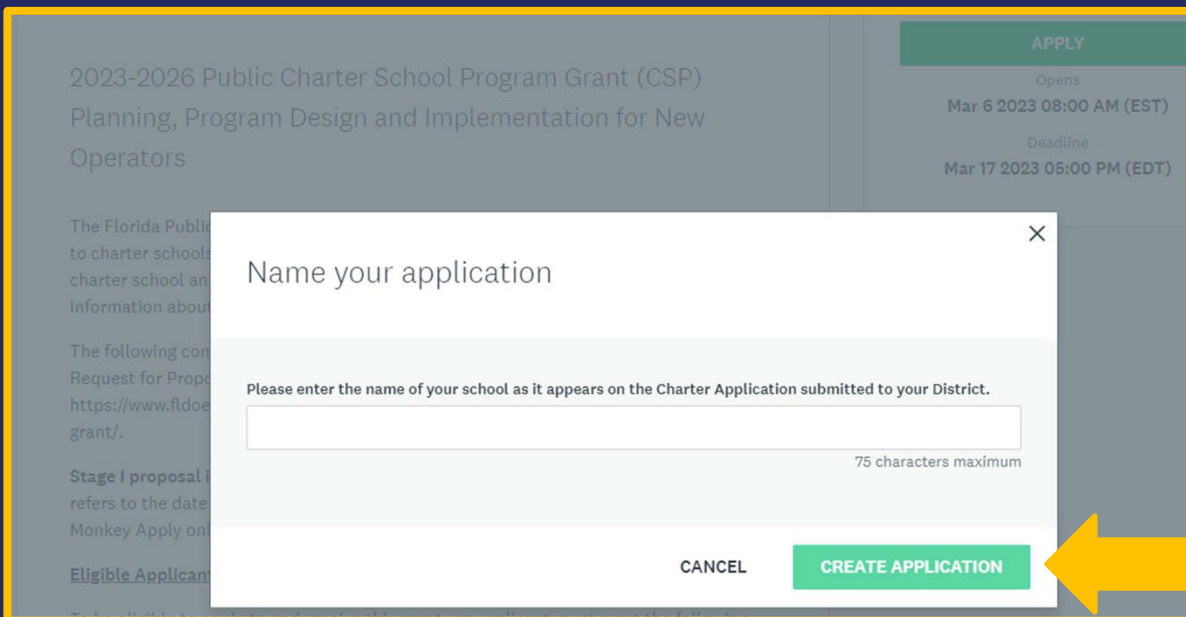
The following competition is for the 2025 CSP grant. Applicants must fully read the Request for Proposals (RFP) prior to submitting a proposal. The full RFP can be found at <https://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/>

APPLY

Opens
Apr 24 2025 03:00 PM (EDT)

Deadline
May 7 2025 05:00 PM (EDT)

5. Enter the school's name as it appears on the charter application submitted to your sponsor.



2023-2026 Public Charter School Program Grant (CSP)
Planning, Program Design and Implementation for New Operators

The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for the initial implementation of the charter school. The following competition is for the 2025 CSP grant. Applicants must fully read the Request for Proposals (RFP) prior to submitting a proposal. The full RFP can be found at <https://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/>

Stage I proposal refers to the date of the first application. Monkey Apply only

Eligible Applicants

APPLY

Opens
Mar 6 2023 08:00 AM (EST)

Deadline
Mar 17 2023 05:00 PM (EDT)

Name your application

Please enter the name of your school as it appears on the Charter Application submitted to your District.

75 characters maximum

CANCEL **CREATE APPLICATION**

6. Home page.

Florida Department Of Education

Programs My Applications Test Application

Application Status Indicator →

0 of 38 required tasks complete

Last edited: Mar 6 2023 12:52 PM (EST)

REVIEW SUBMIT

Deadline: Mar 17 2023 05:00 PM (EDT)

TA Test Application (Owner)

Add collaborator

2023-2026 Public Charter School... Preview

Test Application

ID: 2023-00000000003

APPLICATION ACTIVITY

Your tasks

Eligibility Form	>
Overview Form	>
Charter School Application	>
Attachment A: Evidence of teacher and parental support for conversion	>
Attachment B: Sample daily school schedule and annual school calendar	>

← List of Tasks

7. Complete each task.

Incomplete
Task →

← Back to application

2023-2026 Public Charter School Pro...

Test Application

ID: 2023-0000000003

Eligibility Form

Overview Form

Charter School Application

Attachment A: Evidence of teacher and parental support for conversion

Attachment B: Sample daily school schedule and annual school calendar

Attachment C: Sample

0 of 38 required tasks complete

Last edited: Mar 6 2023 12:52 PM (EST)

REVIEW

SUBMIT

Deadline: Mar 17 2023 05:00 PM (EDT)

Eligibility Form

Eligibility Form

To be eligible to receive this grant, an applicant must meet the following criteria:

- Submitted a charter school application to its Sponsor (district) using the new model charter school application (Form IEPC-M1, adopted February 2016)

Applicants must also meet one of the following criteria:

- Charter application has been approved by its Sponsor; or
- Charter application has been denied and applicant has a pending appeal.

Only those charter schools that are approved by their Sponsor will be eligible to receive funds under this grant.

Does the applicant meet the eligibility criteria above?

☐ Yes

☐ No

SAVE & CONTINUE EDITING

MARK AS COMPLETE

Tasks may be downloaded, reset, or edited before the application is submitted.

< Back to application

2023-2026 Public Charter School Pro...

Test Application

ID: 2023-0000000003

- ✓ Eligibility Form
- Overview Form
- Charter School Application
- Attachment A: Evidence of teacher and parental support for conversion
- Attachment B: Sample daily school schedule and annual school calendar
- Attachment C: Sample

1 of 38 required tasks complete

Last edited: Mar 6 2023 01:03 PM (EST)

REVIEW **SUBMIT**

Deadline: Mar 17 2023 05:00 PM (EDT)

✓ Eligibility Form
Completed Mar 6 2023 01:03 PM (EST)

Eligibility Form

To be eligible to receive this grant, an applicant must meet the following criteria:

- Submitted a charter school application to its Sponsor (district) using the new model charter school application (Form IEPC-M1, adopted February 2016)

Applicants must also meet one of the following criteria:

- Charter application has been approved by its Sponsor; or
- Charter application has been denied and applicant has a pending appeal.

Only those charter schools that are approved by their Sponsor will be eligible to receive funds under this grant.

Does the applicant meet the eligibility criteria above?

Yes

Download Task

Reset Task

Edit Task

8. Submit the application.

Completed
Task →

38 of 38 required tasks complete


Last edited: Mar 5 2023 09:06 PM (EST)



REVIEW

SUBMIT

Deadline: Mar 17 2023 05:00 PM (EDT)

Add collaborator

2023-2026 Public Charter School... 

 Preview 



Test Application



ID: 2023-0000000002



APPLICATION



ACTIVITY



Your tasks



 Eligibility Form
Completed on: Mar 5 2023 08:18 PM (EST) >



 Overview Form
Completed on: Mar 5 2023 08:37 PM (EST) >



 Charter School Application
Completed on: Mar 5 2023 08:45 PM (EST) >

 Attachment A: Evidence of teacher and parental support for conversion
Completed on: Mar 5 2023 08:45 PM (EST) >

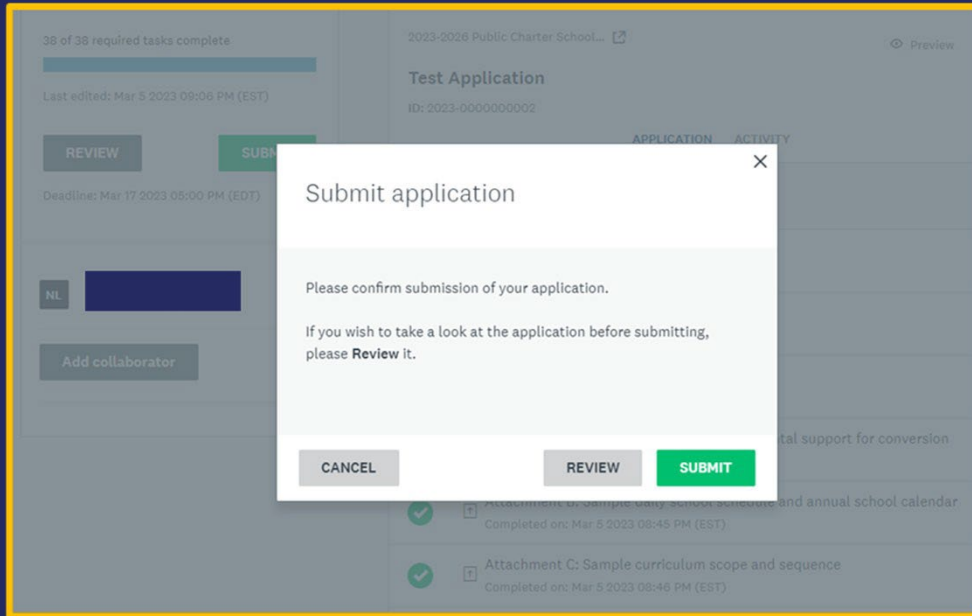
 Attachment B: Sample daily school schedule and annual school calendar
Completed on: Mar 5 2023 08:45 PM (EST) >

 Attachment C: Sample curriculum scope and sequence
Completed on: Mar 5 2023 08:46 PM (EST) >

 Attachment D: Reading curriculum
Completed on: Mar 5 2023 08:45 PM (EST) >

 Attachment E: Pupil progression plan
Completed on: Mar 5 2023 08:47 PM (EST) >

9. Application Submission Confirmation



The screenshot shows a web application interface with a modal dialog box titled "Submit application". The dialog box contains the following text: "Please confirm submission of your application." and "If you wish to take a look at the application before submitting, please Review it." At the bottom of the dialog are three buttons: "CANCEL", "REVIEW", and "SUBMIT". The background of the application is dimmed, showing a progress bar at the top left indicating "38 of 38 required tasks complete". Below the progress bar, it says "Last edited: Mar 5 2023 09:06 PM (EST)". In the center, there's a section titled "Test Application" with an ID "ID: 2023-0000000002". To the right of this section are tabs for "APPLICATION" and "ACTIVITY". Below the tabs, there's a list of tasks with green checkmarks indicating completion. The tasks are: "Attachment A: Sample entry, school schedule and annual school calendar" (Completed on: Mar 5 2023 08:45 PM (EST)) and "Attachment C: Sample curriculum scope and sequence" (Completed on: Mar 5 2023 08:46 PM (EST)).

38 of 38 required tasks complete.

Last edited: Mar 5 2023 09:06 PM (EST)

REVIEW SUBMIT

Deadline: Mar 17 2023 05:00 PM (EST)

NL [Redacted]

Add collaborator

2023-2026 Public Charter School...

Test Application

ID: 2023-0000000002

APPLICATION ACTIVITY

Submit application

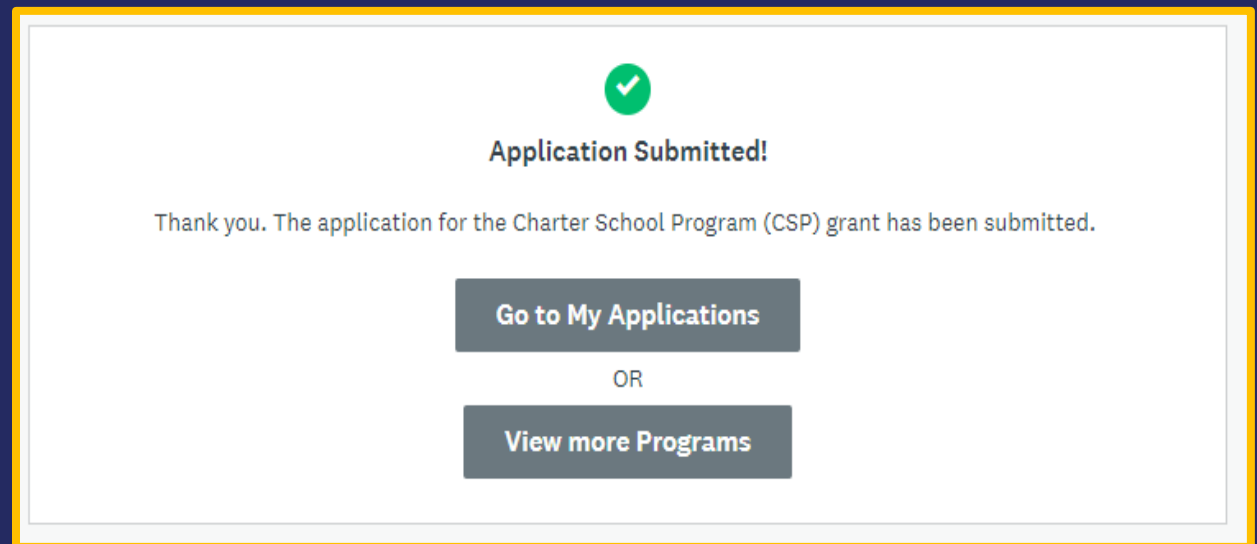
Please confirm submission of your application.

If you wish to take a look at the application before submitting, please Review it.

CANCEL REVIEW SUBMIT

Attachment A: Sample entry, school schedule and annual school calendar
Completed on: Mar 5 2023 08:45 PM (EST)

Attachment C: Sample curriculum scope and sequence
Completed on: Mar 5 2023 08:46 PM (EST)



The screenshot shows a confirmation screen with a green checkmark icon at the top. Below the icon, the text reads "Application Submitted!". Further down, it says "Thank you. The application for the Charter School Program (CSP) grant has been submitted." At the bottom, there are two buttons: "Go to My Applications" and "View more Programs", separated by the word "OR".

✓

Application Submitted!

Thank you. The application for the Charter School Program (CSP) grant has been submitted.

Go to My Applications

OR

View more Programs



Reminders

Reminders

- Email questions to CharterSchoolGrant@fldoe.org by **Wednesday, April 30, 2025.**
- Submit Stage I proposal through Survey Monkey Apply by **Wednesday, May 7, 2025 at 5:00 pm ET.**
- Application submissions or changes to applications will not be accepted after this deadline.



Thank you for participating.

Please submit questions to CharterSchoolGrant@fldoe.org.