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## **MEMORANDUM**

**TO:** School District Superintendents  
Florida College System Presidents

**FROM:** Kevin O'Farrell, Ph.D.

**DATE:** June 24, 2025

**SUBJECT: Concept Proposals for the 2025-26 Workforce Development Capitalization Incentive Grant**

The Department of Education is announcing the opening of concept proposal submissions for the 2025-26 Workforce Development Capitalization Incentive (CAP) Grant. The funds for this grant are appropriated in Senate Bill 2500, General Appropriations Act (GAA) (specific appropriation 123 – Aid to Local Governments – Grants and Aid) to implement the Workforce Development Capitalization Incentive Grant pursuant to section 1011.801, Florida Statutes. The 2025 GAA, provides \$40 million in funding to provide grants to school districts and Florida College System institutions to fund some or all of the costs associated with the creation or expansion of career and technical education programs that lead to industry certifications included on the CAPE Industry Certification Funding List. Eligible career and technical education (CTE) programs include grades 9-12 CTE career education or technology education programs, as well as career dual enrollment programs. All funded programs must serve secondary students and be aligned with an industry certification on the preliminary 2025-26 CAPE Industry Certification Funding List. Awards are contingent upon the final approval of the GAA.

For additional information on this funding opportunity, visit [www.fl DOE.org/capgrant](http://www.fl DOE.org/capgrant). A webinar will be hosted to provide information on how to complete and submit a concept proposal for consideration. The table below provides the details for registration.

Date and Time	Registration and Webinar Access
July 8, 2025 10:00 AM	Link to Register: <a href="https://attendee.gotowebinar.com/register/4117475781127774040">https://attendee.gotowebinar.com/register/4117475781127774040</a>

After registering, you will receive a confirmation email containing information about joining the webinar.

**Kevin O'Farrell, Ph. D.**  
Chancellor of Career and Adult Education

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We look forward to identifying projects that will move the state toward the goal of providing the highest quality career preparation opportunities for secondary students in Florida.

If you have any questions, please contact the CAP Grant Manager, Dr. Claudia Campagnola, at [capgrant@fldoe.org](mailto:capgrant@fldoe.org).

KO/tg/cc

Attachments

Cc: School District Career and Technical Education Directors  
School District Technical College Directors  
Florida College System Workforce Administrators  
School District Finance Officers  
Paul Burns, Senior Chancellor  
Kimberly Richey, Senior Chancellor  
Kathryn Hebda, Chancellor, Division of Florida Colleges  
Suzanne Pridgeon, Deputy Commissioner, Finance and Operations  
Adam Emerson, Executive Director, Office of K-12 School Choice