


**THE FOLLOWING CHANGES ARE
FOR FISCAL YEAR
2425
Staff Database**

November 15, 2024

STAFF PAYROLL INFORMATION - REJECT RULES

 44. If the employee's Job Code places the employee on lines 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, then the Salary, Annual must not be greater than \$~~150~~175,000. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second and third records below would be rejected because the Salary, Annual is greater than \$~~150~~175,000.

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Primary	Salary, Annual	Duty Days
03	123456780	2	****	51004	008350000	199
* 03	123456781	2	****	52018	018550000	260
* 03	123456782	2	****	63012	017850000	251

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Salary, Annual and resubmit the records for processing.

Appendices

Database User Manual

[Appendix T: District Contacts for Student Identifiers](#)