

**THE FOLLOWING CHANGES ARE  
FOR FISCAL YEAR  
2425  
Student Database**

**March 3, 2025**

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS  
Year: 2024-25

Data Element Number: **101742**

Data Element Name: **Adult Test Form**

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A four-character code indicating the specific form of the test which was administered.

Values are listed below:

Code	Definition/Example
<b>ACT WorkKeys (Math for ABE Only)</b>	
014	ACT WorkKeys Applied Math
015	ACT WorkKeys Applied Math
016	ACT WorkKeys Applied Math
017	ACT WorkKeys Applied Math
<b>ACT WorkKeys (Reading for ABE Only)</b>	
018	ACT WorkKeys Workplace Documents
019	ACT WorkKeys Workplace Documents
020	ACT WorkKeys Workplace Documents
021	ACT WorkKeys Workplace Documents
<b>BEST Literacy (Reading and Writing)</b>	
B	BEST Literacy
C	BEST Literacy
D	BEST Literacy
<b>BEST Literacy 2.0 (Reading and Writing)</b>	
1	BEST Literacy

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2	BEST Literacy
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3	BEST Literacy
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**BEST PLUS**

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NA	BEST PLUS ("Form" is "Not Applicable" for BEST PLUS)
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**BEST PLUS 2.0**

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NA	BEST PLUS ("Form" is "Not Applicable" for BEST PLUS 2.0)
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**BEST Plus 3.0**

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1PB	BEST PLUS 3.0
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2PB	BEST PLUS 3.0
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NA	BEST PLUS 3.0 (Use N/A for BEST PLUS 3.0 online tests)
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**CASAS GOALS (Math for ABE Only)**

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913M	CASAS Math GOALS
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914M	CASAS Math GOALS
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917M	CASAS Math GOALS
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918M	CASAS Math GOALS
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**CASAS GOALS 2 (Math for ABE Only)**

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921M	CASAS Math GOALS 2
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922M	CASAS Math GOALS 2
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923M	CASAS Math GOALS 2
924M	CASAS Math GOALS 2
925M	CASAS Math GOALS 2
926M	CASAS Math GOALS 2
927M	CASAS Math GOALS 2
928M	CASAS Math GOALS 2
929M	CASAS Math GOALS 2
930M	CASAS Math GOALS 2

**CASAS Life and Work 80 (Reading for ESOL)**

185R	CASAS Life and Work Skills Series Level C Reading (ESOL Only)
186R	CASAS Life and Work Skills Series Level C Reading (ESOL Only)
187R	CASAS Life and Work Skills Series Level D Reading (ESOL Only)
188R	CASAS Life and Work Skills Series Level D Reading (ESOL Only)
27R	CASAS Beginning Literacy Reading Level A (ESOL Only)
28R	CASAS Beginning Literacy Reading Level A (ESOL Only)
81R	CASAS Life and Work Skills Series Level A Reading (ESOL Only)
81RX	CASAS Life and Work Skills Series Level A Reading (ESOL Only)

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Data Element Name: **Adult Test Form**

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82R	CASAS Life and Work Skills Series Level A Reading (ESOL Only)
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82RX	CASAS Life and Work Skills Series Level A Reading (ESOL Only)
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83R	CASAS Life and Work Skills Series Level B Reading (ESOL Only)
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84R	CASAS Life and Work Skills Series Level B Reading (ESOL Only)
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85R	CASAS Life and Work Skills Series Level C Reading (ESOL Only)
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86R	CASAS Life and Work Skills Series Level C Reading (ESOL Only)
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**CASAS Life and Work 980 (Listening for ESOL)**

981L	CASAS Life and Work Skills Series Level A Listening
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982L	CASAS Life and Work Skills Series Level A Listening
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983L	CASAS Life and Work Skills Series Level B Listening
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984L	CASAS Life and Work Skills Series Level B Listening
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985L	CASAS Life and Work Skills Series Level C Listening
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986L	CASAS Life and Work Skills Series Level C Listening
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**CASAS STEPS (Listening for ESOL)**

621L	CASAS STEPS Level A Listening (ESOL only)
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622L	CASAS STEPS Level A Listening (ESOL only)
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623L	CASAS STEPS Level B Listening (ESOL only)
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624L	CASAS STEPS Level B Listening (ESOL only)
625L	CASAS STEPS Level C Listening (ESOL only)
626L	CASAS STEPS Level C Listening (ESOL only)
627L	CASAS STEPS Level D Listening (ESOL only)
628L	CASAS STEPS Level D Listening (ESOL only)
629L	CASAS STEPS Level D Listening (ESOL only)
630L	CASAS STEPS Level D Listening (ESOL only)

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**CASAS STEPS (Reading for ESOL)**

621R	CASAS STEPS Level A Reading (ESOL only)
622R	CASAS STEPS Level A Reading (ESOL only)
623R	CASAS STEPS Level B Reading (ESOL only)
624R	CASAS STEPS Level B Reading (ESOL only)
625R	CASAS STEPS Level C Reading (ESOL only)
626R	CASAS STEPS Level C Reading (ESOL only)
627R	CASAS STEPS Level D Reading (ESOL only)
628R	CASAS STEPS Level D Reading (ESOL only)
629R	CASAS STEPS Level D Reading (ESOL only)

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Data Element Name: **Adult Test Form**

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630R	CASAS STEPS Level D Reading (ESOL only)
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**CASAS GOALS (Reading for ABE only)**

905R	CASAS Reading GOALS
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907R	CASAS Reading GOALS
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**CASAS GOALS (Reading for ABE only)**

901R	CASAS Reading GOALS
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902R	CASAS Reading GOALS
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903R	CASAS Reading GOALS
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904R	CASAS Reading GOALS
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906R	CASAS Reading GOALS
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908R	CASAS Reading GOALS
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**Other**

ZZZZ	Not Applicable (GED®)
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**TABE**

11OL	TABE form 11- Online
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11PB	TABE form 11- Paper Based
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12OL	TABE form 11- Online
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12PB	TABE form 11- Paper Based
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Year: 2024-25

Data Element Number: **101742**

Data Element Name: **Adult Test Form**

13OL	TABE form 13 - Online
13PB	TABE form 13- Paper Based
14OL	TABE form 14 - Online
14PB	TABE form 14- Paper Based

**TABE CLAS E (ESOL only)**

A	TABE CLAS E
B	TABE CLAS E
C	TABE CLAS E
D	TABE CLAS E

**Length:** 4

**Data Type:** Alphanumeric

**Year Implemented:** 1011

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: No

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:** Workforce Development

**Formats Required:** WDIS Adult General Education Test and Performance Record DB9 62X

**Surveys Required:** Survey F  
Survey W  
Survey S



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Year: 2024-25

Data Element Number: **101742**

Data Element Name: **Adult Test Form**

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**Appendixes:** None

**Description of Changes:**

2/6/2025	Added new ACT WorkKeys test series. Added new TABE 13/14 series and TABE CLAS E forms, C/D.
7/1/2024	Added new tests and values for CASAS STEPS listening and reading, CASAS GOALS 2 Math, and removed all mentions of ELCATE.
7/1/2024	Added back the breakout for TABE to reflect paper based versus online test taking options and new BEST Literacy 2.0 and BEST PLUS 3.0 test forms
7/1/2023	Deleted definition/code B,C and D.
7/1/2022	Added to definitions for CASAS codes 185R-188R, 27R, 28R, 81R, 81RX, 82R, 82RX, 83R-86R and 981L- 9861L; and to TABE codes A & B.
7/1/2019	Deleted CASAS Life Skills Series codes 31M-38M; added CASAS Math GOALS codes 913M – 918M; deleted TABE codes 9 and 10; modified TABE 11 to 11OL and TABE 12 to 12OL; added TABE 11PB and 12PB.
7/1/2018	Added eight new CASAS Reading Test Form codes.
3/21/2018	Added TABE Form 11 and TABE Form 12
7/1/2017	Removed Wonderlic GAIN from Adult Test Form.
7/1/2016	Removal of or modification of obsolete test forms for CASAS
12/18/2015	Addition of new valid forms for CASAS listening as required by the Division of Career and Adult Education
11/19/2013	Correction of the “Level” for five CASAS forms
8/15/2012	Add forms back for CASAS Listening (81L, 82L, 83L, 84L, 85L & 86L).
6/1/2012	For BEST Literacy Tests deleted codes 1 and 2 and added codes B, C and D. For CASAS, deleted codes 81L, 82L, 83L, 84L, 85L and 86L.

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Data Element Number: **101759**

Data Element Name: **Adult Test Level**

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A code provided by the test vendor indicating the difficulty level of the test.

Code	Definition/Example
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**ACTWorkKeys (Math and Reading for ABE only)**

NA "Level" is "Not Applicable" for ACT WorkKeys

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**BEST Literacy**

NA "Level" is "Not Applicable" for BEST Literacy

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**Best Literacy 2.0**

NA "Level" is "Not Applicable" for BEST Literacy 2.0

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**BEST PLUS 2.0**

NA "Level" is "Not Applicable" for BEST PLUS

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**BEST PLUS 3.0**

NA "Level" is "Not Applicable" for BEST PLUS

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**CASAS Goals 2 Math ONLY (Math for ABE)**

A Begin Literacy

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B Beginning/Intermediate Basic Skills

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C Advanced Basic Skills

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D Adult Secondary

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E Advanced Adult Secondary

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**CASAS GOALS Math ONLY (Math for ABE)**

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Data Element Number: **101759**

Data Element Name: **Adult Test Level**

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AB	Easy
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CD	Difficult
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**CASAS GOALS READING ONLY (Reading for ABE)**

A	Easy
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B	Medium
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C	Difficult
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D	Advanced
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**CASAS Life and Work 80 ONLY (Reading for ESOL)**

A	Easy
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B	Medium
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C	Difficult
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D	Advanced
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**CASAS Life and Work 980 ONLY (Listening for ESOL)**

A	Easy
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B	Medium
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C	Difficult
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**CASAS STEPS ONLY (Listening and Reading for ESOL)**

A	Beginning ELL
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Year: 2024-25

Data Element Number: **101759**

Data Element Name: **Adult Test Level**

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B	Intermediate ELL
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C	Advanced ELL
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D	Adult Secondary
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E	Proficient Skills
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**Other**

NA	"Level" is "Not Applicable" for GED®
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**TABE CLAS E ONLY**

1	Level 1
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2	Level 2
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3	Level 3
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4	Level 4
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**TABE ONLY**

A	Advanced
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D	Difficult
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E	Easy
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L	Literacy
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M	Medium
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Data Element Number: **101759**

Data Element Name: **Adult Test Level**

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**Length:** 2  
**Data Type:** Alphanumeric  
**Year Implemented:** 1011  
**State Standard:** No

**Use Types:**

State Reporting: Yes  
Local Accountability: No  
FASTER: No  
Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:** Workforce Development

**Formats Required:** WDIS Adult General Education Test and Performance Record DB9 62X

**Surveys Required:** Survey F  
Survey W  
Survey S

**Appendixes:** None

**Description of Changes:**

2/18/2025 Added new ACT WorkKeys test series.  
7/1/2024 Added new tests and forms for BEST Literacy2.0, Best Plus3.0, CASAS GOALS 2 Math and CASAS STEPS. Removed all references to ELCATE  
7/1/2023 Modified the definition for TABE CLAS E. Removed Easy, Medium, Difficult and Advanced and added Level 1, Level 2, Level 3 and Level 4.  
7/1/2023 Removed codes B, C and D from BEST Literacy and added NA as a code.  
7/1/2023 Added NA for GED®  
7/1/2022 Added language clarifications for CASAS (Math) and CASAS (Reading for ESOL or ELCATE); Added new sections and coding for CASAS (Reading for ABE) and CASAS (Listening for ESOL or ELCATE)  
7/1/2019 Added Values for CASAS ONLY (Math) section and added Code AB, with description Easy, and Code CD, with description Difficult.  
7/1/2017 Removed Wonderlic GAIN.

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DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
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Year: 2024-25

Data Element Number: **101776**

Data Element Name: **Adult Test Name**

A three-character code representing the name of a test given to an individual student.

Code	Definition/Example
ACT	ACT WorkKeys
BL2	BEST Literacy 2.0
BP3	BEST PLUS 3.0
BSL	BEST Literacy
BSP	BEST-Plus 2.0
CAG	CASAS GOALS
CG2	CASAS GOALS 2
CLW	CASAS Life and Work
CST	CASAS STEPS
GED	GED®
TAB	Test of Adult Basic Education (TABE)
TBE	TABE CLAS E

Note:

Code CAG represents the reading tests designed for ABE, GED® Prep and CTE.

Code CLW represents the reading and listening tests designed for ESOL.

Code TAB represents the reading, language and/or math tests designed for ABE, GED® Prep and CTE. .

Code TBE represents reading, listening, speaking and writing tests designed for ESOL.

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Data Element Number: **101776**

Data Element Name: **Adult Test Name**

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Code ACT represents the reading and/or math tests designed for ABE and GED® Prep.

Code BSL & BL2 represent the reading and writing tests designed for ESOL.

Code BSP & BP3 represent the listening and speaking tests designed for ESOL.

Code CG2 represents the math tests designed for ABE, GED® Prep and CTE.

Code CST represents the listening and reading tests designed for ESOL.

Code ACT represents the reading and/or math tests designed for ABE and GED® Prep.

**Length:** 3

**Data Type:** Alphanumeric

**Year Implemented:** 1011

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: No

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:** Workforce Development

**Formats Required:** WDIS Adult General Education Test and Performance Record DB9 62X

**Surveys Required:**  
Survey F  
Survey W  
Survey S

**Appendixes:** None

**Description of Changes:**

2/6/2025	Added new code for ACT WorkKeys and related notes.
7/1/2024	Added new BEST Literacy 2.0, BEST Plus 3.0, CASAS STEPS and CASAS GOALS 2 tests and related test notes.
7/1/2023	Modified the format name to reflect WDIS Adult General Education Test and Performance Record.
7/1/2023	Added GED
7/1/2022	Updated 'Notes' to assist with clarity in reporting for some of the codes.
7/1/2022	CASAS split into 2 tests: CLW replaced CAS code & new CAG code
7/1/2020	Added note clarifying the code to report on the WDIS Adult General Education Student Course format.
7/1/2020	Add WDIS Adult General Education Student Course format as a required format.
7/1/2017	Wonderlic GAIN test must no longer be used to test students entering Adult General Education Programs

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Data Element Number: **101793**

Data Element Name: **Adult Test Score**

The scale score achieved on a specific test.

Test score ranges listed below.

Code	Definition/Example
000 – 078	BEST Literacy Reading and Writing
088 – 999	BEST 2.0 Plus Listening and Speaking
100 - 300	BEST Literacy 2.0 Reading & Writing
100 – 200	GED®
153 – 202	CASAS Life and Work Skills - Beginning Literacy Reading Level A
158 – 235	CASAS STEPS - Listening (Listening for ESOL)
160 – 251	CASAS STEPS - Reading (Reading for ESOL)
165 – 263	CASAS Reading (GOALS for ABE)
169 – 240	CASAS Life and Work Skills - Listening (Listening for ESOL)
170 – 255	CASAS GOALS 2- Math (Math for ABE only)
170 – 265	CASAS Life and Work Skills – Reading (Reading for ESOL)
178 – 250	CASAS Math (GOALS for ABE Math Only)
200 – 620	TABE-CLAS-E C/D Listening
200 – 580	TABE CLAS-E C/D Reading



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Data Element Number: **101793**

Data Element Name: **Adult Test Score**

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230 – 710 TAFE-CLASE-E A/B Listening

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250 – 680 TAFE CLASE-E A/B Reading

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300 – 800 TAFE 11-12 & 13/14 Reading

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300 – 800 TAFE 11-12 & 13/14 Math

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300 – 800 TAFE 11-12 & 13/14 Language

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600 - 900 BEST Plus 3.0 Listening and Speaking

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71 – 90 ACT WorkKeys Applied Math (Math for ABE only)

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73 – 90 ACT WorkKeys Workplace Documents (Reading for ABE only)

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NOTE: Please see Appendix Q, Adult Test Reporting and reference technical assistance <https://www.fldoe.org/academics/career-adult-edu/career-adult-edu-technical-assistance-.stml> for guidance on reporting scores that are considered out-of-range (OOR). In range test scores must be reported with a leading value of 0. OOR low test scores must be reported with leading value of 1. OOR high test scores must be reported with a leading value of 9.

**Length:** 4

**Data Type:** Alphanumeric

**Year Implemented:** 1011

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: No

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:** Workforce Development

**Formats Required:** WDIS Adult General Education Test and Performance Record DB9 62X

**Surveys Required:**  
Survey F  
Survey W  
Survey S

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Year: 2024-25

Data Element Number: **101793**

Data Element Name: **Adult Test Score**

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**Appendixes:** Appendix Q: Adult Test Reporting

**Description of Changes:**

2/6/2025	Added new tests and test scores for ACT WorkKeys.
7/1/2024	Added new tests and test scores for BEST Literacy 2.0 and BEST Plus 3.0, CASAS GOALS 2 and CASAS STEPS.
7/1/2023	Added Note: NOTE: PNOTE: Please see Appendix Q, Adult Test Reporting and reference technical assistance <a href="https://www.fldoe.org/academics/career-adult-edu/career-adult-edu-technical-assistance-.html">https://www.fldoe.org/academics/career-adult-edu/career-adult-edu-technical-assistance-.html</a> for guidance on reporting scores that are considered out-of-range (OOR). In range test scores must be reported with a leading value of 0. OOR low test scores must be reported with leading value of 1. OOR high test scores must be reported with a leading value of 9.
7/1/2023	Modified test score ranges for CASAS Listening, CASAS Reading, CASA Math, CASAS Reading, BEST 2.0 Listening and Speaking, TABE CLASE-E Reading and TABE CLASE-E Listening.
7/1/2023	Added Appendix Q
7/1/2023	100 - 200 GED® 088 - 999 BEST 2.0 Plus Listening and Speaking 169 - 240 CASAS Listening (Life and Work Skills for ESOL and ELCATE) 153 - 202 CASAS Beginning Literacy Reading Level A 178 - 250 CASAS Math (GOALS for ABE Math Only) 165 - 263 CASAS Reading (GOALS for ABE) 250 - 680 TABE CLASE-E Reading 230 - 710 TABE-CLASE-E Listening
3/1/2023	Revised Code for Test Score Range for CASAS Reading
7/1/2022	Test score range deleted for BEST Literacy Writing. Test score range revised for Code 0-268. Test score ranges definition revised for 0-249, 0-268, 0-78 and 088-999.
7/1/2019	Removed score codes 160-795 (TABE 9-10 Math), 160-812 (TABE 9-10 Reading) and 235-826 (TABE 9-10 Language).
1/1/2019	Added a NOTE to indicate how to report an Out of Range (OOR) or N/A score on TABE 11/12 test.
7/1/2018	Added CASAS Reading score code 165-262; Added example to CASAS Reading score code 0-265.
3/21/2018	Added TABE 11-12 Math, Reading & Language Scores
7/1/2017	Wonderlic GAIN Adult Test Score will no longer be used.
6/1/2012	Added BEST Literacy Writing and Wonderlic GAIN Language (English). Deleted TABE CLASE-E Reading and Writing and TABE CLASE-E Listening and Speaking. Updated test score values for most tests.

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Year: 2024-25

Data Element Number: **101810**

Data Element Name: **Adult Test Subject Content**

A one-character code for each subject area of the test.

Valid Values

Code	Definition/Example
C	Science
M	Mathematics
N	Language
P	Speaking
R	Reading
S	Listening
T	Social Studies
W	Writing

Notes:

The GED® test for Reasoning Through Language Arts should be reported as Language (value 'N').

The BEST Literacy test for Reading and Writing should be reported as Language (value 'N').

The BEST Plus test for Listening and Speaking should be reported as Listening (value 'S')

The ACT WorkKeys Workplace Documents test should be reported as Reading (value 'R').

The ACT WorkKeys Applied Math test should be reported as Math (value 'M').

**Length:** 2  
**Data Type:** Alphanumeric  
**Year Implemented:** 1011  
**State Standard:** No  
**Use Types:**  
State Reporting: Yes  
Local Accountability: No  
FASTER: No

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Year: 2024-25

Data Element Number: **101810**

Data Element Name: **Adult Test Subject Content**

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Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:** Workforce Development

**Formats Required:** WDIS Adult General Education Test and Performance Record DB9 62X

**Surveys Required:**  
Survey F  
Survey W  
Survey S

**Appendixes:** None

**Description of Changes:**

2/6/2025	New code P added for Speaking and notes added to provide guidance for reporting adult test subject content for ACT WorkKeys and TABE test.
10/21/2024	Note added for TABE test for speaking.
7/1/2023	Notes added to provide guidance for reporting adult test subject content.
7/1/2023	Removed TABE from Language description.
7/1/2023	Added Codes T for Social Science and C for Science.
7/1/2022	Removed 'Algebra' from definition for Code M
7/1/2019	Removed code O (ESL).

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Year: 2024-25

Data Element Number: **197304**

Data Element Name: **Adult Educational Functioning Level Subject Area**

A one-character code for the content areas of the assessment for the pre- or post-Test ID. At least one subject area must be provided for National Reporting System (NRS) eligible programs which are subject to pre- and post-testing requirements.

Code	Definition/Example
M	Mathematics
N	Language
P	Speaking
R	Reading
S	Listening
W	Writing
Z	Not applicable

Report code Z for students in a non-NRS program or students in an adult high school program. Also, report code Z if the student did not pre-test and/or post-test in multiple subject areas.

**Length:** 1  
**Data Type:** Alphanumeric  
**Year Implemented:** 2324  
**State Standard:** No

**Use Types:**  
State Reporting: Yes  
Local Accountability: Yes  
FASTER: No  
Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:**

**Formats Required:**

**Surveys Required:** Survey 2

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

Year: 2024-25

Data Element Number: **197304**

Data Element Name: **Adult Educational Functioning Level Subject Area**

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Survey 3

Survey 5

Survey F

Survey G

Survey S

Survey W

Survey X

**Appendixes:** None

**Description of Changes:**

2/6/2025 New code P added for Speaking.