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## **MEMORANDUM**

**TO:** School District Superintendents  
Executive Directors, Early Learning Coalitions

**FROM:** Ted L. Roush  
Cari Miller

**DATE:** February 21, 2025

**SUBJECT:** **Announcing Registration for the Summer Literacy Institute**

**Contact Information:**

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**DPS: 2025-25**

Just Read, Florida! and the Division of Early Learning are collaborating to provide the 2025 Summer Literacy Institute that will take place **Monday, June 16 to Tuesday, June 17, at the Orlando World Center Marriott in Orlando, Florida.** The Summer Literacy Institute will support coalitions, districts and schools with effectively optimizing success for all students. There will be a targeted focus on evidence-based, standards-driven literacy instruction informed by the science of reading to accelerate learning and enhance student outcomes.

The Summer Literacy Institute will be organized to provide professional learning to coalition, state and district literacy leaders as well as Voluntary Prekindergarten Education Program (VPK) through grade 5 staff at Reading Achievement Initiative for Scholastic Excellence (RAISE) Intensive Support Schools.

The target audience includes:

- 1) RAISE Intensive Support School Literacy Leadership Teams (school administrator, literacy coach, lead K-5 teacher and/or VPK teacher);
- 2) District K-5 literacy representatives;
- 3) District VPK representatives; and
- 4) Early Learning Coalition representatives.

The goals of the Summer Literacy Institute include:

- 1) Increasing knowledge of the science of reading, writing and evidence-based literacy practices;
- 2) Expanding knowledge of the K-5 Benchmarks for Excellent Student Thinking (B.E.S.T.) English Language Arts (ELA) Standards and the Florida Early Learning and Developmental Standards (FELDS) for Four Years Old to Kindergarten;
- 3) Providing turn-key resources to support effective implementation of the B.E.S.T. ELA Standards and the FELDS; and
- 4) Utilizing assessment data to inform instruction and intervention.

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**Please see the attached 2025 Summer Literacy Institute allocations and registration link documents to determine the number of guaranteed slots and to register participants accordingly. The guaranteed slots will be available through Friday, April 25, 2025. If slots are still available after this time, the Department will reevaluate slot allocations to fill slots according to applicable audience and reopen registration until capacity is reached.**

There is no cost for conference registration; however, districts and early learning coalitions will be responsible for all hotel and travel expenses for their participants. A block of rooms will be available at the Orlando World Center Marriott on a first-come, first-served basis. Once a participant is registered, he or she will receive a confirmation email and hotel information will be provided.

If you have any questions regarding conference registration, please contact Kaitlyn French at [sli@nefec.org](mailto:sli@nefec.org) or by phone at 386-326-3012. We look forward to your participation in the Summer Literacy Institute!

TR/CM/kf

Attachments