

## Uniform Assessment Calendar FAQ

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[Section 1008.22\(7\)\(b\), F.S.](#), requires the department to publish uniform calendars by January 1 of each year, and the calendars published must include statewide assessment schedule information for the next two years. Each school district is then required to populate the calendar for the following year with district assessment information. [Rule 6A-1.094224, F.A.C.](#) was approved by the State Board of Education on June 22, 2016, and established the guidelines and template to be used for this requirement.

The Department posts pre-populated calendars on the [Assessment Schedules](#) page. Districts must then enter their district's assessment information, have it approved by their Board of Education, and email the approved district Uniform Assessment Calendar to the Department and publish it on their district website by October 1 each year, as required by statute.

### **What is the district required to provide in each section of the uniform assessment calendar?**

The district is not required to add any additional information to Sections 1 or 2, though they may add additional lines for district-specific information if they choose.

In Section 3, the district must add a district testing window for each assessment, with the exception of CLT10, PreACT, and PSAT/NMSQT for grade 10 and ACT, CLT, and SAT for grade 11, for which they should only complete the row for the assessments they have chosen to administer in their district. No other cells should be altered.

In Section 4, the district should add district testing windows for each assessment, with the exception of NAEP, which they should only complete if their district has a school selected for the sample. No other cells should be altered.

In Section 5, the district should provide information in each column for all assessments required by the district.

In Section 6, the district must complete all cells in the district assessments columns and the approximate total testing time columns.

### **Which assessments should be included in Section 5, District-Required Assessment Information?**

It is at the discretion of each district to determine which assessments should be included in this section. In general, any assessment that is required of all students or all students in a specific grade/course should be included.

If the district would like to include assessments that are only administered to a small percentage of students, they may do so and then shade that row gray (as with the Florida Alternate Assessments in Section 3), to indicate that the assessment will not be included in the Section 6, Estimates of Total Testing Time by Grade Level. The district may also add footnotes to Section 5 to provide clarifying information similar to the footnotes added to Sections 3 and 4 by the Department.

**If there are changes to the Department’s pre-populated uniform assessment calendar after a district’s school board has approved the district calendar, is the district required to resubmit a revised calendar to their school board for re-approval?**

No. A district may resubmit a revised calendar at their discretion.

**How are the testing times for statewide assessments calculated for Section 6?**

Statewide assessment testing times are calculated in accordance with the table below. Subject-based assessments are calculated with the grade level to which they are most likely to be administered. If those assessments are administered in a different grade in a district, that district may include a footnote noting the difference but may not adjust the testing time indicated by the Department.

Assessment	VPK	K	1	2	3	4	5	6	7	8	9	10	11	12
<b>FAST VPK PM1</b>	20													
<b>FAST VPK PM2</b>	20													
<b>FAST VPK PM3</b>	20													
<b>FAST ELA Reading PM1</b>		20	20	20	90	90	90	90	90	90	90	90		
<b>FAST ELA Reading PM2</b>		20	20	20	90	90	90	90	90	90	90	90		
<b>FAST ELA Reading PM3</b>		20	20	20	120	120	120	120	120	120	120	120		
<b>FAST Mathematics PM1</b>		30	30	30	80	80	80	100	100	100				
<b>FAST Mathematics PM2</b>		30	30	30	80	80	80	100	100	100				
<b>FAST Mathematics PM3</b>		30	30	30	100	100	100	120	120	120				
<b>B.E.S.T. Writing</b>						120	120	120	120	120	120	120		
<b>B.E.S.T. Algebra 1</b>											160			
<b>B.E.S.T. Geometry</b>												160		
<b>Biology 1</b>											160			
<b>U.S. History</b>													160	
<b>Civics</b>									160					
<b>Science</b>							160			160				
<b>FCLE</b>														160
<b>Total</b>	<b>60</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>560</b>	<b>680</b>	<b>840</b>	<b>740</b>	<b>900</b>	<b>900</b>	<b>740</b>	<b>580<sup>1</sup></b>	<b>160<sup>2</sup></b>	<b>160</b>

<sup>1</sup> The amount of time for grade 10 statewide assessments will depend on whether a district selects CLT10, PreACT, or PSAT/NMSQT. If CLT10, use 700 minutes (580 + 120) for the grade 10 Statewide Assessments cell. If PreACT, use 730 (580 + 150) for the grade 10 Statewide Assessments cell. If PSAT/PSAT/NMSQT, use 714 (580 + 134) for the grade 10 Statewide Assessments cell.

<sup>2</sup> The amount of time for grade 11 statewide assessments will depend on whether a district selects ACT, CLT or SAT. If ACT, use 335 minutes (160 + 175) for the grade 11 Statewide Assessments cell. If CLT, use 280 minutes (160 + 120) for the grade 11 Statewide Assessments cell. If SAT, use 294 minutes (160 + 134) for the grade 11 Statewide Assessments cell.

**What should be included in the testing time for district assessments if the district does not require any assessments at that grade level?**

If no district-level assessments are required at a given grade level, the district should include a zero in all applicable cells.

**How should districts submit their uniform assessments calendar?**

Once the district school board has approved the uniform assessment calendar, each district should submit a PDF copy of their approved uniform assessment calendar, as well as a link to where the calendar is posted on their district website, to [Assessment@fldoe.org](mailto:Assessment@fldoe.org).