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MEMORANDUM

TO: School District Secondary Career and Technical Education Directors
School District Postsecondary Career and Technical Education Directors
School District Technical College Directors
Florida College System Workforce Administrators

FROM: Kevin O’Farrell, Ph.D.

DATE: March 5, 2025

SUBJECT: **Approval of Amendment to Rule 6A-6.0576, Florida Administrative Code (F.A.C.), Career and Professional Education Industry Certification Funding List**

On January 15, 2025, the State Board of Education approved an amendment to Rule 6A-6.0576, F.A.C., Career and Professional Education (CAPE) Industry Certification Funding List. This amendment is in accordance with Section 1008.44, Florida Statutes, which requires the Department of Education to adopt a CAPE Industry Certification Funding List. The rule amendments include the following changes:

- Modification of testing requirements to include that a school district must not proctor an industry certification that does not have a testing time limit established by the certifying agency.
- Addition of definitions for “Career and Technical Education Program Concentrator” and “CTE Pathway Completer.”
- Modification of the calculation of the 0.3 Career and Technical Education (CTE) pathway for implementation in future years Florida Educational Finance Program (FEFP).
- Adoption of the updated 2024-25 CAPE Industry Certification Funding list with updated funding weights for certifications that received new statewide articulation agreements and addition of two new secondary industry certifications.
- Adoption of the updated 2024-25 Secondary Career and Technical Education Program to Industry Certification Linkage List due to a technical edit.
- Adoption of the updated 2024-25 Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitutions due to a technical edit.

Kevin O’Farrell, Ph. D.
Chancellor of Career and Adult Education

A copy of the rule can be found at the following link:

<https://www.flrules.org/gateway/RuleNo.asp?id=6A-6.0576>

The following summarizes the impact of these rule actions:

- The new language in section (10)(c) states that school districts may only administer written exams for items on the CAPE Industry Certification Funding List which have a testing time limit established by the certifying agency.
- The addition of the definitions to section (2) for “Career and Technical Education Program Concentrator” and “CTE Pathway Completer” help in the clarification of the 0.3 CTE Pathway funding.
- The language in section (11)(c) has been updated to include that the superintendent will be provided with a list of students who meet the criteria for CTE pathway concentrator for the calculation on the 0.3 FTE. If the school district identifies any additional records not included in the department calculation file, the district may submit those records for the department to review. The district will be notified of any additional students who meet the eligibility criteria.
- Paragraph 11(d) has been added to clarify the 2025-26 FEFP calculation of the 0.3 FTE for career pathways concentrator. To report a student for the 0.3 FTE in the 2025-26 school year, a student must not have generated funding for the district in a program of concentration in the 2024-25 FEFP. Once a program generates funding for a student, it may not be reported for funding again. A student must have satisfied the requirements required to be a CTE Concentrator in a program identified on the Secondary Career and Technical Education Programs and Associated Courses with Dual Enrollment Course Substitutions list. A student must have completed an industry certification related to the CTE program of concentration as approved on the Secondary Career and Technical Education Program to Certification Linkage List. For students who are CTE Concentrators in more than one program, a certification may only be used once to satisfy the requirements for a CTE Pathway Completer. The district must maintain detailed records that support their calculation of the CTE Pathway Completers, which may be requested for program auditing purposes.
- Paragraph (11)(e) has been added to clarify the 2026-27 FEFP calculation and beyond of the 0.3 FTE for CTE pathways completion. Beginning with the 2026-27 FEFP, school districts will report student level CTE program concentrators and related industry certification information on a CTE program concentrator and completer format.
- The 2024-25 CAPE funding list with updated weights for new industry certifications with new articulation agreements is available at the following link:
<https://www.fldoe.org/core/fileparse.php/8904/urlt/Copy-of-2425CAPEFundList.xlsx>.
Updated funding weights will take effect for the 2024-25 school year and will be funded in the 2025-26 FEFP.

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- Two additional industry certifications have been added to the 2024-25 CAPE funding list. The BASF Plant Science Certification (BASFC001) and the Equine Management & Evaluation Certification (NHJTC001) are secondary funding eligible on the CAPE funding list. These certifications can be registered in the third career themed course registration window which opens July 15, 2024.

Action Required

- School districts must ensure the certifications they are administering have a time limit established by the certifying agency in accordance with the language in section (10)(c). This is a requirement for funding in the FEFP.
- School districts should review the updated language in section (11) for implementation of the 0.3 FTE for CTE pathway completer for the 2024-25 FEFP and beyond.
- School districts should download the updated 2024-25 Appendix Z which includes the updated funding weights for the certifications with new articulation agreements and new industry certifications.

If you have any questions please contact Kaitlin Vickers, CAPE Industry Certification Manager, at industrycertification@fldoe.org or 850-245-9030.

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