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MEMORANDUM

TO: Apprenticeship Program Sponsors

FROM: Kevin O'Farrell, Ph.D.

DATE: November 19, 2024

SUBJECT: Registered Apprenticeship Reciprocity Policy

The purpose of this memorandum is to outline the policy and procedure for granting reciprocity to an apprenticeship program registered by the United States Department of Labor, Office of Apprenticeship (USDOL-OA) or another recognized State Apprenticeship Agency (SAA) with the Florida Department of Education (Department).

Per Rule 6A-23.003(12), Florida Administrative Code (F.A.C.), standards registered pursuant to all requirements of Title 29 C.F.R., Part 29, by any federally recognized state apprenticeship agency or council or by USDOL-OA shall be afforded approval reciprocity by the Department based on the following:

- (a) National Program sponsors requesting and seeking reciprocal approval must register with the Department and meet the wage and hour provisions and numeric ratio of apprentices to journeyworkers as found in Rule 6A-23.004, F.A.C.
- (b) National Guideline sponsors must register with the Department and meet all the requirements set forth in Chapter 446, Florida Statutes (F.S.), and Chapter 6A-23, F.A.C.

The procedure for approving reciprocity requests is outlined as follows:

1. The Registered Apprenticeship program sponsor seeking reciprocity must send the attached 'Request for Reciprocity' to the Director of Apprenticeship via email or mail.
2. Upon receipt of the request for reciprocity, the Director shall forward to the USDOL-OA or SAA Director, as appropriate, the form which he/she shall assist the program sponsor in completing for prompt return to the Florida Director of Apprenticeship. The form shall certify that the program sponsor is operating a Registered Apprenticeship program and shall assure that the program, once operating in Florida, will comply with the standards set forth in Title 29 of the Code of Federal Regulations, Parts 29, Subpart A, and 30. This includes certifying that program sponsors seeking reciprocal approval meet the wage and

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hour provisions and apprenticeship ratio standards of the reciprocal state as required by 29 CFR § 29.13(b)(7).

3. Within 90 days after receipt of a petition, the Florida Department of Education, Office of Apprenticeship, will review and grant reciprocity. The reciprocity standards will consist of an abbreviated set of Florida Standards of Apprenticeship referencing the USDOL-OA or SAA standards, the wage schedules and apprentice-to-journeyworker ratios used for each occupation for which reciprocity is granted, and a sponsor attestation that the program and individual apprentices who will work in Florida are properly registered with the USDOL-OA or SAA.
4. Florida Department of Education, Office of Apprenticeship, reserves the right to void such reciprocity should it become evident the program is no longer operating in compliance with any/all applicable state and federal apprenticeship law.

The Department is pursuing inclusion of this policy in future rule development.

For questions, please contact Kathryn Wheeler, Director of Apprenticeship, at Apprenticeship@fldoe.org or 850-245-0454.

KO/kw

Attachment



**DIVISION OF CAREER AND ADULT EDUCATION
BUREAU OF STANDARDS, BENCHMARKS AND FRAMEWORKS
OFFICE OF APPRENTICESHIP**

Request for Reciprocity

Part I - To be Completed by Program Sponsor

Program Sponsor Name and Registration Number

Mailing Address City State Zip

Physical Address City State Zip

Program Sponsor Designated Agent Name and Title

Phone Number and Email address

Number of years program sponsor has had a Registered Apprenticeship Training Program: _____

Registration Date: _____

1. Florida job site location(s):

Physical Address City or nearest City

2. Occupation(s) to be trained in Florida:

3. Describe how related classroom instruction will be provided.

4. Will the program sponsor be conducting business under any other name(s)? Yes No

If yes, provide complete name(s): _____

Part II - To be Completed by Registration Agency

1. Has the program sponsor's Registered Apprenticeship program ever been subject to possible suspension or deregistration by the USDOL - OA or any SAA? Yes No

If yes, describe the nature of the violation(s) and the investigation's outcome:

2. List the occupation(s) approved by the registration agency for training by this program sponsor:

3. How is the program sponsor registered? (Check all that apply)

Individual Joint Group Non-Joint

4. Does the sponsor have an approved affirmative action plan? Yes No

5. Does this sponsor's program, standards, affirmative action plan and selection procedure meet all requirements set forth in 29 CFR 29 and 29 CFR 30? Yes No

If no, please provide complete explanation:

6. Is this program in good standing with the registration agency? Yes No

If no, please provide complete explanation: