

6A-1.0018 School Safety Requirements and Monitoring

(1) No change.

(2) Definitions.

(a) through (n) No change.

(o) “Safe-school officer” means a school resource officer, a school safety ~~school safety~~ officer, a school guardian, or a school security guard, as identified in Sections 1006.12(1)-(4), F.S.

(p) through (s) No change.

(t) “School facility” means a public K-12 school, including a charter school, with a Master School Identification Number (MSID) number as provided under Rule 6A-1.0016, F.A.C., with the following exceptions:

1. through 2. No change.

3. A school facility does not include:

a. through c. No change.

d. Technical centers under Section 1004.91, F.S.; and

e. Private schools, regardless of whether or not their students receive state scholarship funds under Chapter 1002, F.S.; ~~and~~

(u) through (w) No change.

(3) District contact information.

(a) By August 1 of each year, each school district superintendent must submit the name, phone number, and email address for each school safety specialist to the Office at SafeSchools@fldoe.org.

(b) No change.

(4) Monitoring by the District School Safety Specialist.

(a) School safety specialists are responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the school district, including at charter schools. School safety specialists may designate staff to assist with the execution of their duties by submitting the name, phone number, and email address for each designee to the Office at SafeSchools@fldoe.org. Designees work at the discretion of the school safety specialist.

(b) Districts must establish policies that require the school safety specialist, ~~or his or her designee~~, to review, in conjunction with the district school superintendent, the school district and charter school policies and procedures at

least annually for compliance with state law and rules, as provided by Section 1006.07(6)(a)1., F.S. These policies must include a requirement that substitute teachers are provided all school safety protocols and policies before beginning their first day of substitute teaching at a school. Districts must submit all school district and charter school policies and written procedures pertaining to the health, safety or welfare of students to the Office of Safe Schools by September 1 of each year.

(c) School safety specialists, ~~or their designees~~, must investigate reports of noncompliance with school safety requirements and must conduct unannounced inspections at least annually of all school facilities within their district. These unannounced visits must occur while school is in session. The results of the annual unannounced inspection must be documented on the District Compliance Inspection Report in FSSAT.

(d) through (f) No change.

(5) Monitoring by the Office of Safe Schools – Process.

(a) through (d) No change.

(e) Unannounced compliance visits by the Office OSS.

1. No change.

2. Documentation. Within three (3) school days after an unannounced compliance visit, the Office will provide a copy of the completed Florida School Safety Compliance Inspection Report in FSSAT, including photographs or other evidence of noncompliance, to the school safety specialist and the district school superintendent. Should the Office need to hold the report for longer than the three (3) school days to gather more information, the school safety specialist will be notified. The school safety specialist, ~~or his or her designee~~, will provide a copy to the school principal or charter school administrator, as appropriate. Where the report documents noncompliance, it serves as providing notice of a suspected deficiency.

3. No change.

(f) Time to respond and opportunity to cure.

1. When the notice of suspected deficiency concerns a failure to have a safe-school officer established or assigned at each school facility, as required by Section 1006.12, F.S., the school safety specialist must respond in writing and verify that the school(s) identified in the notice have a safe-school officer on site by the next school day. Issues related to safe-school officer coverage must be remedied by the next school day following notice from the Office OSS, regardless of whether a completed Florida School Safety Compliance Inspection Report has been sent.

2. No change.

(g) No change.

(h) When a suspected deficiency has not been corrected within the required timeframe ~~timely resolved~~, the Office will advise the Commissioner of Education who will facilitate compliance to the maximum extent provided under law, as provided in Section 1001.11(9), F.S.

(i) through (j) No change.

(6) Safety Requirements. The Office will monitor schools and school districts for compliance with the safety requirements set forth in subsections (7) through (23) of this rule, as well as the requirements in Rules 6A-1.0017 and 6A-1.0019, F.A.C.

(7) Safe-school officer. School districts are required to establish or assign at least one safe-school officer at each school facility within the district, as provided in Section 1006.12, F.S.

(a) No change.

(b) Districts must establish a policy for safe-school officer assignment outside of the regular school day, which includes ~~including~~ during, before and after school; summer school; during extracurricular activities; and for school-sponsored events. In establishing this policy, districts must consider factors such as the number of persons present, the ratio of staff members to students, and other safety measures available.

(c) through (d) No change.

(8) Campus Access Control. Each school district and charter school governing board must ensure that all schools comply with the following campus access control requirements, which apply from thirty (30) minutes before the school start time until thirty (30) minutes after the end of the school day.

(a) Schools with a secure exclusive zone. All gates or other access points that restrict ingress to or egress from the exclusive zone of a school campus must remain closed and locked when students are on campus, unless:

1. No change.

2. The gate or access point is part of ~~use~~ a shared use agreement pursuant to Section 1013.101, F.S.;

3. No change.

4. The school safety specialist, ~~or his or her designee~~, has documented in FSSAT that the gate or other access point is not subject to this requirement based upon other safety measures at the school, or based upon compliance with the Florida Fire Prevention Code. Documentation in FSSAT must include a description of the other safety

measures present and a photograph of the gate or access point not subject to the requirement.

(b) Schools without a secure exclusive zone. All campus access doors, gates, and other access points that allow ingress to or egress from a school building must remain closed and locked at all times to prevent ingress, unless:

1. through 2. No change.

3. The school safety specialist, ~~or his or her designee~~, has documented in the FSSAT that the open and unlocked door, gate, or other access point is not subject to this requirement based upon other safety measures at the school. There must be at least one locked barrier between classrooms and instructional spaces and open school campus. Documentation in FSSAT must include a description of the other safety measures present and a photograph of each unlocked door, gate, or other access point not subject to the requirement.

(c) Classrooms and instructional spaces. All school classrooms and other instructional spaces must be locked to prevent ingress when occupied by students, unless:

1. No change.

2. The door is actively staffed by school personnel ~~a person~~ standing or seated at the door.

(d) No change.

(e) Career and technical education. Instructional spaces for career and technical education which are designed as open areas must meet the requirements of paragraph (8)(c) unless they are exempted from compliance by the school safety specialist. The school safety specialist, ~~or his or her designee~~, must document in FSSAT that the instructional space is exempt due to negative impacts to student health and safety and the presence of other safety measures at the school that prevent egress from the instructional space to hallways or other classrooms or instructional spaces. Documentation in FSSAT must include a description of the other safety measures present and a photograph of the instructional space not subject to the requirement.

(f) Any school district or charter school governing board that authorizes the installation of a temporary door lock as defined in Section 1006.07(6)(f)2.a., F.S., must comply with the following requirements and shall certify by attestation to the Office that all the following have been met, before use in a student occupied classroom:

1. Every individual first responder, including but not limited to law enforcement, fire and EMS personnel who provides services or are included in a mutual aid agreement to respond to emergencies at a school where a temporary door lock is installed must be equipped with a key or other credential to access the classroom door from the ingress side of the door. Additionally, if the school uses guardians in any capacity, each guardian shall be equipped with the

same key or other credential as all first responders.

2. Upon installation of any temporary door lock, the school must conduct training with all school staff and first responders on the use of the locking system, from the egress and ingress side of the door. This training requirement shall be conducted at least once per school semester.

3. Provide attestation of approval from the district or county fire official certifying the temporary door lock is fire code compliant; attestations are required to be provided to the Office at SafeSchools@fldoe.org.

4. The school district or charter school governing board must create a policy outlining the use of the temporary door lock and the integration of the locks into their active assailant response plan.

(9) Alyssa's Alert. School districts are required to implement a mobile panic alert system that meets all requirements of Section 1006.07(4)(c), F.S. Districts are authorized to select, free of charge, a system under Department contract, or locally fund a system of their choice. The systems under contract with the Department are posted at <https://www.fldoe.org/safe-schools/alyssas-alert.stml> ~~http://www.fldoe.org/safe-schools/~~.

(a) No change.

(b) Mobile panic alert systems must include mobile devices placed throughout each school. In determining the number and placement of devices needed to afford all staff members the ability to silently and easily activate a panic alert in the event of an on-campus emergency, districts must consider using a combination of fixed panic alert buttons, mobile and desktop applications, landline phone capabilities, and wearable panic alerts (such as on a lanyard). Upon availability, each school district must utilize the centralized system for public safety answering point (PSAP) infrastructure required by Section 1006.07(4)(f), F.S.

(c) School districts must include Alyssa's Alert in their local emergency policies and procedures required by Section 1006.07(4)(a), F.S. The Alyssa's Alert policies and procedures must be developed in consultation with the county 911 authority and local emergency management office to ensure that the system selected by the district integrates with local PSAP ~~public safety answering point (PSAP)~~ infrastructure to transmit calls and mobile activations.

(d) Any time the mobile panic alert system fails to connect to the PSAP, the school safety specialist must notify the superintendent, the mobile panic alert system vendor and the Office at Alyssas.Alert@fldoe.org immediately, but no later than within twenty-four (24) hours.

(10) FortifyFL.

(a) School districts are required to maintain current school listings in the FortifyFL application, including each school's school name, address, and MSID number. School districts are required to notify the Office at FortifyFL@fldoe.org ~~update FortifyFL~~ within five (5) school days of a school opening or closing, or when any other change occurs that impacts the accuracy of district-provided information.

(b) through (d) No change.

(e) Annually, each district school board must make available ~~a~~ training for parents and guardians on the use of FortifyFL prior to the start of each school year or at the time of a student's enrollment if ~~during~~ the school year has already commenced. This training must explain the potential consequences for anyone making a threat or false report concerning school or school personnel's property, school transportation, or a school sponsored activity, including disciplinary actions that may occur at school and possible criminal charges. Information concerning criminal charges must include a summary of Sections 790.162, 790.163, 836.10 and 837.05, F.S., and the penalties for violating those statutes. School districts may develop procedures concerning how this training is disseminated.

(11) Notification to Parents. ~~Threat management.~~

(a) ~~School districts must have policies and procedures for threat management and for threat management teams in compliance with Rule 6A-1.0019, Threat Management.~~

(b) ~~Notification to Parents.~~

1. through 5. Renumbered (a) through (e) No change.

(12) through (13) No change.

(14) School Security Risk Assessments (SSRA) and the FSSAT.

(a) Annually, by August 1, school districts are required to ensure accuracy of current school listings, for their district within the FSSAT application, including each school's name school name(s), address, and MSID number number(s). Districts must use the "School Facility Asset Template" in FSSAT for each school facility in the district. School districts are required to report to the Office when a school facility is opening at FSSAT@fldoe.org no later than fifteen (15) days prior to its opening to meet the requirements in paragraph (14)(c), or via FSSAT within five (5) school days of a school facility ~~opening or closing~~. All other changes that impact the accuracy, or when any other change occurs that impacts the accuracy of district-provided information must be made directly to the "School Facility Asset Template" in FSSAT by the school district within five (5) days.

(b) Each school safety specialist is required to contact his or her district single sign-on administrator ~~the Office~~

to obtain access to FSSAT within three (3) school days of appointment.

(c) Each year, the school safety specialist must ensure an SSRA is submitted ~~complete a school security risk assessment~~ on or before October 1 ~~for at~~ each school facility in their district using the FSSAT, as provided in Section 1006.07(6)(a)4., F.S., and Section 1006.1493, F.S. The school safety specialist must also complete a SSRA ~~a school security risk assessment~~ for any school facility that opens after October 1, prior to the school facility opening for classroom instruction.

(d) School safety specialists must report by October 15 each year in the FSSAT that required SSRAs ~~school security risk assessments~~ are completed, as provided in Section 1006.1493(3)(b), F.S.

(e) No change.

(f) Within thirty (30) days after the district school board meets to receive such findings, but not later than November 1, school safety specialists must submit a district best practices ~~best practices~~ assessment in the FSSAT which includes the school security risk assessment findings and recommendations as provided in Section 1006.07(6)(a)4., F.S.

(g) No change.

(15) First Responders' School Safety Recommendations.

(a) through (c) No change.

(d) The district's school safety specialist, ~~or designee,~~ must coordinate with local emergency service providers to integrate each public schools' PULSE into the community's emergency responder protocols and register the location of each public school's ~~schools'~~ AED with the local emergency medical services medical director, in accordance with Section 1003.457, F.S. Recommendations made by emergency service responders, such as but not limited to school personnel training, drills, medical oversight, equipment procurement, placement, and maintenance must be considered in each public schools' PULSE and in accordance with evidence-based core elements.

(16) Emergency and fire drills.

(a) No change.

(b) After-action report. An after-action report must be completed following each emergency drill and fire drill. After-action reports must identify the type of drill, location, time and date of the drill, participants, and any required involvement of law enforcement or other public safety agencies. In addition, the after-action report must describe actions taken by participants, must analyze areas of success and areas where improvement is needed, and include

input from participating public safety agencies and a plan for corrective action. After-action reports must be submitted to the district school safety specialist for review fifteen (15) calendar days following drill completion. School staff must keep copies of after-action reports and provide those records to the Office upon request as outlined in paragraph (5)(b) of this rule.

(c) Requirements for all emergency drills and fire drills.

1. through 3. No change.

4. Districts must vary the time of day in which emergency drills and fire drills are held. In setting the drill schedule, districts must consider drills beginning at nonstandard times, such as within an hour before of the start of the school day, during lunch, when students are between classes, or within an hour after of the end of the school day.

5. through 7. No change.

(d) No change.

(17) Active Assailant Response Plans.

(a) No change.

(b) All school personnel must be trained annually on the procedures in the district's active assailant response plan. Completion of this annual training for all school personnel must be documented in the SSRA within FSSAT by October 1 of each year.

(c) through (d) No change.

(18) through (19) No change.

(20) Bullying and Harassment Prevention.

(a) through (b) No change.

(c) Each district superintendent must designate a district bullying contact person and must submit the name, phone number, and email address to the Office at SafeSchools@fldoe.org. This information must be reported annually by August 1 and must be updated within five (5) school days if there is a change in the information provided.

(21) through (26) No change.

Rulemaking Authority 1001.02(2)(n), 1006.07(4)(a) FS. Law Implemented 1001.11(9), 1001.212(4), (12), (14), (15), 1006.07(4)(a), (6), (7), (9), 1006.12(5), 1006.147, 1006.1493, 1008.386(3), 1012.584 FS. History--New 7-14-21, Amended 11-23-21, 6-14-22, 9-20-22, 11-22-22, 4-25-23, 9-26-23, 7-2-24, 12-24-24, 9-23-25.