

STUDENT ASSESSMENT

REJECT RULES

UPDATED 07/01/2026

1.

District Number, Current Enrollment must be numeric, active (A) on the Appendix C: District Name Table and must be correct for the district submitting the data.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 00	0021	FL123456789300
* 02	0021	FL123456789000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Current Enrollment and resubmit the records.

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2.

The School Number, Current Enrollment must exist on the Master School Identification File as a valid active school in the district of enrollment.

Record rejected

EXAMPLE

The fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Current Enrollment does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0009
* 15	C999
57	0051
63	0021

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

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4.

Survey Period Code must be 5 and must be correct for the submission specified by the district.

Record rejected

EXAMPLE

The Survey Period Code as specified in the transmission Job Control Language (JCL) is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "2", all records updated, added or deleted with this inconsistency will be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the Survey Period Code should be corrected, and all records should be resubmitted.

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5.

School Year must be correct for the submission specified by the district.

Record rejected

EXAMPLE

The School Year as specified in the transmission JCL is identified as the valid year for data submission. However, if records on the transmission have the previous year coded, all records updated, added or deleted with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

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6.

Test Name must be APT, ASV, CAI or IBP as listed on the Test Name Table in Appendix I of the DOE Information Database Requirements Volume I-Automated Student Information System manual.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid.

Florida Education Identifier	Test Date	Test Name
FL123456789100	01172006	APT
* FL123456789200	01172006	SSL

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Name and resubmit the record.

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7.

Test Publication Year must be numeric and a valid year in the range 1970 through the current year.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Publication Year is in the future. The third record would be rejected because the Test Publication Year is not within the valid range of years.

Florida Education Identifier	Test Date	Test Publication Year
FL123456789100	0118****	2002
* FL123456789200	1115****	2103
* FL123456789300	0431****	1956

**** = Valid year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Publication Year and resubmit the records.

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REJECT RULES

8.

Test Date must be numeric and a valid date that is not in the future.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is not a valid calendar date.

Florida Education Identifier	Test Date
FL123456789100	0118****
FL123456789200	1115****
* FL123456789300	0431****

**** = Valid year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

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REJECT RULES

9.

The Test Subject Content code must be a valid code, specified in Appendix L of the DOE Information Database Requirements Volume I-Automated Student Information System manual, for the Test Name/Code.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid for the Test Code submitted. The third record would be rejected because the Test Subject Content code is blank.

Florida Education Identifier	Test Code	Test Subject Content Code
FL123456789100	STA	11
*FL123456789200	STA	03
*FL123456789300	STA	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Subject Content codes and resubmit the records.

STUDENT ASSESSMENT

REJECT RULES

10.

Item 3 - Filler on this format in position numbers 7-16 must be all spaces.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the data reported is not all spaces.

District Number, Current Enrollment	School Number, Current Enrollment	Filler, Item #3
01	0151	
* 01	0151	265456789X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must fill the positions noted with all spaces and resubmit the record.

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REJECT RULES

11.

Test Score (1) must be numeric and right justified with leading zeros.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score 1 contains alphabetic characters. The third record would be rejected because Test Score (1) does not have leading zeros.

Florida Education Identifier	Test Date	Test Score 1
FL123456789100	0119****	0071
*FL123456789200	0119****	AA71
*FL123456789300	0119****	71

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score (1) and resubmit the records.

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REJECT RULES

13.

Test Score 2 must be numeric and right justified with leading zeros.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score 2 contains alphabetic characters. The third record would be rejected because Test Score 2 does not have leading zeros.

Florida Education Identifier	Test Date	Test Score 2
FL123456789100	0119****	0071
*FL123456789200	0119****	AA71
*FL123456789300	0119****	71

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score 2 and resubmit the records.

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REJECT RULES

14.

The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database.

Record rejected

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code will be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

STUDENT ASSESSMENT

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18.

Test Level must not be blank.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level field is blank.

Florida Education Identifier	Test Date	Test Level
FL123456789100	0119****	11
* FL123456789200	0119****	

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Level and resubmit the record.

STUDENT ASSESSMENT

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19.

Test Form must not be blank.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form field is blank.

Florida Education Identifier	Test Date	Test Form
FL123456789100	0119****	A
* FL123456789200	0119****	

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Form and resubmit the records.

STUDENT ASSESSMENT

REJECT RULES

20.

If Test Score Type (2) is ZZ then Test Score 2 must be 0000.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score (2) is not 0000.

Florida Education Identifier	Test Date	Test Score Type 2	Test Score 2
FL123456789100	01192007	ZZ	0000
* FL123456789200	01192007	ZZ	0200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Score (2) and resubmit the record.

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21.

Each Student Assessment record must be unique based on District Number, Current Enrollment; School Number, Current Enrollment; Florida Education Identifier; Survey Period Code; School Year; Test Name, Test Date and Test Subject

Content.

First record accepted, all other duplicate records rejected

EXAMPLE

The first, third and fourth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Enrollment; School Number, Current Enrollment; Florida Education Identifier; Survey Period Code; School Year; Test Name, Test Date and Test Subject Content) of the first and fourth records, respectively.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier	Survey Period Code	School Year	Test Name	Test Date	Test Subject Content
01	0411	FL123456789100	5	****	CAI	09182006	3A
* 01	0411	FL123456789100	5	****	CAI	09182006	3A
01	0411	FL123456789200	5	****	APT	09222006	1A
01	0411	FL123456789300	5	****	IBP	09232006	NB
* 01	0411	FL123456789300	5	****	IBP	09232006	NB

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the database are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

STUDENT ASSESSMENT

REJECT RULES

22.

The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) It must be left-justified with trailing blanks.

Record rejected

EXAMPLE

The first three records listed below would be loaded to the database assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@). The fifth record would be rejected because it is right-justified rather than left-justified.

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
*01	2121@xyz
*01	123456

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Student Number Identifier, Local and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

23.

School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518, 7006 and 9001.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier
01	0151	FL123456789100
01	0151	FL123456789200
*01	9999	FL123456789300
*01	C901	FL123456789000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

STUDENT ASSESSMENT

REJECT RULES

24.

Test Score Type (1) must be SS for APT, CAI or IBP, and ZZ for ASV. Test Score Type (2) must be ZZ for APT, ASV, CAI or IBP.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type (2) is not ZZ.

Florida Education Identifier	Test Date	Test Name	Test Score Type 1	Test Score Type 2
FL123456789100	11012008	CAI	SS	ZZ
*FL123456789100	11012008	CAI	SS	LX

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct Test Score Type (2) and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

26.

If Test Name is CAI then Test Publication Year must be the year the data is being reported or the previous year.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Publication Year is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Publication Year
FL123456789100	06012009	CAI	2009
*FL123456789100	06012009	CAI	2007

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Publication Year and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

27.

If Test Name is CAI then Test Date must be June 1 (0601), June 2 (0602) November 1 (1101) or November 2 (1102) of the school year being reported.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Date is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Publication Year
FL123456789100	06012009	CAI	2009
*FL123456789100	06012009	CAI	2009

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

28.

If Test Name is APT, ASV, CAI or IBP then Test Form must be Z.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Form
FL123456789100	06012009	CAI	Z
*FL123456789100	06012009	CAI	A

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Form and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

29.

If Test Name is CAI then Test Level must be A or AS.

Record rejected

Note: Test Level A is left justified with a trailing blank.

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Level
FL123456789100	06012009	CAI	AS
*FL123456789100	06012009	CAI	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Level and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

30.

If Test Name is CAI then Test Score must be

- 0000, 0001, 0002, 0003, 0004, 0005, 0006, 0007, or 0008.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Score
FL123456789100	06012009	CAI	00007
*FL123456789100	06012009	CAI	B

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Score and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

31.

If Test Name is APT or ASV then Test Level must be ZZ.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Level
FL123456789100	06012009	APT	ZZ
*FL123456789100	06012009	APT	AS

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Level or Test Name code and resubmit the record.

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UPDATED 09/12/2025

32.

- If Test Name is IBP then Test Level must be HL or SL.

Note: You may enter HL or SL for IBP.

- If Test Name IBP and Test Subject Content Code is PT then Test Level must be ZZ.

Record rejected

Note: You may enter HL or SL for IBP.

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Form
FL123456789100	06012009	IBP	SL
FL123456789100	06012009	IMP	HL
*FL123456789100	06012009	IBP	AS

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Level or Test Name code and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

33.

If Test Name is APT then Test Score (1) must be

- 0001, 0002, 0003, 0004, or 0005.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Score
FL123456789100	06012009	APT	0003
FL123456789100	06012009	APT	B

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Score and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

34.

If Test Name is IBP then Test Score (1) must be

- 0001, 0002, 0003, 0004, 0005, 0006, 0007, 0008, 0009, 0010, 0011, 0012, 0013 or 0014.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score is not valid for the Test Name reported.

Florida Education Identifier	Test Date	Test Name	Test Score
FL123456789100	06012009	IBP	0007
FL123456789100	06012009	IBP	B

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Score and resubmit the record.

STUDENT ASSESSMENT

REJECT RULES

35.

Florida Education Identifier (FLEID) is alphanumeric and must be entered as “FL” in the first 2 positions followed by twelve numeric digits. No blanks, spaces or all zeros for the twelve numeric digits are allowable.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Florida Education Identifier (FLEID) is not a valid FLEID.

District Number, Current Enrollment	Florida Education Identifier
01	FL340945895734
01	FL004583948567
*01	FL000000000000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT ASSESSMENT

VALIDATION RULES

60.

Each Student Assessment record must have a matching Student Demographic Information record based on District Number, Current Enrollment; Florida Education Identifier; Survey Period Code and School Year.

State validation

EXAMPLE

The Student Assessment record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic Information record.

Student Assessment records

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	School Year
*01	FL123456789100	5	****
01	FL123456789200	5	****
01	FL123456789300	5	****

Student Demographic Information Records

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	School Year
*01	FL123456789200	5	****
01	FL123456789300	5	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must delete the Student Assessment record or add a Student Demographic Information record to match the above key fields.