

6A-14.092 Textbook and Course Material Affordability and Transparency.

(1) Purpose. In order to maximize informed student choice, The purpose of this rule is to sets set forth the adoption, posting, and reporting requirements for Florida College System institutions relating to textbook and course material affordability and transparency.

(2) Textbook and Instructional Material Adoption Requirements.

(a) Each Florida College System institution is required to select textbooks and instructional materials through cost-benefit analyses that enable students to obtain the highest-quality product at the lowest available price. Pursuant to Section (s.) 1004.085(1), Florida Statutes (F.S.), the term “instructional materials” means educational materials for use within a course which may be available in printed or digital format.

(b) The cost-benefit analysis must include consideration of the items listed in s. Section 1004.085(6)(g), F.S., and:

1. through 2. No change.

(c) Prior to the adoption of the selected textbook and instructional materials, instructors must confirm the intent to use all materials pursuant to s. Section 1004.085(6)(b), F.S.

(d) No change.

(e) Development, adaptation, and review of open educational resources and instructional materials must be a collaborative process pursuant to s. Section 1004.085(6)(e), F.S.

(f) For textbooks and instructional materials for use in dual enrollment courses, institutions must consult with school districts as outlined in s. Section 1004.085(6)(f), F.S.

(g) Institutions must have options in place to make textbooks and instructional materials available to students who may not be able to afford the cost pursuant to s. Section 1004.085(6)(d), F.S.

(3) Textbook and Instructional Materials List Forty-Five (45) Day and Five-Year (5) Posting Requirements. Each Florida College System institution is required to prominently post and make publicly accessible ~~publish~~ on its website and in its course registration system a list of required and recommended textbooks and instructional materials as early as feasible but at least forty-five (45) days before the first day of class for each term for at least ninety-five (95) percent of all scheduled course sections and maintain the list for the preceding five (5) academic years. The five-year (5) list must be updated annually by September 1 to include the preceding Fall, Spring, and Summer Terms.

(a) The list of required and recommended textbook and instructional materials must provide the International Standard Book Number (ISBN) or other identifying information, which must include, at a minimum: the title, all authors listed, publishers, edition number, copyright date, published date, and other relevant information necessary to identify the specific textbooks or instructional materials required and recommended for each course ~~meet the requirements of Section 1004.085(5)(a), F.S.,~~ and must be searchable by:

1. General education status;

1. through 6. renumbered 2. through 7. No change.

(b) The list of required and recommended textbook and instructional materials must be publicly accessible from the institution's consumer information website and easily downloadable by current and prospective students.

(c) Sections where no textbook is required or no-cost open educational resources are used must have an icon to indicate their status as zero cost. The Zero Textbook Cost Indicator developed by the Florida Postsecondary Academic Library Network may be used for this purpose pursuant to s. Section 1006.73(4), F.S.

~~(d) For course sections added after the forty five (45) day notification deadline, including course sections with a reasonable exception under paragraph (3)(c), textbook and instructional material information must be posted immediately as such information becomes available.~~

~~(d) (e) Limited Eexceptions to the Fforty-Ffive (45) Ddelay Textbook and Instructional Materials List Pposting Requirements. For course sections with a limited exception under this paragraph, textbook and instructional material information must be posted immediately as such information becomes available. Limited exceptions requirement are as follows:-~~

1. through 5. No change.

~~(4) Textbook and Instructional Materials Five Year (5) Posting Requirements. Each Florida College System institution is required to maintain and publish a list of required and recommended textbooks for the preceding five (5) academic years.~~

~~(a) The five year (5) list must be inclusive of the components required under paragraph (3)(a) and must be easily accessible from the institution's consumer information website.~~

~~(b) By May 1, 2023, each Florida College System institution must publish the textbooks and instructional materials list for academic years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22.~~

~~(c) Beginning in 2023 for academic year 2022-23, and thereafter, the five year (5) list must be updated annually~~

by September 1 to include the preceding Fall, Spring, and Summer Terms.

~~(4)~~⁽⁵⁾ ~~General Education Core Course~~ Forty-Five (45) Day Syllabi Posting Requirements. Each Florida College System institution is required to prominently post and make publicly accessible ~~publish~~ course syllabi for each course section of a general education core course identified in Rule 6A-14.0303, F.A.C., as early as feasible but at least forty-five (45) days before the first day of class for each term. All course syllabi should be publicly accessible and easily downloadable by current and prospective students.

(a) ~~Minimally, All general education core~~ course syllabi must include:

1. The course cCurriculum;
2. The gGoals, objectives, and student expectations of the course;
3. The required and recommended textbooks and instructional materials ~~Objectives~~;
4. Student assignments, including at a minimum, the assignment title, a brief narrative description of the assignment, and, if applicable, any required readings ~~expectations of the course~~; and
5. How student performance will be measured and evaluated, including the grading scale and methodology.

(b) No change.

~~(c) Each institution is required to publish the syllabus for each general education core course section. For general education core course sections added after the forty five (45) day notification deadline, including course sections with a reasonable exception under paragraph (5)(d), master course syllabi, where available, may be posted. Master course syllabi include course content, learning outcomes, and requirements that must be followed by all instructors who teach the course. Master course syllabi must be replaced immediately as soon as final course section syllabi become available.~~

~~(c)~~^(d) Limited Exceptions to the Forty-Five (45) Day Syllabi Posting Requirements requirement are as follows. For course sections with a limited exception under this paragraph, master course syllabi, where available, may be posted. Master course syllabi include course content, learning outcomes, and requirements that must be followed by all instructors who teach the course. Master course syllabi must be replaced immediately as soon as final course section syllabi become available. Limited exceptions are as follows:

1. A faculty member has not yet been assigned to teach the course section before the forty-five (45) day notification deadline; and;
2. No change.

(5) Individualized courses, such as directed independent studies, internships, and performance, are exempt from the requirements in subsections (3) and (4).

(6) Reporting Requirements. Each Florida College System institution is required to report by September 30 of each year to the Chancellor of the Florida College System, in a format determined by the Chancellor, the following:

(a) through (d) No change.

(e) Procedures implemented regarding the posting of ~~general education core~~ course syllabi for ~~at least ninety-five (95) percent of~~ all courses and course sections forty-five (45) days before the first day of class; and

(f) Evidence of compliance with the ~~general education core~~ course syllabi posting requirement.

Rulemaking Authority 1001.02(1), (2)(n), 1004.085(5), (6), 1006.73(4) FS. Law Implemented 1004.085, 1006.73 FS. History—New 2-25-09, Amended 10-17-17, 3-15-22, 9-20-22.