Florida Automated System for Transferring Educational Records (FASTER)

Financial Aid Transient Student Process

2024-2025

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Financial Aid Transient Students

Effective: August 1, 2015

On July 1, 2012, a new function was added to the FASTER/SPEEDE postsecondary transcript application process. In addition to the existing Academic History Transcript, a "Cost of Attendance" record and an "Enrollment" record were introduced. Postsecondary FASTER formats are used to transmit these new records. This change gives the financial aid offices of the Florida State College System and the Florida State University System hosting institutions the ability to transmit financial aid Cost of Attendance information for transient students back to their home institutions. The purpose of transmitting this data is to meet federal requirements for the disbursement of financial aid to these students. This will be helpful for substantially improving the current, cumbersome, paper based process, and for complying with recent legislative directives relative to providing financial aid for transient students. This information will be transmitted between the financial aid offices of Florida public postsecondary institutions only.

FASTER Process for Financial Aid Records

Postsecondary FASTER formats are used to transmit these new records (see Appendix D, Message Type Codes).

Academic History Transcript:

Historically the FASTER system has transmitted electronic transcripts which contain academic history. These "transcripts" consist of the following formats and record types:

P00	Header	(1 per student)
P01	Demographic Information	(1 per student)
P02	Term Header	(1 per term, ascending order)
P03	Course	(1 for each course taken)
P04	Remarks	(Can have multiple occurrences)
P05	Transfer Summary	(Can have multiple occurrences)
P06	Test Results	(Can have multiple occurrences)
P07	Degrees	(1 per degree awarded)
P08	Student Immunization Information	(1 per student)

This process has not changed.

Cost of Attendance Record (to Financial Aid Offices):

A new "Cost of Attendance" format (see FASTER Cost of Attendance Format for Postsecondary Transcript) was created for use in the new "Cost of Attendance" record. This format has a record type of P20 and consists of the data elements listed below. All data elements defined to the P20 format are required and, therefore, cannot be blank. Zeros are acceptable in the "Cost of Attendance" fields. However, at least one of the "Cost of Attendance" fields must have a value greater than zero. The entire format can be found on the FASTER manual.

Record Type   (P20)
Social Security Number
Term Designator

Term Tag Number
Cost of Attendance, Tuition and Fees
Cost of Attendance, Room and Board
Cost of Attendance, Books and Supplies
Cost of Attendance, Transportation
Cost of Attendance, Personal Expenses
Cost of Attendance, Term Beginning Date
Cost of Attendance, Term Ending Date

When an institution sends a "Cost of Attendance" record it must contain the following FASTER postsecondary formats.

P00	Header	(1 per student)
P20	Cost of Attendance	(Multiple Records are Allowed)

To request a "Cost of Attendance" record, the home institution will submit a request to the host institution utilizing an "R20" Message Type Code. It works in the same way that institutions request an academic history transcript, except for two fields. First, the Message Type Code is "R20" which is a request for a "Cost of Attendance" record. Second, the Term Designator field should designate the term being requested. If this field is blank, the request can be considered as a request for the "current" term. If the term being requested is a "prior" or "future" term, then this field should be populated.

The host institution will pick up the request, and will respond with the "Cost of Attendance" record, which carries the appropriate response Message Type Code, as listed below. This Message Type Code will indicate to the home institution that this record should be directed to the financial aid office from which the request originated.

New "Cost of Attendance" Message Type Codes:

R20	Please send a Cost of Attendance record as soon as possible.
S20	The requested Cost of Attendance record is being sent (record follows).
S21	The requested Cost of Attendance record is not being sent because the student cannot be identified based on the information supplied.
S22	The requested Cost of Attendance record is not being sent because the student is not currently registered.

"Cost of Attendance" requests and responses are reflected on the appropriate Aging Reports. Those that do not pass FASTER edits are reflected on the X01 Edit Error Report. The edits that apply to the "Cost of Attendance" records can be found in the Edit Specifications section of the FASTER User Manual.

For detailed instructions on how the FASTER request/response process works, see Chapter 1, Section B—System Overview in the FASTER User Manual. For details concerning Incoming and Outgoing Aging Reports, see Chapter 3, Section E—Aging Reports.

Enrollment Record (to Financial Aid Offices):

The purpose of the "Enrollment" record (see FASTER Term Header Record Format and Course Segment Format for Postsecondary Transcript) is for the host institution to transmit current enrollment data for the transient student back to the student's home institution. It should contain only current enrollment data, and not

the student's academic history. When an institution sends an "Enrollment" record it must contain the following FASTER postsecondary formats.

     P00   Header   (1 per student)
     P02   Term Header   (1 per term, ascending order)
     P03   Course   (1 for each course taken)
     Repeat P02-P03 as needed

When sending a "P02" Term Header format in an "Enrollment" record, different requirements will be imposed on some of the existing data elements. Listed below are the "P02" data elements that are affected. The effect will be dependent on the type of transaction that is being transmitted, either an Academic History Transcript or an "Enrollment" record. The entire format can be found on the FASTER manual.

Existing Data Elements not utilized in the new Enrollment Record:

Curriculum Code	Curriculum Code Name
Curriculum Code Qualifier	Type of Session
Grade/Academic Level of Student This Session	

When sending a "P03" Course format in an "Enrollment" record, different requirements will be imposed on some of the existing data elements, and new data elements will be required. Listed below are the "P03" data elements that will be affected. The effect will be dependent on the type of transaction that is being transmitted, either an Academic History Transcript or an "Enrollment" record. The entire format can be found on the FASTER manual.

Existing Data Elements not utilized in the new Enrollment Record:

Course Type*	Curriculum Code Qualifier
Repeat Indictor*	Curriculum Code Name
Grade Assigned*	Academic Grade
Credits Earned*	Academic Grade Qualifier
Credits for GPA*	General Education Course
Grade Points*	Student Withdrawal Date
Curriculum Code	Gordon Rule Indicator
Student Withdrawal Date	

New Data Elements utilized in the new Enrollment Record:

Course Begin Date*
Course End Date*
Last Course Transaction Date
Last Course Transaction Action Code

To request an "Enrollment" record, the home institution will submit a request to the host institution utilizing a new "R30" Message Type Code. It will work in the same way that institutions now request an academic history transcript, except that the Message Type Code will be "R30" which is a request for an "Enrollment" record. The host institution will pick up the request, and will respond with the "Enrollment" record, which will carry the appropriate response Message Type Code, as listed below. This Message Type Code will indicate to the home institution that this record should be directed to the financial aid office from which the request originated.

<u>New "Enrollment" Message Type Codes:</u>

      R30   Please send an Enrollment record as soon as possible.
      S30   The requested Enrollment record is being sent (record follows).
      S31   The requested Enrollment record is not being sent because the student
                 cannot be identified based on the information supplied.
      S32   The requested Enrollment record is not being sent because the student
                 is not currently registered.

"Enrollment" record requests and responses will be reflected on the appropriate Aging Reports. Those that do not pass FASTER edits will be reflected on the X01 Edit Error Report. The edits that apply to the "Enrollment" records can be found in the Edit Specifications section of the FASTER User Manual.

Financial Obligations:

There will be a point at which it is appropriate to send the transient student's academic history transcript back to the student's home institution. When that time comes, the home institution can request a transcript. Likewise, the host institution can send the transcript. To request a transcript, the home institution will submit a request to the host institution utilizing the current "R01" Message Type Code. The host institution will pick up the request, and will respond with the full academic history transcript, which will carry a Message Type Code of "S01". If the institution has a hold on the requested student's record, a new Message Type Code of "S18" will be used to indicate the transcript is not being sent because there is a hold on the student's record.

<u>New "Financial Obligation" Message Type Code:</u>

      S18   The requested record will not be released at this time because the student has a
                 hold on their record.

Summary:

The existing Academic History Transcript process has not changed.

In order to respond to an "R20" request for "Cost of Attendance" information, an institution should send a "Cost of Attendance" record with a Message Type Code of "S20". This record should contain the Postsecondary format "P00" and the new "P20".

In order to respond to an "R30" request for "Enrollment" information, an institution should send an "Enrollment" record with a Message Type Code of "S30". This record should contain the Postsecondary formats "P00", "P02" and "P03".

The Postsecondary formats "P02" and "P03" now serve a dual function. If they are sent as part of an Academic History Transcript, the existing edits still apply. If they are sent as part of an "Enrollment" record, different edits will apply to the existing fields. Four new fields have been added to the "P03" format for use with the "Enrollment" record only. For details, refer to the notes found in the FASTER Manual, on the "P03" format.

In order to respond to an "R01" request for a full academic history transcript, an institution may respond with a Message Type Code of "S01" which would include the student's full academic history, or with an "S18" indicating the student's record has a hold on it.

SPEEDE Process for Financial Aid

Effective July 1, 2012

In order for the SPEEDE institutions to transmit financial aid information to a FASTER institution, and vice versa, there must be modifications to the current SPEEDE process. Currently the SPEEDE system transmits electronic transcripts, Student Educational Records, which contain academic history. These "transcripts" are currently being sent on a TS130 format defined by the Postsecondary Electronic Standards Council (PESC).

Student Educational Record (TS130):

The current process for sending electronic transcripts for non-transient students will not change.

Cost of Attendance Record (to Financial Aid Offices):

With the introduction of FASTER's new **"Cost of Attendance"** record to the financial aid offices of the state college and state university systems, it will require that SPEEDE institutions modify what is currently sent on the TS130.

FASTER's "Cost of Attendance" record will transmit the following information:

> Record Type (P20)
> Social Security Number
> Term Designator
> Term Tag Number (0)
> Cost of Attendance, Tuition and Fees
> Cost of Attendance, Room and Board
> Cost of Attendance, Books and Supplies
> Cost of Attendance, Transportation
> Cost of Attendance, Personal Expenses

When sending the Cost of Attendance record, FASTER will send the following postsecondary formats:

> P00   Header   (1 per student)
> P20   Cost of Attendance   (1 per student)

For SPEEDE institutions, this translates to the following segments being used:

> ST01 =   Transaction Set Identifier Code (130 – Student Educational Record (Transcript)
> ST02 =   Transaction Set Control Number
> BGN01 =   Transaction Set Purpose Code
> BGN02 =   Reference Identification
> BGN03 =   Date
> ERP01 =   Transaction Type Code
> ERP02 =   Status Reason Code   (S20)
> REF01 =   Reference Identification Qualifier ('SY', 'LR')
> REF02 =   Social Security Number or Local Student Identification Number
> DMG01 =   Date Time Period Qualifier (Format for Date of Birth)
> DMG02 =   Birth Date value
> DMG03 =   Gender Code

DMG05 =   Race or Ethnicity Code
N101 =   Entity Identifier Code (Type of Sender or Receiver)
N102 =   Name (Institution Name)
N103 =   Identification Code Qualifier (Institution Code Qualifier)
N104 =   Identification Code (Institution Code)
PER01 =   Contact Function Code (FA – Financial Aid Office)
IN101 =   Entity Type Qualifier
IN102 =   Name Type Code
IN103 =   Entity Identifier Code
IN201 =   Name Component Qualifier
IN202 =   Name
LX01 =   Assigned Number
SES01 =   Date Time Period (Session Starting Date to Identify Session)
SES02 =   Count (To Identify Specific Session)
NTE01 =   'CTF' (Cost of Attendance, Tuition and Fees)
NTE02 =   Actual amount for tuition and fees (9999999, no decimals, can be zero filled)
NTE01 =   'CRB' (Cost of Attendance, Room and Board)
NTE02 =   Actual amount for room and board (9999999, no decimals, can be zero filled)
NTE01 =   'CBS' (Cost of Attendance, Books and Supplies)
NTE02 =   Actual amount for books and supplies (9999999, no decimals, can be zero filled)
NTE01 =   'CTR' (Cost of Attendance, Transportation)
NTE02 =   Actual amount for transportation (9999999, no decimals, can be zero filled)
NTE01 =   'CPE' (Cost of Attendance, Personal Expenses)
NTE02 =   Actual amount for personal expenses (9999999, no decimals, can be zero filled)
~~CRS01 =   Basis for Academic Credit Code (Z)~~

In addition to the segments above, you will continue to send the ISA/GS and GE/ISE segments.

NOTE: While we understand that the NTE02 segment is an alphanumeric type field, we will be using it to store the amounts for the "Cost of Attendance" fields. When sending a "Cost of Attendance" record, at least one of the "Cost of Attendance" NTE02 segments must be greater than 0.

To request a "Cost of Attendance" record, the SPEEDE institution will submit a request using the TS146 with a new "R6" Action Code for ERP03.

The complete list of codes used for the "Cost of Attendance" record is as follows:

R6   Please send a Cost of Attendance record as soon as possible. (TS146) This will translate to the R20 that FASTER will be expecting.   – ERP03 (Action Code)

S20   The requested Cost of Attendance record is being sent (record follows). (TS130) – ERP02 (Status Reason Code)

D1   The requested Cost of Attendance record is not being sent because the student cannot be identified based on the information supplied.   (TS147) This will translate to the S21 that FASTER will be expecting.   – AAA03 (Reject Reason Code)

D2   The requested Cost of Attendance record is not being sent because the student is not currently registered. (TS147)   This will translate to the S22 that FASTER will be expecting.   – AAA03 (Reject Reason Code)

Enrollment Record (to Financial Aid Offices):

FASTER has also created an "Enrollment" record. The purpose of the new "Enrollment" record is for the host institution to transmit current enrollment data for the transient student back to the student's home institution. It should contain only current enrollment data, and not the student's academic history.

When sending the Enrollment record, FASTER will send the following postsecondary formats:

P00	Header	(1 per student)
P02	Term Header	(1 per term, ascending order)
P03	Course	(1 for each course taken)
Repeat P02-P03 as needed		

For SPEEDE institutions, this translates to the following segments being used:

ST01 =	Transaction Set Identifier Code (130 – Student Educational Record (Transcript)
ST02 =	Transaction Set Control Number
BGN01 =	Transaction Set Purpose Code
BGN02 =	Reference Identification
BGN03 =	Date
ERP01 =	Transaction Type Code
ERP02 =	Status Reason Code (S30)
REF01 =	Reference Identification Qualifier ('SY', 'LR')
REF02 =	Social Security Number or Local Student Identification Number
DMG01 =	Date Time Period Qualifier (Format for Date of Birth)
DMG02 =	Birth Date value
DMG03 =	Gender Code
DMG05 =	Race or Ethnicity Code
N101 =	Entity Identifier Code (Type of Sender or Receiver)
N102 =	Name (Institution Name)
N103 =	Identification Code Qualifier (Institution Code Qualifier)
N104 =	Identification Code (Institution Code)
PER01 =	Contact Function Code (FA – Financial Aid Office)
IN101 =	Entity Type Qualifier
IN102 =	Name Type Code
IN103 =	Entity Identifier Code
IN201 =	Name Component Qualifier
IN202 =	Name
LX01 =	Assigned Number
SES01 =	Date Time Period (Session Starting Date to Identify Session)
SES02 =	Count (To Identify Specific Session)
SES04 =	Session Code (Type of Session)
SES05 =	Name
SES06 =	Date Time Period Format Qualifier
SES07 =	Date Time Period
SES08 =	Date Time Period Format Qualifier
SES09 =	Date Time Period
CRS01 =	Basis for Academic Credit Code (Z)
CRS02 =	Academic Credit Type Code

CRS03 =	Quantity (Course Credit Hours)
CRS08 =	Academic Grade or Course Level Code (Course Level)
CRS14 =	Name (Course Subject Abbreviation or Alpha Prefix)
CRS15 =	Reference Identification (Course Number)
CRS16 =	Name (Course Title)
*CSU03 =	Date Time Period Qualifier (Format for Starting Date of Course)
*CSU04 =	Date Time Period (Starting Date of Course)
*CSU05 =	Date Time Period Format Qualifier (Format for Ending Date of Course)
*CSU06 =	Date Time Period (Ending Date of Course)
NTE01 =	'LTD' (Last Course Transaction Date)
NTE02 =	Actual date: Format: MMDDCCYY
NTE01 =	'LTC' (Last Course Transaction Action Code)
NTE02 =	Actual code
	Valid codes:

1   Late Add
2   Withdrawal
3   Course Completed (Graded)

In addition to the segments above, you will continue to send the ISA/GS and GE/ISE segments.

NOTE: While we understand that the NTE02 segment is an alphanumeric type field, we will be using it to store the codes from Last Transaction Action Code. *CSU segments are required when sending ENROLLMENT transcripts to a FASTER institution

To request an "Enrollment" record, the SPEEDE institution will submit a request using the TS146 with a new "R7" Action Code for ERP03.

The complete list of codes used for the "Enrollment" record is as follows:

R7   Please send an Enrollment record as soon as possible. (TS146) This will translate to the R30 that FASTER will be expecting. – ERP03 (Action Code)

S30   The requested Enrollment record is being sent (record follows). (TS130) – ERP02 (Status Reason Code)

D3   The requested Enrollment record is not being sent because the student cannot be identified based on the information supplied. (TS147) This will translate to the S31 that FASTER will be expecting. – AAA03 (Reject Reason Code)

D4   The requested Cost of Attendance record is not being sent because the student is not currently registered. (TS147) This will translate to the S32 that FASTER will be expecting. – AAA03 (Reject Reason Code)

Financial Obligation:

There will be a point at which it is appropriate to send the transient student's academic history transcript back to the student's home institution. When that time comes, the home institution can request a transcript. Likewise, the host institution can send the transcript. To request a transcript, the home institution will submit a request to the host institution utilizing the current 'R2' ERP03 Action Code. The host institution will pick up the request, and will respond with the transient student's full academic history transcript, which will carry the 'B50' ERP02

Status Reason Code. However, if the institution has a hold on the requested transient student's record, a new AAA03 Reject Reason Code of 'D5' will be used to indicate the transient student's transcript is not being sent because there is a hold on the student's record.

> D5   The requested record will not be released at this time because the student has a hold on their record.

Summary:

The TS130 format will differ slightly when sending a new Cost of Attendance or Enrollment record. While none of the segments used for these records are new, they may be utilized in a different manner than what they are used for when sending an academic history transcript. New codes are being introduced for the ERP02 and ERP03 reason and action codes, as well as for the AAA03 reject reason code.   NTE01 and NTE02 are being utilized to transmit the data required by FASTER to construct either a "Cost of Attendance" record or an "Enrollment" record.

In order to respond to a "R6 (FASTER R20)" request for "Cost of Attendance" information, an institution should send a "Cost of Attendance" record with the Status Reason Code(ERP02) "S20".

In order to respond to a "R7 (FASTER R30)" request for "Enrollment" information, an institution should send an "Enrollment" record with the Status Reason Code (ERP02) "S30".

The course information will appear on both the regular Student Educational Record (Transcript –TS130) as well as the "Enrollment" record, the modified TS130. There are segments that will not be used in the regular TS130 but will be utilized in the modified TS130 for "Enrollment" records.

The new codes listed in this document will not appear on the PESC EDI Implementation Guides as they are local to Florida's postsecondary institutions.

For details, you may refer to our SPEEDE ExPRESS Conversion Manual which is available via the FASTER website.