Baccalaureate Proposal Approval Process

The Florida College System (FCS)

FCS institution enters the prospective program in the Academic Program Pre-Proposal Recognition System (APPRiSe) any time prior to the Notice of Intent (NOI) submission

Once the APPRiSe notification has been made, FCS institution submits NOI to the Division of Florida Colleges (DFC)

10 days

The DFC forwards the NOI within 10 days to the State University System (SUS), Independent Colleges and Universities of Florida (ICUF), and Commission on Independent Education (CIE)

60 days

The State University System (SUS) institutions have 60 days after SUS Chancellor is notified to submit alternative proposal or objection to DFC

If no alternative proposal is received within the 60 days, the DFC notifies ICUF and CIE

30 days

Regionally Accredited private colleges and universities have 30 days to submit alternative proposal or objection to DFC

The DFC receives any SUS, ICUF, or CIE proposals but does not review

100 days after NOI

The FCS institution submits baccalaureate proposal at least 100 days after submitting NOI

The DFC receives submitted FCS proposal and conducts review

30 days

The DFC notifies the college of deficiencies in writing within 30 days following receipt of proposal

College corrects deficiencies and returns completed proposal to DFC

The DFC provides the completed proposal and accompanying materials to the Commissioner of Education

45 days

Within 45 days following the DFC receipt of completed proposal, the Commissioner recommends to the SBOE approval or disapproval of the proposal

The DFC provides proposal, alternative proposals, objections, and related materials to SBOE for consideration

The State Board of Education (SBOE) considers the Commissioner's recommendation, the college proposal, and any alternative proposals or objections at its next meeting

If the SBOE disapproves of a college's proposal, it provides the college with written reasons

College must obtain Level II accreditation from accrediting body/agency prior to offering its first baccalaureate degree program, and provide accrediting body/agency with notification of subsequent changes

Florida College

Division of Florida Colleges

State University System

Private Colleges/Universities
State Board of Education