apprentice Florida

Pathways to Career Opportunities Grant

Funding Opportunities Webinar

June 27, 2025



Webinar Agenda

- 1. Webinar Agenda and Purpose
- 2. Registered Apprenticeship 101
- 3. Funding Purpose and General Information
- 4. Overview of Project Concept Requirements
- 5. Submission and Review of the Project Concept
- 6. Project Concept Tutorial
- 7. Questions





Registered Apprenticeship 101

Kathryn Wheeler Director of Apprenticeship





Overview

- Federal and State Laws
- Purpose of Apprenticeship/Components
- Common Terminology
- Registered Apprenticeship Sponsorship
- Apprenticeship Models
- Structure of Registered Apprenticeships in Florida





Federal Laws

- Title 29 CFR part 29 Labor Standards for the Registration of Apprenticeship Programs.
 - Commonly referred to as "29.29"

- **Title 29 CFR part 30** Equal Employment Opportunity In Apprenticeship.
 - Commonly referred to as "29.30"





State Laws

- Chapter 446 Job Training
 - Section 446.011-092, Florida Statutes (F.S.)
- Chapter 6A-23
 - Rule 6A-23.001-011, Florida Administrative Code (F.A.C.)





Purpose of Apprenticeship

- To enable **employers** to develop and apply industry recognized standards to training programs with the intention of:
 - increasing productivity;
 - improving quality of the workforce;
 - retaining company knowledge; and
 - reducing turnover.
- Registered Apprenticeship is an employer-driven process.





Components of Registered Apprenticeship





BUSINESS INVOLVEMENT

Employers are the foundation of every Registered Apprenticeship Program.

STRUCTURED ON-THE-JOB TRAINING

Apprentices receive on-the-job training from an experienced mentor for typically not less than a year.



RELATED TECHNICAL INSTRUCTION (RTI)

Apprentices combine on-the-job learning with technical education at community colleges, technical schools, apprenticeship training schools, the jobsite or provided online.



REWARDS FOR SKILL GAINS

Apprentices receive increases in wages as they gain higher level skills.



OCCUPATIONAL CREDENTIAL

Registered Apprenticeship Programs result in a nationally-recognized credential — a 100% guarantee to employers that apprentices are fully qualified for the job.





Registered Apprentices

- At least 16 years of age.
- Engaged in learning a recognized occupation through work experience under the supervision of journey-workers/mentors.
- Training is combined with related technical instruction.
- Individual has entered into a written agreement, known as an apprentice agreement, with a registered apprenticeship sponsor (employer, association of employers, local education agency or a local joint apprenticeship committee).



- Registered Apprenticeship Program a plan containing all terms and conditions for the qualification, recruitment, selection, employment and training of apprentices, including the requirement for a written apprenticeship agreement.
- Standards of Apprenticeship the minimum requirements established for each apprenticeable occupation under which an apprenticeship program is administered.





- **Registered Preapprentice** any person 16 years of age or over engaged in a course registered as a preapprenticeship program with the Department; this instruction may take place in the public school system or elsewhere, as permitted by state law and rule.
- Registered Preapprenticeship Program an organized course of instruction in the public school system or elsewhere, which is designed to prepare a person 16 years of age or older to become an apprentice and is approved by and registered with the Florida Department of Education and sponsored by a registered apprenticeship program.





• **Registration Agency** – a recognized State Apprenticeship Agency that has responsibility for registering apprenticeship programs and apprentices; providing technical assistance; and conducting reviews for compliance and quality assurance assessments for federal purposes. The Florida Department of Education (FDOE) is the registration agency approved by the U.S. Department of Labor (DOL).





 Related Technical Instruction (RTI) – An organized and systematic form of instruction designed to provide the apprentice with knowledge of the theoretical subjects related to a specific occupation (minimum of 144 hours per year recommended).





- Related Technical Instruction (RTI) (Continued):
 - Can be spread out over the course of the apprenticeship, frontloaded, segmented or articulated (prior experience credit).
 - Can be delivered by an educational institution, in-house, on-line, correspondence or any combination.
 - Apprentices can be enrolled in either clock hour or credit hour courses, when appropriate.





- National Program Standards (NPS) Standards of Apprenticeship registered, managed and serviced by DOL's Office of Apprenticeship, Division of Standards and National Industry Promotion. The DOL Office of Apprenticeship is the Registration Agency for these programs, not FDOE.
- Sponsors of NPS who have registered in Florida for reciprocity purposes as per 29 CFR part 29.13(b)(7), are eligible to apply for the Pathways to Career Opportunity Grant Program in the expansion category only.





Registered Apprenticeship Sponsors

Sponsors are responsible for the administration of all aspects of a Registered Apprenticeship program.

• Who can sponsor?

- A single employer;
- A trade association;
- A group of employers;
- Local workforce board;
- An educational institution;
- Community or faith-based organization; or
- Other approved entity.





Criteria for Apprenticeable Occupations

- Per 29 CFR 29.2, an apprenticeable occupation is one which is specified by industry and which must:
- (a) Involve skills that are customarily learned in a practical way through a structured, systematic program of on-the-job supervised learning;
- (b) Be clearly identified and commonly recognized throughout an industry;
- (c) Involve the progressive attainment of manual, mechanical or technical skills and knowledge which, in accordance with the industry standard for the occupation, would require the completion of at least 2,000 hours of on-the-job learning to attain; and
- (d) Require related instruction to supplement the on-the-job learning.



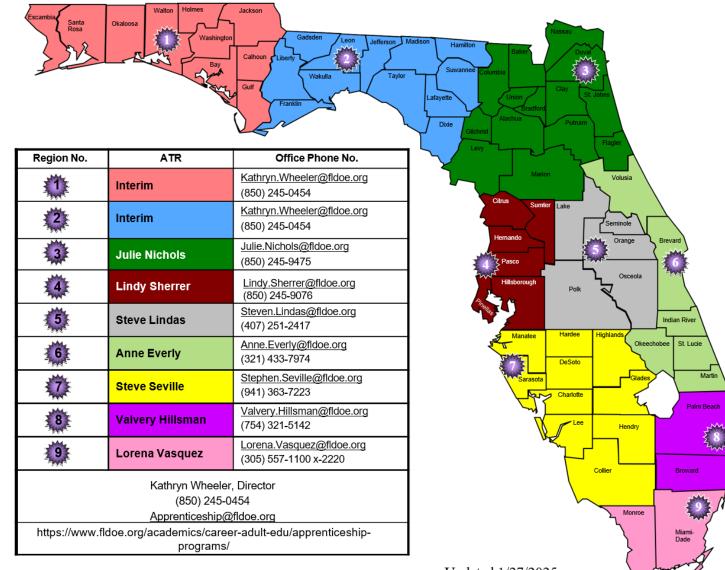


Registered Apprenticeship Models

- **Time-Based:** Apprentices complete a required number of hours in onthe-job training.
- **Competency-Based:** Apprentices progress at their own pace, demonstrating competency in skills and knowledge through proficiency assessments.
- Hybrid-Based: Using minimum and maximum range of hours and the successful demonstration of identified and measured competencies.







Updated 1/27/2025





Data, Monitoring and Compliance





Enrollment

- Enrollment information must be provided at several stages. This is one factor in gauging performance and is necessary for recipients and the state to comply with reporting requirements.
 - Registrations for Apprenticeship (RAPIDS) and preapprenticeship
 - Completers
 - PCOG Project Concept Excel Workbook (historical, current and projected)
 - PCOG quarterly reports
 - Monitoring and Compliance surveys
 - Public agency data reporting (this is in addition to items above)



RAPIDs and Preapprenticeship

• Work with your Apprenticeship and Training Representative (ATR) to navigate RAPIDs and related preapprenticeship reporting.



Completers

 Per Rule 6A-23.003(6), F.A.C., Eligibility and Procedure for Apprenticeship Program Registration, the program sponsor must notify FDOE within forty-five (45) calendar days of persons who have successfully completed apprenticeship programs, transfers, cancellations of apprenticeship agreements and a statement of the reasons by the program sponsor.



PCOG Project Concept Excel Workbook

- This will be discussed in this presentation.
- If you are unsure of enrollment information, your ATR can assist you.



PCOG Quarterly Reports

- Updated training will be announced for those invited to submit an RFA.
- This is recommended for all awardees, but especially for those new to the process.



Monitoring and Compliance

- Monitoring and compliance ensures that funds have been used and reported correctly.
- Awardees selected for monitoring, after the end of the award, must complete a brief enrollment survey.



Local Education Agencies

- Some PCOG awardees are neither a Local Education Agency (LEA) nor partner with one.
- When LEAs do provide related technical instruction (RTI), they must follow state data reporting requirements.
- In accordance with <u>1011.80 F.S</u> (9), institutions that serve as the LEA and provide RTI for registered apprenticeship or preapprenticeship programs shall report students by discipline category and should use appropriate data reporting guidance when reporting apprentices to the state via the Community College and Technical Center Management Information System (<u>CCTCMIS</u>), the Workforce Development Information System (<u>WDIS</u>) or the PK-12 Education Information Services (<u>EIS</u>). For state reporting questions, please contact the Division of Career and Adult Education, <u>Office of Research & Evaluation</u>.



Consistency

- Enrollment numbers reported for apprenticeship/preapprenticeship registration, the PCOG team, the FDOE Monitoring and Compliance and the <u>Office of Research & Evaluation</u> need to match.
- Information provided by the awardees and partner LEAs must be in agreement.



PCOG: Funding Purpose and General Information

Dr. John Nelzén Pathways to Career Opportunities Grants Manager





Specific Fund Source

State of Florida General Appropriations Act (GAA)

- The Legislature designated \$14.6 million from the General Revenue Fund for the Pathways to Career Opportunities Grant (General Release).
- The amount is contingent upon the Governor's approval of the GAA.





Funding Purpose

Funds may be used to establish new, operate existing or expand existing registered apprenticeship or preapprenticeship programs.

New Programs

 Seek to establish brand new apprenticeship or preapprenticeship programs as evidenced by a training plan for the program that meets the requirements for registration under Rules <u>6A-23, F.A.C.</u>, or <u>6A-23.010, F.A.C.</u>, and which must be registered with the Florida Department of Education within 120 days of the grant award. Upon registration, the program will be issued a unique program number.

Expanding Programs

- Seek to increase capacity of apprentices/preapprentices and/or occupations of an existing program that is registered with the Florida Department of Education (state apprenticeship agency) to do the following:
- Add a new occupation(s) to the existing registered standards for the program (within 120 days of grant award).
- Add new training seats to an existing occupation(s) contained in the registered standards for the program. For example, if a program trains a cohort of 30 welder apprentices in a single year, an example of expansion would be the program intends to add an additional 8 seats (in the funding year) to the cohort to train a total of 38 welder apprentices.

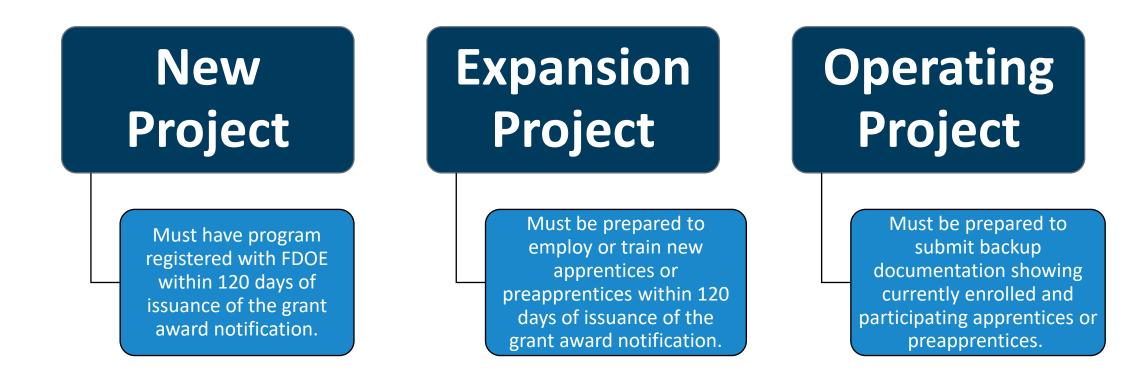
Operating Programs

- A program that is registered with the Florida State Apprenticeship Agency, with an existing certificate of registration awarded under Rules <u>6A-23.004, F.A.C.</u>, or <u>6A-23.010, F.A.C.</u>, and has the intention of utilizing this funding opportunity to operate an existing program.
- Project Concepts for operation funds for existing apprenticeship/preapprenticeship programs are limited to those programs that do not partner during the funding year with a public Local Educational Agency (LEA) for related technical instruction. The Project Concept must be submitted by the registered sponsor.
- Funds awarded may only be used to help cover the cost of conducting and maintaining an apprenticeship training program.





Program Requirements





APPRENTICE

Program-Performance Period

- July 1, 2025, to June 30, 2026.
- Sub-recipients awarded for the 2025–26 program period are **NOT** guaranteed any additional funds beyond the 2025–26 grant year.
- Project Concepts should be written with the expectation of operating within the grant period ending June 30, 2025; an extension is NOT guaranteed.





Eligible Applicants

- 1. Public High Schools
- 2. School District Career Centers
- 3. Charter Technical Career Centers
- 4. Florida College System Institutions
- 5. State University System Institutions
- Other entities authorized to sponsor an apprenticeship or preapprenticeship program, as defined in sections <u>446.011 –</u> <u>446.92, F.S.</u> Some entities may be required to register with SunBiz and MyFloridaMarketPlace and be able to provide a W-9.





Target Population(s)

• Apprentices or preapprentices registered in an FDOEapproved apprenticeship or preapprenticeship program.

 Potential apprentices or preapprentices that will be registered in an FDOE-approved apprenticeship or preapprenticeship program.





The Process

- The Division of Career and Adult Education (DCAE) announced the PCOG General Release funding opportunity on June 18, 2025.
- Project Concept eligible applicants may submit high-level Project Concepts by 5:00 Eastern Time on July 28, 2025.
- Project Concept Internal Review all Project Concepts received on or before the published deadline will be evaluated by FDOE professional staff, who will prioritize Project Concepts and make funding recommendations to the Commissioner. The Commissioner will identify final Project Concepts that will move forward for funding through the request for application process.
- Request for Application (RFA) DCAE will publish an RFA that will include an allocation of funded Project Concepts. Select eligible applicants will submit the RFA (anticipated in September) in order to receive a project award notification that will identify the project's performance and budget period.





General Information

Unallowable Expenses (Examples)

- Funds may not be used for *indirect* costs.
- Funds may not be used for *administrative costs*.
- Funds may not be used for *tuition*.
- Funds may not be used to pay apprentice wages or journey-worker wages (i.e., no journey-worker wages for OJT supervising).
- Review the Project Concept Excel Workbook for additional details.

Allowable Expenses (Examples)

- Instructional personnel.
- Instructional equipment.
- Instructional materials.
- Review the Project Concept Excel Workbook for additional details.



Project Concept Requirements





Project Concept Excel Workbook

- Updates
- Eligibility
- Shared Budgetary Resources
- Operating Programs
- Checklist
- Overview



Updates

- Consolidated Workbook
- Updated questions
- Additional enrollment information
- Minimum total amount of funds that may be requested in the Project Concept
- See notes regarding the number of Project Concept submissions
- Additional budgetary guidance



Awards and Amounts

- Submission of a Project Concept does not guarantee an award. Efficiency, costeffectiveness and impact are important elements of PCOG. Submit thoughtful, quality Project Concepts. If a Project Concept is designated, at the discretion of FDOE Leadership, to receive a project award, FDOE will invite the subrecipients to submit a Request for Application (RFA).
- Request the amount appropriate for your program for the award year (July 1–June 30). Request at least the minimum. Extensions are not guaranteed.
- The minimum request for each Project Concept starting in 2025–26 is \$15,000. No applicant may receive more than 10 percent of total PCOG amount appropriated.
- There is effort to respect the amount requested. Though not guaranteed and depending on available funds, after the initial round of selections, additional awards may be granted (fully or partially), or established projects may be offered an increased award. There is precedent for awarding less than the requested amount, especially for unallowable expenses, though effort is made to minimize this practice.



Project Concept Submissions

- It is permitted to submit more than one Project Concept, but starting in 2025– 26, do not submit more than three Project Concepts for this grant, #26019.
 Project Concepts submitted for the teacher apprenticeship grant, #26152, do not count toward that total.
- Important: As in years past, for each program, you may only submit a Project Concept for one type of funding (New/Expansion/Operating). For example, do not request New and Expansion for the same electrician apprenticeship program. Complete a separate Project Concept for each program. A program may include multiple occupations. You may apply for one type of award for preapprenticeship and a different type of award for apprenticeship. For applicants with more than one program, submitting multiple Project Concepts does not guarantee an award — most applicants in 2024–25 submitted one. Submit thoughtful, quality Project Concepts; do not simply copy-paste.



Frequently Asked Question

Q: What type of funding can our program apply for?

• A: The chart below is a visual guide to outline the different types of applicants and the type of Project Concept they may submit.

| | Concept Type Pitch | | | | |
|---|----------------------------------|-----------|----------------------------------|--|--|
| Types of Applicants | Expansion | Operating | New | | |
| Entity authorized to sponsor a program not already registered | No | No | Yes | | |
| Existing program sponsors without an LEA partnership for RTI | Yes | Yes | No | | |
| Existing program sponsor who partners with an LEA for RTI | Yes | No | No | | |
| LEAs who are not program sponsors | Yes (attestation required) | Νο | Yes (attestation required) | | |
| LEAs who are existing program sponsors | Yes (attestation required) | No | No | | |
| Applicant of 2 or more sponsors with shared budgetary resources | Yes | No | No | | |





A Project Concept that Includes Shared Budgetary Resources

Must be submitted by one applicant who will be considered the fiscal agent. Shared resources are limited to two or more registered sponsors, such as an apprenticeship program and a preapprenticeship program.

Some examples of resources that might be shared include equipment, space, instructional personnel, outreach and wrap around services. Because of the nature of new programs, and the unique funding model for operating programs, Project Concepts including shared budgetary resources are limited to those applying for an <u>expansion</u> program.





Operating Programs

Project Concepts for operation funds are limited to those programs that are fully registered with the Florida Department of Education that do not partner during the funding year with a public Local Educational Agency (LEA) for related technical instruction. The Project Concept must be submitted by the registered sponsor.

Operating costs will consist of up to \$3,000 per apprentice or up to \$1,500 per preapprentice, disbursed in quarterly increments and subject to the availability of funds. Quarterly reports submitted must show the ongoing participation of the apprentices or preapprentices and a DOE-399 showing the funds have been expended to qualify for the funds.*

Expenditures must follow the allowable and nonallowable guidelines. Funds may not be used for nonallowable administrative functions or indirect costs.

*The payment type for the operating category is reimbursement only.





Checklist

- All applicants complete at least eight items:
 - General Information
 - Fiscal Information
 - The appropriate Program questionnaire
 - The applicable Deliverables table
 - Enrollment Table
 - Completers Table
 - DOE101S Proposed Budget
 - Projected Equipment Form (leave blank if needed)
- If applicable, submit any letters of support or attestation. If a non-public entity, submit a chart of accounts.



General Program Information

- Provide general information for the proposed project.
- Be sure to include information in each of the provided narrative boxes.
- Refer to the key terms and provisions tab as needed.



Fiscal Information

- Provide a response to each of the fiscal information questions.
- Note that tuition and fees are not an allowable cost using PCOG funding, although instructor salary, materials and textbooks are allowable.
- Guidance regarding the assessment of tuition and fees can be found in s. 1009.25, F.S.



New, Expansion or Operating Program

- Dependent upon the type of PCOG grant selected on the general program information tab (New, Expansion or Operating), the corresponding tab should be filled in. The questions will relate to the type selected.
- Note that tuition and fees are not an allowable cost using PCOG funding, although instructor salary, materials and textbooks are allowable.
- Guidance regarding the assessment of tuition and fees can be found in s. 1009.25, F.S.

Pathways to Career Opportunities Grant Project Concept

Fill in this tab if applying for a "New Program"

Pathways to Career Opportunities Grant Project Concept

Fill in this tab if applying for an "Expansion Program"

Pathways to Career Opportunities Grant Project Concept

Fill in this tab if applying for an "Operating Program"



Program Deliverables

- A total of 5 deliverables should be provided for both new and expanding programs. Operating programs have 4 predetermined deliverables provided in the Project Concept instructions document that should be entered into the deliverable chart in the Project Concept.
- Deliverables must be measurable, qualitative, challenging yet achievable, and support the program goal.
- Milestones and timeframes must be specific and realistic.
- All deliverables must be achieved within the grant period and may not contain outcomes beyond the grant period.



Enrollment and Completer Tables

Enrollment by Occupation

- Describe the expected enrollment and performance outcomes.
- There is a separate enrollment chart for those applying for the operating category, which asks for the number who will be trained instead of new enrollees.

Completers by Occupation

- Describe the number of anticipated completers in each occupation.
- A good-faith enrollment effort is expected.



Budget

- Present a budget that reflects the objectives and proposed costs of the program.
 - Separate salary from fringe benefits.
 - Be detailed and specific in the narrative.
 - The cells will expand to accommodate text length (no character limit here).
 - If you need additional space, contact the grant manager.
 - No Indirect or Administrative Costs.
- Proposed expenditures must meet the following criteria to be considered for approval:
 - The proposed expenditures must be reasonable, necessary and allocable.
 - The proposed expenditures follow the allowable/unallowable guidance.

| Florida Department of Education | | | | | | | | |
|--|---------------------------------|---------------|------------------------------------|------------|---------------|----------------------------|--|--|
| | Budget Narrative Form, DOE-101S | | | | | | | |
| A) Name of Eligible Recipient/Fiscal Agent: B) FDOE Assigned Project Number: | | | | | | | | |
| | | | C) TAPS Number: | | | | | |
| Round amounts to the nearest whole dollar. If rows are added, verify total dollar amount. | | | | | | | | |
| (1) LINE NUMBER | (2) FUNCTION | (3) OBJECT | (4) Account Title and Narrative | (5) FTE | (6) AMOUNT | (7) % Allocated to This | | |
| - | * | • | - | POSITION | - | Project v | | |
| 1 | | | | | | | | |
| 2 | | | | | | | | |



Line-Item Overages

 If your Project Concept is selected and you receive a Project Award Notification, note that any line-item overages to your approved budget will need to be corrected through an amendment.



Budget Format

Commonly overlooked instructions

- Separate salary from fringe benefits. If a benefit is not listed in the budget, it cannot be claimed on the DOE-399.
- Provide a detailed narrative for each line item that includes both a description and a justification for the cost.
- Do not use terms like "etc." or "but not limited to."
- No indirect or administrative costs.
- Do not include vague and undefined items in the narrative. For example "instructional supplies" is undefined and allowability cannot be determined.
- If an unallowable cost is included in the requested budget, it will directly impact the amount awarded as that item will be removed.

| (1) | (2) | (3) | (4) | | (5) | |
|----------|--------|--|-----------------|--------------|-----------|--|
| FUNCTION | OBJECT | Account Title and Narrative | FTE POSITION | AMOUNT | | |
| 5300 | 757 | Instructors | | \$ 30,000.00 | | |
| | | \downarrow | | | | |
| 5300 | 120 | Electrician Instructors (2): Responsible for providing instruction to the Electrician Apprentices during the grant period. | 1 | \$ | 30,000.00 | |
| | 220 | FICA | | \$ | 2,295.00 | |
| | 230 | Health | | \$ | 4,000.00 | |
| | 210 | Retirement | | \$ | 6,000.00 | |
| (1) | (2) | (3) | (4) | (5) | | |
| FUNCTION | OBJECT | Account Title and Narrative | FTE POSITION | AM | AMOUNT | |
| | 5840 | Supplies/Materials: Instructional Supplies | | \$ 2 | 5,000.00 | |
| | | Ļ | | | | |
| | 5840 | Supplies and Materials: Tools for the electrician apprentice to utilize when training including; wire strippers, needle-nose pliers, tape measure, digital electrical tester, | | \$ | 5,000.00 | |
| | 5840 | Supplies and Materials: instructional supplies required for the hands on training of electrician apprentices including; Outlet box, wiring, conduit. | | \$ | 5,000.00 | |
| | 64100 | Lab Equipment: 1 Load Trainer II Transformer Trainer Simulator- a portable 3-phase trainer that offers an immersive learning environment for the electricians to receive hands on learning. Includes 1 simulator, a protective case and the software required to run. | | \$ 1 | 5,000.00 | |



Budget Takeaways

- Unallowable line items may be removed from the budget and the award amount determined based only on the allowable line items requested.
- Budget instructions and budget examples tabs are provided in the workbook.
- Every line item requested in the budget should provide a definition and justification.
- Personnel line items should indicate if they are a salary or contractual position. Include a narrative outlining the job duties for the position.
- Note that software and subscription-based line items can only be claimed for the grant period regardless of coverage period.
- Provide as much information as possible so that allowability can be determined.



Projected Equipment Purchases

- The projected equipment purchases form must be used for all equipment items to be purchased that have a projected unit value of \$5,000 or more. Refer to Florida CFO Memo 13 and Rule Chapter 61I-72, F.A.C.
- This capitalized equipment must appear both on the budget form and the projected equipment form.
- If you have no relevant equipment purchases, please indicate this by marking the appropriate box at the top of the form.

| | | | | Florida Department of E Projected Equipment Purc | | | | | |
|--------------------|--|---------------------|-------------------------------------|--|-----------------------------|---|--------------------------|------------------------|--|
| | Check | this b | ox if no relevant e | equipment to report. | | | | | |
| | | | | | | | | | |
| | | | | | | A)Name of Eligible Recipient/Fisca I Agent | | | |
| | | | | | | B)Project Number (DOE Use Only) | | | |
| Subrecipients are | accountable | for all equip | ment purchased using project funds | i. | | | | | |
| This form will rou | nd to the nea | arest dollar. | Information provided must be in agr | eement with the DOE101S. | | | | | |
| | | | | and useful life of one year or more. Include bundled of be listed in the description and included in the total | | ed to a piece of e | quipment on the same lir | ne, | |
| | | | idget Form, DOE101S. | a be instea in the description and included in the total | item cost. | | | | |
| | f your threshold is less than \$5,000, use the lower amount. | | | | | | | | |
| A Line Number | B Function Code | C Object Code | D Account Title | E Description | F Location Name/ Program | G Number of Items | H Item Cost (\$) | l Total Amount (\$) | |
| • | v | v | • | | · • | v | • | T | |



Project Concept Tutorial





Project Concept Tutorial

- The Project Concept can be found on the PCOG site: <u>https://www.fldoe.org/pathwaysgrant/index.stml</u>
- You can navigate to this page by going to fldoe.org -> Division of Career and Adult Education -> Registered Apprenticeship -> Pathways to Career Opportunities Grant.
- Instructions, FAQs and Project Concept forms have been combined into a single Project Concept Excel Workbook.
- This Excel Workbook includes a checklist of submission items. There are several informational tabs (green). These include instructions and examples for specific forms.
- The Project Concept includes substantive updates this year. Please allow yourself time to read the instructions carefully. Ask questions if you are unsure of how to complete the required materials.



Project Concept Tutorial

- Please follow along during this tutorial of the Project Concept Excel Workbook.
- If you experience technical difficulties or have questions when competing the Workbook, contact the PCOG team at <u>PCOG@fldoe.org</u>.



Submission of the Project Concept and Review Process





Submitting the Project Concept

- Review the entire Project Concept including the instructions and definitions tab prior to submitting. Correct submission of the PCOG Excel Workbook Application will consist of:
 - All narrative boxes are completed.
 - All drop-down lists are completed.
- If there are technical difficulties with the form, contact the PCOG team at PCOG@fldoe.org.



Submitting the Project Concept (Continued)

Submission must include:

- Project Concept Excel Workbook
- If applicable, letters of attestation or support
- For non-public entities, a chart of accounts
- E-mail the completed Project Concept, (subject line "2025–26 PCOG Project Concept, (Name of Applicant)" to <u>PCOG@fldoe.org</u> by 5:00 PM Eastern Time, Monday, July 28, 2025. Use the fiscal agent for the applicant's name (e.g., "Sunshine County School District," "Sunshine, Inc.," etc.)
- Please submit no more than a total of three Project Concepts





Method of Review

- Screening will be done by FDOE staff to ensure conditions for acceptance are addressed and determine eligibility.
- Proposals that meet the conditions for acceptance will be evaluated and the programs that are selected will be invited to submit an application.
- Awards are subject to the availability of funds.
- After initial review, it is possible that funds could remain. These funds may be used to increase awards, or to offer funding to additional projects at a full or partial funding level.
- PCOG follows the RFA process. A Project Concept does not guarantee funding.



FAQs, Questions and Answers





FAQs

• A list of FAQs may be found in the Project Concept.





Contact Information

Thank you for attending!

If you have additional questions after today's webinar, refer to the information below.

- 1. Apprenticeship questions. General: <u>Apprenticeship@fldoe.org</u>. Your apprenticeship and training representative (ATR): Map and contacts displayed at the end of the Registered Apprenticeship 101 section. Kathryn Wheeler, Director of Apprenticeship: <u>Kathryn.Wheeler@fldoe.org</u>
- 2. Grant questions, technical support and general questions. The PCOG Team: <u>PCOG@fldoe.org</u>, Dr. John Nelzén, PCOG Manger: <u>John.Nelzen@fldoe.org</u>
- 3. Data. The contact list for FDOE's Division of Career and Adult Educations' Research and Evaluation Staff may be found on the FDOE web site: <u>https://www.fldoe.org/academics/career-adult-edu/research-evaluation/</u>



