

## Database Submission Calendar 2026-2027

<b>Summer End-of-Term (1E) and Fall Beginning-of-Term (2B) Data Submission: Admissions, Student, Facilities, Personnel, Integrated Databases</b>	
<b>Date</b>	<b>Event</b>
August 14, 2026	<b>Open Date.</b> Submission period begins.
September 4, 2026	<b>Adult Education Load Date.</b> Adult education data submitted by this date will be used for federal reporting. Continue to complete and correct adult education data through the close date for state reporting.
September 8, 2026	Certification form for adult education load date data is due.
September 11, 2026	<b>Load Date.</b> All colleges must load data.
September 14, 2026	If data has not been loaded, the Reports Coordinator is notified with a copy to the college's President.
October 2, 2026	<b>Close Date.</b> Submission period ends. Summer End-of-Term and Fall Beginning-of-Term data must be loaded. This data is used as an input into FTE-1 estimates process. T2B data is used for IPEDS Fall Enrollments.
October 5, 2026	Certification form due. If data has not been loaded, the college's President is notified with a copy to the Reports Coordinator.
October 6, 2026	If certification has not been received, the college's President is notified with a copy to the Reports Coordinator.

**Note:** Beginning of term data only reported in the student database

## Database Submission Calendar 2026-2027

<b>Fall End-of-Term (2E) and Spring Beginning-of-Term (3B) Data Submission Admissions, Student, Facilities, Personnel, Personnel DMS Salary Collection, Integrated Databases</b>	
Date	Event
January 4, 2027	<b>Open Date.</b> Submission period begins.
February 5, 2027	<b>Load Date.</b> Colleges must load data. This data is used as an input into FTE-2 estimates process.
February 8, 2027	If data has not been loaded, the Reports Coordinator is notified with a copy to the college's President.
March 5, 2027	<b>Close Date.</b> Submission period ends. Fall End-of-Term and Spring Beginning-of-Term data must be loaded.
March 8, 2027	Certification form due. If data has not been loaded, the college's President is notified with a copy to the Reports Coordinator.
March 9, 2027	If certification has not been received, the college's President is notified with a copy to the Reports Coordinator.

<b>Spring End-of-Term (3E) Data Submission Admissions, Student, Facilities, Personnel, Integrated Databases</b>	
Date	Event
April 2, 2027	<b>Open Date.</b> Submission period begins.
May 7, 2027	<b>Load Date.</b> Colleges must load data. This data is used as an input into Fundable Postsecondary Industry Certifications.
May 10, 2027	If data has not been loaded, the Reports Coordinator is notified with a copy to the college's President.
June 11, 2027	<b>Close Date.</b> Submission period ends. Spring End-of-Term data and data from any prior term resubmissions must be loaded.
June 14, 2027	Certification form due. If data has not been loaded, the college's President is notified with a copy to the Reports Coordinator.

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June 15, 2027	If certification has not been received, the college's President is notified with a copy to the Reports Coordinator.
June 15- June 23, 2027	<p><b>First data verification period.</b></p> <p>If errors are found or grade updates are required, student data resubmission will be allowed through written request by the Reports Coordinator (SDB only).</p> <p>If errors are found, resubmission of data will be allowed only with a request signed by the College President (ADB, PDB, IDB).</p>
June 24 – July 1, 2027	<b>Annual data verification period.</b> Data resubmission allowed only through a request signed by the college's President. Any data submitted during this period must be recertified.
July 1, 2027	<b>Annual close. No data resubmission will be accepted.</b>

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## Database Submission Calendar 2026-2027

<b>Annual Personnel Reports (APR) Data Submission</b>	
<b>Date</b>	<b>Event</b>
October 16, 2026	<b>Open Date.</b> Submission period begins.
November 6, 2026	<b>Load Date.</b> Colleges must load data.
November 9, 2026	If data has not been loaded, the Reports Coordinator is notified with a copy to the college's President.
November 20, 2026	<b>Close Date.</b> Submission period ends. APR data must be loaded.
November 23, 2026	<b>Certification form due.</b> If data has not been loaded, the college's President is notified with a copy to the Reports Coordinator.
November 24, 2026	If certification form has not been received, the college's President is notified with a copy to the Reports Coordinator.
November 25, 2026 – December 4, 2026	<b>Data verification period.</b> Data resubmission will be allowed only through a request signed by the college's President.
December 7, 2026	<b>Annual Close. No data resubmission will be accepted.</b> Resubmit certification form if changes were made in verification period.

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## Database Submission Calendar 2026-2027

<b>Personnel Database Personnel Term 4E (Annual) Salary and Benefits Data Submission</b>	
<b>Date</b>	<b>Event</b>
July 9, 2027	<b>Open Date.</b> Submission period begins.
August 13, 2027	<b>Load Date.</b> Colleges must load data.
August 16, 2027	If data has not been loaded, the Reports Coordinator is notified with a copy to the college's President.
August 20, 2027	<b>Close Date.</b> Submission period ends. Annual Salary and Benefits data must be loaded.
August 23, 2027	<b>Certification form due.</b> If data has not been loaded, the college's President is notified with a copy to the Reports Coordinator.
August 24, 2027	If certification form has not been received, the college's President is notified with a copy to the Reports Coordinator.
August 25, 2027 – September 3, 2027	<b>Data verification period.</b> Data resubmission will be allowed only through a request signed by the college's President.
September 7, 2027	<b>Annual Close. No data resubmission will be accepted.</b> Resubmit certification form if changes were made in verification period.

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## Database Submission Calendar 2026-2027

<b>Student Database Annual Term 4E (Annual) Financial Aid Data Submission</b>	
<b>Date</b>	<b>Event</b>
September 17, 2027	<b>Open Date.</b> Submission period begins.
October 8, 2027	<b>Load Date.</b> Colleges must load data.
October 11, 2027	If data has not been loaded, the Reports Coordinator is notified with a copy to the college's President.
October 22, 2027	<b>Close Date.</b> Submission period ends. Annual End-of-Term data must be loaded.
October 25, 2027	<b>Certification form due.</b> If data has not been loaded, the college's President is notified with a copy to the Reports Coordinator.
October 26, 2027	If certification form has not been received, the college's President is notified with a copy to the Reports Coordinator.
October 26, 2027 – November 5, 2027	<b>Data verification period.</b> Data resubmission will be allowed only through a request signed by the college's President.
November 8, 2027	<b>Annual Close. No data resubmission will be accepted.</b> Resubmit certification form if changes were made in verification period.

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