

**ATTACHMENT
PERSONNEL DATABASE SUMMARY OF CHANGES**

All changes listed are implemented in the 2026-27 Data Submission.

NUMBER: 0000		ELEMENT NAME: Global Changes		
DESCRIPTION: A list of generic changes that affect all data elements in the Personnel data element dictionary.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	DS-Change	Added DE 4081 Age Course Modality to Exceptions Report	Adult Education Modality Requirement
2026-07-01	2026-27	DS-Change	Added DE 4080 Programming Method to Comparative Frequency Report	Data Element not on COMPFREQ Report

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NUMBER: 1015		ELEMENT NAME: Sex		
DESCRIPTION: Employee's sex, as reported by the employee.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Add	Added Informational Edit 1015_2 Sex (DE 1015) EQ X and Term Identifier (DE 0120) IN (1, 2)	edit for phase out of value 'X' - 'Not Reported'
2026-07-01	2026-27	ED-Add	Added Critical Edit 1015_3 Sex (DE 1015) EQ X and Term Identifier (DE 0120) IN (3,4)	edit for phase out of value 'X' - 'Not Reported'

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NUMBER: 1040		ELEMENT NAME: Date Hired at the Institution		
DESCRIPTION: The month, day, and year the person was first employed at the institution. This data element is primarily to indicate new employees or employees who are rehired following termination at the institution. Do not enter a new date for those returning from a leave of absence.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Add	Added edit 1040_8 Date Hired at the Institution (DE 1040) GT Todays Date Critical	Improve Data Quality

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NUMBER: 2025		ELEMENT NAME: Position Portion of Effort (FTE)		
DESCRIPTION: Indicates the portion of full-time effort derived from the employee filling this position or portion of a position during the reporting year. The annual FTE for a full-time position is 1. Report the term portion of the annual FTE.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Change	Changed Edit 2025_2 Position Portion of Effort - FTE (DE 2025) EQ 0 and Sabbatical/Educational Leave (DE 2045) EQ 2 and Termination Status (DE 2050) EQ 7 and General Ledger Codes (DE 0140) NOT IN (52100 - 52199) - Informational	According to Notes GL Codes 52100 - 52199 are excluded when determining FTE

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NUMBER: 3005		ELEMENT NAME: Course Identifier		
DESCRIPTION: An eight digit alpha-numeric code that is assigned by the Statewide Course Numbering System (SCNS) to identify credit courses in a systematic manner. The code consists of a three-letter prefix, a four digit number and a one digit suffix code. The first digit of the number reflects the course level.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_8 - PDB Instructional Delivery Method (DE 4065) EQ Z and SDB Course ICS (DE 3001) NE (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier – Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_9 - PDB Instructional Delivery Method (DE 4065) NE Z and SDB Course ICS (DE 3001) IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_6 - PDB AGE Course Modality (DE 4081) IN (C, L, A, S) and SDB Course ICS (DE 3001) NOT IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier - Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_7 - PDB AGE Course Modality (DE 4081) EQ Z and SDB Course ICS (DE 3001) IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier - Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Delete	Delete IDB edit 1000_5 PDB Primary Course Section Classification EQ ‘D’ and SDB Course ICS (DE 3001) NE (13102,13201,13202,13203,13204) for same Course Identifier and Course Identifier Section	Adult Education Modality Requirement

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NUMBER: 3010		ELEMENT NAME: Course Identifier Section		
DESCRIPTION: A unique identifier assigned by the institution for each section of a course offered during the term reported. This element is used in conjunction with Course Identifier (DE 3005).				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_8 - PDB Instructional Delivery Method (DE 4065) EQ Z and SDB Course ICS (DE 3001) NE (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier – Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_9 - PDB Instructional Delivery Method (DE 4065) NE Z and SDB Course ICS (DE 3001) IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_6 - PDB AGE Course Modality (DE 4081) IN (C, L, A, S) and SDB Course ICS (DE 3001) NOT IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier - Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_7 - PDB AGE Course Modality (DE 4081) EQ Z and SDB Course ICS (DE 3001) IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier - Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Delete	Delete IDB edit 1000_5 PDB Primary Course Section Classification EQ 'D' and SDB Course ICS (DE 3001) NE (13102,13201,13202,13203,13204) for same Course Identifier and Course Identifier Section	Adult Education Modality Requirement

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NUMBER: 4060		ELEMENT NAME: Primary Course Section Classification		
DESCRIPTION: Identifies the Primary Course Section content.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	TV-Delete	Deleted Table Value 'D' – Adult General Education Distance Learning Course for NRS	Adult Education Modality Requirement
2026-07-01	2026-27	DS-Change	Deleted Note for Table Value 'D' : For additional guidance related to value "D", please see the Technical Assistance Paper: Adult General Education Instructional Hours Reporting Procedures '	Adult Education Modality Requirement - Deleted Note for Table Value 'D
2026-07-01	2026-27	ED-Delete	Deleted IDB critical Edit 1000_5 PDB Primary Course Section Classification EQ 'D' and SDB Course ICS (DE 3001) NE (13102,13201,13202,13203,13204) for same Course Identifier and Course Identifier Section	Adult Education Modality Requirement

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NUMBER: 4065		ELEMENT NAME: Instructional Delivery Method		
DESCRIPTION: A classification of a course based on the delivery of direct instruction.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	TV-Add	Added Table Value 'Z' - Not Applicable (Use for all Adult General Education courses).	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Edit 4065_5 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ C and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Edit 4065_6 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ L and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Edit 4065_7 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ A and Programming Method (DE 4080) NE A	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Edit 4065_8 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ S and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Edit 4065_9 - Instructional Delivery Method (DE 4065) NE Z and AGE Course Modality (DE 4081) NE Z	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_8 - PDB Instructional Delivery Method (DE 4065) EQ Z and SDB Course ICS (DE 3001) NE (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier – Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added IDB Critical Edit 1000_9 - PDB Instructional Delivery Method (DE 4065) NE Z and SDB Course ICS (DE 3001) IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier Section	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Edit 4065_10 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ Z	Adult Education Modality Requirement
2026-07-01	2026-27	DS-Add	Added Note 3 Adult education courses report instructional methods under AGE Course Modality (DE 4081)	Adult Education Modality Requirement

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NUMBER: 4080		ELEMENT NAME: Programming Method		
DESCRIPTION: Indicates whether the course is delivered is synchronous, asynchronous or both.				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Add	Added Critical Cross Edit 4065_5 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ C and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_6 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ L and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_7 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ A and Programming Method (DE 4080) NE A	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_8 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ S and Programming Method (DE 4080) NE S	Adult Education Modality Requirement

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NUMBER: 4081		ELEMENT NAME: AGE Course Modality		
DESCRIPTION: A code to indicate the modality of instruction used to offer the adult general education (AGE) course during the term in which the student was enrolled				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	DE-Add	Added data element DE 4081 AGE Course Modality .	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	4081_1 AGE Course Modality (DE 4081) missing or invalid Critical – New Edit	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	4081_2 AGE Course Modality (DE 4081) is not the same for all course schedule records for Course Identifier (DE 3005) and Course Identifier Section (DE 3010) Critical - New Edit	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	IDB 1000_6 PDB Adult General Education Course Modality (DE 4081) IN (C, L, A, S) and SDB Course ICS (DE 3001) NOT IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier – Section Critical – New Edit	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	IDB 1000_7 PDB Adult General Education Course Modality (DE 4081) EQ Z and SDB Course ICS (DE 3001) IN (13102, 13201, 13202, 13203, 13204) for same Course Identifier and Course Identifier – Section Critical – New Edit	Adult Education Modality Requirement
2026-07-01	2026-27	DS-Change	Added DE 4081 AGE Course Modality to Record Type 4 Course Schedule record format	Adult Education Modality Requirement
2026-07-01	2026-27	TV-Add	Added table value ‘C’ – Classroom Instruction - scheduled on-campus instruction where a teacher or instructor leads a group of students. This type of instruction means interactions where the teacher delivers lessons, facilitates discussions, and engages students in various learning activities such as lectures, group work, exercises, and assessments.	Adult Education Modality Requirement
2026-07-01	2026-27	TV-Add	Added table value ‘L’ – Laboratory Instruction -on-campus, self-directed and self-paced activities to attain knowledge and skills. In this environment, the student is physically present at a scheduled location.	Adult Education Modality Requirement

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Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	TV-Add	Added table value 'A' – Asynchronous online instruction - virtual course delivery method where students access materials, lectures, tests and assignments on their own schedule. While students can be given a timeframe for completion of tasks, the work of students and of instructors occurs at different times. Asynchronous learning includes a variety of instructional interactions, including email exchanges, discussion boards, and course management systems that organize instructional materials and correspondence.	Adult Education Modality Requirement
2026-07-01	2026-27	TV-Add	Added table value 'S' – Synchronous online instruction - virtual course delivery method where students and instructors engage in real-time interactions and activities within a predetermined schedule. Synchronous online learning includes activities such as live lectures, discussions, group projects, or collaborative exercises facilitated through video conferencing, or virtual classrooms.	Adult Education Modality Requirement
2026-07-01	2026-27	TV-Add	Added table value 'Z' – Not applicable. Use for all non- Adult General Education courses.	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Frequency Zero error for DE 4081 EQ 'Z' Not Applicable - Critical	Data Quality
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_5 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ C and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_6 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ L and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_7 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ A and Programming Method (DE 4080) NE A	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_8 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ S and Programming Method (DE 4080) NE S	Adult Education Modality Requirement
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_9 - Instructional Delivery Method (DE 4065) NE Z and AGE Course Modality (DE 4081) NE Z	Adult Education Modality Requirement

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NUMBER: 4081		ELEMENT NAME: AGE Course Modality		
DESCRIPTION: A code to indicate the modality of instruction used to offer the adult general education (AGE) course during the term in which the student was enrolled				
Change Date	Implement Year	Change Code	Change	Reason
2026-07-01	2026-27	ED-Add	Added Critical Crossover Edit 4065_10 - Instructional Delivery Method (DE 4065) EQ Z and AGE Course Modality (DE 4081) EQ Z	Adult Education Modality Requirement
2026-07-01	2026-27	DS-Add	Added data element DE 4081 description: Indicate the modality of instruction used to offer the adult general education (AGE) course during the term in which the student was enrolled. Courses that use blended instruction, or more than one modality of instruction for the same course during the same term, must schedule and report a separate course section for each modality. Reference Rule 6A-10.0381, F.A.C., Registration of Adult Students and Enrollment Reporting for Adult General Education Students for the definitions and examples of each modality of instruction and the requirements for reporting enrollment for students in adult general education programs. Report value Z for non-AGE courses.	Adult Education Modality Requirement