The Business Management and Administration Career Cluster programs prepare students for careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Career opportunities in this cluster are available in every sector of the economy and require specific skills in organization, time management, customer service and communication.

### ENROLLMENT

**53,318**
Enrollments in High School Programs

**+ 76,355**
Enrollments in Middle School Programs

= **129,673**

### TOP CERTIFICATIONS EARNED BY K-12 STUDENTS

1st
Quickbooks Certified User

2nd
PMI Project Management Ready

3rd
Accredited Legal Professional (ALP)

### TOP HIGH SCHOOL PROGRAMS

- Business Management and Analysis (21,868)
- Administrative Office Specialist (6,668)
- Electronic Business Enterprise (6,545)
- Accounting Applications (6,127)
- Emerging Technology in Business (2,638)

### ARTICULATION PATHWAY TO COLLEGE

- Quickbooks Certified User
  - Articulates 3 credits
- Accounting Technology A.S. Degree
- **$320.70** in State College Tuition Savings
DISTRICT POSTSECONDARY ENROLLMENT

2,874 Enrollment
20 Districts

100% Career Certificate

TOP PROGRAMS

- Accounting Operations (CAR) (913)
- Medical Administrative Specialist (CAR) (802)
- Business Management and Analysis (CAR) (486)
- Administrative Office Specialist (CAR) (389)
- Legal Administrative Specialist (CAR) (192)

COLLEGE SYSTEM ENROLLMENT

34,662 Enrollment
28 Colleges

52% College Credit Certificate
47% Associate in Science
<1% Applied Technology Certificate
<1% Career Certificate
<1% Associate in Applied Science

TOP CERTIFICATION

1ST
Quickbooks Certified User

TOP PROGRAMS

- Business Administration(AS) (11,705)
- Business Specialist (CCC) (6,812)
- Business Operations (CCC) (3,060)
- Accounting Technology (AS) (2,530)
- Business Management (CCC) (2,510)

EMPLOYMENT OUTLOOK

HIGH WAGE
$30.40 Per Hour Mean Wage
Property, Real Estate & Community Association Managers*

ANNUAL OPENINGS
13,930 Annual Openings
General and Operations Managers

HIGH GROWTH
1.69% Annual Growth Rate
General and Operations Managers

* Indicates data sourced from the Florida College System (FCS) Employment Data

Notes: Based on 2021-2022 data.