

Testing Violation Report

Per Rule 6A-6.0573, testing violations must be reported to the Florida Department of Education within five (5) business days.

Date of Incident: _____ Date of Report: _____ Report filed by: _____

School at which the incident took place: _____ Number of students tested: _____

Room Number: _____

List the name, title and contact information of each staff member (e.g. proctors, monitors, instructors) present at the time of the incident.

Name	Title	DOE Certificate #	Email address

List the certification names and codes for all tests administered during this incident.

Being specific, describe what happened.

Rule 6A-6.0573, Industry Certification Process requires training on test administration procedures. Please list the date(s) on which staff members present at the time of the incident last attended this training, and the date on which Form FCAPEA-04 was signed.

Name	Date of Training	Date Form FCAPEA-04 was signed

What is the district's process for assigning proctors?

When was Professional Standards or Human Resources (HR) notified?

Name of Professional Standards/HR Contact:

Is there any evidence that the pass rate for this session was any different than typical?