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MEMORANDUM

TO: District Career and Technical Education Directors
Technical Center Directors

FROM: Rod Duckworth *RW*

DATE: August 9, 2017

SUBJECT: **Examination Requirements for the American Welding Society's Certified Welder Certification (AWELD001)**

The purpose of this memorandum is to inform you of requirements for reporting the American Welding Society's (AWS) Certified Welder certification. In accordance with Rule 6A-6.0573(13)(c)4., all exams must be administered according to the test administration procedures specified by the certifying agency. Qualifications for the Certified Welder certification require the administration of the performance-based exam at an authorized testing facility (ATF). A list of approved facilities can be found at <http://www.aws.org/certification/page/atf-domestic-listing>.

All of the requirements for earning the certification are specified on the AWS web site here: <http://www.aws.org/certification/page/certified-welder-program>

The following instructions for testing are provided on the website:

1. Contact the Accredited Test Facility representative at a facility to register for the test.
2. Take the QC7 Standard at the time of the test.
3. Once the test is passed, the Accredited Test Facility will forward the application, qualifications test record and payment to the American Welding Society.
4. The AWS Certification Department will process the application and will mail the AWS Certified Welder Wallet Card along with renewal information.
5. AWS will receive the application, test results and the registration fee up to two weeks after the candidate's skill demonstration. The candidate should receive their welder certification card and maintenance form from the AWS Certification Department two to three weeks from the date the application is received.

In order for districts to report the certification using the AWELD001 certification code, students must receive official documentation from AWS verifying attainment of the Certified Welder certification. Districts need to maintain a copy of the student's credential. A copy of a sample AWS Certified Welder Wallet Card is available from Sean Friend upon request. A certified welding inspector checklist is not considered to be sufficient documentation.

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For questions about examination requirements or reporting this certification, please contact Sean Friend at sean.friend@fldoe.org or 850-245-9030.

RD/sf