



State Board of Education

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Division of Career and Adult Education

MEMORANDUM

TO: District Career and Technical Education Directors
District Technical Center Directors

FROM: Rod Duckworth *RW*

DATE: April 28, 2017

SUBJECT: Industry Certification – Additional FTE in the 2016-17 Florida Education Finance Program, Fourth Calculation

The Florida Education Finance Program (FEFP) includes additional full-time equivalent (FTE) membership in the calculation for students who earned industry certifications while enrolled in registered career-themed courses. The Florida Department of Education has completed the 2016-17 FEFP, Fourth Calculation. This calculation is based on data submitted by districts for the 2015-16 reporting year.

The department's management information systems (MIS) staff have created student-level reports which your district MIS staff may access.

- Report F71102 (2015-16 Data Reporting)
 - The file name is DPSdd.GQ.F71102.Y16173; the format for this file is in DPS.DISTRICT.FORMATS.Y1617 (F71102).
 - This report is an unduplicated count of students who generated additional FTE in the calculation based on 2015-16 data reporting.

- Report F71297 (2015-16 Data Reporting)
 - The file name is DPSdd.GQ.F71297.Y16173; the format for this file is in DPS.DISTRICT.FORMATS.Y1617 (F71297).
 - This report is a duplicated count by student and industry certification earned based on 2015-16 data reporting.

Should you have any questions about the student level reports, please contact the department's MIS staff at ASKEIAS@fldoe.org or 850-245-0400.

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To view all documents related to the FEFP, please go to the following web link:
<http://www.fldoe.org/fefp/offrfefp.asp>. To directly access the summary page on the industry certification supplemental FTE, go to the following document:
<http://www.fldoe.org/core/fileparse.php/7507/urlt/16174thCalc.pdf>.

Please see the columns titled “Industry Certified Career Ed. Supplement FTE” (page 14 of 58). The “Industry Certified Career Ed. Supplement FTE” includes those students earning industry certifications in 2015-16 in a registered career-themed course.

Each district should consult with their finance officer regarding the amount of funds generated in your district as a result of this calculation.

Attached is a Q & A document to provide additional guidance on Industry Certification Additional FTE Membership. This document includes information on allocating funds to the program that generated the funds, prohibiting the use of the allocation to supplant funds provided for the basic operation of the program, and teacher bonuses.

If you have any questions, please contact Sean Friend at sean.friend@fldoe.org.

RD/sf