

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS**

Implementation Date: Fiscal Year 1992-93 July 1, 1992
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(Dropout codes are designated by an asterisk.)

APPENDIX A

ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS

**ENTRIES INTO FLORIDA
PUBLIC SCHOOLS THIS SCHOOL YEAR**

E01 - Any PK-12 student whose last school of enrollment was a **public school** in this school district.

E02 - Any PK-12 student whose last school of enrollment was a **public school** outside of this district, or in another state or United States commonwealth/territory.

E03 - Any PK-12 student whose last school of enrollment was a **private school** in any Florida school district, another state, or a United States commonwealth/territory.

E04 - Any PK-12 student who is enrolling in a public school in this district after having been in **home education** in any Florida school district, in another state or United States commonwealth/territory.

E05 – Any student entering PK or KG for the first time.

E09 – Any PK-12 student who enters a Florida school from a country other than the United States or a United States Commonwealth/Territory.

**REENTERING INTO
FLORIDA PUBLIC SCHOOLS**

R01 - Any PK-12 student who was received from another attendance reporting unit in the same school.

R02 - Any PK-12 student who was received from another school in the same district.

R03 - Any PK-12 student who unexpectedly reenters a school in the same district after withdrawing or being discharged.

**WITHDRAWAL FROM FLORIDA PUBLIC
SCHOOLS: GRADE PK-12 STUDENTS**

* **DNE** - Any KG-12 student who was expected to attend a school but **did not enter** as expected for unknown reasons and required documented efforts to locate the student are maintained per s. 1003.26, Florida Statutes.

W01 - Any PK-12 student promoted, retained or transferred to another attendance reporting unit in the same school.

W02 - Any PK-12 student promoted, retained or transferred to another school in the same district.

W3A - Any PK-12 student who withdraws to attend a public school in another district in Florida.

W3B – Any PK-12 student who withdraws to attend another public school out-of-state or out-of-country.

W04 - Any PK-12 student who withdraws to attend a nonpublic school in- or out-of-state or out-of-country.

* **W05** - Any student age 16 or older who leaves school voluntarily with no intention of returning and has filed a formal declaration of intent to terminate school enrollment per s. 1003.21, Florida Statutes.

W06 - Any student who graduated from school and met all of the requirements to receive a standard diploma.

W6A - Any student who graduated from school and met all of the requirements to receive a standard diploma, based on the 18-credit college preparatory graduation option.

W6B - Any student who graduated from school and met all of the requirements to receive a standard diploma, based on the 18-credit career preparatory graduation option.

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APPENDIX A (Continued)

**ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS
(Continued)**

**WITHDRAWAL FROM FLORIDA PUBLIC
SCHOOLS: GRADE PK-12 STUDENTS**

W07 - Any student who graduated from school with a special diploma based on option one - as referenced in State Board of Education Rule 6A-1.09961.

W08 - Any student who received a certificate of completion. The student met the minimum credits and local requirements, but did not pass the state approved graduation test or an alternate assessment, and/or did not achieve the required GPA.

W8A - Any student who met all of the requirements to receive a standard diploma except passing the state approved graduation test and received a certificate of completion and is eligible to take the College Placement Test and be admitted to remedial or credit courses at a state community college as appropriate.

W09 - Any student who received a special certificate of completion, is properly classified as an eligible exceptional education student, met applicable local requirements, and was unable to meet appropriate special state minimum requirements.

W10 - Any student who completed the Performance-Based Exit Option Model Program requirements, passed the GED Tests and the state approved graduation test, and was awarded a State of Florida High School Performance-Based Diploma.

W12 - Any PK-12 student withdrawn from school due to death.

* **W13** - Any KG-12 student withdrawn from school due to court action. (This code does not apply to DJJ placement.)

**WITHDRAWAL FROM FLORIDA PUBLIC
SCHOOLS: GRADE PK-12 STUDENTS**

* **W15** - Any KG-12 student who is withdrawn from school due to nonattendance after all procedures outlined in sections 1003.26 and 1003.27, Florida Statutes, have been followed.

* **W18** - Any KG-12 student who withdraws from school due to medical reasons and the student is unable to receive educational services, such as those provided through the hospital/homebound program.

* **W21** - Any KG-12 student who is withdrawn from school due to being expelled with no educational services.

* **W22** - Any KG-12 student whose whereabouts is unknown and required documented efforts to locate the student are maintained per s. 1003.26, Florida Statutes.

* **W23** - Any KG-12 student who withdraws from school for any reason other than W01 - W22 or W24 - W27.

W24 - Any KG-12 student who withdraws from school to attend a Home Education program.

W25 - Any student under the age of 6 who withdraws from school.

W26 - Any student who withdraws from school to enter the adult education program prior to completion of graduation requirements.

W27 - Any student who graduated from school with a special diploma based on option two-mastery of employment and community competencies.

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WITHDRAWAL FROM FLORIDA PUBLIC
SCHOOLS: GRADE PK-12 STUDENTS

WFA – Any student who graduated from school with a standard diploma based on an 18-credit college preparatory graduation option and satisfied the state approved graduation test requirement through an alternate assessment.

WFB – Any student who graduated from school with a standard diploma based on an 18-credit career preparatory graduation option and satisfied the state approved graduation test requirement through an alternate assessment.

WFT - Any student who graduated from school with a standard diploma and satisfied the state approved graduation test requirement through an alternate assessment. (For students meeting accelerated high school graduation option requirements, see WFA and WFB.)

WFW – Any student with disabilities who graduated from school with a standard diploma and an FCAT waiver.

WGA – Any student who completed the Performance-Based Exit Option Model Program requirements, passed the GED Tests, satisfied the state approved graduation test requirement through an alternate assessment, and was awarded a State of Florida High School Performance-Based Diploma.

WITHDRAWAL FROM FLORIDA PUBLIC
SCHOOLS: GRADE PK-12 STUDENTS

WGD – Any student who completed the Performance-Based Exit Option Model Program requirements and passed the GED Tests, but did not pass the state approved graduation test and was awarded a State of Florida diploma.

WPO – Any student who is withdrawn from school without receiving a standard diploma and subsequent to receiving a W07, W08, W8A, W09, or W27 during the student's year of high school completion.

Listed below is a summary of the Dropout, Diploma and Certificate Codes.

Dropout Codes: DNE, W05, W13, W15, W18, W21, W22, W23

Diploma Codes: W06, W6A, W6B, W07, W10, W27, WFA, WFB, WFT, WFW, WGA, WGD

Certificate of Completion Codes: W08, W8A, W09

Note: For the purpose of PK-12 reporting charter schools and Department of Juvenile Justice (DJJ) education programs are considered **public schools**.