

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS**

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| Implementation Date: Fiscal Year 1990-91 July 1, 1990 |
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APPENDIX E

JOB CODE ASSIGNMENTS

The job codes have been structured around the function categories 5100 to 9100 found in the Financial and Program Cost Accounting and Reporting Manual (Red Book) so that jobs found in a particular function will have codes beginning with the two digits which correspond to that function area. For example, teachers in basic education have job codes beginning with 51 and food service workers have job codes beginning with 76.

In addition, the job codes have been organized to form the following 11 categories of employees:

Categories of Employees

- I. Executive Administrators
- II. General Administrators
- III. School Administrators
- IV. Professional Staff
- V. Instructional Staff
- VI. Other Managers
- VII. Technicians
- VIII. Paraprofessionals and Administrative Support Workers
- IX. Skilled Crafts Workers
- X. Service Workers
- XI. Other - School Board Members

The first three categories (Executive Administrators, General Administrators and School Administrators) comprise the Administrative Staff. The Instructional Staff includes category V. (Instructional Staff) plus those in categories IV. (Professional Staff) and VI. (Other Managers) whose duties are instructional. Categories VII. through X. and noninstructional personnel in Categories IV. and VI. make up the Support Staff. Definitions and guidelines for the use and assignment of job codes and categories follow.

A basic premise that should be followed throughout the assignment of job codes is that an employee should be coded according to the job functions required rather than according to the job title or pay schedule for that job. No employee eligible for membership in a bargaining unit should be assigned a job code in Categories I., II. or III.

APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

Definitions and Guidelines for Use of Job Codes and Categories

I. Executive Administrators

Included here are persons with district-level administrative or policy-making duties who have broad authority for management policies and general school district operations. They often report directly to the superintendent and supervise other administrative employees. These staff members perform jobs which require leadership, discretion and independent judgment.

Included here are the superintendent and deputy, associate, assistant and area superintendents.

Executive administrators in the district should be assigned job codes based on the established hierarchy. That is, the administrator who is higher in the district hierarchy should be placed higher when assigning DOE job codes, regardless of the title that person actually holds in the district. If this category of employee does not exist in a particular district, that district should assign DOE job codes in another category, as appropriate.

II. General Administrators

These persons have general administrative duties within a department, subdivision or special area. They have a management and policy-making duties and often direct the work of other employees. Their duties may include recommending hiring, firing, advancements, etc.; evaluating employees; setting and adjusting work schedules; supervising work; handling employee complaints; and interviewing, selecting and training employees.

Included here are executive and general directors, directors, assistant directors, supervisors, coordinators and administrators on special assignment.

General administrators in the district should be assigned job codes based on the established hierarchy. That is, the administrator who is higher in the district hierarchy should be placed higher when assigning DOE job codes, regardless of the title that person actually holds in the district. If this category of employee does not exist in a particular district, that district should assign DOE job codes in another category, as appropriate.

III. School Administrators

These administrators include the following:

Principals - Staff members performing the assigned activities as the administrative head of a school to whom has been delegated responsibility for the coordination and direction of the activities of the school.

Assistant Principals - Staff members assisting the administrative head of the school.

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Curriculum Coordinators and Deans - Staff members under the direction of the administrative head of the school who have responsibility for such things as disciplining students, assisting teachers with classroom management problems, providing information and guidance to other staff members to provide the curriculum of the school and similar duties.

IV. Professional Staff

These staff members perform activities of leadership, guidance and expertise in a field of specialization which requires knowledge of an advanced type. The work generally requires the consistent exercise of discretion and judgment in its performance.

Included here are specialists, managers, administrative assistants, architects, attorneys, accountants, computer programmers and teachers on special assignment.

V. Instructional Staff

Instructional staff include the following:

Classroom teachers - Staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career and technical education and adult education. Substitute teachers are included here.

Pupil Personnel Services - Staff members responsible for advising students with regard to their abilities and aptitudes, educational and occupational opportunities, personal and social adjustments; providing placement services; performing educational evaluations; and similar functions. Included here are guidance counselors, social workers, occupational/placement specialists and school psychologists.

Librarians/Media Specialists - Staff members responsible for organizing and managing school libraries. These employees are responsible for preparing, caring for and making available to instructional programs the equipment, materials, scripts and other aids which assist teaching and learning through special appeal to the senses of sight and hearing, e.g., audio-visual services, etc.

Other Instructional Staff - Staff members who are part of the instructional staff but are not classified in one of the above categories. Included here are primary specialists, learning resource specialists, instructional trainers and similar positions.

Coaches: Reading/Math - Staff members responsible for providing professional development to teachers to generate improvement in reading/math instruction and reading/math achievement. These employees model effective instructional strategies; facilitate study groups; train teachers in data analysis; coach and mentor colleagues and, in general, provide daily support to classroom teachers. These employees are not teachers or resource teachers; they only work with students when modeling appropriate strategies for teachers or when conducting diagnostic assessments.

VI. Other Managers

These staff members perform some managerial and supervisory functions while usually also performing general operations functions, clerical work or routine tasks. They may direct employees' work, plan the work schedule, control the flow and distribution of work or materials, train employees, handle complaints, authorize payments and appraise productivity and efficiency of employees.

Included here are managers such as word processing center managers, mail room managers and lunch room managers; foremen and lead workers.

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JOB CODE ASSIGNMENTS (Continued)

VII. Technicians

Individuals whose occupations require a combination of knowledge and manual skill which can be obtained through about two years of post-high school education, such as is offered in many technical institutes and junior colleges, or through equivalent on-the-job training.

Included here are such staff members as computer programmers and operators, film inspectors, projectionists, graphic artists, draftsmen, engineering aides, licensed practical nurses, dietitians, photographers, radio operators, technical illustrators and technicians (medical, dental, electronic, physical science).

VIII. Paraprofessionals and Administrative Support Workers

Included here are the following:

Administrative Support Workers - Individuals whose job requires skills and training in clerical-type work including activities such as preparing, transcribing, systematizing or preserving written communications and reports or operating equipment such as bookkeeping machines, word processors and tabulating machines. Include secretaries, clerks, bookkeepers, messengers and office machine operators.

Paraprofessionals - Individuals who provide instructional support services only when working under the direct supervision of a teacher. Included here are classroom aides in regular instruction, exceptional education aides, career and technical education aides, adult education aides, library aides, physical education and playground aides and other school-level aides and paraprofessionals. Non-instructional paraprofessional roles may include personal care services, clerical duties, parental involvement activities, non-instructional computer assistance, food service, non-instructional media center/library supervision, playground/cafeteria supervision, and translators. [Title I Paraprofessionals include all paraprofessionals who 1) work in a targeted assistance program and are paid with Title I funds or 2) in a Title I school wide program.]

IX. Skilled Crafts Workers

Individuals who perform jobs which require special manual skill and a thorough and comprehensive knowledge of the processes involved in the work which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs.

Include mechanics, repairmen, electricians, heavy equipment operators, stationery engineers, skilled machining occupations, carpenters, compositors and typesetters.

X. Service Workers

Staff members performing a service for which there are no formal qualifications. Included here are those responsible for cleaning the buildings, school plants or supporting facilities; maintenance and operation of such equipment as heating and ventilation systems; preserving the security of school property; and keeping the school plant safe for occupancy and use.

Include garage laborers, car washers and greasers, gardeners and groundskeepers.

XI. Other - School Board Members

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JOB CODE ASSIGNMENTS (Continued)

Job Classifications With Unique Last Digits

Each job has been given a unique title, abbreviated title and job code number. Certain job classifications have been given unique last digits within most, but not all, of the function categories. These are listed below.

- I. Executive Administrators
 - 00 Superintendent
 - 01 Deputy Superintendent
 - 02 Associate Superintendent
 - 03 Assistant/Area Superintendent

- II. General Administrators
 - 04 Executive/General Director
 - 05 Director
 - 06 Assistant Director
 - 07 Supervisor
 - 08 Coordinator
 - 09 Administrator on Special Assignment

- IV. Professional Staff
 - 10 Specialist/Manager
 - 11 Administrative Assistant
 - 12. Teacher on Special Assignment

- VI. Other Managers
 - 13 Manager
 - 14. Foreman
 - 15. Lead Worker

- VIII. Paraprofessionals and Administrative Support Workers
 - 90 Executive Secretary
 - 91 Secretary
 - 92 Clerk Typist
 - 93 Clerk
 - 94 Office Aide
 - 95 Receptionist
 - 96 Data Entry Operator
 - 97 Bookkeeper
 - 98 Messenger/Deliveryman
 - 99 Other Clerical Staff

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JOB CODE ASSIGNMENTS (Continued)

51 Basic Instruction

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------|--------------------|--|
| TEACHER, DR PREV-E | 51001 | Teacher, Dropout Prevention, Elementary |
| TEACHER, DR PREV-M/J | 51002 | Teacher, Dropout Prevention, Middle/Junior |
| TEACHER, DR PREV-SH | 51003 | Teacher, Dropout Prevention, Senior High |
| TEACHER, ART-E | 51004 | Teacher, Art, Elementary |
| TEACHER, ART M/J | 51005 | Teacher, Art, Middle/Junior |
| TEACHER, ART-SH | 51006 | Teacher, Art, Senior High |
| TEACHER, COMPU ED-E | 51007 | Teacher, Computer Education, Elementary |
| TEACHER, COMPU ED-M/J | 51008 | Teacher, Computer Education, Middle/Junior |
| TEACHER, COMPU ED-SH | 51009 | Teacher, Computer Education, Senior High |
| TEACHER, DANCE-M/J | 51010 | Teacher, Dance, Middle/Junior High |
| TEACHER, DANCE-SH | 51011 | Teacher, Dance, Senior High |
| TEACHER, DRAMA-M/J | 51012 | Teacher, Drama, Middle/Junior |
| TEACHER, DRAMA-SH | 51013 | Teacher, Drama, Senior High |
| TEACHER, EXPER ED-SH | 51014 | Teacher, Experiential Education, Senior High |
| TEACHER, FOR LAN-E | 51015 | Teacher, World Language, Elementary |
| TEACHER, FOR LAN-M/J | 51016 | Teacher, World Language, Middle/Junior |
| TEACHER, FOR LAN-SH | 51017 | Teacher, World Language, Senior High |
| TEACHER, HEALTH-E | 51018 | Teacher, Health, Elementary |
| TEACHER, HEALTH-M/J | 51019 | Teacher, Health, Middle/Junior |
| TEACHER, HEALTH-SH | 51020 | Teacher, Health, Senior high |
| TEACHER, HUM-M/J | 51021 | Teacher, Humanities, Middle/Junior High |
| TEACHER, HUM-SH | 51022 | Teacher, Humanities, Senior High |
| TEACHER, ISS-E | 51023 | Teacher, In-School Suspension, Elementary |
| TEACHER, ISS-M/J | 51024 | Teacher, In-School Suspension, Middle/Junior |
| TEACHER, ISS-SH | 51025 | Teacher, In-School Suspension, Senior High |
| TEACHER, LANG AR-E | 51026 | Teacher, Language Arts, Elementary |
| TEACHER, LANG AR-M/J | 51027 | Teacher, Language Arts, Middle/Junior |
| TEACHER, LANG AR-SH | 51028 | Teacher, Language Arts, Senior High |
| TEACHER, LIB/MED-M/J | 51029 | Teacher, Library/Media, Middle/Junior |
| TEACHER, LIB/MED-SH | 51030 | Teacher, Library/Media, Senior High |
| TEACHER, MATH-E | 51031 | Teacher, Mathematics, Elementary |
| TEACHER, MATH-M/J | 51032 | Teacher, Mathematics, Middle/Junior |
| TEACHER, MATH-SH | 51033 | Teacher, Mathematics, Senior High |
| TEACHER, MUSIC-E | 51034 | Teacher, Music, Elementary |
| TEACHER, MUSIC-M/J | 51035 | Teacher, Music, Middle/Junior |
| TEACHER, MUSIC-SH | 51036 | Teacher, Music, Senior High |
| TEACHER, PEER CN-M/J | 51037 | Teacher, Peer Counseling, Middle/Junior |
| TEACHER, PEER CN-SH | 51038 | Teacher, Peer Counseling, Senior High |
| TEACHER, PE-E | 51039 | Teacher, Physical Education, Elementary |
| TEACHER, PE-M/J | 51040 | Teacher, Physical Education, Middle/Junior |
| TEACHER, PE-SH | 51041 | Teacher, Physical Education, Senior High |
| TEACHER, READ, SH | 51042 | Teacher, Reading, Senior High |
| TEACHER, REM/CE-E | 51043 | Teacher, Remedial/Comp Ed, Elementary |

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| Abbreviated Title | Job Code Number | Job Code Title |
|------------------------------|--------------------|---|
| TEACHER, REM/CE-M/J | 51044 | Teacher, Remedial/Comp Ed, Middle/Junior |
| TEACHER, REM/CE-SH | 51045 | Teacher, Remedial/Comp Ed, Senior High |
| TEACHER, RSRCH/CRIT THNK-SH | 51046 | Teacher, Research/Critical Thinking, Senior High |
| TEACHER, ROTC/MIL TRNG-M/J | 51047 | Teacher, ROTC/Military Training, Middle/Junior |
| TEACHER, ROTC/MIL TRNG-SH | 51048 | Teacher, ROTC/Military Training, Senior High |
| TEACHER, DR ED-SH | 51049 | Teacher, Safety/Driver Education, Senior High |
| TEACHER, SCIENCE-E | 51050 | Teacher, Science, Elementary |
| TEACHER, SCIENCE-M/J | 51051 | Teacher, Science, Middle/Junior |
| TEACHER, SCIENCE-SH | 51052 | Teacher, Science, Senior High |
| TEACHER, LEAD DEV, SH | 51053 | Teacher, Leadership Skills Development, Senior High |
| TEACHER, KG | 51054 | Teacher, Self Contained, Kindergarten |
| TEACHER, FIRST | 51055 | Teacher, Self Contained, First Grade |
| TEACHER, SECOND | 51056 | Teacher, Self Contained, Second Grade |
| TEACHER, THIRD | 51057 | Teacher, Self Contained, Third Grade |
| TEACHER, FOURTH | 51058 | Teacher, Self Contained, Fourth Grade |
| TEACHER, FIFTH | 51059 | Teacher, Self Contained, Fifth Grade |
| TEACHER, SIXTH | 51060 | Teacher, Self Contained, Sixth Grade |
| TEACHER, SOC ST-E | 51061 | Teacher, Social Studies, Elementary |
| TEACHER, SOC ST-M/J | 51062 | Teacher, Social Studies, Middle/Junior |
| TEACHER, SOC ST-SH | 51063 | Teacher, Social Studies, Senior High |
| TEACHER, ST HALL-E | 51064 | Teacher, Study Hall, Elementary |
| TEACHER, ST HALL-M/J | 51065 | Teacher, Study Hall, Middle/Junior |
| TEACHER, ST HALL-SH | 51066 | Teacher, Study Hall, Senior High |
| TEACHER, UNGRADED-E | 51067 | Teacher, Ungraded Elementary |
| TEACHER, COMBIN-E | 51068 | Teacher, Combination, Elementary Grades |
| TEACHER, M/J | 51069 | Teacher, Middle/Junior High Classroom |
| TEACHER, SH | 51070 | Teacher, Senior High Classroom |
| TEACHER, OTHER | 51071 | Teacher, Other Classroom |
| TEACHER, CTE BASIC | 51072 | Teacher, Career and Technical Education Basic |
| TEACHER, TTL I-E | 51073 | Teacher, Title I, Elementary |
| TEACHER, TTL I-M/J | 51074 | Teacher, Title I, Middle/Junior |
| TEACHER, RSRCH/CRIT THNK-M/J | 51075 | Teacher, Research/Critical Thinking, Middle/Junior |
| INT RESOURCE TEACHER | 51076 | Intermediate Resource Teacher |
| BILINGUAL SPECIALIST | 51077 | Bilingual Specialist |
| LAB ASSISTANT | 51078 | Lab Assistant |
| TUTOR | 51079 | Tutor |
| SUB TEACH, BASIC | 51080 | Substitute Teacher, Basic Program |
| ATHLETIC COACH | 51081 | Athletic Coach |

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51 Basic Instruction

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------------|----------------------------|--|
| INTERPRETER, BASIC | 51082 | Interpreter, Basic Instruction |
| TEACHER, EXPLOR, M/J | 51083 | Teacher, Exploratory and Experiential Education, Middle/Junior High |
| TEACHER, READ - E | 51084 | Teacher, Reading, Elementary |
| TEACHER, READ - M/J | 51085 | Teacher, Reading, Middle/Junior High |
| TSA, BASIC | 51090 | Teacher on Special Assignment, Basic Instruction |
| PARAPROFESSIONAL, KG | 51101 | Paraprofessional, Kindergarten |
| PARAPROFESSIONAL, FIRST | 51102 | Paraprofessional, First Grade |
| PARAPROFESSIONAL, SECOND | 51103 | Paraprofessional, Second Grade |
| PARAPROFESSIONAL, THIRD | 51104 | Paraprofessional, Third Grade |
| PARAPROFESSIONAL, FOURTH | 51105 | Paraprofessional, Fourth Grade |
| PARAPROFESSIONAL, FIFTH | 51106 | Paraprofessional, Fifth Grade |
| PARAPROFESSIONAL, SIXTH | 51107 | Paraprofessional, Sixth Grade |
| PARAPROFESSIONAL, ELEM | 51108 | Paraprofessional, Elementary |
| PARAPROFESSIONAL, M/J | 51109 | Paraprofessional, Middle/Junior High |
| PARAPROFESSIONAL, SH | 51110 | Paraprofessional, Senior High |
| PARAPROFESSIONAL, TTL I-E | 51111 | Paraprofessional, Title I, Elementary |
| PARAPROFESSIONAL, TTL I-M/J | 51112 | Paraprofessional, Title I, Middle/Junior High |
| PARAPROFESSIONAL, TTL I-SH | 51113 | Paraprofessional, Title I, Senior High |
| PARAPROFESSIONAL, OTH BA | 51114 | Paraprofessional, Other Basic Program |
| SUB PARAPROFESSIONAL | 51115 | Substitute Paraprofessional |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

**52 Exceptional Student
Education**

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------------|--------------------|--|
| TEACHER, ID | 52001 | Teacher, Intellectual Disabilities |
| TEACHER, OI | 52003 | Teacher, Orthopedically Impaired |
| TEACHER, DHH | 52004 | Teacher, Deaf or Hard of Hearing |
| TEACHER, VI | 52005 | Teacher, Visually Impaired |
| TEACHER, EBD | 52006 | Teacher, Emotional/Behavioral Disabilities |
| TEACHER, SLD | 52007 | Teacher, Specific Learning Disabled |
| TEACHER, GIFTED | 52008 | Teacher, Gifted |
| TEACHER, H/H | 52009 | Teacher, Hospital/Homebound |
| TEACHER, ASD | 52010 | Teacher, Autism Spectrum Disorder |
| TEACHER, DSI | 52013 | Teacher, Dual-Sensory Impaired |
| TEACHER, VE | 52014 | Teacher, Varying Exceptionalities |
| TEACHER, PK HDC | 52015 | Teacher, Prekindergarten Handicapped |
| PHYSICAL THERAPIST | 52016 | Physical Therapist |
| OCC THERAPIST | 52017 | Occupational Therapist |
| SP/LANG PATH | 52018 | Speech and Language Pathologist |
| O/M SPECIALIST | 52019 | Orientation & Mobility Specialist |
| MUSIC THERAPIST | 52020 | Music Therapist |
| REC THERAPIST | 52021 | Recreation Therapist |
| JOB COACH | 52022 | Job Coach, Exceptional Student Education |
| TUTOR COMP/ATTEND | 52027 | Tutor Companion/Attendant |
| INTERPRETER, EX ED | 52028 | Interpreter, Exceptional Student Education |
| ART SPEC | 52029 | Art Specialist |
| PT ASST | 52030 | Physical Therapist Assistant, Licensed |
| OT ASST | 52031 | Occupational Therapy Assistant, Licensed |
| SP THERAPY AIDE | 52032 | Speech Therapy Aide |
| TEACHER, ADAPTIVE PE | 52033 | Teacher, Adaptive Physical Education |
| TEACHER, TBI | 52034 | Teacher, Traumatic Brain Injury |
| PARAPROFESSIONAL, EX ST ED | 52050 | Paraprofessional, Exceptional Student Education |
| BUS AIDE, EX ST ED | 52051 | Bus Aide, Exceptional Student Education |
| SELF-CARE AIDE, EX ST ED | 52052 | Self-Care Aide, Exceptional Student Education |
| SUB TEACH, EX ST ED | 52080 | Substitute Teacher, Exceptional Student Education |
| TSA, EX ST ED | 52090 | Teacher on Special Assignment, Exceptional Student Education |

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JOB CODE ASSIGNMENTS (Continued) 53 Career and Technical Education

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| TEACHER, AGRI/NRE | 53001 | Teacher, Agribusiness/Natural Resources Education |
| TEACHER, BUSINESS ED | 53002 | Teacher, Business Technology Education |
| TEACHER, DIVERS ED | 53003 | Teacher, Diversified Education |
| TEACHER, HEALTH ED | 53004 | Teacher, Health Science Education |
| TEACHER, FAM/CONS | 53005 | Teacher, Family and Consumer Sciences |
| TEACHER, TECH ED | 53006 | Teacher, Technology Education |
| TEACHER, IND ED | 53007 | Teacher, Industrial Education |
| TEACHER, MARKETING | 53008 | Teacher, Marketing Education |
| TEACHER, PUB SER | 53009 | Teacher, Public Service Education |
| TEACHER, CTE OR/EXP | 53010 | Teacher, Career and Technical Education Orientation/ Exploration |
| TEACHER, CTE-ISS | 53011 | Teacher, Career and Technical Education Instructional Support Services |
| TEACHER, SAIL | 53012 | Teacher, System for Applied Individualized Learning (SAIL) |
| WORK-STUDY COOR | 53013 | Work-Study Coordinator |
| TEACHER, OTH CTE | 53014 | Teacher, Other Career and Technical Education |
| PARAPROFESSIONAL, CTE | 53050 | Paraprofessional, Career and Technical Education |
| SUB TEACHER, CTE | 53080 | Substitute Teacher, Career and Technical Education |
| TSA, CTE | 53090 | Teacher on Special Assignment, Career and Technical Education |

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54 Adult Education

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------------|----------------------------|--|
| TEACHER, ADULT ED | 54001 | Teacher, Adult Education |
| PARAPROFESSIONAL, ADULT ED | 54050 | Paraprofessional, Adult Education |
| SUB TEACH ADULT ED | 54080 | Substitute Teacher, Adult Education |
| TSA, ADULT ED | 54090 | Teacher on Special Assignment, Adult Education |

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APPENDIX E (Continued)
JOB CODE ASSIGNMENTS (Continued) **55 Prekindergarten**

| Abbreviated Title | Job Code | |
|----------------------|----------|--|
| | Number | Job Code Title |
| PARAPROFESSIONAL, PK | 55051 | Paraprofessional, Prekindergarten |
| TEACHER, PK | 55052 | Teacher, Self Contained, Prekindergarten |
| SUB TEACH, PK | 55080 | Substitute Teacher, Prekindergarten |

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JOB CODE ASSIGNMENTS (Continued)

59 Other Education

| Abbreviated Title | Job Code | |
|---------------------------|----------|--|
| | Number | Job Code Title |
| TEACHER, OTHER INS | 59001 | Teacher, Other Instruction |
| PARAPROFESSIONAL, OTH INS | 59050 | Paraprofessional, Other Instruction |
| SUB TEACH, OTH INS | 59080 | Substitute Teacher, Other Instruction |
| TSA, OTH INS | 59090 | Teacher on Special Assignment, Other Instruction |

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JOB CODE ASSIGNMENTS (Continued)

61 Pupil Personnel Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------|--------------------|---|
| DEP SUPER, PPS | 61001 | Deputy Superintendent, Pupil Personnel Services |
| ASSOC SUPER, PPS | 61002 | Associate Superintendent, Pupil Personnel Services |
| ASST SUPER, PPS | 61003 | Assistant/Area Superintendent, Pupil Personnel Services |
| EXEC DIR, PPS | 61004 | Executive/General Director, Pupil Personnel Services |
| DIR, PPS | 61005 | Director, Pupil Personnel Services |
| ASST DIR, PPS | 61006 | Assistant Director, Pupil Personnel Services |
| SUPP, PPS | 61007 | Supervisor, Pupil Personnel Services |
| COOR, PPS | 61008 | Coordinator, Pupil Personnel Services |
| ADMIN SA, PPS | 61009 | Administrator on Special Assignment, Pupil Personnel Services |
| SPEC, PPS | 61010 | Specialist/Manager, Pupil Personnel Services |
| ADMIN ASST, PPS | 61011 | Administrative Assistant, Pupil Personnel Services |
| TSA, PPS | 61012 | Teacher on Special Assignment, Pupil Personnel Services |
| STUDENT SER WORKER | 61020 | Student Services Worker |
| SCH RES OFFICER | 61021 | School Resource Officer |
| PARENT ED SPEC | 61022 | Parent Education Specialist |
| RECRUITER, MIG ED | 61023 | Recruiter, Migrant Education |
| DROPOUT PV SPEC | 61024 | Dropout Prevention Specialist |
| CHILD FIND SPEC | 61025 | Child Find Specialist |
| DIAGNOSTIC SPEC | 61026 | Diagnostic Specialist |
| RESIDENT SUP | 61040 | Residential Supervisor |
| ASST RESIDENT SUP | 61041 | Assistant Residential Supervisor |
| RESIDENT INSTRUC | 61042 | Residential Instructor |
| ASST RESIDENT INST | 61043 | Assistant Residential Instructor |
| EXEC SEC, PPS | 61090 | Executive Secretary, Pupil Personnel Services |
| SEC, PPS | 61091 | Secretary, Pupil Personnel Services |
| CLERK TYP, PPS | 61092 | Clerk Typist, Pupil Personnel Services |
| CLERK, PPS | 61093 | Clerk, Pupil Personnel Services |
| OFF AIDE, PPS | 61094 | Office Aide, Pupil Personnel Services |
| RECEP, PPS | 61095 | Receptionist, Pupil Personnel Services |
| DATA ENTRY OP, PPS | 61096 | Data Entry Operator, Pupil Personnel Services |
| BOOKKEEPER, PPS | 61097 | Bookkeeper, Pupil Personnel Services |
| MESSENGER, PPS | 61098 | Messenger/Deliveryman, Pupil Personnel Services |
| OTH CLER, PPS | 61099 | Other Clerical Staff, Pupil Personnel Services |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

61 Attendance/Social Work

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------|--------------------|--|
| DEP SUPER, ATT/SW | 61101 | Deputy Superintendent, Attendance/Social Work |
| ASSOC SUPER, ATT/SW | 61102 | Associate Superintendent, Attendance/Social Work |
| ASST SUPER, ATT/SW | 61103 | Assistant/Area Superintendent, Attendance/Social Work |
| EXEC DIR, ATT/SOC WK | 61104 | Executive/General Director, Attendance/Social Work |
| DIR, ATT/SOC WK | 61105 | Director, Attendance/Social Work |
| ASST DIR, ATT/SOC WK | 61106 | Assistant Director, Attendance/Social Work |
| SUP, ATT/SOC WK | 61107 | Supervisor, Attendance/Social Work |
| COOR, ATT/SOC WK | 61108 | Coordinator, Attendance/Social Work |
| ADMIN SA ATT/SW | 61109 | Administrator on Special Assignment, Attendance/Social Work |
| SPEC, ATT/SW | 61110 | Specialist/Manager, Attendance/Social Work |
| ADMIN ASST, ATT/SW | 61111 | Administrative Assistant, Attendance/Social Work |
| TSA, ATT/SW | 61112 | Teacher on Special Assignment, Attendance/Social Work |
| DIR, ATTENDANCE | 61119 | Director, Attendance |
| DIR, SOCIAL WORK | 61120 | Director, Social Work |
| SUP, ATTENDANCE | 61121 | Supervisor, Attendance |
| SUP, SOCIAL WORK | 61122 | Supervisor, Social Work |
| COOR, ATTENDANCE | 61123 | Coordinator, Attendance |
| COOR, SOCIAL WORK | 61124 | Coordinator, Social Work |
| ATTENDANCE ASST | 61130 | Attendance Assistant/Truancy Officer |
| SCH SOC WK | 61131 | School Social Worker |
| EXEC SEC, ATT/SOC WK | 61190 | Executive Secretary, Attendance/Social Work |
| SEC, ATT/SOC WK | 61191 | Secretary, Attendance/Social Work |
| CLERK TYP, ATT/SOC WK | 61192 | Clerk Typist, Attendance/Social Work |
| CLERK, ATT/SOC WK | 61193 | Clerk, Attendance/Social Work |
| OFF AIDE, ATT/SOC WK | 61194 | Office Aide, Attendance/Social Work |
| RECEP, ATT/SOC WK | 61195 | Receptionist, Attendance/Social Work |
| DATA EN OP, ATT/SW | 61196 | Data Entry Operator, Attendance/Social Work |
| BOOKKEEPER, ATT/SW | 61197 | Bookkeeper, Attendance/Social Work |
| MESSENGER, ATT/SW | 61198 | Messenger/Deliveryman, Attendance/Social Work |
| OTH CLER, ATT/SW | 61199 | Other Clerical Staff, Attendance/Social Work |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

61 Guidance Services

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|--|
| DEP SUPER, GUIDANCE | 61201 | Deputy Superintendent, Guidance Services |
| ASSOC SUPER, GUID | 61202 | Associate Superintendent, Guidance Services |
| ASST SUPER, GUID | 61203 | Assistant/Area Superintendent, Guidance Services |
| EXEC DIR, GUIDANCE | 61204 | Executive/General Director, Guidance Services |
| DIR, GUIDANCE | 61205 | Director, Guidance Services |
| ASST DIR, GUIDANCE | 61206 | Assistant Director, Guidance Services |
| SUP, GUIDANCE | 61207 | Supervisor, Guidance Services |
| COOR, GUIDANCE | 61208 | Coordinator, Guidance Services |
| ADMIN SA, GUIDANCE | 61209 | Administrator on Special Assignment, Guidance Services |
| SPEC, GUIDANCE | 61210 | Specialist/Manager, Guidance Services |
| ADMIN ASST, GUIDANCE | 61211 | Administrative Assistant, Guidance Services |
| TSA, GUIDANCE | 61212 | Teacher on Special Assignment, Guidance Services |
| DIR, CAREER ED | 61219 | Director, Career Education |
| SUP, CAREER ED | 61220 | Supervisor, Career Education |
| COOR, CAREER ED | 61221 | Coordinator, Career Education |
| DIR, ELEM GUIDANCE | 61222 | Director, Elementary Guidance |
| SUP, ELEM GUIDANCE | 61223 | Supervisor, Elementary Guidance |
| COOR, ELEM GUIDANCE | 61224 | Coordinator, Elementary Guidance |
| DIR, SECON GUIDANCE | 61225 | Director, Secondary Guidance |
| SUP, SECON GUIDANCE | 61226 | Supervisor, Secondary Guidance |
| COOR, SECON GUIDANCE | 61227 | Coordinator, Secondary Guidance |
| DIR, OCC/PL SER | 61228 | Director, Occupational and Placement Services |
| SUP, OCC/PL SER | 61229 | Supervisor, Occupational and Placement Services |
| COOR, OCC/PL SER | 61230 | Coordinator, Occupational and Placement Services |
| COUNSELOR-E | 61231 | Counselor, Elementary School |
| COUNSELOR-M/J | 61232 | Counselor, Middle/Junior High |
| COUNSELOR-SH | 61233 | Counselor, Senior High School |
| COUNSELOR-ADULT/CTE | 61234 | Counselor, Adult/Career and Technical Education School |
| COUNSELOR-EX ED | 61235 | Counselor, Exceptional Education School |
| COUNSELOR-OTH SCH | 61236 | Counselor, Other Type School |
| COUNSELOR-CAREER ED | 61237 | Counselor, Career Education |
| CAREER SPEC | 61238 | Career Specialist |
| JOB DEV COUNSELOR | 61239 | Job Development Counselor |
| EXEC SEC, GUIDANCE | 61290 | Executive Secretary, Guidance Services |
| SEC, GUIDANCE | 61291 | Secretary, Guidance Services |
| CLERK TYP, GUIDANCE | 61292 | Clerk Typist, Guidance Services |
| CLERK, GUIDANCE | 61293 | Clerk, Guidance Services |
| OFF AIDE, GUIDANCE | 61294 | Office Aide, Guidance Services |
| RECEP, GUIDANCE | 61295 | Receptionist, Guidance Services |
| DATA ENT OP, GUID | 61296 | Data Entry Operator, Guidance Services |
| BOOKKEEPER, GUIDANCE | 61297 | Bookkeeper, Guidance Services |
| MESSENGER, GUIDANCE | 61298 | Messenger/Deliveryman, Guidance Services |
| OTH CLER, GUIDANCE | 61299 | Other Clerical Staff, Guidance Services |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

61 Health Services

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------|--------------------|--|
| DEP SUPER, HEALTH | 61301 | Deputy Superintendent, Health Services |
| ASSOC SUPER, HEALTH | 61302 | Associate Superintendent, Health Services |
| ASST SUPER, HEALTH | 61303 | Assistant/Area Superintendent, Health Services |
| EXEC DIR, HEALTH SER | 61304 | Executive/General Director, Health Services |
| DIR, HEALTH SER | 61305 | Director, Health Services |
| ASST DIR, HEALTH SER | 61306 | Assistant Director, Health Services |
| SUP, HEALTH SER | 61307 | Supervisor, Health Services |
| COOR, HEALTH SER | 61308 | Coordinator, Health Services |
| ADMIN SA, HEALTH | 61309 | Administrator on Special Assignment, Health Services |
| SPEC, HEALTH | 61310 | Specialist/Manager, Health Services |
| ADMIN ASST, HEALTH | 61311 | Administrative Assistant, Health Services |
| TSA, HEALTH | 61312 | Teacher on Special Assignment, Health Services |
| NURSE, RN | 61320 | Nurse, Registered (RN) |
| NURSE, LPN | 61321 | Nurse, Licensed Practical (LPN) |
| DOCTOR | 61322 | Doctor |
| DENTIST | 61323 | Dentist |
| DENTAL ASST/ORAL HYG | 61324 | Dental Assistant/Oral Hygienist |
| NURSE ASST | 61325 | Nurse's Assistant |
| NUTRITION SPEC | 61326 | Nutritional Specialist |
| SUBSTANCE ABUSE COOR | 61327 | Substance Abuse Coordinator |
| COMMUNITY HEALTH ADV | 61328 | Community Health Advocate |
| PHARMACY AIDE | 61329 | Pharmacy Aide |
| CLINIC ATTENDANT | 61330 | Clinic Attendant/Health Aide |
| HEALTH SER TRAINER | 61331 | Health Services Trainer |
| AUDIOLOGIST | 61332 | Audiologist |
| EXEC SEC, HEALTH SER | 61390 | Executive Secretary, Health Services |
| SEC, HEALTH SER | 61391 | Secretary, Health Services |
| CLERK TYP, HEALTH SER | 61392 | Clerk Typist, Health Services |
| CLERK, HEALTH SER | 61393 | Clerk, Health Services |
| OFF AIDE, HEALTH SER | 61394 | Office Aide, Health Services |
| RECEP, HEALTH SER | 61395 | Receptionist, Health Services |
| DATA ENT OP, HEALTH | 61396 | Data Entry Operator, Health Services |
| BOOKKEEPER, HEALTH | 61397 | Bookkeeper, Health Services |
| MESSENGER, HEALTH | 61398 | Messenger/Deliveryman, Health Services |
| OTH CLER, HEALTH | 61399 | Other Clerical Staff, Health Services |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

61 Psychological Services

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|---|
| DEP SUPER, PSYCH | 61401 | Deputy Superintendent, Psychological Services |
| ASSOC SUPER, PSYCH | 61402 | Associate Superintendent, Psychological Services |
| ASST SUPER, PSYCH | 61403 | Assistant/Area Superintendent, Psychological Services |
| EXEC DIR, PSYCH SER | 61404 | Executive/General Director, Psychological services |
| DIR, PSYCH SER | 61405 | Director, Psychological Services |
| ASST DIR, PSYCH SER | 61406 | Assistant Director, Psychological Services |
| SUP, PSYCH SER | 61407 | Supervisor, Psychological Services |
| COOR, PSYCH SER | 61408 | Coordinator, Psychological Services |
| ADMIN SA, PSYCH | 61409 | Administrator on Special Assignment, Psychological Services |
| SPEC, PSYCH | 61410 | Specialist/Manager, Psychological Services |
| ADMIN ASST, PSYCH | 61411 | Administrative Assistant, Psychological Services |
| TSA, PSYCH | 61412 | Teacher on Special Assignment, Psychological Services |
| SCHOOL PSYCHOLOGIST | 61420 | School Psychologist |
| PSYCHOMETRIST | 61421 | Psychometrist |
| EXEC SEC, PSYCH SER | 61490 | Executive Secretary, Psychological Services |
| SEC, PSYCH SER | 61491 | Secretary, Psychological Services |
| CLERK TYP, PSYCH SER | 61492 | Clerk Typist, Psychological Services |
| CLERK, PSYCH SER | 61493 | Clerk, Psychological Services |
| OFF AIDE, PSYCH SER | 61494 | Office Aide, Psychological Services |
| RECEP, PSYCH SER | 61495 | Receptionist, Psychological Services |
| DATA ENT OP, PSYCH | 61496 | Data Entry Operator, Psychological Services |
| BOOKKEEPER, PSYCH | 61497 | Bookkeeper, Psychological Services |
| MESSENGER, PSYCH | 61498 | Messenger/Deliveryman, Psychological Services |
| OTH CLER, PSYCH | 61499 | Other Clerical Staff, Psychological Services |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

62 Instructional Media

| Abbreviated Title | Job Code Number | Job Code Title |
|---------------------|--------------------|---|
| DEP SUPER, MEDIA | 62001 | Deputy Superintendent, Instructional Media |
| ASSOC SUPER, MEDIA | 62002 | Associate Superintendent, Instructional Media |
| ASST SUPER, MEDIA | 62003 | Assistant/Area Superintendent, Instructional Media |
| EXEC DIR, MEDIA | 62004 | Executive/General Director, Instructional Media |
| DIR, MEDIA | 62005 | Director, Instructional Media |
| ASST DIR, MEDIA | 62006 | Assistant Director, Instructional Media |
| SUP, MEDIA | 62007 | Supervisor, Instructional Media |
| COOR, MEDIA | 62008 | Coordinator, Instructional Media |
| ADMIN SA, MEDIA | 62009 | Administrator on Special Assignment, Instructional Media Services |
| SPEC, MEDIA | 62010 | Specialist/Manager, Instructional Media Services |
| ADMIN ASST, MEDIA | 62011 | Administrative Assistant, Instructional Media Services |
| TSA, MEDIA | 62012 | Teacher on Special Assignment, Instructional Media Services |
| MANAGER, MEDIA | 62013 | Manager, Instructional Media Services |
| FOREMAN, MEDIA | 62014 | Foreman, Instructional Media Services |
| LEAD WK, MEDIA | 62015 | Lead Worker, Instructional Media Services |
| DIR, TEXTBOOKS | 62016 | Director, Textbooks |
| COOR, TEXTBOOKS | 62017 | Coordinator, Textbooks |
| SUP, TEXTBOOKS | 62018 | Supervisor, Textbooks |
| DIR, LIB/MEDIA | 62019 | Director, Library/Media Services |
| COOR, LIB/MEDIA | 62020 | Coordinator, Library/Media Services |
| SUP, LIB/MEDIA | 62021 | Supervisor, Library/Media Services |
| INS TV PROG SPEC | 62022 | Instructional Television Program Specialist |
| LIB/MED SPEC-E | 62030 | School Librarian/Media Specialist, Elementary School |
| LIB/MED SPEC-M/J | 62031 | School Librarian/Media Specialist, Middle/Junior High |
| LIB/MED SPEC-SH | 62032 | School Librarian/Media Specialist, Senior High |
| LIB/MED SPEC-CTE/AD | 62033 | School Librarian/Media Specialist, Career and Technical Education/Adult School |
| LIB/MED SPEC-OTHER | 62034 | School Librarian/Media Specialist, Other Type School |
| LIB/MED SPEC-DIST | 62035 | Librarian/Media Specialist, District Office |
| LIB/MEDIA AIDE | 62040 | Library/Media Aide |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

62 Instructional Media

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| LIB TECH ASST | 62077 | Library Technical Assistant |
| FILM TECH | 62078 | Film Technician |
| INST EQUIP REPAIR MAN | 62079 | Instructional Equipment Repair Manager |
| AV TECHNICIAN | 62080 | Audio Visual Technician |
| ELECTRONICS, MEDIA | 62081 | Electronics Technician, Instructional Media |
| MEDIA TECHNICIAN | 62082 | Media Technician |
| SOFTWARE TECH | 62083 | Software Support Technician |
| OTHER MEDIA STAFF | 62084 | Other Instructional Media Staff |
| EXEC SEC, MEDIA | 62090 | Executive Secretary, Instructional Media Services |
| SEC, MEDIA | 62091 | Secretary, Instructional Media Services |
| CLERK TYP, MEDIA | 62092 | Clerk Typist, Instructional Media Services |
| CLERK, MEDIA | 62093 | Clerk, Instructional Media Services |
| OFF AIDE, MEDIA | 62094 | Office Aide, Instructional Media Services |
| RECEP, MEDIA | 62095 | Receptionist, Instructional Media Services |
| DATA ENT OP, MEDIA | 62096 | Data Entry Operator, Instructional Media Services |
| BOOKKEEPER, MEDIA | 62097 | Bookkeeper, Instructional Media Services |
| MESSENGER, MEDIA | 62098 | Messenger/Deliveryman, Instructional Media Services |
| OTH CLER, MEDIA | 62099 | Other Clerical Staff, Instructional Media Services |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

**63 Instructional/Curriculum
Development Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|--|
| DEP SUPER, INS/CUR | 63001 | Deputy Superintendent, Instruction/Curriculum |
| ASSOC SUPER, INS/CUR | 63002 | Associate Superintendent, Instruction/Curriculum |
| ASST SUPER, INS/CUR | 63003 | Assistant/Area Superintendent, Instruction/Curriculum |
| EXEC DIR, INS/CUR | 63004 | Executive/General Director, Instruction/Curriculum |
| DIR, INS/CUR | 63005 | Director, Instruction/Curriculum |
| ASST DIR, INS/CUR | 63006 | Assistant Director, Instruction/Curriculum |
| SUP, INS/CUR | 63007 | Supervisor, Instruction/Curriculum |
| COOR, INS/CUR | 63008 | Coordinator, Instruction/Curriculum |
| ADMIN SA, INS/CUR | 63009 | Administrator on Special Assignment, Instruction/Curriculum |
| SPEC, INS/CUR | 63010 | Specialist/Manager, Instruction/Curriculum |
| ADMIN ASST, INS/CUR | 63011 | Administrative Assistant, Instruction/Curriculum |
| TSA, INS/CUR | 63012 | Teacher on Special Assignment, Instruction/Curriculum |
| DIR, EL ED | 63016 | Director, Elementary Education |
| DIR, MIDDLE/JR | 63017 | Director, Middle/Junior High Education |
| DIR/SEC ED | 63018 | Director, Secondary Education |
| DIR, CTE | 63019 | Director, Career and Technical Education |
| DIR, EX ST ED | 63020 | Director, Exceptional Student Education |
| DIR/ADULT ED | 63021 | Director, Adult Education |
| DIR, TTL I PROG | 63022 | Director, Title I Programs |
| DIR, FED PROG | 63023 | Director, Federal Programs |
| SUP/COOR, DANCE | 63024 | Supervisor/Coordinator, Dance |
| SUP/COOR, DRAMA | 63025 | Supervisor/Coordinator, Drama |
| SUP/COOR, FOR LANG | 63026 | Supervisor/Coordinator, World Language |
| SUP/COOR, HEALTH | 63027 | Supervisor/Coordinator, Health |
| SUP/COOR, LANG ARTS | 63028 | Supervisor/Coordinator, Language Arts |
| SUP/COOR, LIB/MEDIA | 63029 | Supervisor/Coordinator, Library/Media |
| SUP/COOR, MATH | 63030 | Supervisor/Coordinator, Mathematics |
| SUP/COOR, MUSIC | 63031 | Supervisor/Coordinator, Music |
| SUP/COOR, PE | 63032 | Supervisor/Coordinator, Physical Education |
| SUP/COOR, COMP ED | 63033 | Supervisor/Coordinator, Remedial/Compensatory Education |
| SUP/COOR, ROTC | 63034 | Supervisor/Coordinator, ROTC |
| SUP/COOR, DRIVER ED | 63035 | Supervisor/Coordinator, Safety/Driver Education |
| SUP/COOR, SCIENCE | 63036 | Supervisor/Coordinator, Science |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

**63 Instructional/Curriculum
Development Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------|--------------------|---|
| SUP/COOR, SOC ST | 63037 | Supervisor/Coordinator, Social Studies |
| SUP/COOR, ADULT ED | 63038 | Supervisor/Coordinator, Adult Education |
| SUP/COOR, OTHER | 63039 | Supervisor/Coordinator, Other Educational Services |
| SUP/COOR, EX ED | 63040 | Supervisor/Coordinator, Exceptional Education |
| SUP/COOR, ID | 63041 | Supervisor/Coordinator, Intellectual Disabilities |
| SUP/COOR, PI | 63043 | Supervisor/Coordinator, Physically Impaired |
| SUP/COOR, PT/OT | 63044 | Supervisor/Coordinator, Physical and Occupational Therapy |
| SUP/COOR, SP/LANG | 63045 | Supervisor/Coordinator, Speech & Language Impaired |
| SUP/COOR, DHH | 63046 | Supervisor/Coordinator, Deaf or Hard of Hearing |
| SUP/COOR, VI | 63047 | Supervisor/Coordinator, Visually Impaired |
| SUP/COOR, SLD | 63048 | Supervisor/Coordinator, Specific Learning Disabled |
| SUP/COOR, GIFTED | 63049 | Supervisor/Coordinator, Gifted |
| SUP/COOR, H/H | 63050 | Supervisor/Coordinator, Hospital/Homebound |
| SUP/COOR, ASD | 63051 | Supervisor/Coordinator, Autism Spectrum Disorder |
| SUP/COOR, DSI | 63052 | Supervisor/Coordinator, Dual-Sensory Impaired |
| SUP/COOR, VE | 63055 | Supervisor/Coordinator, Varying Exceptionalities |
| SUP/COOR, PK HDC | 63056 | Supervisor/Coordinator, Prekindergarten Handicapped |
| SUP/COOR, OTHER ESE | 63057 | Supervisor/Coordinator, Other ESE Programs |
| SUP/COOR, STAFFING | 63058 | Supervisor/Coordinator, Staffing & Admissions |
| SUP/COOR, CTE | 63059 | Supervisor/Coordinator, Career and Technical Education |
| SUP/COOR, AGR/NRE | 63060 | Supervisor/Coordinator, Agribusiness Natural Resources Education |
| SUP/COOR, BUSINESS ED | 63061 | Supervisor/Coordinator, Business Technology Education |
| SUP/COOR, DIVERS ED | 63062 | Supervisor/Coordinator, Diversified Education |
| SUP/COOR, HEALTH ED | 63063 | Supervisor/Coordinator, Health Science Education |
| SUP/COOR, FAM/CONS | 63064 | Supervisor/Coordinator, Family and Consumer Science |
| SUP/COOR, TECH ED | 63065 | Supervisor/Coordinator, Technology Education |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

**63 Instructional/Curriculum
Development Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|--|
| SUP/COOR, IND ED | 63066 | Supervisor/Coordinator, Industrial Education |
| SUP/COOR, MARKETING | 63067 | Supervisor/Coordinator, Marketing Education |
| SUP/COOR, PUB SER | 63068 | Supervisor/Coordinator, Public Service Education |
| SUP/COOR, CTE OR/EXP | 63069 | Supervisor/Coordinator, Career and Technical Education Orientation/Exploration |
| SUP/COOR, OTH CTE | 63070 | Supervisor/Coordinator, Other Career and Technical Education Programs |
| SUP/COOR, CTE-ISS | 63071 | Supervisor/Coordinator, Career and Technical Education Instructional Support Services Support Services |
| SUP/COOR, MIGRANT ED | 63072 | Supervisor/Coordinator, Migrant Education |
| SUP/COOR, TTL I | 63073 | Supervisor/Coordinator, Title I |
| SUP/COOR, VOLUNTEER | 63074 | Supervisor/Coordinator, Volunteer Program |
| SUP/COOR, PREP | 63075 | Supervisor/Coordinator, PREP |
| SUP/COOR, EARLY CH | 63076 | Supervisor/Coordinator, Early Childhood Education |
| PROJECT COOR | 63077 | Project Coordinator |
| ASST PROJECT COOR | 63078 | Assistant Project Coordinator |
| SUP/COOR, ART | 63079 | Supervisor/Coordinator, Art |
| SUP/COOR, COMPU ED | 63080 | Supervisor/Coordinator, Computer Education |
| SUP/COOR, EBD | 63081 | Supervisor/Coordinator, Emotional/Behavioral Disabilities |
| SUP/COOR, DROPOUT PV | 63082 | Supervisor/Coordinator, Dropout Prevention |
| COOR, COMM ED | 63083 | Coordinator, Community Education |
| SUP/COOR, EL ED | 63084 | Supervisor/Coordinator, Elementary Education |
| SUP/COOR, MIDDLE/JR | 63085 | Supervisor/Coordinator, Middle/Junior High Education |
| SUP/COOR, SEC ED | 63086 | Supervisor/Coordinator, Secondary Education |
| SUP/COOR, BILINGUAL | 63087 | Supervisor/Coordinator, Bilingual Education |
| EXEC SEC, INS/CUR | 63090 | Executive Secretary, Instruction/Curriculum Development Services |
| SEC, INS/CUR | 63091 | Secretary, Instruction/Curriculum Development Services |
| CLERK TYP, INS/CUR | 63092 | Clerk Typist, Instruction/Curriculum Development Services |
| CLERK, INS/CUR | 63093 | Clerk, Instruction/Curriculum |
| OFF AIDE, INS/CUR | 63094 | Office Aide, Instruction/Curriculum Development Services |
| RECEP, INS/CUR | 63095 | Receptionist, Instruction/Curriculum Development Services |
| DATA ENT OP, INS/CUR | 63096 | Data Entry Operator, Instruction/Curriculum |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

**63 Instructional/Curriculum
Development Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| BOOKKEEPER, INS/CUR | 63097 | Bookkeeper, Instruction/Curriculum |
| MESSENGER, INS/CUR | 63098 | Messenger/Deliveryman, Instruction/Curriculum |
| OTH CLER, INS/CUR | 63099 | Other Clerical Staff, Instruction/Curriculum |
| PRIMARY SPECIALIST | 63100 | Primary Specialist |
| PROGRAM SPEC | 63101 | Program Specialist |
| STAFFING SPEC | 63102 | Staffing Specialist |
| LEARN RES SPEC | 63103 | Learning Resource Specialist |
| TECHNOLOGY SPEC | 63104 | Technology Specialist |
| BEHAVIOR SPEC | 63105 | Behavior Specialist |
| DIR, COMM ED | 63106 | Director, Community Education |
| SUP/COOR, HEAD START | 63107 | Supervisor/Coordinator, Head Start |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

**64 Instructional Staff
Training Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|------------------------------|--------------------|---|
| DEP SUPER, ST TRNG | 64001 | Deputy Superintendent, Instructional Staff Training Services |
| ASSOC SUPER, ST TRNG | 64002 | Associate Superintendent, Instructional Staff Training Services |
| ASST SUPER, ST TRNG | 64003 | Assistant/Area Superintendent, Instructional Staff Training Services |
| EXEC DIR, ST TRNG | 64004 | Executive/General Director, Instructional Staff Training Services |
| DIR, ST TRNG | 64005 | Director, Instructional Staff Training Services |
| ASST DIR, ST TRNG | 64006 | Assistant Director, Instructional Staff Training Services |
| SUP, ST TRNG | 64007 | Supervisor, Instructional Staff Training Services |
| COOR, ST TRNG | 64008 | Coordinator, Instructional Staff Training Services |
| ADMIN SA, ST TRNG | 64009 | Administrator on Special Assignment, Instructional Staff Training Services |
| SPEC, ST TRNG | 64010 | Specialist/Manager, Instructional Staff Training Services |
| ADMIN ASST, ST TRNG | 64011 | Administrative Assistant, Instructional Staff Training Services |
| TSA, ST TRNG | 64012 | Teacher on Special Assignment, Instructional Staff Training Services |
| DIR, TEC | 64016 | Director, Teacher Education Center |
| SUP/COOR, TEC | 64017 | Supervisor/Coordinator, Teacher Education Center |
| DIR, PROF ORIEN PROG | 64018 | Director, Professional Orientation Program |
| SUP/COOR, PROF ORIEN PROG | 64019 | Supervisor/Coordinator, Professional Orientation Program |
| TRAINER, INS | 64020 | Trainer, Instructional |
| RDG COACH - E | 64021 | Reading Coach, Elementary |
| RDG COACH - M/J | 64022 | Reading Coach, Middle/Junior |
| RDG COACH - SH | 64023 | Reading Coach, Senior High |
| MATH COACH - E | 64024 | Math Coach, Elementary |
| MATH COACH - M/J | 64025 | Math Coach, Middle/Junior |
| MATH COACH - SH | 64026 | Math Coach, Senior High |
| EXEC SEC, ST TRNG | 64090 | Executive Secretary, Instructional Staff Training Services |
| SEC, ST TRNG | 64091 | Secretary, Instructional Staff Training Services |
| CLERK TYP, ST TRNG | 64092 | Clerk Typist, Instructional Staff Training Services |
| CLERK, ST TRNG | 64093 | Clerk, Instructional Staff Training Services |
| OFF AIDE, ST TRNG | 64094 | Office Aide, Instructional Staff Training Services |
| RECEP, ST TRNG | 64095 | Receptionist, Instructional Staff Training Services |
| DATA ENT OP, ST TRNG | 64096 | Data Entry Operator, Instructional Staff Training Services |
| BOOKKEEPER, ST TRNG | 64097 | Bookkeeper, Instructional Staff Training Services |
| MESSENGER, ST TRNG | 64098 | Messenger/Deliveryman, Instructional Staff Training Services |
| OTH CLER, ST TRNG | 64099 | Other Clerical Staff, Instructional Staff Training Services |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

**65 Instruction Related
Technology**

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|--|
| DEP SUPER, IT | 65001 | Deputy Superintendent, Instructional Technology |
| ASSOC SUPER, IT | 65002 | Associate Superintendent, Instructional Technology |
| ASST SUPER, IT | 65003 | Assistant/Area Superintendent, Instructional Technology |
| EXEC DIR, IT | 65004 | Executive/General Director, Instructional Technology |
| DIR, IT | 65005 | Director, Instructional Technology |
| ASST DIR, IT | 65006 | Assistant Director, Instructional Technology |
| SUP, IT | 65007 | Supervisor, Instructional Technology |
| COOR, IT | 65008 | Coordinator, Instructional Technology |
| ADMIN SA, IT | 65009 | Administrator on Special Assignment, Instructional Technology |
| SPEC, IT | 65010 | Specialist/Manager, Instructional Technology |
| ADMIN ASST, IT | 65011 | Administrative Assistant, Instructional Technology |
| TSA, IT | 65012 | Teacher on Special Assignment, Instructional Technology |
| COMP SYS ANALYST, IT | 65020 | Computer Systems Analyst, Instructional Technology |
| COMP SYS USER ED, IT | 65021 | Computer Systems User Educator, Instructional Technology |
| COMP PROG, IT | 65022 | Computer Programmer, Instructional Technology |
| COMP OP, IT | 65023 | Computer Operator, Instructional Technology |
| DATA ENTRY SUP, IT | 65024 | Data Entry Supervisor, Instructional Technology |
| LEAD COMP OP, IT | 65025 | Lead Computer Operator, Instructional Technology |
| MICROFILM CLERK, IT | 65026 | Microfilm Clerk, Instructional Technology |
| COMP NET SPEC, IT | 65027 | Computer Network Specialist, Instructional Technology |
| PROG ANALYST, IT | 65028 | Programmer Analyst, Instructional Technology |
| SR PROG ANALYST, IT | 65029 | Senior Programmer Analyst, Instructional Technology |
| PROJECT MAN, IT | 65030 | Project Manager, Instructional Technology |
| ASST COMP PROG, IT | 65031 | Assistant Computer Programmer, Instructional Technology |
| TELECOMM SPEC, IT | 65032 | Telecommunications Specialist, Instructional Technology |
| TECH, IT | 65033 | Technician, Instructional Technology |
| INFO SPEC, IT | 65034 | Information Specialist, Instructional Technology |
| SYS SUPPORT SPEC, IT | 65035 | Systems Support Specialist, Instructional Technology |
| EXEC SEC, IT | 65090 | Executive Secretary, Instructional Technology |
| SEC, IT | 65091 | Secretary, Instructional Technology |
| CLERK TYP, IT | 65092 | Clerk Typist, Instructional Technology |
| CLERK, IT | 65093 | Clerk, Instructional Technology |
| OFF AIDE, IT | 65094 | Office Aide, Instructional Technology |
| RECEP, IT | 65095 | Receptionist, Instructional Technology |
| DATA ENTRY OP, IT | 65096 | Data Entry Operator, Instructional Technology |
| BOOKKEEPER, IT | 65097 | Bookkeeper, Instructional Technology |
| MESSENGER, IT | 65098 | Messenger/Deliveryman, Instructional Technology |
| OTH CLER, IT | 65099 | Other Clerical Staff, Instructional Technology |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

71 School Board

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|--|
| BOARD MEMBER | 71001 | Board Member |
| BOARD COUNSEL | 71002 | Board General Counsel |
| OTH BOARD ATTORNEY | 71003 | Other Board Attorney |
| BOARD AUDITOR | 71004 | Board Auditor |
| OTH BOARD EMP | 71005 | Other Board Employee (Assigned to Board) |
| ADMIN ASST, BOARD | 71011 | Administrative Assistant, School Board |
| LEGAL SEC, SCH BOARD | 71089 | Legal Secretary, School Board |
| EXEC SEC, SCH BOARD | 71090 | Executive Secretary, School Board |
| SEC, SCH BOARD | 71091 | Secretary, Board Members (s) |
| CLERK TYP, SCH BOARD | 71092 | Clerk Typist, Board Member(s) |
| CLERK, SCH BOARD | 71093 | Clerk, School Board |
| OFF AIDE, SCH BOARD | 71094 | Office Aide, Board Member (s) |
| RECEP, SCHOOL BOARD | 71095 | Receptionist, Board Member(s) |
| DATA ENT OP, SCH BD | 71096 | Data Entry Operator, School Board |
| BOOKKEEPER, SCH BD | 71097 | Bookkeeper, School Board |
| MESSENGER, SCH BD | 71098 | Messenger/Deliveryman, School Board |
| OTH CLER, SCH BD | 71099 | Other Clerical Staff, School Board |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

72 General Administration

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| SUPERINTENDENT | 72000 | District Superintendent |
| DEP SUPER, ADMIN | 72001 | Deputy Superintendent, Administration |
| ASSOC SUPER, ADMIN | 72002 | Associate Superintendent, Administration |
| ASST SUPER, ADMIN | 72003 | Assistant/Area Superintendent, Administration |
| EXEC DIR, ADMIN | 72004 | Executive/General Director, Administration |
| DIR, ADMIN | 72005 | Director, Administration |
| ASST DIR, ADMIN | 72006 | Assistant Director, Administration |
| SUP, ADMIN | 72007 | Supervisor, Administration |
| COOR, ADMIN | 72008 | Coordinator, Administration |
| ADMIN SA, ADMIN | 72009 | Administrator on Special Assignment, Administration |
| SPEC, ADMIN | 72010 | Specialist/Manager, Administration |
| ADMIN ASST, ADMIN | 72011 | Administrative Assistant, Administration |
| TSA, ADMIN | 72012 | Teacher on Special Assignment, Administration |
| STAFF ATTORNEY | 72020 | Staff Attorney |
| ADMIN INTERN | 72022 | Administrative Intern |
| NEGOTIATOR | 72023 | Negotiator |
| FTE ADMIN | 72024 | FTE Administrator |
| EXEC SEC, ADMIN | 72090 | Executive Secretary, Administration |
| SEC, ADMIN | 72091 | Secretary, Administration |
| CLERK TYP, ADMIN | 72092 | Clerk Typist, Administration |
| CLERK, ADMIN | 72093 | Clerk, Administration |
| OFF AIDE, ADMIN | 72094 | Office Aide, Administration |
| RECEP, ADMIN | 72095 | Receptionist, Administration |
| DATA ENT OP, ADMIN | 72096 | Data Entry Operator, Administration |
| BOOKKEEPER, ADMIN | 72097 | Bookkeeper, Administration |
| MESSENGER, ADMIN | 72098 | Messenger/Deliveryman, Administration |
| OTH CLER, ADMIN | 72099 | Other Clerical Staff, Administration |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued) 73 School Administration

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------|--------------------|---|
| PRINCIPAL-E | 73001 | Principal, Elementary School |
| PRINCIPAL-M/J | 73002 | Principal, Middle/Junior High |
| PRINCIPAL-SH | 73003 | Principal, Senior High |
| PRINCIPAL-OTHER | 73004 | Principal, Other Elementary Secondary School |
| PRINCIPAL-EX ED | 73005 | Principal, Exceptional Student School |
| PRINCIPAL-ADULT | 73006 | Principal, Adult School |
| DIR, CTE CTR | 73007 | Director, Career and Technical Education Center |
| ASST PRIN-E | 73008 | Assistant Principal, Elementary |
| ASST PRIN-M/J | 73009 | Assistant Principal, Middle/Junior High |
| ASST PRIN-SH | 73010 | Assistant Principal, Senior High |
| ASST PRIN-OTHER | 73011 | Assistant Principal, Other Elementary Secondary School |
| ASST PRIN-EX ED | 73012 | Assistant Principal, Exceptional Student School |
| ASST PRIN-ADULT | 73013 | Assistant Principal, Adult School |
| ASST DIR, CTE CTR | 73014 | Assistant Director, Career and Technical Education Center |
| CURR COOR-E | 73015 | Curriculum Coordinator/Assistant Principal for Curriculum, Elementary |
| CURR COOR-M/J | 73016 | Curriculum Coordinator/Assistant Principal for Curriculum, Middle/Junior High |
| CURR COOR-SH | 73017 | Curriculum Coordinator/Assistant Principal for Curriculum, Senior High |
| CURR COOR-OTHER | 73018 | Curriculum Coordinator/Assistant Principal for Curriculum, Other Type School |
| DEAN-E | 73019 | Dean/Assistant Principal for Student Affairs, Elementary |
| DEAN-M/J | 73020 | Dean/Assistant Principal for Student Affairs, Middle/Junior High |
| DEAN-SH | 73021 | Dean/Assistant Principal for Student Affairs, Senior High |
| DEAN-OTHER | 73022 | Dean/Assistant Principal for Student Affairs, Other Type School |
| ACTIVITIES DIR | 73023 | Activities Director |
| ATHLETIC DIR | 73024 | Athletic Director |
| BUSINESS DIR | 73025 | Business Director |
| REGISTRAR | 73026 | Registrar |
| ATTENDANCE CLERK | 73027 | Attendance Clerk |
| ADMIN ASST, SCH | 73028 | Administrative Assistant, School |
| LABORER, SCH | 73029 | Laborer, School |
| TEACHER, APP TR I | 73030 | Teacher, Apprentice Trainer I |
| TEACHER, APP TR II | 73031 | Teacher, Apprentice Trainer II |
| TEACHER, ATH TR | 73032 | Teacher, Athletic Trainer |
| ATHLETIC TR | 73033 | Athletic Trainer |
| EXEC SEC, SCH | 73090 | Executive Secretary, School |
| SEC, SCH | 73091 | Secretary, School |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

73 School Administration

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|--|
| CLERK TYPIST, SCH | 73092 | Clerk Typist, School |
| CLERK, SCH | 73093 | Clerk, School |
| OFF AIDE, SCH | 73094 | Office Aide, School |
| RECEP, SCH | 73095 | Receptionist, School |
| DATA ENTRY OP, SCH | 73096 | Data Entry Operator, School |
| BOOKKEEPER, SCH | 73097 | Bookkeeper, School |
| MESSENGER, SCH | 73098 | Messenger/Deliveryman, School |
| OTH CLER, SCH | 73099 | Other Clerical Staff, School |
| INTERN PRIN-E | 73101 | Intern Principal, Elementary School |
| INTERN PRIN-M/J | 73102 | Intern Principal, Middle/Junior High |
| INTERN PRIN-SH | 73103 | Intern Principal, Senior High |
| INTERN PRIN-OTHER | 73104 | Intern Principal, Other Elementary Secondary School |
| INTERN PRIN-EX ED | 73105 | Intern Principal, Exceptional Student School |
| INTERN PRIN-ADULT | 73106 | Intern Principal, Adult School |
| INTERN DIR, CTE CTR | 73107 | Intern Director, Career and Technical Education Center |
| INTERN AP-E | 73108 | Intern Assistant Principal, Elementary School |
| INTERN AP-M/J | 73109 | Intern Assistant Principal, Middle/Junior High |
| INTERN AP-SH | 73110 | Intern Assistant Principal, Senior High |
| INTERN AP-OTHER | 73111 | Intern Assistant Principal, Other Elementary Secondary School |
| INTERN AP-EX ED | 73112 | Intern Assistant Principal, Exceptional Student School |
| INTERN AP-ADULT | 73113 | Intern Assistant Principal, Adult School |
| INTERN AD, CTE CTR | 73114 | Intern Assistant Director, Career and Technical Education Center |
| INTERIM PRIN-E | 73201 | Interim Principal, Elementary School |
| INTERIM PRIN-M/J | 73202 | Interim Principal, Middle/Junior High |
| INTERIM PRIN-SH | 73203 | Interim Principal, Senior High |
| INTERIM PRIN-OTHER | 73204 | Interim Principal, Other Elementary Secondary School |
| INTERIM PRIN-EX ED | 73205 | Interim Principal, Exceptional Student School |
| INTERIM PRIN-ADULT | 73206 | Interim Principal, Adult School |
| INTERIM DIR, CTE CTR | 73207 | Interim Director, Career and Technical Education Center |
| INTERIM AP-E | 73208 | Interim Assistant Principal, Elementary School |
| INTERIM AP-M/J | 73209 | Interim Assistant Principal, Middle/Junior High |
| INTERIM AP-SH | 73210 | Interim Assistant Principal, Senior High |
| INTERIM AP-OTHER | 73211 | Interim Assistant Principal, Other Elementary Secondary School |
| INTERIM AP-EX ED | 73212 | Interim Assistant Principal, Exceptional Student School |
| INTERIM AP-ADULT | 73213 | Interim Assistant Principal, Adult School |
| INTERIM AD, CTE CTR | 73214 | Interim Assistant Director, Career and Technical Education Center |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

**74 Facilities Acquisition
and Construction**

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------|--------------------|---|
| DEP SUPER, FACIL | 74001 | Deputy Superintendent, Facilities/Construction |
| ASSOC SUPER, FACIL | 74002 | Associate Superintendent, Facilities/Construction |
| ASST SUPER, FACIL | 74003 | Assistant/Area Superintendent, Facilities/Construction |
| EXEC DIR, FACIL | 74004 | Executive/General Director, Facilities/Construction |
| DIR/FACIL | 74005 | Director, Facilities/Construction |
| ASST DIR, FACIL | 74006 | Assistant Director, Facilities/Construction |
| SUP, FACIL | 74007 | Supervisor, Facilities/Construction |
| COOR, FACIL | 74008 | Coordinator, Facilities/Construction |
| ADMIN SA, FACIL | 74009 | Administrator on Special Assignment, Facilities/Construction |
| SPEC, FACIL | 74010 | Specialist, Facilities/Construction |
| ADMIN ASST, FACIL | 74011 | Administrative Assistant, Facilities/Construction |
| TSA, FACIL | 74012 | Teacher on Special Assignment, Facilities/Construction |
| MANAGER, FACIL | 74013 | Manager, Facilities/Construction |
| FOREMAN, FACIL | 74014 | Foreman, Facilities/Construction |
| LEAD WK, FACIL | 74015 | Lead Worker, Facilities/Construction |
| DIR, FACIL PL | 74016 | Director, Facilities Planning |
| SUP, FACIL PL | 74017 | Supervisor, Facilities Planning |
| COOR, FACIL PL | 74018 | Coordinator, Facilities Planning |
| FACILITIES PLANNER | 74020 | Facilities Planner |
| CHIEF ARCHITECT | 74021 | Chief Architect |
| OTHER ARCHITECT | 74022 | Other District Architect |
| BLDG INSPECTOR | 74023 | Building Inspector |
| PROJECT MAN, FACIL | 74024 | Project Manager, Facilities/Construction |
| MECH ENGINEER | 74025 | Mechanical Engineer |
| CIVIL ENGINEER | 74026 | Civil Engineer |
| ELEC ENGINEER | 74027 | Electrical Engineer |
| DRAFTSMAN | 74028 | Draftsman |
| STAT ENGINEER | 74029 | Stationary Engineer |
| MATERIALS SPEC, FACIL | 74030 | Materials Specialist, Facilities/Construction |
| ACCOUNTANT, FACIL | 74031 | Accountant, Facilities/Construction |
| LABORER, FACIL | 74032 | Laborer, Facilities/Construction |
| OTH FACIL ST | 74033 | Other Facilities Staff |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

74 Facilities Acquisition
and Construction

| Abbreviated Title | Job Code | |
|--------------------|----------|--|
| | Number | Job Code Title |
| EXEC SEC, FACIL | 74090 | Executive Secretary, Facilities/Construction |
| SEC, FACIL | 74091 | Secretary, Facilities/Construction |
| CLERK TYP, FACIL | 74092 | Clerk Typist, Facilities/Construction |
| CLERK, FACIL | 74093 | Clerk, Facilities/Construction |
| OFF AIDE, FACIL | 74094 | Office Aide, Facilities/Construction |
| RECEP, FACIL | 74095 | Receptionist, Facilities/Construction |
| DATA ENT OP, FACIL | 74096 | Data Entry Operator, Facilities/Construction |
| BOOKKEEPER, FACIL | 74097 | Bookkeeper, Facilities/Construction |
| MESSENGER, FACIL | 74098 | Messenger/Deliveryman, Facilities/Construction |
| OTH CLER, FACIL | 74099 | Other Clerical Staff, Facilities/Construction |

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APPENDIX E (Continued)

JOB ASSIGNMENT CODES (Continued)

75 Fiscal Services

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|--|
| DEP SUPER, FISCAL | 75001 | Deputy Superintendent, Business & Finance |
| ASSOC SUPER, FISCAL | 75002 | Associate Superintendent, Business & Finance |
| ASST SUPER, FISCAL | 75003 | Assistant/Area Superintendent, Business & Finance |
| EXEC DIR, FISCAL | 75004 | Executive/General Director, Business & Finance |
| DIR, FISCAL | 75005 | Director, Business & Finance |
| ASST DIR, FISCAL | 75006 | Assistant Director, Business & Finance |
| SUP, FISCAL | 75007 | Supervisor, Business & Finance |
| COOR, FISCAL | 75008 | Coordinator, Business & Finance |
| ADMIN SA, FISCAL | 75009 | Administrator on Special Assignment, Business & Finance |
| SPEC, FISCAL | 75010 | Specialist/Manager, Fiscal Services |
| ADMIN ASST, FISCAL | 75011 | Administrative Assistant, Fiscal Services |
| TSA, FISCAL | 75012 | Teacher on Special Assignment, Fiscal Services |
| MANAGER FISCAL | 75013 | Manager, Fiscal Services |
| DIR, BUDGET | 75016 | Director, Budgeting |
| DIR, ACCOUNTING | 75017 | Director, Accounting |
| SUP/COOR, BUDGET | 75018 | Supervisor/Coordinator, Budgeting |
| SUP/COOR, INT AUDIT | 75019 | Supervisor/Coordinator, Internal Auditing |
| SUP/COOR, ACCOUNTING | 75020 | Supervisor/Coordinator, Accounting |
| SUP/COOR, PAYROLL | 75021 | Supervisor/Coordinator, Payroll |
| SUP/COOR, INVEST | 75022 | Supervisor/Coordinator, Investments |
| FINANCE OFFICER | 75023 | Finance Officer/Comptroller |
| ASST FINANCE OFFICER | 75024 | Assistant Finance Officer/Comptroller |
| BUDGET ANALYST | 75030 | Fiscal/Budget Analyst |
| ACCOUNTANT | 75031 | Accountant |
| ACCOUNT CLERK | 75032 | Account Clerk/Payroll Clerk |
| INT AUDITOR | 75033 | Internal Accounts Auditor |
| OTH FISCAL EMP | 75034 | Other Fiscal Personnel |
| EXEC SEC, FISCAL | 75090 | Executive Secretary, Business & Finance |
| SEC, FISCAL | 75091 | Secretary, Business & Finance |
| CLERK TYP, FISCAL | 75092 | Clerk Typist, Business & Finance |
| CLERK, FISCAL | 75093 | Clerk, Fiscal Services |
| OFF AIDE, FISCAL | 75094 | Office Aide, Business & Finance |
| RECEP, FISCAL | 75095 | Receptionist, Business & Finance |
| DATA ENT OP, FISCAL | 75096 | Data Entry Operator, Fiscal Services |
| BOOKKEEPER, FISCAL | 75097 | Bookkeeper, Fiscal Services |
| MESSENGER, FISCAL | 75098 | Messenger/Deliveryman, Fiscal Services |
| OTH CLER, FISCAL | 75099 | Other Clerical Staff, Fiscal Services |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

76 Food Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|--|
| DEP SUPER, FOOD SER | 76001 | Deputy Superintendent, Food Services |
| ASSOC SUPER, FOOD SER | 76002 | Associate Superintendent, Food Services |
| ASST SUPER, FOOD SER | 76003 | Assistant/Area Superintendent, Food Services |
| EXEC DIR, FOOD SER | 76004 | Executive/General Director, Food Services |
| DIR, FOOD SER | 76005 | Director, Food Services |
| ASST DIR, FOOD SER | 76006 | Assistant Director, Food Services |
| SUP, FOOD SER | 76007 | Supervisor, Food Services |
| COOR, FOOD SER | 76008 | Coordinator, Food Services |
| ADMIN SA, FOOD SER | 76009 | Administrator on Special Assignment, Food Services |
| SPEC, FOOD SER | 76010 | Specialist/Manager, Food Services |
| ADMIN ASST, FOOD SER | 76011 | Administrative Assistant, Food Services |
| TSA, FOOD SER | 76012 | Teacher on Special Assignment, Food Services |
| MANAGER, FOOD SER | 76013 | Manager, Food Services |
| ASST FOOD SER MANAGER | 76016 | Assistant Food Service Manager |
| BAKER | 76020 | Baker |
| COOK | 76021 | Cook |
| SALAD MAKER | 76022 | Salad Maker |
| FOOD SER WORKER | 76023 | School Food Service Worker/Assistant |
| LUNCH ROOM AIDE | 76024 | Lunch Room Aide |
| CASHIER, FOOD SER | 76025 | Cashier, Food Services |
| STORES CLERK, FOOD SER | 76027 | Stores Clerk/Buyer, Food Services |
| FOOD SER DRIVER | 76028 | Food Service Driver |
| OTH FOOD SER EMP | 76029 | Other Food Service Personnel |
| SUB FOOD SER WK | 76030 | Substitute Food Service Worker |
| EXEC SEC, FOOD SER | 76090 | Executive Secretary, Food Services |
| SEC, FOOD SER | 76091 | Secretary, Food Services |
| CLERK TYP, FOOD SER | 76092 | Clerk Typist, Food Services |
| CLERK, FOOD SER | 76093 | Clerk, Food Services |
| OFF AIDE, FOOD SER | 76094 | Office Aide, Food Services |
| RECEP, FOOD SER | 76095 | Receptionist, Food Services |
| DATA ENT OP, FOOD SER | 76096 | Data Entry Operator, Food Services |
| BOOKKEEPER, FOOD SER | 76097 | Bookkeeper, Food Services |
| MESSENGER, FOOD SER | 76098 | Messenger/Deliveryman, Food Services |
| OTH CLER, FOOD SER | 76099 | Other Clerical Staff, Food Services |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

77 Central Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| DEP SUPER, CEN SER | 77001 | Deputy Superintendent, Central Services |
| ASSOC SUPER, CEN SER | 77002 | Associate Superintendent, Central Services |
| ASST SUPER, CEN SER | 77003 | Assistant/Area Superintendent, Central Services |
| EXEC DIR, CEN SER | 77004 | Executive/General Director, Central Services |
| DIR, CEN SER | 77005 | Director, Central Services |
| ASST DIR, CEN SER | 77006 | Assistant Director, Central Services |
| SUP, CEN SER | 77007 | Supervisor, Central Services |
| COOR, CEN SER | 77008 | Coordinator, Central Services |
| ADMIN SA, CEN SER | 77009 | Administrator on Special Assignment, Central Services |
| SPEC, CEN SER | 77010 | Specialist/Manager, Central Services |
| ADMIN ASST, CEN SER | 77011 | Administrative Assistant, Central Services |
| TSA, CEN SER | 77012 | Teacher on Special Assignment, Central Services |
| MANAGER, CEN SER | 77013 | Manager, Central Services |
| EXEC SEC, CEN SER | 77090 | Executive Secretary, Central Services |
| SEC, CEN SER | 77091 | Secretary, Central Services |
| CLERK TYP, CEN SER | 77092 | Clerk Typist, Central Services |
| CLERK, CEN SER | 77093 | Clerk, Central Services |
| OFF AIDE, CEN SER | 77094 | Office Aide, Central Services |
| RECEP, CEN SER | 77095 | Receptionist, Central Services |
| DATA ENT OP, CEN SER | 77096 | Data Entry Operator, Central Services |
| BOOKKEEPER, CEN SER | 77097 | Bookkeeper, Central Services |
| MESSENGER, CEN SER | 77098 | Messenger/Deliveryman, Central Services |
| OTH CLER, CEN SER | 77099 | Other Clerical Staff, Central Services |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

**77 Planning, Research
Development and
Evaluation Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------|-----------------|--|
| DEP SUPER, P/R/E | 77101 | Deputy Superintendent, Planning, Research & Evaluation |
| ASSOC SUPER, P/R/E | 77102 | Associate Superintendent, Planning, Research & Evaluation |
| ASST SUPER, P/R/E | 77103 | Assistant/Area Superintendent, Planning, Research & Evaluation |
| EXEC DIR, P/R/E | 77104 | Executive/General Director, Planning, Research & Evaluation |
| DIR, P/R/E | 77105 | Director, Planning, Research & Evaluation |
| ASST DIR, P/R/E | 77106 | Assistant Director, Planning, Research & Evaluation |
| SUP, P/R/E | 77107 | Supervisor, Planning Research & Evaluation |
| COOR, P/R/E | 77108 | Coordinator, Planning, Research & Evaluation |
| ADMIN SA, P/R/E | 77109 | Administrator on Special Assignment, Planning, Research & Evaluation |
| SPEC, P/R/E | 77110 | Specialist/Manager, Planning, Research & Evaluation |
| ADMIN ASST, P/R/E | 77111 | Administrative Assistant, Planning, Research & Evaluation |
| TSA, P/R/E | 77112 | Teacher on Special Assignment, Planning, Research & Evaluation |
| DIR, RES/EVAL | 77117 | Director, Research & Evaluation |
| SUP, RES/EVAL | 77118 | Supervisor, Research & Evaluation |
| COOR, RES/EVAL | 77119 | Coordinator, Research & Evaluation |
| DIR, PLAN | 77120 | Director, Planning |
| SUP, PLAN | 77121 | Supervisor, Planning |
| COOR, PLAN | 77122 | Coordinator, Planning |
| PLANNING SPEC | 77130 | Planning Specialist |
| EVAL SPEC | 77131 | Testing/Evaluation/Assessment Specialist |
| ED DIAG | 77132 | Educational Diagnostician |
| OTH DIAG | 77133 | Other Diagnosticians |
| TESTING ASST | 77134 | Testing Assistant |
| EXEC SEC, P/R/E | 77190 | Executive Secretary, Planning, Research & Evaluation |
| SEC, P/R/E | 77191 | Secretary, Planning, Research & Evaluation |
| CLERK TYP, P/R/E | 77192 | Clerk Typist, Planning, Research & Evaluation |
| CLERK, P/R/E | 77193 | Clerk, Planning, Research & Evaluation |
| OFF AIDE, P/R/E | 77194 | Office Aide, Planning, Research & Evaluation |
| RECEP, P/R/E | 77195 | Receptionist, Planning, Research & Evaluation |
| DATA ENT OP, P/R/E | 77196 | Data Entry Operator, Planning, Research & Evaluation |
| BOOKKEEPER, P/R/E | 77197 | Bookkeeper, Planning, Research & Evaluation |
| MESSENGER, P/R/E | 77198 | Messenger/Deliveryman, Planning, Research & Evaluation |
| OTH CLER, P/R/E | 77199 | Other Clerical Staff, Planning Research & Evaluation |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

77 Information Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| DEP SUPER, INFO | 77201 | Deputy Superintendent, Information Services |
| ASSOC SUPER, INFO | 77202 | Associate Superintendent, Information Services |
| ASST SUPER, INFO | 77203 | Assistant/Area Superintendent, Information Services |
| EXEC DIR, INFO SER | 77204 | Executive/General Director, Information Services |
| DIR, INFO SER | 77205 | Director, Information Services |
| ASST DIR, INFO SER | 77206 | Assistant Director, Information Services |
| SUP, INFO SER | 77207 | Supervisor, Information Services |
| COOR, INFO SER | 77208 | Coordinator, Information Services |
| ADMIN SA, INFO | 77209 | Administrator on Special Assignment, Information Services |
| SPEC, INFO | 77210 | Specialist/Manager, Information Services |
| ADMIN ASST, INFO | 77211 | Administrative Assistant, Information Services |
| TSA, INFO | 77212 | Teacher on Special Assignment, Information Services |
| MANAGER, INFO | 77213 | Manager, Information Services |
| PUB REL INFO SPEC | 77220 | Public Relations information Specialist |
| WP MANAGER | 77221 | Word Processing Center Manager |
| WP OPERATOR | 77222 | Word Processing Operator |
| GRAPHICS ARTIST | 77223 | Graphics Artist |
| PHOTOGRAPHER | 77224 | Photographer |
| DATA ANALYST | 77225 | Data Analyst |
| RESEARCH ASSOC | 77226 | Research Associate |
| RECORDS/FORMS ANAL | 77227 | Records/Forms Analyst |
| EXEC SEC, INFO SER | 77290 | Executive Secretary, Information Services |
| SEC, INFO SER | 77291 | Secretary, Information Services |
| CLERK TYP, INFO SER | 77292 | Clerk Typist, Information Services |
| CLERK, INFO | 77293 | Clerk, Information Services |
| OFF AIDE, INFO SER | 77294 | Office Aide, Information Services |
| RECEP, INFO SER | 77295 | Receptionist, Information Services |
| DATA ENT OP, INFO | 77296 | Data Entry Operator, Information Services |
| BOOKKEEPER, INFO | 77297 | Bookkeeper, Information Services |
| MESSENGER, INFO | 77298 | Messenger/Deliveryman, Information Services |
| OTH CLER, INFO | 77299 | Other Clerical Staff, Information Services |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

77 Staff Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| DEP SUPER, STAFF | 77301 | Deputy Superintendent, Staff Services |
| ASSOC SUPER, STAFF | 77302 | Associate Superintendent, Staff Services |
| ASST SUPER, STAFF | 77303 | Assistant/Area Superintendent, Staff Services |
| EXEC DIR, STAFF | 77304 | Executive/General Director, Staff Services |
| DIR, STAFF | 77305 | Director, Staff Services |
| ASST DIR, STAFF | 77306 | Assistant Director, Staff Services |
| SUP, STAFF | 77307 | Supervisor, Staff Services |
| COOR, STAFF | 77308 | Coordinator, Staff Services |
| ADMIN SA, STAFF | 77309 | Administrator on Special Assignment, Staff Services |
| SPEC, STAFF | 77310 | Specialist/Manager, Staff Services |
| ADMIN ASST, STAFF | 77311 | Administrative Assistant, Staff Services |
| TSA, STAFF | 77312 | Teacher on Special Assignment, Staff Services |
| DIR, RISK MAN | 77316 | Director, Risk Management |
| SUP, RISK MAN | 77317 | Supervisor, Risk Management |
| COOR, RISK MAN | 77318 | Coordinator, Risk Management |
| DIR, EMP REL | 77319 | Director, Employee Relations |
| SUP, EMP REL | 77320 | Supervisor, Employee Relations |
| COOR, EMP REL | 77321 | Coordinator, Employee Relations |
| DIR, PERS | 77322 | Director, Personnel |
| SUP, PERS | 77323 | Supervisor, Personnel |
| COOR, PERS | 77324 | Coordinator, Personnel |
| ASST CERT | 77325 | Assistant for Certification |
| ASST RET | 77326 | Assistant for Retirement |
| CLAIMS REP | 77327 | Claims Representative |
| TRAINER, NONINST | 77328 | Trainer, Noninstructional |
| SR PERS ANALYST | 77329 | Senior Personnel Analyst |
| PERS SPEC | 77330 | Personnel Specialist |
| AFF ACTION SPEC | 77331 | Affirmative Action/Title IX Specialist |
| INSURANCE SPEC | 77332 | Insurance Specialist |
| EQUITY OFF | 77333 | Equity Officer |
| SALARY ADMIN | 77334 | Salary Administrator |
| RECRUITER | 77335 | Recruiter |
| HUMAN REL SPEC | 77336 | Human Relations Specialist |
| CERT SPEC | 77337 | Certification Specialist |
| SUP, HRMD TRNG | 77338 | Supervisor, Human Resource Management Development Training |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

77 Staff Services

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|-----------------|---------------------------------------|
| EXEC SEC, STAFF SER | 77390 | Executive Secretary, Staff Services |
| SEC, STAFF SER | 77391 | Secretary, Staff Services |
| CLERK TYP, STAFF SER | 77392 | Clerk Typist, Staff Services |
| CLERK, STAFF | 77393 | Clerk, Staff Services |
| OFF AIDE, STAFF SER | 77394 | Office Aide, Staff Services |
| RECEP, STAFF SER | 77395 | Receptionist, Staff Services |
| DATA ENT OP, STAFF | 77396 | Data Entry Operator, Staff Services |
| BOOKKEEPER, STAFF | 77397 | Bookkeeper, Staff Services |
| MESSENGER, STAFF | 77398 | Messenger/Deliveryman, Staff Services |
| OTH CLER, STAFF | 77399 | Other Clerical Staff, Staff Services |

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APPENDIX E (*Continued*)
JOB CODE ASSIGNMENTS (*Continued*)

77 Statistical Services

| Abbreviated Title | Job Code Number | Job Code Title |
|-------------------|-----------------|------------------------|
| STATISTICIAN | 77420 | Statistician |
| STAT AIDE | 77421 | Statistical Aide/Clerk |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

77 Internal Services

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|---|
| DEP SUPER, INT SER | 77601 | Deputy Superintendent, Internal Services |
| ASSOC SUPER, INT SER | 77602 | Associate Superintendent, Internal Services |
| ASST SUPER, INT SER | 77603 | Assistant/Area Superintendent, Internal Services |
| EXEC DIR, INT SER | 77604 | Executive/General Director, Internal Services |
| DIR, INT SER | 77605 | Director, Internal Services |
| ASST DIR, INT SER | 77606 | Assistant Director, Internal Services |
| SUP, INT SER | 77607 | Supervisor, Internal Services |
| COOR, INT SER | 77608 | Coordinator, Internal Services |
| ADMIN SA, INT SER | 77609 | Administrator on Special Assignment, Internal Service |
| SPEC, INT SER | 77610 | Specialist/Manager, Internal Services |
| ADMIN ASST, INT SER | 77611 | Administrative Assistant, Internal Services |
| TSA, INT SER | 77612 | Teacher on Special Assignment, Internal Services |
| MANAGER, INT SER | 77613 | Manager, Internal Services |
| FOREMAN, INT SER | 77614 | Foreman, Internal Services |
| LEAD WK, INT SER | 77615 | Lead Worker, Internal Services |
| DIR, PROP REC | 77616 | Director, Property Records |
| SUP, PROP REC | 77617 | Supervisor, Property Records |
| COOR, PROP REC | 77618 | Coordinator, Property Records |
| DIR, WAREHOUSING | 77619 | Director, Warehousing |
| SUP, WAREHOUSING | 77620 | Supervisor, Warehousing |
| COOR, WAREHOUSING | 77621 | Coordinator, Warehousing |
| DIR, PURCHASING | 77622 | Director, Purchasing |
| SUP, PURCHASING | 77623 | Supervisor, Purchasing |
| COOR, PURCHASING | 77624 | Coordinator, Purchasing |
| PROP CONTROL SPEC | 77625 | Property Control Specialist |
| STOREROOM MANAGER | 77626 | Storeroom Manager |
| WAREHOUSEMAN | 77627 | Storekeeper/Warehouseman |
| SHIP/REC CLERK | 77628 | Shipping/Receiving Clerk |
| TEXTBOOK SPEC, WHSE | 77629 | Textbook Specialist, Warehouse |
| DUP EQUIP OP | 77630 | Duplicating/Reproduction Equipment Operator |
| PRINTER | 77631 | Printer/Print Manager |
| PRODUCTION SPEC | 77632 | Production Specialist |
| CAMERAMAN | 77633 | Camerman (Print Shop) |
| OFFSET PRESSMAN | 77634 | Offset Pressman |
| BINDERY TECH | 77635 | Bindery Technician |
| MICROGRAPHICS TECH | 77636 | Micrographics Technician |
| PURCHASING AGENT | 77637 | Purchasing Agent/Buyer |
| SUPPLIES SPEC | 77638 | Supplies Specialist |
| WAREHOUSE MANAGER | 77639 | Warehouse Manager |
| FOREMAN, PRINT SHOP | 77640 | Foreman, Print Shop |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

77 Internal Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|---|
| RECORDS SPEC | 77641 | Records Specialist/Technician |
| GRAPHICS SPEC | 77642 | Graphics Production Specialist |
| MATERIALS SPEC, INT | 77643 | Materials Control/Testing Specialist, Internal Services |
| MAILROOM SUP | 77644 | Mail Room Supervisor |
| COURIER | 77645 | Mail Delivery Clerk/Courier |
| EXEC SEC, INT SER | 77690 | Executive Secretary, Internal Services |
| SEC, INT SER | 77691 | Secretary, Internal Services |
| CLERK TYP, INT SER | 77692 | Clerk Typist, Internal Services |
| CLERK, INT SER | 77693 | Clerk, Internal Services |
| OFF AIDE, INT SER | 77694 | Office Aide, Internal Services |
| RECEP, INT SER | 77695 | Receptionist, Internal Services |
| DATA ENT OP, INT SER | 77696 | Data Entry Operator, Internal Services |
| BOOKKEEPER, INT SER | 77697 | Bookkeeper, Internal Services |
| MESSENGER, INT SER | 77698 | Messenger/Deliveryman, Internal Services |
| OTH CLER, INT SER | 77699 | Other Clerical Staff, Internal Services |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

78 Pupil Transportation Services

| Abbreviated Title | Job Code Number | Job Code Title |
|-----------------------|-----------------|--|
| DEP SUPER, TRANS | 78001 | Deputy Superintendent, Transportation |
| ASSOC SUPER, TRANS | 78002 | Associate Superintendent, Transportation |
| ASST SUPER, TRANS | 78003 | Assistant/Area Superintendent, Transportation |
| EXEC DIR, TRANS | 78004 | Executive/General Director, Transportation |
| DIR, TRANS | 78005 | Director, Transportation |
| ASST DIR, TRANS | 78006 | Assistant Director, Transportation |
| SUP, TRANS | 78007 | Supervisor, Transportation |
| COOR, TRANS | 78008 | Coordinator, Transportation |
| ADMIN SA, TRANS | 78009 | Administrator on Special Assignment, Transportation |
| SPEC, TRANS | 78010 | Specialist/Manager, Transportation |
| ADMIN ASST, TRANS | 78011 | Administrative Assistant, Transportation |
| TSA, TRANS | 78012 | Teacher on Special Assignment, Transportation |
| MANAGER, TRANS | 78013 | Manager, Transportation |
| FOREMAN, TRANS | 78014 | Foreman, Transportation |
| LEAD WK, TRANS | 78015 | Lead Worker, Transportation |
| ROUTE COOR | 78020 | Route Coordinator/Manager |
| OTH ROUTING EMP | 78021 | Other Routing Personnel/Assistants |
| SUP/COOR, EX ED TRANS | 78022 | Supervisor/Coordinator of Exceptional Education Transportation |
| SUP/COOR, VEH SER | 78023 | Supervisor/Coordinator, Vehicle Service |
| MECHANIC | 78024 | Mechanic |
| MECHANIC HELPER | 78025 | Mechanic's Helper |
| PAINT & BODY EMP | 78026 | Paint & Body Personnel |
| PARTS EMP | 78027 | Parts Personnel |
| GAS ATTEND | 78028 | Gas Attendant/Tire Personnel |
| DISPATCHER, TRANS | 78029 | Dispatcher, Transportation |
| BUS DRIVER | 78030 | Bus Driver |
| SUB BUS DRIVER | 78031 | Relief Driver/Substitute |
| BUS AIDE | 78032 | Bus Aide/Bus Attendant |
| BUS DRIVER TRAINER | 78033 | Bus Driver Trainer/Safety Specialist |
| OTH TRANS EMP | 78034 | Other Transportation Personnel |
| SHOP SUPER | 78035 | Shop Supervisor |
| EXEC SEC, TRANS | 78090 | Executive Secretary, Transportation |
| SEC, TRANS | 78091 | Secretary, Transportation |
| CLERK TYP, TRANS | 78092 | Clerk Typist, Transportation |
| CLERK, TRANS | 78093 | Clerk, Transportation |
| OFF AIDE, TRANS | 78094 | Office Aide, Transportation |
| RECEP, TRANS | 78095 | Receptionist, Transportation |
| DATA ENT OP, TRANS | 78096 | Data Entry Operator, Transportation |
| BOOKKEEPER, TRANS | 78097 | Bookkeeper, Transportation |
| MESSENGER, TRANS | 78098 | Messenger/Deliveryman, Transportation |
| OTH CLER, TRANS | 78099 | Other Clerical Staff, Transportation |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

79 Operation of Plant

| Abbreviated Title | Job Code Number | Job Code Title |
|---------------------|--------------------|---|
| DEP SUPER, OP | 79001 | Deputy Superintendent, Operations |
| ASSOC SUPER, OP | 79002 | Associate Superintendent, Operations |
| ASST SUPER, OP | 79003 | Assistant/Area Superintendent, Operations |
| EXEC DIR, OP | 79004 | Executive/General Director, Operations |
| DIR, OP | 79005 | Director, Operations |
| ASST DIR, OP | 79006 | Assistant Director, Operations |
| SUP, OP | 79007 | Supervisor, Operations |
| COOR, OP | 79008 | Coordinator, Operations |
| ADMIN SA, OP | 79009 | Administrator on Special Assignment, Operations |
| SPEC, OP | 79010 | Specialist/Manager, Operations |
| ADMIN ASST, OP | 79011 | Administrative Assistant, Operations |
| TSA, OP | 79012 | Teacher on Special Assignment, Operations |
| MANAGER, OP | 79013 | Manager, Operations |
| FOREMAN, OP | 79014 | Foreman, Operations |
| LEAD WK, OP | 79015 | Lead Worker, Operations |
| UTILITIES MANAGER | 79016 | Utilities Manager |
| SUP, SECURITY | 79017 | Supervisor of Security |
| ENERGY MANAGER | 79018 | Energy Manager |
| INVESTIGATOR | 79020 | Special Investigator |
| SAFETY OFF | 79021 | Safety and Security Officer |
| SAFETY INSPECTOR | 79022 | Loss Prevention/Fire & Safety Inspector |
| SECURITY GUARD | 79023 | Security Guard/Night Watchman |
| CROSSING GUARD, SCH | 79024 | Crossing Guard, School |
| HEAD CUSTODIAN | 79025 | Head Custodian/Maintenance Unit Manager |
| CUSTODIAN | 79026 | Custodian |
| MAID | 79027 | Maid |
| PEST CONTROL WK | 79028 | Insect/Pest Control Worker |
| GARDENER | 79029 | Landscape Gardener/Worker |
| COMM TECH | 79032 | Communications Technician |
| DISPATCHER, OP | 79033 | Dispatcher, Operations |
| SUB CUSTODIAN | 79034 | Substitute Custodian |
| LABORER, OP | 79035 | Laborer, Operations |
| GROUNDS MAIN TECH | 79036 | Grounds Maintenance Technician/Tree Surgeon |
| ENVIRONMENTAL ENG | 79037 | Environmental Engineer |
| EXEC SEC, OP | 79090 | Executive Secretary, Operations |
| SEC, OP | 79091 | Secretary, Operations |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

79 Operation of Plant

| Abbreviated Title | Job Code Number | Job Code Title |
|-------------------|-----------------|-----------------------------------|
| CLERK TYP, OP | 79092 | Clerk Typist, Operations |
| CLERK, OP | 79093 | Clerk, Operations |
| OFF AIDE, OP | 79094 | Office Aide, Operations |
| RECEP, OP | 79095 | Receptionist, Operations |
| DATA ENT OP, OP | 79096 | Data Entry Operator, Operations |
| BOOKKEEPER, OP | 79097 | Bookkeeper, Operations |
| MESSENGER, OP | 79098 | Messenger/Deliveryman, Operations |
| OTH CLER, OP | 79099 | Other Clerical Staff, Operations |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

81 Maintenance of Plant

| Abbreviated Title | Job Code Number | Job Code Title |
|---------------------|--------------------|--|
| DEP SUPER, MAIN | 81001 | Deputy Superintendent, Maintenance |
| ASSOS SUPER, MAIN | 81002 | Associate Superintendent, Maintenance |
| ASST SUPER, MAIN | 81003 | Assistant/Area Superintendent, Maintenance |
| EXEC DIR, MAIN | 81004 | Executive/General Director, Maintenance |
| DIR, MAIN | 81005 | Director, Maintenance |
| ASST DIR, MAIN | 81006 | Assistant Director, Maintenance |
| SUP, MAIN | 81007 | Supervisor, Maintenance |
| COOR, MAIN | 81008 | Coordinator, Maintenance |
| ADMIN SA, MAIN | 81009 | Administrator on Special Assignment, Maintenance |
| SPEC, MAIN | 81010 | Specialist/Manager, Maintenance |
| ADMIN ASST, MAIN | 81011 | Administrative Assistant, Maintenance |
| TSA, MAIN | 81012 | Teacher on Special Assignment, Maintenance |
| MANAGER, MAIN | 81013 | Manager, Maintenance |
| FOREMAN, MAIN | 81014 | Foreman, Maintenance |
| LEAD WK, MAIN | 81015 | Lead Worker, Maintenance |
| EQUIP OP | 81020 | Equipment Operator |
| TRUCK DRIVER | 81021 | Truck Driver |
| WASTE PLANT OP | 81022 | Wastewater Plant Operator |
| AC MECHANIC | 81024 | Air Conditioning and Refrigeration Mechanic |
| BOILER MECHANIC | 81025 | Boiler Mechanic |
| ELECTRICIAN | 81026 | Electrician |
| PLUMBER | 81027 | Plumber |
| WELDER | 81028 | Welder |
| CARPENTER | 81029 | Carpenter |
| MASON | 81030 | Mason |
| CARPET REPAIRMAN | 81031 | Carpet & Tile Repairman |
| GLAZIER | 81032 | Glazier (Window Repairman) |
| PAINTER | 81033 | Painter |
| ROOFER | 81034 | Roofer |
| SHEET METAL WK | 81035 | Sheet Metal Worker |
| REFINISHER | 81036 | Refinisher |
| EQUIP MECHANIC | 81037 | Equipment Mechanic |
| SMALL ENGINE MECH | 81038 | Small Engine Mechanic |
| HVY EQUIP MECH | 81039 | Heavy Equipment Mechanic |
| APPL REPAIRMAN | 81040 | Appliance Repairman |
| LOCKSMITH | 81041 | Locksmith |
| OFF MACH REPAIRMAN | 81042 | Office Machine Repairman |
| MAIN WK | 81043 | Maintenance Worker/Trades worker |
| CABINET MAKER | 81044 | Millshop Worker/Cabinet Maker |
| ELECTRONICS, MAIN | 81045 | Electronics Technician, Maintenance |
| MECHANICS, OTHER | 81046 | Other Mechanics |
| VENETIAN BL REPAIRS | 81047 | Venetian Blind Repairman |
| FURNITURE REPAIR | 81048 | Furniture Repairman |
| PLASTERER | 81049 | Plasterer |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

81 Maintenance of Plant

| Abbreviated Title | Job Code Number | Job Code Title |
|-------------------|-----------------|------------------------------------|
| OTH MAIN PERS | 81050 | Other Maintenance Personnel |
| EXEC SEC, MAIN | 81090 | Executive Secretary, Maintenance |
| SEC, MAIN | 81091 | Secretary, Maintenance |
| CLERK TYP, MAIN | 81092 | Clerk Typist, Maintenance |
| CLERK, MAIN | 81093 | Clerk, Maintenance |
| OFF AIDE, MAIN | 81094 | Office Aide, Maintenance |
| RECEP, MAIN | 81095 | Receptionist, Maintenance |
| DATA ENT OP, MAIN | 81096 | Data Entry Operator, Maintenance |
| BOOKKEEPER, MAIN | 81097 | Bookkeeper, Maintenance |
| MESSENGER, MAIN | 81098 | Messenger/Deliveryman, Maintenance |
| OTH CLER, MAIN | 81099 | Other Clerical Staff, Maintenance |

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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

**82 Administrative
Technology Services**

| Abbreviated Title | Job Code Number | Job Code Title |
|----------------------|--------------------|---|
| DEP SUPER, AT | 82001 | Deputy Superintendent, Administrative Technology |
| ASSOC SUPER, AT | 82002 | Associate Superintendent, Administrative Technology |
| ASST SUPER, AT | 82003 | Assistant/Area Superintendent, Administrative Technology |
| EXEC DIR, AT | 82004 | Executive/General Director, Administrative Technology |
| DIR, AT | 82005 | Director, Administrative Technology |
| ASST DIR, AT | 82006 | Assistant Director, Administrative Technology |
| SUP, AT | 82007 | Supervisor, Administrative Technology |
| COOR, AT | 82008 | Coordinator, Administrative Technology |
| ADMIN SA, AT | 82009 | Administrator on Special Assignment, Administrative Technology |
| SPEC, AT | 82010 | Specialist/Manager, Administrative Technology |
| ADMIN ASST, AT | 82011 | Administrative Assistant, Administrative Technology |
| TSA, AT | 82012 | Teacher on Special Assignment, Administrative Technology |
| COMP SYS ANALYST, AT | 82020 | Computer Systems Analyst, Administrative Technology |
| COMP SYS USER ED, AT | 82021 | Computer Systems User Educator, Administrative Technology |
| COMP PROG, AT | 82022 | Computer Programmer, Administrative Technology |
| COMP OP, AT | 82023 | Computer Operator, Administrative Technology |
| DATA ENTRY SUP, AT | 82024 | Data Entry Supervisor, Administrative Technology |
| LEAD COMP OP, AT | 82025 | Lead Computer Operator, Administrative Technology |
| MICROFILM CLERK, AT | 82026 | Microfilm Clerk, Administrative Technology |
| COMP NET SPEC, AT | 82027 | Computer Network Specialist, Administrative Technology |
| PROG ANALYST, AT | 82028 | Programmer Analyst, Administrative Technology |
| SR PROG ANALYST, AT | 82029 | Senior Programmer Analyst, Administrative Technology |
| PROJECT MAN, AT | 82030 | Project Manager, Administrative Technology |
| ASST COMP PROG, AT | 82031 | Assistant Computer Programmer, Administrative Technology |
| TELECOMM SPEC, AT | 82032 | Telecommunications Specialist, Administrative Technology |
| TECH, AT | 82033 | Technician, Administrative Technology |
| INFO SPEC, AT | 82034 | Information Specialist, Administrative Technology |
| SYS SUPPORT SPEC, AT | 82035 | Systems Support Specialist, Administrative Technology |
| EXEC SEC, AT | 82090 | Executive Secretary, Administrative Technology |
| SEC, AT | 82091 | Secretary, Administrative Technology |
| CLERK TYP, AT | 82092 | Clerk Typist, Administrative Technology |
| CLERK, AT | 82093 | Clerk, Administrative Technology |
| OFF AIDE, AT | 82094 | Office Aide, Administrative Technology |
| RECEP, AT | 82095 | Receptionist, Administrative Technology |
| DATA ENTRY OP, AT | 82096 | Data Entry Operator, Administrative Technology |
| BOOKKEEPER, AT | 82097 | Bookkeeper, Administrative Technology |
| MESSANGER, AT | 82098 | Messenger/Deliveryman, Administrative Technology |
| OTH CLER, AT | 82099 | Other Clerical Staff, Administrative Technology |

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DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS**

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| Implementation Date: Fiscal Year 1990-91 July 1, 1990 |
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APPENDIX E (Continued)

JOB CODE ASSIGNMENTS (Continued)

91 Community Services

| Abbreviated Title | Job Code Number | Job Code Title |
|--------------------------|----------------------------|--|
| DEP SUPER, COMM | 91001 | Deputy Superintendent, Community Services |
| ASSOC SUPER, COMM | 91002 | Associate Superintendent, Community Services |
| ASST SUPER, COMM | 91003 | Assistant/Area Superintendent, Community Services |
| EXEC DIR, COMM | 91004 | Executive/General Director, Community Services |
| DIR, COMM | 91005 | Director, Community Services |
| ASST DIR, COMM | 91006 | Assistant Director, Community Services |
| SUP, COMM | 91007 | Supervisor, Community Services |
| COOR, COMM | 91008 | Coordinator, Community Services |
| ADMIN SA, COMM | 91009 | Administrator on Special Assignment, Community Services |
| SPEC, COMM | 91010 | Specialist/Manager, Community Services |
| ADMIN ASST, COMM | 91011 | Administrative Assistant, Community Services |
| TSA, COMM | 91012 | Teacher on Special Assignment, Community Services |
| REC SPEC | 91030 | Recreation Specialist |
| ACTIVITIES LEADER | 91031 | Activities Leader |
| PARENT SPEC, COMM | 91032 | Parent Specialist, Community Services |
| AIDE, COMM | 91033 | Aide, Community Services |
| OTH COMM PERS | 91034 | Other Community Services Personnel |
| EXEC SEC, COMM | 91090 | Executive Secretary, Community Services |
| SEC, COMM | 91091 | Secretary, Community Services |
| CLERK TYP, COMM | 91092 | Clerk Typist, Community Services |
| CLERK, COMM | 91093 | Clerk, Community Services |
| OFF AIDE, COMM | 91094 | Office Aide, Community Services |
| RECEP, COMM | 91095 | Receptionist, Community Services |
| DATA ENT OP, COMM | 91096 | Data Entry Operator, Community Services |
| BOOKKEEPER, COMM | 91097 | Bookkeeper, Community Services |
| MESSENGER, COMM | 91098 | Messenger/Deliveryman, Community Services |
| OTH CLER, COMM | 91099 | Other Clerical Staff, Community Services |