

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME II:
AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS

Year: 2011-12

Data Element Number: **214710**

Data Element Name: **Pay Frequency**

Code **Definition/Example**

For employees paid on a daily basis:

0500 - A daily paid employee is scheduled to work 5 days per week.

XX.XX The number of days per week an employee in this job is scheduled to work.

For employees paid on an hourly basis:

0775 - An hourly paid employee is schedule to work 7 3/4 hours per day.

0400 - An hourly paid employee is scheduled to work 4 hours per day.

XX.XX The number of hours per day an employee in this job is scheduled to work.

For Salaried Employees:

1200 - A salaried employee is paid 12 times per year.

XX.XX The number of pay periods an employee in this job is paid each year.

For temporary part-time employees this may be zero filled.

0000 - Temporary or student employee.

Length: 4

Data Type: Numeric

Year Implemented: 9293

State Standard: No

Use Types:

State Reporting: Yes

Local Accountability: Yes

Formats Required:

Staff Payroll Information DB9 30x

Surveys Required:

Survey 2 Yes

Survey 3 Yes

Appendixes:

None

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Description of Changes:

6/1/2011 Definition Revised the definitions for Salaried, Hourly and Daily to specifically refer to the job rather than the employee.