1. District Number, Current Enrollment must be numeric, in the range 01-69, or 71-75 and must be correct for the district submitting the data. -record rejected-

#### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

# DISTRICT RESPONSIBILITY

2. If Survey Period Code is 2, 3 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899 (excluding 9001), N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518 and 9001. -record rejected-

# **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, or N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	N998	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

# DISTRICT RESPONSIBILITY

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

# **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

# DISTRICT RESPONSIBILITY

4. Survey Period Code must be 2, 3, 5 or 7 and must be correct for the submission specified by the district. -record rejected-

#### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, if records on the transmission have a Survey Period Code "4", all records updated, added or deleted with this inconsistency would be rejected.

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code should be corrected either on the records coming in or the transmission JCL and all records should be resubmitted.

5. School Year must be correct for the submission specified by the district. -record rejected-

#### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous School Year coded, all records updated, added or deleted with this inconsistency would be rejected.

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

6. If Survey Period Code is 2 or 3, English Language Learners: Entry Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Entry Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Entry Date must be numeric and a valid date less than or equal to the last day of survey 7 processing unless zero filled. -record rejected-

# **EXAMPLE**

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the English Language Learners: Entry Date is not a valid date. The fourth record would be rejected because the English Language Learners: Entry Date is blank.

Student Number Identifier, Florida	Survey Period Code	School Year	ELL: Entry Date
123456789X	2	****	01181996
* 223456789X	3	****	02301997
323456789X	3	****	00000000
* 423456789X	5	****	

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

# DISTRICT RESPONSIBILITY

7. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Entry code must be A, R, L, or T. If Survey Period Code is 7, English Language Learners: Basis of Entry code must be Z. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Entry code is not valid.

Student Number	ELL: Basis
Identifier, Florida	of Entry
123456789X	Α
* 223456789X	Е

# **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Entry and resubmit the record.

8. If Survey Period Code is 2 or 3, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to the last day of survey 7 processing unless zero filled. -record rejected-

# **EXAMPLE**

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the English Language Learners: Student Plan Date is an invalid date. The fourth record would be rejected because the English Language Learners: Student Plan Date is blank.

Student Number Identifier, Florida	ELL: Student Plan Date	
123456789X	01181997	
* 223456789X	04311996	
323456789X	00000000	
* 423456789X		

#### DISTRICT RESPONSIBILITY

9. If Survey Period is 2 or 3, English Language Learners Classification Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period is 5, English Language Learners Classification Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period is 7, English Language Learners Classification Date must be numeric and a valid date less than or equal to the last day of survey 7 processing unless zero filled. -record rejected-

# **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because English Language Learners: Classification Date is an invalid date. The fourth record would be rejected because the English Language Learners: Classification Date is blank.

Student Number	ELL: Classification
Identifier, Florida	Date
123456789X	01181997
223456789X	0000000
* 323456789X	04311996
* 423456789X	<b>—</b>

10. If Survey Period Code is 2 or 3, English Language Learners: Exit Date must be numeric and a valid date less than or equal to the survey date, unless zero-filled. If Survey Period Code is 5, English Language Learners: Exit Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, and if English Language Learners: Reclassification Date is zero, then English Language Learners: Exit Date must be numeric and a valid date between June 1 of the prior school year and the last day of survey 7 processing or it must be zero filled. –reject record–

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exit Date is not a valid date or is it zero-filled.

Student Number Identifier, Florida	ELL: Exit Date
123456789X	01181997
* 223456789X	02311997

#### DISTRICT RESPONSIBILITY

11. If Survey Period Code is 2 or 3, English Language Learners: Reevaluation Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Reevaluation Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Reevaluation Date must be numeric and a valid date less than or equal to the last day of survey 7 processing unless zero filled. -record rejected-

# **EXAMPLE**

The first two records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the English Language Learners: Reevaluation Date is invalid or blank.

Student Number	ELL:
Identifier, Florida	Reevaluation Date
123456789X	01131998
223456789X	00000000
* 323456789X	06311999
* 423456789X	

# DISTRICT RESPONSIBILITY

12. If Survey Period Code is 2, 3 or 5, English Language Learners: Extension of Instruction must be Y or Z. If Survey Period Code is 7, English Language Learners: Extension of Instruction must be Z. -record rejected-

# **EXAMPLE**

The first two records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the English Language Learners: Extension of Instruction is invalid.

Student Number	Survey	ELL:
Identifier,	Period	Extension of
Florida	Code	Instruction
123456789X	2	Υ
223456789X	3	Z
* 323456789X	5	N

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Extension of Instruction and resubmit the record.

13. If Survey Period Code is 2 or 3, The English Language Learners: Reclassification Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Reclassification Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Reclassification Date must be numeric and a valid date less than or equal to the last day of survey 7 processing or it must be zero filled. -record rejected-

## **EXAMPLE**

The first two records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the English Language Learners: Reclassification Date is invalid and blank, respectively.

Student Number	ELL:
Identifier, Florida	Reclassification Date
•	
123456789X	10131998
223456789X	0000000
* 323456789X	04311998
* 423456789X	

#### DISTRICT RESPONSIBILITY

14. If Survey Period is 2 or 3, Test Date Listening must be numeric and a valid date, less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Listening must be numeric and a valid date less than or equal to June 30<sup>th</sup>, unless zero-filled. If Survey Period Code is 7, Test Date Listening must be 00000000. -record rejected-

#### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Name	Test Date
123456789X	BOL	01181995
223456789X	ZZZ	00000000
* 323456789X	TLD	04311995

#### DISTRICT RESPONSIBILITY

15. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Exit (First) code must be A, B, C, D, E, F, G, L, R, or Z. If Survey Period Code is 7, English Language Learners: Basis of Exit (First) code must be Z. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Exit (First) code is not valid.

Student Number	ELL: Basis
Identifier, Florida	of Exit (First)

123456789X A \* 223456789X Q

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (First) and resubmit the record.

# 16. Fund Source code must be E or Z. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Fund Source code is not valid.

Student Number	Fund
Identifier, Florida	Source
123456789X	Е
* 223456789X	В

# DISTRICT RESPONSIBILITY

18. The English Language Learners: Student Plan Date must be a valid date and be greater than or equal to the English Language Learners: Entry Date. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Student Plan Date is prior to the English Language Learners: Entry Date.

	ELL:	ELL:
Student Number	Entry	Student
Identifier, Florida	Date	Plan Date
123456789X	03251997	03291997
* 223456789X	03291997	03251997

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Student Plan Date and resubmit the record.

DATE: 7/10 STUDENT DATA BASE EDITS PAGE – 133

# 19. English Language Learners: Program Participation code must be E, H, L, N or Z. -record rejected-

## **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Program Participation code is not valid.

Student Number Identifier, Florida	ELL: Program Participation		
123456789X	H		
* 223456789X	G		

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Program Participation code and resubmit the record.

20. If there is a valid English Language Learners: Reclassification Date, then the English Language Learners: Reclassification Date must be greater than or equal to a valid English Language Learners: Exit Date. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Reclassification Date is prior to the English Language Learners: Exit Date.

Student Number Identifier, Florida	ELL: Exit Date	ELL: Reclassification Date
123456789X	03251997	03291997
* 223456789X	03291997	03251997

#### DISTRICT RESPONSIBILITY

21. Each English Language Learners Student Information record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. -first record accepted, all other duplicate records rejected-

# **EXAMPLE**

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	2	****
* 01	012345678X	2	****
01	012345676X	2	****
01	012345679X	2	****
* 01	012345679X	2	****

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

# DISTRICT RESPONSIBILITY

If the records loaded to the data base are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

22. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Listening must be a valid test on the Test Name Table in Appendix I with an indicator code of L (Listening) or Test Name Listening may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005 Test Name Listening must be a valid test on the Test Name Table in Appendix I, other than X\_\_, or Test Name Listening may be ZZZ. If District Number, Current Enrollment is 68, then Test Name Listening may be X\_\_. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because the ELL Entry Date is after September 1, 2005 and the Test Name is valid only before that date.

Student Number	Test	Test	ELL Entry
Identifier, Florida	Date	Name	Date
123456789X	01172009	LAB	01172004
* 223456789X	09012005	SSL	09012005
*345678901X	10012005	WIA	10012005

#### DISTRICT RESPONSIBILITY

23. The Test Subject Content Listening must be a valid code specified in Appendix L of the <u>DOE Information Data Base Requirements Volume I-Automated Student Information System</u> manual or it may be ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Test Name	Test Subject Content
LAS	19
LAS	03
LAS	
	Name LAS LAS

#### DISTRICT RESPONSIBILITY

24. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

# **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

# **DISTRICT RESPONSIBILITY**

25. The School Number, Current Enrollment must exist on the Master School Identification File as a valid active school in the district of enrollment, unless School Number, Current Enrollment is equal to N998 or N999. -record rejected-

# **EXAMPLE**

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Current Enrollment does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment, or is not equal to N998 or N999.

District Number,	School Number,
Current Enrollment	Current Enrollment
* 09	8131
* 13	0021
* 15	C999
57	0051
63	N999

#### DISTRICT RESPONSIBILITY

26. If the Test Date Listening is a valid date, then the Test Name Listening must be a valid code other than ZZZ. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number Identifier, Florida	Test Date	Test Name
123456789X * 323456789X	01192009	LAB

#### DISTRICT RESPONSIBILITY

# 27. Test Score Type Listening must be RS, SS, NP, or ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

dent Number Identifier, Test Florida Date		Test Score Type
01191998	LAS	RS ST
	Date 01191998	Date Name

# DISTRICT RESPONSIBILITY

# 28. Test Score Listening must be numeric and right justified with leading zeros. -record rejected-

## **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number			Test	
Identifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
123456789X	01191998	LAS	RS	0071
* 301741234X	01191998	LAS	SS	AA71
* 242424321X	01191998	LAS	RS	71

#### DISTRICT RESPONSIBILITY

29. If Test Date Listening is equal to zero, then Test Name Listening must be ZZZ, the Test Score Type Listening must be ZZ, the Test Subject Content Listening must be ZZ, and the Test Score Listening must be zero. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
123456789X	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X * 242424321X	00000000	LAS ZZZ	SS ZZ	ZZ 01	0000 0071

#### DISTRICT RESPONSIBILITY

2A If Survey Period Code is 2, 3 or 5 and if English Language Learners: Basis of Exit (First) is code A, then English Language Learners: Exit Date must be prior to July 1, 2009. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Exit Date is after July 1, 2009.

Student Number	ELL: Basis	ELL:
Identifier, Florida	of Exit (First)	Exit Date
	,	
123456789X	Α	05252009
* 223456789X	Α	09252009

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Exit Date or the English Language Learners: Basis of Exit (First) and resubmit the record.

2B If Survey Period Code is 2, 3 or 5 and if either English Language Learners: Basis of Exit (First) or English Language Learners: Basis of Exit (Second) is code F, G or R, then English Language Learners: Exit Date must be prior to July 1, 2008. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Exit Date is after July 1, 2008.

Student Number	ELL: Basis	ELL:
Identifier, Florida	of Exit (First)	Exit Date
123456789X	F	05252008
* 223456789X	R	09252009

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Exit Date or the English Language Learners: Basis of Exit (First) and resubmit the record.

2C If Survey Period Code is 2, 3 or 5 and if English Language Learners: Basis of Exit (First) is not Z, then English Language Learners: Exit Date must be greater than 0. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Exit Date is not greater than zero.

Student Number Identifier, Florida	ELL: Basis of Exit (First)	ELL: Exit Date	
123456789X	F	05252008	
* 223456789X	B	00000000	

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Exit Date or the English Language Learners: Basis of Exit (First) and resubmit the record.

2D If English Language Learners: Exit Date is greater than zero and Test Name Reading is CEL, then Test Form must not be 3. – record rejected-

## **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form should not be 3 for an English Language Learner: Exit Date that is greater than zero.

District	Student	English		
Number,	Number	Language	Test	Test
Current	Identifier,	Learners:	Name	Form
Enrollment	Florida	Exit Date	Reading	Reading
05	123456789X	05292009	CEL	2
*05	301741234X	12102008	CEL	3

# DISTRICT RESPONSIBILITY

2E If English Language Learners: Exit Date is greater than zero and Test Name Writing is CEL, then Test Form must not be 3. – record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form should not be 3 for an English Language Learner: Exit Date that is greater than zero.

District Number, Current Enrollment	Number, Number Current Identifier,		Test Name Writing	Test Form Writing
05	123456789X	05292009	CEL	2
*05	301741234X	12102008	CEL	3

# **DISTRICT RESPONSIBILITY**

2F If English Language Learners: Exit Date is greater than zero and Test Name Speaking is CEL, then Test Form must not be 3. – record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form should not be 3 for an English Language Learner: Exit Date that is greater than zero.

District	Student	English		
Number,	Number	Language	Test	Test
Current	Identifier,	Learners:	Name	Form
Enrollment	Florida	Exit Date	Speaking	Speaking
0.5	400450700\/	0500000	051	0
05	123456789X	05292009	CEL	2
*05	301741234X	12102008	CEL	3

# DISTRICT RESPONSIBILITY

2G If English Language Learners: Exit Date is greater than zero and Test Name Listening is CEL, then Test Form must not be 3. –record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form should not be 3 for an English Language Learner: Exit Date that is greater than zero.

District Number, Current Enrollment	umber, Number Current Identifier,		Test Name Listening	Test Form Listening
05	123456789X	05292009	CEL	2
*05	301741234X	12102008	CEL	3

# DISTRICT RESPONSIBILITY

2H. If English Language Learners: Basis of Entry is code A and If English Language Learners: Exit Date is 00000000 then the Test Name: Listening and Test Name: Speaking must be other than ZZZ. —record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name: Listening must be other than ZZZ.

Student			_	_	_	_
Number	ELL:	ELL:	Test	Test	Test	Test
Identifier,	Basis of	Exit	Name:	Name:	Name:	Name:
Florida	Entry	Date	Listening	Speaking	Reading	Writing
			_			_
123456789X	Α	00000000	LAB =	LAB	ZZZ	ZZZ
* 323456789X	Α	00000000	ZZZ <b>=</b>	LAB	ZZZ	ZZZ

#### DISTRICT RESPONSIBILITY

2I If English Language Learners: Basis of Entry is code R and If English Language Learners: Exit Date is 00000000 then the Test Name: Reading and Test Name: Writing must be other than ZZZ. —record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name: Reading must be other than ZZZ.

	Student Number Identifier, Florida	ELL: Basis of Entry	ELL: Exit Date	Test Name: Reading	Test Name: Writing	Test Name: Listening	Test Name: Speaking
	123456789X	R	00000000	LAB	LAB	ZZZ	ZZZ
*	323456789X	R	00000000	ZZZ	LAB	ZZZ	ZZZ

#### DISTRICT RESPONSIBILITY

2J. If Survey Period Code is not 7, then Test Form must not be blank. If Survey Period Code is 7, then Test Form must be Z. -record rejected-

#### **EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Survey Code is 7 and the Test Form field is other than Z.

Student Number Identifier, Florida	Survey Period Code	Test Form
123456789X	2	Α
242424321X	7	Z
*342323432X	7	Α

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Form and resubmit the record.

2K. If Survey Period Code is not 7, then Test Level must not be blank. If Survey Period Code is 7, then the Test Level must be ZZ. -record rejected-

#### **EXAMPLE**

The two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Survey Code is 7 and the Test Level field is other than ZZ.

Survey Period Code	Test Level
2	11
7	ZZ
7	11
	Period Code

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Level and resubmit the record.

# 30. If Test Date Listening is greater than zero, then Test Score Type Listening must be a valid code other than ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is ZZ. The third record would be rejected because Test Score Type is invalid.

Student Number			Test	
ldentifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	LAS	RS	0071
* 301741234X	01191998	LAS	ZZ	0071
* 242124321X	01191998	LAS	CC	0071

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

DATE: 7/10 STUDENT DATA BASE EDITS PAGE – 156

# 31. If Test Date Listening is greater than zero, then Test Subject Content Listening must be a valid code. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892 * 301741234X * 242124321X	01191998 01191998 01191998	LAS LAS LAS	RS RS RS	01 99	0071 0071 0071

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

32. If Survey Period is 2 or 3 Test Date Speaking must be numeric and a valid date, less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Speaking must be numeric and a valid date, less than or equal to June 30<sup>th</sup>, unless zero filled. If Survey Period Code is 7, Test Date Speaking must be 00000000. -record rejected-

#### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Name	Test Date
123456789X	BOL	01192005
223456789X	ZZZ	00000000
* 323456789X	TLD	04312005

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

33. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Speaking must be a valid test on the Test Name Table in Appendix I with an indicator code of S (Speaking) or Test Name Speaking may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005 Test Name Speaking must be a valid test on the Test Name Table in Appendix I, other than X\_, or Test Name Speaking may be ZZZ. If District Number, Current Enrollment is 68, then Test Name Listening may be X\_.-record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because the ELL Entry Date is after September 1, 2005 and the Test Name is valid only before that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X <b></b>	<b>01172009</b>	LAB	01172004
* 223456789X	09012005	SSL	09012005
* 345678901X	10012005	WIA	10012005

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records.

# 34. Test Score Type Speaking must be RS, SS, NP, or ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number			Test
Identifier,	Test	Test	Score
Florida	Date	Name	Type
1234567892	01191998	LAS	RS
* 301741234X	01191998	LAS	ST

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

35. The Test Subject Content Speaking must be a valid code specified in Appendix L of the <u>DOE Information Data Base Requirements: Volume I--Automated Student Information System</u> manual or it may be ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	BOL	19
* 223456789X	BOL	12
* 323456789X	BOL	

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

# 36. Test Score Speaking must be numeric and right justified with leading zeros. -record rejected-

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number			Test	
Identifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	LAS	RS	0071
* 301741234X	01191998	LAS	SS	AA71
* 242424321X	01191998	LAS	RS	71

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

37. If Test Date Speaking is equal to zero, then Test Name Speaking must be ZZZ, the Test Score Type Speaking must be ZZ, the Test Subject Content Speaking must be ZZ, and the Test Score Speaking must be zero. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number			Test	Test	
Identifier,	Test	Test	Score	Subject	Test
Florida	Date	Name	Type	Content	Score
1234567892	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X	00000000	LAS	SS	ZZ	0000
* 242424321X	00000000	ZZZ	ZZ	01	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

38. If the Test Date Speaking is a valid date, then the Test Name Speaking must be a valid code other than ZZZ. -record rejected-

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number	Test_	Test
Identifier, Florida	Date	Name
	▼	
123456789X	01192009	<b>■</b> BOL
* 323456789X	01192008	<b>—</b>

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

39. If Test Date Speaking is greater than zero, then Test Score Type Speaking must be a valid code other than ZZ. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is blank. The third record would be rejected because Test Score Type is invalid.

Student Number			Test	
ldentifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	LAS	RS	0071
* 301741234X	01191998	LAS		0071
* 242124321X	01191998	LAS	CC	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

40. If Test Date Speaking is greater than zero, then Test Subject Content Speaking must be a valid code. -record rejected-

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number			Test	Test	
Identifier,	Test	Test	Score	Subject	Test
Florida	Date	Name	Type	Content	Score
1234567892	01191998	LAS	RS	01	0071
* 301741234X	01191998	LAS	RS		0071
* 242124321X	01191998	LAS	RS	99	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

41. If Survey Period is 2 or 3, Test Date Reading must be numeric and a valid date less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Reading must be numeric and a valid date, less than or equal to June 30<sup>th</sup>, unless zero filled. If Survey Period is 7, Test Date Reading must be 00000000. -record rejected-

#### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number	Test	Test
Identifier, Florida	Name	Date
123456789X	CAT	01192006
223456789X	ZZZ	00000000
* 323456789X	CAT	04312006

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

42. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Reading must be an approved test listed on the Test Name Table in Appendix I with an indicator code of R (Reading) or Test Name Reading may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005 Test Name Reading must be on the Test Name Table in Appendix I, other than X\_\_, or Test Name Reading may be ZZZ. If District Number, Current Enrollment is 68, then Test Name Listening may be X\_\_. If District Number, Current Enrollment is 55 and Test Date is prior to September 1, 2010, then Test Name Reading may be X\_\_. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because the ELL Entry Date is after September 1, 2005 and the Test Name is valid only prior to that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X	01172004	CAT	01172004
* 223456789X	09012005	SSL	09012005
* 345678901X	10012005	WIA	10012005

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records.

# 43. Test Score Type Reading must be RS, SS, NP, or ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number			Test
Identifier,	Test	Test	Score
Florida	Date	Name	Type
400450500	04404000	0.4.	5.0
1234567892	01191998	CAT	RS
* 301741234X	01191998	CAT	ST

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

44. The Test Subject Content Reading must be a valid code specified in Appendix L of the <u>DOE Information Data Base Requirements: Volume I-Automated Student Information System</u> manual or it may be ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	CAT	10
* 223456789X	CAT	12
* 323456789X	CAT	

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

# 45. Test Score Reading must be numeric and right justified with leading zeros. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number			Test	
Identifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	CAT	SS	0071
* 301741234X	01191998	CAT	SS	AA71
* 242424321X	01191998	CAT	SS	71

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

46. If Test Date Reading is equal to zero, then Test Name Reading must be ZZ, the Test Score Type Reading must be ZZ, the Test Subject Content Reading must be ZZ, and the Test Score Reading must be zero. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number			Test	Test	
Identifier,	Test	Test	Score	Subject	Test
Florida	Date	Name	Type	Content	Score
1234567892	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X	00000000	CAT	SS	ZZ	0000
* 242424321X	00000000	ZZZ	ZZ	01	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

47. If the Test Date Reading is a valid date, then the Test Name Reading must be a valid code other than ZZZ. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number Identifier, Florida	Test Date	Test Name
123456789X * 323456789X	01191998 01191998	CAT

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

48. If Test Date Reading is greater than zero, then Test Score Type Reading must be a valid code other than ZZ. -record rejected-

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is blank. The third record would be rejected because Test Score Type is invalid.

Student Number			Test	
ldentifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	CAT	RS	0071
* 301741234X	01191998	CAT		0071
* 242124321X	01191998	CAT	CC	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

# 49. If Test Date Reading is greater than zero, then Test Subject Content Reading must be a valid code. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number			Test	Test	
Identifier,	Test	Test	Score	Subject	Test
Florida	Date	Name	Type	Content	Score
1234567892	01191998	CAT	RS	09	0071
* 301741234X	01191998	CAT	RS		0071
* 242124321X	01191998	CAT	RS	99	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

50. If Survey Period is 2 or 3, Test Date Writing must be numeric and a valid date, less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Writing must be numeric and a valid date less than or equal to June 30<sup>th</sup>, unless zero filled. If Survey Period Code is 7, Test Date Writing must be 00000000. -record rejected-

#### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number	Test	Test
Identifier, Florida	Name	Date
123456789X	TER	01192006
223456789X	ZZZ	00000000
* 323456789X	TER	04312006

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

51. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Writing must be an approved test listed on the Test Name Table in Appendix I with an indicator code of W (Writing) or Test Name Writing may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005, Test Name Writing must be on the Test Name Table in Appendix I, other than X\_\_, or Test Name Writing may be ZZZ. If District Number is 68, then Test Name Writing may be X\_\_. If District Number, Current Enrollment is 50 and Test Date: Writing is between 07/01/2006 and 06/30/2008, then Test Name: Writing may be X\_\_. If District Number, Current Enrollment is 55 and Test Date is prior to September 1, 2010, then Test Name Writing may be X\_\_. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because ELL Entry Date is later than September 1, 2005 and the Test Name is valid only before that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X	01172004	IRW	01172004
* 223456789X	09012005	SSL	09012005
* 345678901X	10012005	WIA	10012005

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records.

# 52. Test Score Type Writing must be RS, SS, NP, or ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number			Test
Identifier,	Test	Test	Score
Florida	Date	Name	Type
1234567892	01191998	TFR	RS
		I LIX	•
* 301741234X	01191998	TER	ST

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

53. The Test Subject Content Writing must be a valid code specified in Appendix L of the <u>DOE Information Data Base Requirements: Volume I-Automated Student Information System</u> manual or it may be ZZ. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	TER	35
* 223456789X	TER	12
* 323456789X	TER	

# **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

# 54. Test Score Writing must be numeric and right justified with leading zeros. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number			Test	
Identifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	TER	SS	0071
* 301741234X	01191998	TER	SS	AA71
* 242424321X	01191998	TER	SS	71

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

55. If Test Date Writing is equal to zero, then Test Name Writing must be ZZ, the Test Score Type Writing must be ZZ, the Test Subject Content Writing must be ZZ, and the Test Score Writing must be zero. -record rejected-

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892 * 301741234X	00000000 00000000	ZZZ TER	ZZ SS	ZZ ZZ	0000 0000
* 242424321X	00000000	ZZZ	ZZ	36	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

56. If the Test Date Writing is a valid date, then the Test Name Writing must be other than ZZZ. -record rejected-

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is ZZZ.

Student Number Identifier, Florida	Test Date	Test Name
123456789X	01191998	TER
* 323456789X	01191998	ZZZ

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

# 57. If Test Date Writing is greater than zero, then Test Score Type Writing must be a valid code other than ZZ. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is blank. The third record would be rejected because Test Score Type is invalid.

Student Number			Test	
ldentifier,	Test	Test	Score	Test
Florida	Date	Name	Type	Score
1234567892	01191998	TER	RS	0071
* 301741234X	01191998	TER		0071
* 242124321X	01191998	TER	CC	0071

# DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

# 58. If Test Date Writing is greater than zero, then Test Subject Content Writing must be a valid code. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	01191998	TER	RS	01	0071
* 301741234X	01191998	TER	RS		0071
* 242124321X	01191998	TER	RS	99	0071

# **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

59. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-

#### **EXAMPLE**

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District	Student
Number,	Number
Current	Identifier,
Enrollment	Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

62. If Survey Period Code is 2, 3 or 5, then English Language Learners: Reclassification Exit Date must be numeric and a valid date, unless zero-filled. If Survey Period Code is 7, then English Language Learners: Reclassification Exit Date must be 00000000. —reject record—

# **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exit Date is not a valid date or is it zero-filled.

Student Number ELL: Reclassification Identifier, Florida Exit Date

123456789X 01181997 \* 223456789X 02311997

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the ELL: Reclassification Exit Date and resubmit the record.

63. If the English Language Learners: Reclassification Exit Date is greater than zero, then the English Language Learners: Reclassification Exit Date must be equal to or greater than the English Language Learners: Reclassification Date. -record rejected-

# **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the English Language Learners: Reclassification Exit Date is prior to the English Language Learners: Reclassification Date.

Student Number	ELL:	ELL:	ELL:
Identifier,	Exit	Reclassification	Reclassification
Florida	Date	Date	Exit Date
1234567892	11181997	05291999	05282000
301741234X	11181997	05291999	00000000
* 242124321X	11181997	05291999	12171998

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Reclassification Exit Date and resubmit the record.

64. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Exit (Second) code must be B, C, D, E, F, G, or Z. If Survey Period Code is 7, English Language Learners: Basis of Exit (Second) code must be Z. -record rejected-

# **EXAMPLE**

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Exit (Second) code is not valid.

Student Number	ELL: Basis
Identifier, Florida	of Exit (Second)
400450700V	F

123456789X E \* 223456789X Q

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (Second) and resubmit the record.

DATE: 7/10 STUDENT DATA BASE EDITS PAGE – 188

65. If Survey Period Code is 2, 3 or 5 and English Language Learners: Basis of Exit (Second) code is not Z, then English Language Learners: Basis of Exit (First) code must be B, C, D, E, F or G. -record rejected-

#### **EXAMPLE**

The first and second records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the English Language Learners: Basis of Exit (First) code is not valid when the ELL Basis of Exit (Second) code is not Z.

ELL: Basis of Exit (First)	ELL Basis of Exit (Second)
В	F
С	Е
Z	D
	В

# DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (First) or the English Language Learners: Basis of Exit (Second) and resubmit the record.

66. If English Language Learners: Exit Date is 00000000 and if Test Name Listening is CEL, then Test Form Listening must be code 3. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test	Test	ELL:
	Name	Form	Exit Date
123456789X	CEL	3	00000000
* 323456789X	CEL	2	

#### DISTRICT RESPONSIBILITY

67. If English Language Learners: Exit Date is 00000000 and if Test Name Speaking is CEL, then Test Form Speaking must be code 3. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test	Test	ELL:
	Name	Form	Exit Date
123456789X	CEL	3	00000000
* 323456789X	CEL	2	

#### DISTRICT RESPONSIBILITY

# 68. If English Language Learners: Exit Date is 00000000 and if Test Name Reading is CEL, then Test Form Reading must be code 3. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test	Test	ELL:
	Name	Form	Exit Date
123456789X	CEL	3	00000000
* 323456789X	CEL	2	

#### DISTRICT RESPONSIBILITY

69. If the English Language Learners: Exit Date is 00000000 and if Test Name Writing is CEL, then Test Form Writing must be code 3. -record rejected-

#### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test	Test	ELL:
	Name	Form	Exit Date
123456789X	CEL	3	00000000
* 323456789X	CEL	2	

#### DISTRICT RESPONSIBILITY

75. Each English Language Learners Student Information record must have a matching Student Demographic record based on District Number, Current Instruction/Service (Student Demographic) and District Number, Current Enrollment (English Language Learners Student Information); Student Number Identifier, Florida; School Number, Current Enrollment, Survey Period Code and School Year and with the English Language Learners code = LY, LP or LF. -state validation 3-

### **EXAMPLE**

The English Language Learners Student Information record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

English Language Learners Student Information records

District	Student	School		
Number,	Number	Number,	Survey	
Current	Identifier,	Current	Period	School
Enrollment	Florida	Enrollment	Code	Year
* 01	012345678X	0021	2	****
01	019876545X	0021	2	****
01	429876546X	0021	2	****

### Student Demographic Information records

District Number, Current Instruction/ Service	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	School Year	Limited English Proficient
01	019876545X	0021	2	****	LY
01	429876546X	0021	2		LF

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

### **DISTRICT RESPONSIBILITY**

The district must delete the English Language Learners Student Information record or add a Student Demographic record to match the above key fields.

76. If the English Language Learners: Exit Date is greater than zero, then the English Language Learners code must be LF, unless the English Language Learners: Reclassification Date is greater than zero. -state validation 3-

#### **EXAMPLE**

The English Language Learners records listed below which are marked with an asterisk would cause a message to be generated because the English Language Learners: Exit Dates are valid dates and the English Language Learners codes are not LF.

English Language Learners Student Information records

Student Number Identifier, Florida	School Year	English Language Learners: Exit Date
012345678X	0203	01042000
* 601254693X	0203	12181998
* 019876545X	0203	02101999

### Student Demographic Information records

Student Number Identifier, Florida	School Year	English Language Learners
012345678X	0203	LF
601254693X	0203	LZ
019876545X	0203	ZZ

### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: Exit Dates and/or the English Language Learners codes so that the valid relationship exists between the elements.

77. If Survey Period Code is 2, 3 or 5; and if the English Language Learners: Basis of Exit (First) code is Z; and if the English Language Learners: Basis of Exit (Second) code is Z, then the English Language Learners, PK-12 code must be LP or LY. The records should be matched on the following elements: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. -state validation 3-

#### **EXAMPLE**

The second record would cause a message to be generated because the English Language Learners, PK-12 code of LF must have a non-Z English Language Learners: Basis of Exit code

Student Demographic Information record

Student Number	English Language
Identifier, Florida	Learners, PK-12
123456789X	LY
* 223456789X	LF

English Language Learners Student Information record

Student Number	ELL: Basis	ELL: Basis
Identifier, Florida	of Exit (First)	of Exit (Second)
123456789X	Z	Z
* 223456789X	Z	Z

#### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners, PK-12 code and/or the English Language Learners: Basis of Exit code so that a valid relationship exists between the elements.

79. If the English Language Learners: Reclassification Exit Date is a valid date, then the English Language Learners code must be LF. -state validation 3-

#### **EXAMPLE**

The English Language Learners records listed below which are marked with an asterisk would cause a message to be generated because the English Language Learners: Reclassification Exit Dates are valid dates and the English Language Learners code is not LF.

English Language Learners Student Information records

Student Number Identifier, Florida	School Year	Survey Period Code	ELL: Exit Date	ELL: Reclassification Date	ELL: Reclassification Exit Date
123456789X	****	2	12041998	01051999	04302000
* 223456789X	****	2	10011998	03231999	06142000
* 323456789X	****	2	01051998	09061998	03152000

Student Demographic Information records

Student		Survey	English
Number	School	Period	Language
Identifier,	Year	Code	Learners
Florida			
123456789X	***	2	LF
223456789X	***	2	LZ
323456789X	****	2	ZZ

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The District must correct the English Language Learners: Reclassification Exit Dates and/or the English Language Learners codes so that the valid relationship exists between the elements.

82. English Language Learners: Classification Date must be greater than or equal to the English Language Learners: Home Language Survey Date, unless the ELL: Classification Date is zero filled. –state validation-

#### **EXAMPLE**

The third record listed below would cause an error message to be generated because the English Language Learners: Classification Date is less than the English Language Learners: Home Language Survey Date.

English Language Learners Student Information Record

Student Number	ELL: Classification
Identifier, Florida	Date
123456789X	02031997
223456789X	0000000
* 423456789X	08072001

Student Demographic Information Records

Student Number Identifier, Florida	ELL: Home Language Survey Date
123456789X	01181997
223456789X	10042004
* 423456789X	09082001

#### DISTRICT RESPONSIBILITY

The district must correct the ELL: Classification Date and/or the ELL: Home Language Date so that a valid relationship exists between these elements.

83. If English Language Learners, PK-12 on the Student Demographic Information record is LY or LF, then English Language Learners: Entry Date cannot be zero. The match between the two records should be done by matching the District Number, Current Enrollment on the English Language Learners Student Information record to both the District Number, Current Enrollment and District Number, Current Instruction/Service on the Student Demographic Information record. The following elements should also be used in the matching process: Student Number Identifier, Florida; Survey Period Code; and School Year. -state validation 3-

#### **EXAMPLE**

The English Language Learners records listed below which are marked with an asterisk would cause a message to be generated because the English Language Learners: Entry Dates are zero and the English Language Learners, PK-12 codes are LF and LY.

English Language Learners Student Information records

Student Number Identifier, Florida	School Year	English Language Learners: Entry Date
012345678X	0708	01042000
* 601254693X	0708	00000000
* 019876545X	0708	00000000

### Student Demographic Information records

Student Number Identifier, Florida	School Year	English Language Learners
012345678X	0708	LF
601254693X	0708	LY
019876545X	0708	LF

#### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: Entry Dates and/or the English Language Learners, PK-12 codes so that a valid relationship exists between the elements.

Edit 84 deleted on 8/6/10.

84. Deleted 8/6/10. If English Language Learners, PK-12 code is LF and if both the English Language Learners: Basis of Exit (First) and the English Language Learners: Basis of Exit (Second) codes are not B or E, then at least one of the following must be other than ZZZ: Test Name: Listening; Test Name: Reading; Test Name: Writing; or Test Name: Speaking. The records should be matched using District Number, Current Enrollment; School Number, Current Enrollment Student Number Identifier, Florida; Survey Period and School Year/Year. —state validation-

#### **EXAMPLE**

The English Language Learners Student Information record listed below which is marked with an asterisk would cause a message to be generated because all the Test Names are ZZZ.

English Language Learners Student Information records

<del>District</del>	Student	<del>ELL</del> :	<del>ELL</del> :					
Number,	Number	<del>Basis</del>	<b>Basis</b>	<del>Test</del>	Test	<del>Test</del>	<del>Test</del>	
Current	Identifier,	of Exit	of Exit	Name:	Name:	Name:	Name:	
Enrollment	<del>Florida</del>	(First)	(Second)	Listening	Reading	Writing	<b>Speaking</b>	
<del>01</del> 1	23456789>	<del>←</del> ←	Ð	<del>LAB</del>	LAB	<del>ZZZ</del>	<del>222</del>	
* <del>01</del> 2	<del>34567890</del>	<del>( C</del>	Ð	<del>ZZZ</del>	<u> </u>	<u> </u>	<del>ZZZ</del>	

#### Student Demographic Information records

<del>District</del> Number,	Student Number	English Language
Current	<del>ldentifier</del> ,	Learners,
Enrollment	<del>Florida</del>	<del>PK-12</del>
<del>01</del>	<del>123456789X</del>	<del>LF</del>
<del>01</del>	234567890X	<del>LF</del>

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: PK-12 code and/or an English Language Learners: Basis of Entry code or submit the appropriate Test Name so that a valid relationship exists between the elements.

85 If there is a matching Student Demographic record, then the Grade Level must be K-12. The records should be matched using the District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period and School Year/Year. –state validation-

#### **EXAMPLE**

The English Language Learners Student Information record listed below which is marked with an asterisk would cause a message to be generated because the matching Student Demographic record has a Grade Level of PK.

English Language Learners Student Information records

District	Student	School	
Number,	Number	Number,	Survey
Current	Identifier,	Current	Period
Enrollment	Florida	Enrollment	Code
01	012345678X	0021	2
*01	429876546X	0021	2

### Student Demographic Information records

Student	School		
Number	Number,	Survey	
Identifier,	Current	Period	Grade
Florida	Enrollment	Code	Level
019876545X	0021	2	3
429876546X	0021	2	PK
	Number Identifier, Florida 019876545X	Number Number, Identifier, Current Florida Enrollment  019876545X 0021	Number Number, Survey Identifier, Current Period Florida Enrollment Code  019876545X 0021 2

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

The district must delete the English Language Learners Student Information record or change the Grade Level on the matching Student Demographic record.

- 86 If Survey Period Code is not 7 and if English Language Learners, PK-12 code is LY and if the English Language Learners: Basis of Entry code is not L, then at least one of the following must be other than ZZZ: Test Name: Listening; Test Name: Reading; Test Name: Writing; or Test Name: Speaking.
- If Survey Period Code is not 7 and if English Language Learners, PK-12 code is LF and if both the English Language Learners: Basis of Exit (First) and the English Language Learners: Basis of Exit (Second) codes are not B, E or L then at least one of the following must be other than ZZZ: Test Name: Listening; Test Name: Reading; Test Name: Writing; or Test Name: Speaking.

#### **EXAMPLE**

The English Language Learners Student Information record listed below which is marked with an asterisk would cause a message to be generated because all the Test Names are ZZZ.

English Language Learners Student Information records

District	Student	ELL:	ELL:					
Number,	Number	Basis	Basis	Test	Test	Test	Test	
Current	Identifier,	of Exit	of Exit	Name:	Name:	Name:	Name:	
Enrollment	Florida	(First)	(Second)	Listening	Reading	Writing	Speaking	
		,	,	J	J	•		
01 1	23456789>	( C	D	LAB	LAB	ZZZ	ZZZ	
*01 2	234567890	( C	D	ZZZ	ZZZ	ZZZ	ZZZ	

### Student Demographic Information records

District	Student	English
Number,	Number	Language
Current	Identifier,	Learners,
Enrollment	Florida	PK-12
01	123456789X	LF
01	234567890X	LY

<sup>\*\*\*\* =</sup> Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: PK-12 code and/or an English Language Learners: Basis of Entry code or submit the appropriate Test Name so that a valid relationship exists between the elements.

# ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - EXCEPTION REPORTS

92. If Survey Period is 2 or 3, English Language Learners: Exit Date must be greater than or equal to two years from the Survey Date\*, unless zero filled or unless English Language Learners: Reclassification Date is greater than zero. If Survey Period is 5, English Language Learners: Exit Date must be greater than or equal to two years prior to August 15<sup>th</sup> of the year in which the survey 5 data are due to the Department, unless zero filled or unless English Language Learners Reclassification Date is greater than zero. -exception report-

(Example: For Survey 5 of 2007-08 the Exit Date should be greater than or equal to August 15, 2006.)

\* Note: The Survey Date is the date of the Friday during Survey Week for the Survey Period reported.

#### **EXAMPLE**

The first, second and fourth records listed below would pass the edit. The third record would cause a message to be generated because the English Language Learners: Exit Date is more than two years from the Survey Date.

Survey Period Code	Survey Date	English Language Learners: Exit Date	English Language Learners: Reclassification Date
2	10132006	01042005	00000000
2	10132006	00000000	0000000
2	10132006	01182004	00000000
2	10132006	01182003	10012004
	Period Code 2 2 2	Period Survey Date  2 10132006 2 10132006 2 10132006	Survey Period Survey Learners: Code Date Exit Date  2 10132006 01042005 2 10132006 00000000 2 10132006 01182004

#### DISTRICT RESPONSIBILITY

The district should verify the English Language Learners: Exit Date and correct the date if it is in error.

# ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - EXCEPTION REPORTS

93. If Survey Period is 2 or 3, English Language Learners: Reclassification Exit Date must be greater than or equal to two years from the Survey Date\*, unless zero filled. If Survey Period is 5, the English Language Learners Reclassification Exit Date must be greater than or equal to two years prior to August 15th of the year in which the survey 5 data is due to the Department, unless zero filled. -exception report-

(Example: For Survey 5 of 2007-08 the Reclassification Exit Date should be greater than or equal to August 15, 2006.

\*Note: The Survey Date is the date of the Friday during Survey Week for the Survey Period reported.

### **EXAMPLE**

If Survey Date is 02102006, the first two records listed below would pass the edit. The third record would cause a message to be generated because the English Language Learners: Reclassification Exit Date is greater than two years from the Survey Date.

Student Number	Survey	ELL:	ELL:	ELL:
Identifier,	Period	Exit	Reclassification	Reclassification
Florida	Code	Date	Date	Exit Date
1234567892	3	11182004	05292005	12022005
301741234X	3	11182004	05292005	00000000
* 019584559X	3	11182002	05292003	12182003

#### DISTRICT RESPONSIBILITY

The district should verify the English Language Learners: Reclassification Exit Date and correct it if it is in error.