Element Name: **Pay Frequency**

Definition/Domain

For Salaried Employees:

XX.XX The number of pay periods the employee is paid each year.

Example: 1200 A salaried employee is paid 12 times per year.

OR

For employees paid on an hourly basis:

XX.XX The number of hours per day the employee is scheduled to work.

Examples: 0775 An hourly paid employee is schedule to work 7 3/4 hours per day.

0400 An hourly paid employee is scheduled to work 4 hours per day.

OR

For employees paid on a daily basis:

XX.XX The number of days per week the employee is scheduled to work.

Example: 0500 A daily paid employee is scheduled to work 5 days per week.

OR

For temporary part-time employees this may be zero filled.

Example: 0000 Temporary or student employee.

Length: 4	**State Reporting Formats Requiring This Data Element:**
Format: Numeric	Staff Payroll Information DB9 30x
Compatibility Requirement: Compatible	
Use Types: ☒ **State Report** ☒ **Local Accountability**	
Data Element Number: 214710	**Reported in Survey Periods:** ☐ 1 ☒ 2 ☒ 3 ☐ 4 ☐ 5