

**FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS**

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| Implementation Date: Fiscal Year 1987-88 July 1, 1987 |
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| Element Name: Social Security Number | |
| Definition/Domain | |
| <p>The number assigned to an individual by the Social Security Administration (left justified).</p> <p>NOTE: For contracted or charter school staff <u>for whom the school district cannot obtain a Social Security Number</u>, the district must assign a Staff Number Identifier for the employee using the following method:</p> <p><u>First Two Positions</u></p> <p style="padding-left: 40px;">CS The first two positions in the Social Security Number field must be coded with the letters "CS".</p> <p><u>Last Seven Positions</u></p> <p style="padding-left: 40px;">NNNNNNN The last seven positions must be numeric.</p> <p>NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.</p> | |
| Length: 10 | State Reporting Formats Requiring This Data Element: |
| Format: Alphanumeric | All except Inservice Education Components. |
| Compatibility Requirement: State Standard | |
| Use Types: <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability | |
| Data Element Number: 218045 | |
| Reported in Survey Periods: <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 | |
| Revised: 7/02 | Volume II Effective: 7/07 Page Number: 64-1 |