

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM  
AUTOMATED STAFF DATA ELEMENTS**

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|--------------------------------------------------------------------|
| <b>Implementation Date:</b><br>Fiscal Year 2006-07<br>July 1, 2006 |
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| <b>Element Name:</b> <b>Reading Endorsement, Competency 4</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
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| <b>Definition/Domain</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <p>A code to indicate the instructional staff member's completion or non-completion of Competency 4 required for a Reading Endorsement.</p> <table border="0"> <thead> <tr> <th align="center"><u>CODE</u></th> <th align="center"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td align="center">Y</td> <td>Yes, the instructional staff member completed Competency 4.</td> </tr> <tr> <td align="center">N</td> <td>No, the instructional staff member did not complete Competency 4.</td> </tr> <tr> <td align="center">C</td> <td>The instructional staff member is completing the content area reading professional development (CAR-PD) in lieu of certification or endorsement.</td> </tr> <tr> <td align="center">R</td> <td>The instructional staff member has met the requirement through K-12 Reading certification.</td> </tr> <tr> <td align="center">→ P</td> <td>The instructional staff member is currently working toward completion of K-12 Reading certification.</td> </tr> <tr> <td align="center">Z</td> <td>Not applicable – not an instructional employee or not required for/applicable to this instructional staff member.</td> </tr> </tbody> </table> |                                                                                                                                                                                                            | <u>CODE</u> | <u>DEFINITION</u> | Y | Yes, the instructional staff member completed Competency 4. | N | No, the instructional staff member did not complete Competency 4. | C | The instructional staff member is completing the content area reading professional development (CAR-PD) in lieu of certification or endorsement. | R | The instructional staff member has met the requirement through K-12 Reading certification. | → P | The instructional staff member is currently working toward completion of K-12 Reading certification. | Z | Not applicable – not an instructional employee or not required for/applicable to this instructional staff member. |
| <u>CODE</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <u>DEFINITION</u>                                                                                                                                                                                          |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| Y                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Yes, the instructional staff member completed Competency 4.                                                                                                                                                |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No, the instructional staff member did not complete Competency 4.                                                                                                                                          |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| C                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The instructional staff member is completing the content area reading professional development (CAR-PD) in lieu of certification or endorsement.                                                           |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| R                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The instructional staff member has met the requirement through K-12 Reading certification.                                                                                                                 |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| → P                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | The instructional staff member is currently working toward completion of K-12 Reading certification.                                                                                                       |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| Z                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Not applicable – not an instructional employee or not required for/applicable to this instructional staff member.                                                                                          |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <b>Length:</b> 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>State Reporting Formats Requiring This Data Element:</b>                                                                                                                                                |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <b>Format:</b> Alphabetic                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Staff Demographic Information DB9 27x                                                                                                                                                                      |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <b>Compatibility Requirement:</b><br>Compatible                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <b>Use Types:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <input checked="" type="checkbox"/> <b>State Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <input checked="" type="checkbox"/> <b>Local Accountability</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <b>Data Element Number:</b><br><br>216918                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |
| <b>Revised:</b> 7/06                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Volume II                      Effective: 07/07                      Page Number: 50-103</b>                                                                                                            |             |                   |   |                                                             |   |                                                                   |   |                                                                                                                                                  |   |                                                                                            |     |                                                                                                      |   |                                                                                                                   |