

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

1. **District Number, Current Enrollment must be numeric and in the range 01-69, 71-75 or 78-79. -record rejected-**

EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

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2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

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3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

Note: For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

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4. **Survey Period Code must be 2, 3, 5 or 9 and must be correct for the submission specified by the district. -record rejected-** ←

EXAMPLE

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, records on the transmission have a Survey Period Code "5". All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The Survey Period Code must be corrected either on the records coming in or the Transmission JCL and all records must be resubmitted.

5. **Year must be correct for the submission specified by the district. -record rejected-**

EXAMPLE

The Year as specified in the transmission JCL or in statements for tape transmission is identified as "0001". However, records on the transmission have Year coded as "0102". All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The district must correct the Year either on the records coming in or the Transmission JCL and resubmit all the records.

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6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

7. Each Title I Supplemental Educational Services record must be unique based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Title I Supplemental Educational Services – Service Provider; Term and Title I Supplemental Educational Service – Service Provider Site Number. -first duplicate record accepted, all others rejected-

EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Title I Supplemental Educational Service – Service Provider; Term and Title I Supplemental Educational Service – Service Provider Site Number.) of the first and fourth records, respectively.

District Number	School Number, Current Enrollment	Student Number, Identifier Florida	Survey Period, Code	Year	Term	Title I Supplemental Educational Services Service Provider	Title I Supplemental Educational Services Service Provider Site Number
01	0411	012345675X	5	****	3	0002	0022
* 01	0411	012345675X	5	****	3	0002	0022
01	0411	012345675X	5	****	S	0002	0022
01	0411	032345675X	5	****	3	0033	0251
* 01	0411	032345675X	5	****	3	0033	0251

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

11. Term must be 3 or S. –record rejected-

EXAMPLE

The first and second records below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Term is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Term
05	123456780X	S
05	123456790X	3
* 05	123456791X	1

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term and resubmit the record.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

13. The Title I Supplemental Educational Services – Service Provider must be a valid assigned identifier. Valid Title I Supplemental Educational Services – Service Provider assigned identifiers are specified in Appendix T of the DOE Information Data Base Requirements: Volume I – Automated Student Information manual. – record rejected -

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Title I Supplemental Educational Services – Service Provider is assigned an invalid identifier.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Reading	Title I Supplemental Educational Services Days of Contact	Title I Supplemental Educational Services, Service Provider
01	012345678X	Y	145	0022
* 01	012345679X	Y	145	0145

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Service Provider assigned identifier and resubmit the record.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

14. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current, Enrollment. –record rejected-

EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	0002
* 01	0207
01	0112
01	0161

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

15. If Term equals 3 then Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts must be numeric, equal to or greater than zero and equal to or less than 500. If Term equals S then Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts must be numeric, equal to or greater than zero and equal to or less than 200. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the number of hours for Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts is not valid.

District Number Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Hours of Contact Reading/Language Arts
37	123456789X	175
37	123456790X	045
* 37	123456791X	900

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts element and resubmit the record.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

→ 16. Deleted 7/06.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

17. If Term equals 3 then Title I Supplemental Educational Services – Hours of Contact: Math must be numeric, equal to or greater than zero and equal to or less than 500. If Term equals S then Title I Supplemental Educational Services – Hours of Contact: Math must be numeric, equal to or greater than zero and equal to or less than 200. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the number of hours for Title I Supplemental Educational Services – Hours of Contact: Math is too large.

, District Number, Current Enrollment	Title I Supplemental Educational Services,		Hours of Contact Math
	Student Number Identifier, Florida		
37	123456789X		175
37	123456790X		045
* 37	123456791X		900

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact: Math and resubmit the record.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

→ 18. Deleted 7/06.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

→ 19. Deleted 7/06.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

→ 20. Deleted 7/06.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

21. Of the two fields; Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts and Title I Supplemental Educational Services – Hours of Contact: Math, one must be greater than 000. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The third record would be rejected because the two Hours of Contact fields were submitted with zeros.

Student Number Identifier, Florida	TI SES Hours of Contact: Reading	TI SES Hours of Contact: Math
0123456789	100	050
012345679X	200	000
* 0123456781	000	000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact in Reading/Language Arts and/or Math and resubmit the record.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 22. Title I Supplemental Educational Services – Service Provider Site Number must be numeric, greater than zero and in the range of 0001 to 9999.

EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the site number in the first record is not greater than zero and the site number in the second record is not a valid number.

District Number, Current Enrollment	Title I Supplemental Educational Services, Service Provider Site Number
* 01	0000
* 01	020N
01	0012
01	1161

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Service Provider Site Number and resubmit the records.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 23. Title I Supplemental Educational Services School must exist on the Master School Identification File as a valid active school number for the District Number, Current, Enrollment. –record rejected-

EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment.

District Number, Current Enrollment	Title I SES School
* 01	0002
* 01	0207
01	0112
01	0161

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Title I Supplemental Educational Services School numbers and resubmit the records.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

24. Title I Supplemental Educational Services School must be a school that is required to provide the No Child Left Behind Choice of Title I Supplemental Educational Services. A list of these schools is provided in Appendix W of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual. - -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the Title I Supplemental Educational Services School is not required to provide the No Child Left Behind Choice of Title I Supplemental Educational services and thus is not on the list of schools in Appendix W.

District Number, Current Enrollment	Title I Supplemental Educational Services School	Student Number Identifier, Florida
01	0021	012345676X
33	0451	012345677X
* 27	0251	012345678X
* 57	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Title I Supplemental Educational Services School and resubmit the records.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

→ 25. Deleted 7/06.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – STATE VALIDATION

52. Each Title I Supplemental Educational Services record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year.
-state validation -

EXAMPLE

The Title I Supplemental Educational Services record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

Title I Supplemental Educational Services records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

Student Demographic records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
01	019876545X	5	****
01	429876546X	5	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must delete the Title I Supplemental Educational Services record or add a Student Demographic record to match the above key fields.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – STATE VALIDATION

- 53. If Survey Period equals 5, then each Title I Supplemental Educational Services record must have a matching Student End of Year Status record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. -state validation -

EXAMPLE

The Title I Supplemental Educational Services record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student End of Year Status record.

Title I Supplemental Educational Services records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

Student End of Year Status records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
01	019876545X	5	****
01	429876546X	5	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must delete the Title I Supplemental Educational Services record if it was sent in error or add a Student End of Year Status record to match the above key fields.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – STATE VALIDATION

→ 54. Deleted 11/06.

TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – EXCEPTION REPORT

- 80. Each Title I Supplemental Educational Services format record must have a matching Student Demographic format record with a Lunch Status code of 2, 3, or 4. -exception report -

EXAMPLE

The first Title I Supplemental Educational Services record listed below would pass the edit because it has a matching Student Demographic record with Lunch Status Code 2, 3 or 4. The second Title I Supplemental Educational Services record listed below which is marked with an asterisk would cause an error message to be generated because the Lunch Status code is not 2, 3 or 4.

Title I Supplemental Educational Service records

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	0021	011234567X	3	****
* 01	0002	012345678X	2	****

Student Demographic records

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year	Lunch Status
01	0021	011234567X	3	****	2
* 01	0002	012345678X	2	****	0

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district should review the student's Lunch Status code and correct it if it is in error.