

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 1. District Number, Current Enrollment must be numeric, in the range 01-67 and 69, and must be correct for the district submitting the data. -record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Where Tested and resubmit the records.

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- 2. School Number, Where Tested must be numeric in the range 0001 to 9899.  
-record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Tested is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Where Tested is not numeric.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Where Tested and resubmit the records.

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**3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 and 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Florida and resubmit the records.

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- 4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

**EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "2", all records updated, added or deleted with this inconsistency would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code should be corrected and all records should be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

**EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous year coded, all records updated, added or deleted with this inconsistency would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

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**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-**

**EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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**7. Test Date (Entry Assessment - Reading) must be numeric and a valid date unless zero filled. -record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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**14. Test Score (Entry Assessment - Reading) must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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**17. If Test Score (Entry Assessment - Reading) is 0000 then Test Date (Entry Assessment – Reading) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeroes. -record rejected-**



**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is a Test Date with no Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	01222005	0000

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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- 18. **Test Date (Entry Assessment - Mathematics) must be numeric and a valid date unless zero filled. -record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 19. **Test Level (Entry Assessment – Language Arts) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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- 20. **Test Form (Entry Assessment – Language Arts) must be A, B or Z. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 21. **Test Level (Entry Assessment - Mathematics) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 22. Test Form (Entry Assessment - Mathematics) must be A, B or Z. -record rejected-

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 23. **Test Level (Entry Assessment - Reading) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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- 24. Test Form (Entry Assessment - Reading) must be A, B or Z. -record rejected-

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
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**25. Test Score (Entry Assessment - Mathematics) must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**28. If Test Score (Entry Assessment - Mathematics) is 0000 then Test Date (Entry Assessment – Mathematics) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeros -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for a reported Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	00000000	0071

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**29. Test Date (Entry Assessment – Language Arts) must be numeric and a valid date unless zero filled. -record rejected-** ←

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**36. Test Score (Entry Assessment – Language Arts) must be numeric and right justified with leading zeros. -record rejected-** ←

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

→ 38. Deleted 5/17/07 ~~If Test Score (Entry Assessment – Language Arts) is 0000 then Test Date (Entry Assessment – Writing) must be 00000000. If Test Score is greater than zero then Test Date must not be zeroes. record rejected.~~

**EXAMPLE**

~~The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for the reported Test Score.~~

<del>Student Number</del>	<del>Test</del>	<del>Test</del>
<del>Identifier, Florida</del>	<del>Date</del>	<del>Score</del>
<del>123456789X</del>	<del>00000000</del>	<del>0000</del>
<del>*223456789X</del>	<del>00000000</del>	<del>0071</del>

~~**DISTRICT RESPONSIBILITY**~~

~~If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.~~

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**39. If Test Score (Entry Assessment - Language Arts) is 0000 then Test Date (Entry Assessment – Language Arts) must be 00000000. Also if Test Score is greater than zero then Test Date must not be zeroes. -record rejected-** ←

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for the reported Test Score. ←

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	00000000	0071 ←

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**40. The School Number, Where Tested must exist on the Master School Identification File as a valid active school in the district of enrollment. -record rejected-**

**EXAMPLE**

The fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Where Tested does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Where Tested
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Where Tested and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**41. Each Department of Juvenile Justice Student Entry Assessment record must be unique based on the keys of District Number, Current Enrollment; School Number, Where Tested; Student Number Identifier, Florida; Survey Period Code; and School Year. -first record accepted, all other duplicate records rejected-**

**EXAMPLE**

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida	Survey Period Code	School Year
01	0021	012345678X	5	****
* 01	0021	012345678X	5	****
01	0021	012345676X	5	****
01	0021	012345679X	5	****
* 01	0021	012345679X	5	****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the records loaded to the database are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
STATE VALIDATION REPORTS**

**60. Each Department of Juvenile Justice Student Entry Assessment record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

**EXAMPLE**

The Department of Juvenile Justice Student Entry Assessment record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

*Department of Juvenile Justice Student Entry Assessment records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

*Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	019876545X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district must delete the Department of Juvenile Justice Student Entry Assessment record or add a Student Demographic record to match the above key fields.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**80. The School Number, Where Tested must exist as a valid active Department of Juvenile Justice school number (School Function/Setting = D) in the district of enrollment on the Master School Identification File. –exception report-**

**EXAMPLE**

The last two records listed below would pass the edit. The first record would cause an edit message to be generated because the School Number, Where Tested does not exist on the Master School Identification File as a valid active Department of Juvenile Justice school number with a School Function/Setting of D for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Where Tested
* 05	0051
05	1001
03	0604

**DISTRICT RESPONSIBILITY**

The district should review the School Number, Where Tested to be sure that it is a valid Department of Juvenile Justice school number on the Master School Identification file. If the school number is incorrect the district must correct the School Number, Where Tested on the record. If the school number is correct, the district must contact the Department of Education and request that the Master School Identification file be revised to reflect the current School Function/Setting associated with the school.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**81. Test Date (Entry Assessment - Reading) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

**EXAMPLE**

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/\*\*\*\*.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district should check the Test Date for accuracy and correct the date if it is in error.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**82. Test Date (Entry Assessment – Language Arts) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**



**EXAMPLE**

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/\*\*\*\*.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district should check the Test Date for accuracy and correct the date if it is in error.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**83. Test Date (Entry Assessment - Mathematics) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

**EXAMPLE**

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/01.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district should check the Test Date for accuracy and correct the date if it is in error.