FLORIDA DEPARTMENT OF EDUCATION

DOE INFORMATION DATA BASE REQUIREMENTS
VOLUME II: AUTOMATED STAFF INFORMATION SYSTEM
AUTOMATED STAFF DATA ELEMENTS

Implementation Date: Fiscal Year 1987-88 July 1, 1987

Element Name:	Social Sec	urity Number
Definition/Domain		
The number assigned to an individual by the Social Security Administration (left justified).		
NOTE: For contracted or charter school staff for whom the school district cannot obtain a Social Security Number, the district must assign a Staff Number Identifier for the employee using the following method:		
First Two Positions		
cs	The first two positions in the Social Security Number field must be coded with the letters "CS".	
<u>Last Seven Positions</u>		
NNNNNN	The last seven positions must be numeric.	
NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.		
Length:	10	State Reporting Formats Requiring This Data Element:
Format: Alphan	numeric	All except Inservice Education Components.
Compatibility Requirement:		
State Standard		
Use Types:		
■ Local Accounta	ability	
Data Element Num	ber:	1
	218045	Reported in Survey Periods: ☐ 1 🗵 2 🗵 3 ☐ 4 🗵 5
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