

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

1. **District Number, Current Enrollment must be numeric and in the range 01-76. -record rejected-**

### EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-76. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

- 4. Survey Period Code must be 3 or 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, records on the transmission have a Survey Period Code "3". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The Survey Period Code must be corrected either on the records coming in or the Transmission JCL and all records must be resubmitted.

- 5. Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Year as specified in the transmission JCL or in statements for tape transmission is identified as "0001". However, records on the transmission have Year coded as "0102". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Year either on the records coming in or the Transmission JCL and resubmit all the records.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

7. Each Title I Supplemental Educational Services record must be unique based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Title 1 Supplemental Educational Services – Service Provider and Term. -first duplicate record accepted, all others rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Title I Supplemental Educational Service – Service Provider and Term) of the first and fourth records, respectively.

District Number	School Number, Current Enrollment	Student Number, Identifier Florida	Survey Period, Code	Year	Term	Title I Supplemental Educational Services Service Provider
01	0411	012345675X	5	****	3	0002
* 01	0411	012345675X	5	****	3	0002
01	0411	012345675X	5	****	S	0002
01	0411	032345675X	5	****	3	0033
* 01	0411	032345675X	5	****	3	0033

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

8. Title I Supplemental Educational Services - Reading code must be Y or N.  
-record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Title I Supplemental Educational Services - Reading is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Reading
05	123456789X	Y
05	123456790X	N
* 05	123456791X	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services - Reading code and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

### 9. Title I Supplemental Educational Services - Math code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Title I Supplemental Educational Services - Math is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Math
05	123456789X	Y
05	123456790X	N
* 05	123456791X	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services - Math code and resubmit the record.



## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

### 10. Title I Supplemental Educational Services - Writing code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Title I Supplemental Educational Services - Writing is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Writing
05	123456789X	Y
05	123456790X	N
* 05	123456791X	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services - Writing code and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

### 11. Term must be 3 or S. –record rejected-

#### EXAMPLE

The first and second records below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Term is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Term
05	123456780X	S
05	123456790X	3
* 05	123456791X	1

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

**12. Title I Supplemental Educational Services – Days of Contact must be greater than zero and less than 366. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Title I Supplemental Educational Services – Days of Contact is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Days of Contact
37	123456789X	175
37	123456790X	045
* 37	123456791X	000

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Days of Contact and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

13. The Title I Supplemental Educational Services – Service Provider must be a valid assigned identifier. Valid Title I Supplemental Educational Services – Service Provider assigned identifiers are specified in Appendix T of the DOE Information Data Base Requirements: Volume I – Automated Student Information manual. – record rejected -

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Title I Supplemental Educational Services – Service Provider is assigned an invalid identifier.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Reading	Title I Supplemental Educational Services Days of Contact	Title I Supplemental Educational Services, Service Provider
01	012345678X	Y	145	0022
* 01	012345679X	Y	145	0145

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Service Provider assigned identifier and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 14. **School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current, Enrollment. –record rejected-**

### EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	0002
* 01	0207
01	0112
01	0161

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – VALIDATION EDIT RULES

50. If Term equals 3, then Title I Supplemental Educational Services – Days of Contact must be equal to or less than 180. -state validation-

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because Term is 3 and Title I Supplemental Educational Services – Days of Contact is greater than 180.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Reading	Title I Supplemental Educational Services Days of Contact	Term
10	012345678X	Y	145	3
* 10	012345678X	Y	210	3

### DISTRICT RESPONSIBILITY

The district must review the number of days of contact and, if it is incorrect, update the record with the correct number of days of contact.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – VALIDATION EDIT RULES

51. If Term equals S, then Title I Supplemental Educational Services – Days of Contact must be equal to or less than 70. -state validation-

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because Term is 3 and Title 1 Supplemental Educational Services – Days of Contact is greater than 70.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Reading	Title I Supplemental Educational Services Days of Contact	Term
10	012345678X	Y	045	S
* 10	012345678X	Y	088	S

### DISTRICT RESPONSIBILITY

The district must review the number of days of contact and, if it is incorrect, update the record with the correct number of days of contact.