1. District Number, Current Enrollment must be numeric and in the range 01-76. -record rejected-

EXAMPLE

DATE: 7/03

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not within the appropriate range.

District Number,	School Number,	Student Number
Current Enrollment	Current Enrollment	Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 00	0151	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

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2. School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number,	School Number,	Student Number
Current Enrollment	Current Enrollment	Identifier, Florida
01	0151	012345676X
01	0151	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-76. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

Note: For more information on Student Number Identifier, Florida refer to <u>DOE</u> <u>Information Data Base Requirements: Volume I -- Automated Student Information</u> System Manual.

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number,	School Number,	Student Number
Current Enrollment	Current Enrollment	Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

DISTRICT RESPONSIBILITY

DATE: 7/03

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

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4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-

EXAMPLE

If the Survey Period Code as specified in the transmission JCL or in the statements for tape transmission was identified as Survey Period Code "5" and records were coded with Survey Period Code "3", all updates, adds, or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The District must correct the Survey Period Code either on the transmission JCL or on the records and resubmit the records.

5. School Year must be correct for the submission specified by the district. -record rejected-

EXAMPLE

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

Correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

6. District Number, Current Instruction/Service must be numeric in the range 01-76 and must be correct for the district submitting the data. -record rejected-

EXAMPLE

DATE: 7/03

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 02	0151	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

7. The School Number, Current Instruction/Service must be numeric in the range 0001-9899. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the School Number, Current Instruction/Service is not within the valid range of numbers. The second record would be rejected because the School Number, Current Instruction/Service is not numeric.

Student Number Current Instruction/ Identifier, Florida Service		School Number, Current Instruction/ Service	
* 011234567X	01	9901	
* 011234568X	01	C901	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

8. The Vocational/Adult General Education Program Code must be a secondary program number from the Vocational/Adult General Education Program Edit file (F61730). -record rejected-

Note: For more information on Vocational/Adult General Education Program Codes refer to the <u>Vocational Data Base Handbook Appendices</u>.

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number. The fourth record would be rejected because the Vocational/Adult General Education Program Code is not a secondary vocational program code.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	8709210	8709200
* 630123459X	8506310	5806310
* 630123460X	8812100	M803010

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the record.

9. Course Number must not contain blanks and must be a valid <u>secondary</u> Vocational Course Number (other than "local use only transfer" courses) on the Vocational/Adult General Education Program Edit file (F61730), or an applicable exceptional education course number on the Vocational/Adult General Education Program Edit file (F61730). (See Vocational Data Base Handbook Appendices for a list of valid Course Code Directory courses.) -record rejected-

EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Course Number contains blanks or it is a "local use only transfer" course. The fourth record would be rejected because the Course Number is not a secondary vocational Course Number.

Student Number Identifier, Florida	Course Number
* 630123457X	87 3010
* 631023458X	8199990
630123459X	8206110
* 630123460X	1480113

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

10. Section Number must not be all blanks. -record rejected-

EXAMPLE

The first, second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Section Number contains all blanks.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234566X	8751200	B01	0102
031234567X	8827110	01	0507
031234568X	8206110	PP1 8	0304
* 031234569X	8775060		0104

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Section Number and resubmit the record.

11. Period Number must be numeric, greater than or equal to zero, and must not be 9999. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Period Number contains a blank. The third record would be rejected because Period Number is not numeric. The fourth record would be rejected because the Period Number is 9999.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234567X	8751200	B01	0304
* 031234568X	8827110	01	0 00
* 031234569X	8206110	PP1 8	010B
* 031234570X	8775060	02	9999

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

13. Term must be either 1-9, B-O or S-Y. -record rejected-

EXAMPLE

The records in the first and third examples listed below would be rejected because the Term code is invalid. The second record would be rejected because the Term code was left blank.

Student Number	Course	
Identifier, Florida	Number	Term
* 240123457X	8103010	Р
		Г
* 240123458X	8415130	_
* 240123459X	8206110	R

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term and resubmit the records.

15. If Course Number equals 8502000, then FEFP Program Number must equal 102, 103, 112, 113, 251-255, or 999. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the proper relationship does not exist between FEFP Program Number and the Course Number 8502000.

	District	School		
Student	Number,	Number,		
Number	Current	Current		FEFP
Identifier,	Instruction/	Instruction/	Course	Program
Florida	Service	Service	Number	Number
111123456X	01	0201	8502000	103
* 111123457X	01	0201	8502000	300
111123458X	01	0201	8502000	103

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the FEFP Program Number or the Course Number and resubmit the record.

16. The code for Internship Participant must be Y or N. -record reject-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second and third records would be rejected because the Internship Participant codes are invalid.

District	Student		
Number,	Number	Survey	
Current	Identifier,	Period	Internship
Enrollment	Florida	Code	Participant
01	018943210X	5	Υ
* 01	012345678X	5	S
* 01	019876545X	5	Z

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Internship Participant codes and resubmit the records.

19. Grade Level must be 06-12. -record rejected-

EXAMPLE

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The first, fifth and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second, third and fourth records would be rejected because Grade Level is invalid.

Student Number Identifier, Florida	Course Number	Grade Level
,		
630123454X	8757110	10
* 630123455X	8500310	5 -
* 630123456X	8751010	KG
* 630123457X	8403060	AD
630123458X	8206110	12
630123459X	8206110	12

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.

20. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

21. Each record must be unique based on Student Number Identifier, Florida; School Year; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term. -First record accepted, all other duplicate records rejected-

EXAMPLE

The fifth and eighth records listed below would be rejected because the key items (Student Number Identifier, Florida; School Year; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term) duplicate the key items in a previous record. The first of two records with the same key information will be loaded to the data base file, assuming it meets all other applicable criteria. Any subsequent records submitted with duplicate data in all the key items would be rejected.

	Dist.	Sch.				
	•	Num.,				
	Curr.	Curr.				
Sch.	Inst./	Inst./	Course	Section	Period	
Year	Serv.	Serv.	Number	Number	Number	Term
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
****	01	0151	8209010	00100	0202	1
	Year **** **** **** **** ****	Num., Curr. Sch. Inst./ Year Serv. **** 01 **** 01 **** 01 **** 01 **** 01 **** 01 **** 01	Num., Num., Curr. Curr. Sch. Inst./ Inst./ Year Serv. Serv. **** 01 0151 **** 01 0151 **** 01 0151 **** 01 0151 **** 01 0151 **** 01 0151 **** 01 0151 **** 01 0151 **** 01 0151	Num., Curr. Curr. Sch. Inst./ Inst./ Course Year Serv. Serv. Number **** 01 0151 8209010 **** 01 0151 8209010 **** 01 0151 8209010 **** 01 0151 8209010 **** 01 0151 8209010 **** 01 0151 8209010 **** 01 0151 8209010 **** 01 0151 8209010	Num., Num., Curr. Curr. Sch. Inst./ Inst./ Course Section Year Serv. Serv. Number Number **** 01 0151 8209010 00100 **** 01 0151 8209010 00100 **** 01 0151 8209010 00100 **** 01 0151 8209010 00100 **** 01 0151 8209010 00100 **** 01 0151 8209010 00100 **** 01 0151 8209010 00100 **** 01 0151 8209010 00100	Num., Curr. Num., Curr. Course Section Period Period Number Year Serv. Serv. Number Number Number **** 01 0151 8209010 00100 0202 **** 01 0151 8209010 00100 0202 **** 01 0151 8209010 00100 0202 **** 01 0151 8209010 00100 0202 **** 01 0151 8209010 00100 0202 **** 01 0151 8209010 00100 0202 ***** 01 0151 8209010 00100 0202 ***** 01 0151 8209010 00100 0202

^{**** =} Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

25. On the Vocational Student Course Schedule record, Exceptional Student Vocational Course Setting code must be one of the following: E, S, M or Z. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student Vocational Course Setting code is invalid.

Student Number		Exceptional Student Vocational
Identifier,	Course	Course
Florida	Number	Setting
123456789X	8751200	E
* 123456790X	8200320	L
123456791X	8918110	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student Vocational Course Setting code and resubmit the record.

26. If Course Number = W170205 (EMT Basic), District Number, Current Instruction/Service must be one of the following:

District Number, Current Instruction/ Service

-record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the District Number, Current Instruction/Service is not valid for the Course Number W170205.

District		
Number,		
Current	Social	
Instruction/	Security	Course
Service	Number	Number
62	123456789	W170205
* 56	123456790	W170205

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the record.

27. If Course Number = W170206 (Paramedic), District Number, Current Instruction/Service must be one of the following:

District Number, Current Instruction/ Service

35

41

55

58

-record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the District Number, Current Instruction/Service is not valid for the Course Number W170206.

District		
Number,		
Current	Social	
Instruction/	Security	Course
Service	Number	Number
55	123456789	W170206
* 01	123456790	W170206

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the record.

28. Course Number cannot be = M810015 (Insurance Claims Adjustor) or M810016 (Insurance Customer Service Representative). -record rejected-

Note: These courses are approved only for accredited institutions.

EXAMPLE

The records listed below would be rejected because the Course Numbers M810015 and M810016 are not valid for courses provided by districts.

District Number, Current Instruction/ Service	Social Security Number	Course Number
* 55	123456789	M810015
* 01	123456790	M810016

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Number and resubmit.

29. The Vocational/Adult General Education Completion Point Code must be A-Y, Z or blank and must be left justified with no embedded blanks. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the first position of the Vocational/Adult General Education Completion Point Code is blank.

Student	Vocational/Adult	Vocational/Adult
Number	General Education	General Education
Identifier,	Completion	Termination
Florida	Point Code	Code
123456789X	Z	Z
* 212345678X	Z	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

30. The Modified Occupational Completion Point Code must be A-Y, or Z. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the first position of the Modified Occupational Completion Point Code is invalid.

Student	Modified Occupational Completion Point Code	Exceptional	Vocational/Adult
Number		Student	General
Identifier,		Vocational	Education
Florida		Course Setting	Program Code
123456789X	А	E	8209200
212345678X	В	E	8212000
312345678X	8	E	8209200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Modified Occupational Completion Point Code and resubmit the record.

32. If the Vocational/Adult General Education Completion Point Code equals Z, then it must be left justified and followed by five blanks. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Vocational/Adult General Education Completion Point Code is not a Z followed by five blanks.

Vocational/Adult	Vocational/Adult
General Education	General Education
Completion	Termination
Point Code	Code
7	-
Z	Z
ZZ	Z
AZ	С
	General Education Completion Point Code Z ZZ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the records.

33. If the Vocational/Adult General Education Completion Point Code is other than Z or blank, then the reported codes must be valid for the Vocational/Adult General Education Program Code reported for the student. -record rejected-

Note: Use the Vocational/Adult General Education Program Edit File (DATASET NAME = DPS.DISTRICT.GQ.F61730.Y0203) for the comparison of vocational completion point codes.

EXAMPLE

The two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Completion Point Code is incompatible with the Vocational/Adult General Education Program Code reported for the student.

Student	Vocational/Adult	Vocational/Adult
Number	General Education	General Education
Identifier,	Completion	Program
Florida	Point Code	Code
123456789X	Α	8121600
212345678X	В	8212000
* 312345678X	Н	8112000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

34. If the Youth Apprenticeship code equals Y, the Vocational/Adult General Education Program Code must be a valid code for which Youth Apprenticeship may be reported. -record rejected-

EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not consistent with the Youth Apprenticeship reporting code.

Student Number Identifier, Florida	Youth Apprenticeship	Vocational/Adult General Education Program Code
123456789X	Y	8722600
213546879X	Y	8757200
321654987X	Y	8725200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Youth Apprenticeship code and resubmit the record.

35. The Youth Apprenticeship code must be Y or Z. -record rejected-

EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Youth Apprenticeship code is invalid.

Student Number Identifier,	Youth	Vocational/Adult General Education Program
Florida	Apprenticeship	Code
123456789X	Υ	8722600
213546879X	N	8722600
321654987X	Υ	8725200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Youth Apprenticeship and resubmit the record.

.

36. If Modified Occupational Completion Point Code has any value other Z, then the Exceptional Student Vocational Course Setting must have a value of E. - record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student Vocational Course Setting code is not appropriate for reporting a Modified Occupational Completion Point Code other than Z.

Student	Modified	Exceptional
Number	Occupational	Student
Identifier,	Completion	Vocational
Florida	Point Code	Course Setting
123456789X	А	E
* 213546879X	Α	Z
321654987X	Z	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Modified Occupational Completion Point Code or the Exceptional Student Vocational Course Setting code and resubmit the record.

37. If the Youth Apprenticeship code equals Y, Grade Level must equal 11 or 12. -record rejected-

EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Grade Level is not appropriate for reporting the Youth Apprenticeship code.

Student Number Identifier, Florida	Youth Apprenticeship	Grade Level	
123456789X	Υ	11	
* 213546879X	Υ	10	
321654987X	Υ	12	

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level or the Youth Apprenticeship code and resubmit the record.

39. FEFP Program Number must be 101-103, 112, 113, 130, 254, 255, 300, or **←** 999. -record rejected-

EXAMPLE

DATE: 7/03

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the FEFP Program Numbers are invalid.

District			
Number,	Student		
Current	Number		FEFP
Instruction/	Identifier	Course	Program
Service	Florida	Number	Number
02	123456789X	2109370	300
* 02	123456790X	2109370	001
* 02	123456791X	2109370	118

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the records.

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40. If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid number in the District Number, Current Enrollment. -record rejected-

EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid number in the District Number, Current Enrollment.

District Number,	School Number,
Current Enrollment	Current Enrollment
* 01	8311
* 06	0001
* 09	0085

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

41. School Number, Current Instruction/Service must exist as a valid number in the District Number, Current Instruction/Service on the Master School Identification File. -record rejected-

EXAMPLE

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first, second and third records would be rejected because the School Number, Current Instruction/Service does not exist on the Master School Identification file.

District Number, Current Instruction/Service	School Number, Current Instruction/Service
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

43. The first two digits of Period Number must be 00-80 while the last two digits must be 00-80 or 88 and be greater than or equal to the first two digits. -record rejected-

Note: For more information on Period Number refer to the DOE Information Data Base Requirements: Volume I--Automated Student Information System Manual.

EXAMPLE

The first, second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth and fifth records would be rejected because Period Number is not within the specified range.

Section	Period
Number	Number
00B01	0101
00B01	0909
00B03	0405
00E01	8070
00E99	9998
	00B01 00B01 00B03 00E01

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

44. The Course Number must be valid for the Vocational/Adult General Education Program Code submitted. -record rejected-

Note: For more information on Course Numbers refer to the Vocational Data Base Handbook.

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not valid for the course submitted. The course is a Business Education course but the program number submitted is for Industrial Education.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8206110	8206100
* 630123458X	8206120	8721300

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Course Number and resubmit the records.

45. Secondary Vocational Class Length must be greater than or equal to zero. –record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Secondary Vocational Class Length is blank.

Student	Secondary
Number	Vocational
Identifier,	Class
Florida	Length
	_

123456789X 0040

* 213546879X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Secondary Vocational Class Length and resubmit the record.

50. Each Vocational Student Course record must have a matching Vocational Teacher Course record based on the key fields of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term. -state validation 3, 10-

ALLOWABLE for Batch/Update

EXAMPLE

The first and second records listed below would pass the edit criteria. However, the third Vocational Student Course Schedule record would not pass this edit because of the failure to have a matching Vocational Teacher Course Schedule based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term.

Vocational Student Course Records

School						
Number,	Student					
Current	Number					
Instruc./	Identifier,	School	Course	Sec.	Period	
Service	Florida	Year	Number	No.	Number	Term
0421	012345677X	****	8209010	00200	0404	1
0421	012345678X	****	8209010	00100	0202	1
0421	012345679X	****	8209010	00100	0303	1
	Number, Current Instruc./ Service 0421 0421	Number, Student Current Number Instruc./ Identifier, Service Florida 0421 012345677X 0421 012345678X	Number, Student Current Number Instruc./ Identifier, School Service Florida Year 0421 012345677X ***** 0421 012345678X *****	Number, Student Current Number Instruc./ Identifier, School Course Service Florida Year Number 0421 012345677X **** 8209010 0421 012345678X **** 8209010	Number, Current Current Instruc./ Identifier, School Service School Florida Course Vear Number No. 0421 012345677X **** 8209010 00200 0421 012345678X **** 8209010 00100	Number, Current Current Instruc./ Identifier, School Service School Florida Course Vear Number Sec. Period No. Number 0421 012345677X ***** 8209010 00200 0404 0421 012345678X ***** 8209010 00100 0202

Vocational Teacher Course Records

District Number, Current Instruc./ Service	School Number, Current Instruc./ Service	School Year	Course Number	Sec. No.	Period Number	Social Security Number	Term
01	0421	****	8209010	00200	0404	123456789	1
01	0421	***	8209010	00100	0202	123456789	1

^{**** =} Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must correct the appropriate key field on the Vocational Student Course records or submit a matching Vocational Teacher Course record.

51. Each Vocational Student Course Schedule must have a matching Student Demographic Record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; and District Number, Current Instruction/Service. -state validation 3, 10-

ALLOWABLE for Batch/Update

EXAMPLE

The first and second Vocational Student Course Schedule records listed below would pass this edit criteria. However, the third and fourth Vocational Student Course Schedule records would fail this edit because they do not match on the key element of District Number, Current Instruction/Service.

Student Demographic Records

District	District	Student	School		
Number,	Number,	Number	Number,	Survey	
Current	Current	Identifier,	Current	Period	
Instruction	Enrollment	Florida	Enrollment	Code	Year
01	01	019876543X	0151	5	****
01	01	019876544X	0151	5	****
01	01	019876545X	0151	5	****
01	01	019876548X	0151	5	****

Vocational Student Course Records

District					
Number,	District	Student	School		
Current	Number,	Number	Number,	Survey	
Instruction/	Current	Identifier,	Current	Period	
Service	Enrollment	Florida	Enrollment	Code	Year
01	01	019876543X	0151	5	****
01	01	019876544X	0151	5	****
* 42	01	019876545X	0151	5	****
* 63	01	019876548X	0151	5	****

^{**** =} Valid fiscal year for data submission.

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DISTRICT RESPONSIBILITY

The district must verify the various key elements from the Vocational Student Course Schedule records, correct those in error and resubmit the records.

VOCATIONAL STUDENT COURSE SCHEDULE - EXCEPTION REPORTS

60. The student's Grade Level code on the Vocational Student Course record must agree with the Grade Level code on the Student Demographic record submitted by the district of instruction. -exception report-

EXAMPLE

The first and third records listed below would pass the edit criteria. However, the second and fourth records would cause a message to be generated because the Grade Level codes on the Student Demographic and Vocational Student Course records do not agree.

Vocation	nal Student Cours	se	Student Demographic			
District Number, Instruction/ Service	Student Number, Identifier Florida	Grade Level	District Number, Instruction/ Service	Student Number, Identifier, Florida	Grade Level	
49	491234566X	12	49	491234566X	12	
* 49	491234567X	11	* 49	491234567X	12	
49	491234568X	11	49	491234568X	11	
* 49	491234569X	12	* 49	491234569X	11	

DISTRICT RESPONSIBILITY

The district should verify the student's Grade Level to assure that the Grade Level at the time the vocational course was taken is actually different than the student's Grade Level at the end of the school year. If the Grade Level should be the same, correct the Grade Level. If the reported Grade Level is correct, no action is necessary.

VOCATIONAL STUDENT COURSE SCHEDULE - EXCEPTION REPORTS

63. If the Course Number is not 8502000, then the FEFP Program Number must be 300, 102, 112, 113, 254 or 255. -exception report-

EXAMPLE

The first record listed below meets the criteria specified in the above edit. The second and third records would cause a message to be generated because the FEFP Program Number is not the expected FEFP Program Number for the Course Number reported.

	Dist.	Sch.						
Student	Num.	Num.						
Number	Curr.	Curr.	Svy.					FEFP
Identifier,	Inst./	Inst./	Per.	Fiscal	Course	Section	Period	Prog.
Florida	Serv.	Serv.	Code	Year	Number	Number	Number	Num.
012345679X	01	0421	2	****	8500310	00200	0404	300
* 012345678X	01	0421	2	****	8106460	00200	0404	103
* 012345677X	01	0421	2	****	8500380	00100	0505	101

^{**** =} Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

DATE: 7/03

The district should verify the FEFP Program Number and the Course Number and correct if in error.

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