VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

1.   District Number, Current Enrollment must be numeric and in the range 01-70 or 72-76. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not within the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 00	0151	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345676X
01	0151	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

3.   The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-70 or 72-76. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

Note: For more information on Student Number Identifier, Florida refer to <u>DOE Information Data Base Requirements: Volume I -- Automated Student Information System</u> Manual.

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

4. **Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

   EXAMPLE

   If the Survey Period Code as specified in the transmission JCL or in the statements for tape transmission was identified as Survey Period Code "5" and records were coded with Survey Period Code "3", all updates, adds, or deletes with this inconsistency would be rejected.

   DISTRICT RESPONSIBILITY

   The District must correct the Survey Period Code either on the transmission JCL or on the records and resubmit the records.

5. **School Year must be correct for the submission specified by the district. -record rejected-**

   EXAMPLE

   The School Year as specified in the transmission JCL or in statements for tape transmission is identified as "0001". However, records on the transmission have School Year coded as "0102". All updates, adds or deletes with this inconsistency would be rejected.

   DISTRICT RESPONSIBILITY

   Correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

6.   District Number, Current Instruction/Service must be numeric in the range 01-70 or 72-76 and must be correct for the district submitting the data. -record rejected-

EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 02	0151	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

7.   The School Number, Current Instruction/Service must be numeric in the range 0001-9899. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the School Number, Current Instruction/Service is not within the valid range of numbers. The second record would be rejected because the School Number, Current Instruction/Service is not numeric.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service
* 011234567X	01	9901
* 011234568X	01	C901

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

8.   The Vocational/Adult General Education Program Code must be a secondary program number from the Vocational/Adult General Education Program Edit file (F61730). -record rejected-

Note: For more information on Vocational/Adult General Education Program Codes refer to the <u>Vocational Data Base Handbook Appendices</u>.

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number. The fourth record would be rejected because the Vocational/Adult General Education Program Code is not a secondary vocational program code.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	8709210	8709200
* 630123459X	8506310	5806310
* 630123460X	8812100	M803010

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the record.

9.   Course Number must not contain blanks and must be a valid <u>secondary</u> Vocational Course Number (other than "local use only transfer" courses) on the Vocational/Adult General Education Program Edit file (F61730), or an applicable exceptional education course number on the Vocational/Adult General Education Program Edit file (F61730). (See Vocational Data Base Handbook Appendices for a list of valid Course Code Directory courses.) -record rejected-

EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Course Number contains blanks or it is a "local use only transfer" course. The fourth record would be rejected because the Course Number is not a secondary vocational Course Number.

Student Number Identifier, Florida	Course Number
* 630123457X	87 3010
* 631023458X	8199990
630123459X	8206110
* 630123460X	I480113

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

10. **Section Number must not be all blanks. -record rejected-**

EXAMPLE

The first, second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Section Number contains all blanks.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234566X	8751200	B01	0102
031234567X	8827110	01	0507
031234568X	8206110	PP1 8	0304
* 031234569X	8775060		0104

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Section Number and resubmit the record.

11.   Period Number must be numeric, greater than or equal to zero, and must not be 9999. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Period Number contains a blank. The third record would be rejected because Period Number is not numeric. The fourth record would be rejected because the Period Number is 9999.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234567X	8751200	B01	0304
* 031234568X	8827110	01	0 00
* 031234569X	8206110	PP1 8	010B
* 031234570X	8775060	02	9999

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

12.   Vocational Special Initiatives must be C or Z. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational Special Initiatives code is invalid.

Student Number Identifier, Florida	Vocational Special Initiatives	Course Number
012456789X	C	8757410
124567890X	Z	8500310
* 987654329X	T	8206110

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Special Initiatives code and resubmit the record.

13.   Term must be either 1-9, B-O or S-X. -record rejected-

EXAMPLE

The records in the first and third examples listed below would be rejected because the Term code is invalid. The second record would be rejected because the Term code was left blank.

Student Number Identifier, Florida	Course Number	Term
* 240123457X	8103010	P
* 240123458X	8415130	
* 240123459X	8206110	R

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term and resubmit the records.

➡ **14.**   **Deleted 7/01.**

15.   If Course Number equals 8502000, then FEFP Program Number must equal 102, 103, 112, 113, 251-255, or 999. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the proper relationship does not exist between FEFP Program Number and the Course Number 8502000.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number	FEFP Program Number
111123456X	01	0201	8502000	103
* 111123457X	01	0201	8502000	300
111123458X	01	0201	8502000	103

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the FEFP Program Number or the Course Number and resubmit the record.

16.   Vocational/Adult General Education Suffix Code must include at least one of the codes I, J, V or Z. If it includes Z, then the remaining positions should be blank. No code should be reported more than once. -record rejected-

EXAMPLE

Each of the sample records listed below would be rejected. The first record would be rejected because Q is not a valid Vocational Suffix Code. The second record would be rejected because the Vocational Suffix Code, Z, was not accompanied by blanks in the remaining positions. The third record would be rejected because the same Vocational Suffix Code, J, was reported more than once.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Suffix Code
* 240123457X	8103010	JIQ
* 240123458X	8415130	JZP
* 240123459X	8206110	JIJ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational Suffix Code and resubmit the records.

17.   Vocational/Adult General Education Termination Code must be C, R, S, or Z. -record rejected-

EXAMPLE

The sample records listed below would be rejected. The first record would be rejected because the Vocational/Adult General Education Termination Code is invalid. The second record would be rejected because the Vocational/Adult General Education Termination Code is left blank.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Termination Code
* 540123458X	8103010	B
* 540123459X	8409010	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Termination Code and resubmit the records.

19.   Grade Level must be 06-12. -record rejected-

EXAMPLE

The first, fifth and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second, third and fourth records would be rejected because Grade Level is invalid.

Student Number Identifier, Florida	Course Number	Grade Level
630123454X	8757110	10
* 630123455X	8500310	7
* 630123456X	8751010	KG
* 630123457X	8403060	AD
630123458X	8206110	12
630123459X	8206110	12

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.

20.   The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

21.   Each record must be unique based on Student Number Identifier, Florida; School Year; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term. -First record accepted, all other duplicate records rejected-

EXAMPLE

The fifth and eighth records listed below would be rejected because the key items (Student Number Identifier, Florida; School Year; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term) duplicate the key items in a previous record. The first of two records with the same key information will be loaded to the data base file, assuming it meets all other applicable criteria. Any subsequent records submitted with duplicate data in all the key items would be rejected.

Student Number Ident., Florida	Sch. Year	Dist. Num., Curr. Inst./ Serv.	Sch. Num., Curr. Inst./ Serv.	Course Number	Section Number	Period Number	Term
123456784X	0102	01	0151	8209010	00100	0202	1
123456785X	0102	01	0151	8209010	00100	0202	1
123456786X	0102	01	0151	8209010	00100	0202	1
123456787X	0102	01	0151	8209010	00100	0202	1
* 123456787X	0102	01	0151	8209010	00100	0202	1
123456788X	0102	01	0151	8209010	00100	0202	1
123456789X	0102	01	0151	8209010	00100	0202	1
* 123456789X	0102	01	0151	8209010	00100	0202	1

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

23. **Vocational Student Intent must be J or Z. -record rejected-**

   EXAMPLE

   The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because "B" and "S" are not valid codes for Vocational Student Intent.

Student Number Identifier, Florida	Vocational Student Intent
012345677X	J
* 012345678X	B
* 012345679X	S

   DISTRICT RESPONSIBILITY

   If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Student Intent and resubmit the record.

24.   Vocational Instructional Setting/Method code must be B, D, E, L, M, P, S, Y or Z. No code should be reported more than once. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Vocational Instructional Setting/Method contains an invalid code.

Student Number Identifier, Florida	Course Number	Vocational Instructional Setting/Method
123456789X	8751200	LDE
* 123456790X	8200320	GR
123456791X	8918110	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Instructional Setting/Method and resubmit the record.

25. On the same Vocational Student Course Schedule record, only one of the Vocational Instructional Setting/Method codes E, S, or M may be reported. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Vocational Instructional Setting/Method contains an invalid combination of codes.

Student Number Identifier, Florida	Course Number	Vocational Instructional Setting/Method
123456789X	8751200	LDE
* 123456790X	8200320	ME
123456791X	8918110	EB

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Instructional Setting/Method and resubmit the record.

26. Vocational Instructional Setting/Method code Z may not be used in combination with Vocational Instructional Setting/Method codes B, D, E, L, M, P, S or Y. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Vocational Instructional Setting/Method contains an invalid combination of codes.

Student Number Identifier, Florida	Course Number	Vocational Instructional Setting/Method
123456789X	8751200	LDE
* 123456790X	8200320	MZ
123456791X	8918110	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Instructional Setting/Method and resubmit the record.

27.   Vocational/Adult General Education Completion Point Code must be Z if Vocational Student Intent equals Z.   -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection.   The second record would be rejected because the student has a reported Vocational Student Intent code of Job Preparatory and has an incompatible Vocational/Adult General Education Completion Point Code.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational Student Intent
123456789X	Z	Z
* 212345678X	Z	J

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

28. **Vocational/Adult General Education Completion Point Code must be Z if Vocational/Adult General Education Termination Code equals Z. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational/Adult General Education Termination Code is incompatible with the Vocational/Adult General Education Completion Point Code.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Termination Code
123456789X	Z	Z
* 212345678X	Z	C

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

29.   The Vocational/Adult General Education Completion Point Code must be A-Y, 8, Z or blank and must be left justified with no embedded blanks.   -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the first position of the Vocational/Adult General Education Completion Point Code is blank.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Termination Code
123456789X	Z	Z
* 212345678X	Z	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

31.   If any position of the Vocational/Adult General Education Completion Point Code equals 8, then the Vocational Instructional Setting/Method must include an E. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational Instructional Setting/Method is incompatible with the Vocational/Adult General Education Completion Point Code.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational Instructional Setting/ Method
123456789X	A8	E

VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

* 212345678X   A8   C

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

32.   If the Vocational/Adult General Education Completion Point Code equals Z, then it must be left justified and followed by five blanks. -record rejected-

>   **EXAMPLE**
>
>   The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Vocational/Adult General Education Completion Point Code is not a Z followed by five blanks.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Termination Code
123456789X	Z	Z
* 212345678X	ZZ	Z
* 312345678X	AZ	C

>   **DISTRICT RESPONSIBILITY**
>
>   If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the records.

33.   If the Vocational/Adult General Education Completion Point Code is other than Z, blank or 8, then the reported codes must be valid for the Vocational/Adult General Education Program Code reported for the student. -record rejected-

Note: Use the Vocational/Adult General Education Program Edit File (DATASET NAME = DPS.DISTRICT.GQ.F61730.Y0102) for the comparison of vocational completion point codes.

EXAMPLE

The two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Completion Point Code is incompatible with the Vocational/Adult General Education Program Code reported for the student.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Program Code
123456789X	A	8209200
212345678X	B	8212000
* 312345678X	H8	8112000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

34.   If the Vocational Instructional Setting/Method code includes a Y, the Vocational/Adult General Education Program Code must be a valid code for which Youth Apprenticeship may be reported. -record rejected-

EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection.   The second record would be rejected because the Vocational/Adult General Education Program Code is not consistent with reporting Youth Apprenticeship enrollment.

Student Number Identifier, Florida	Vocational Instructional Setting/ Method	Vocational/Adult General Education Program Code
123456789X	PY	8722600
* 213546879X	LY	8757200
321654987X	BY	8725200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Vocational Instructional Setting/Method code and resubmit the record.

35.   If Vocational Instructional Setting/Method code is B, L or Y, then Vocational Student Intent code must be J. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the relationship between the Vocational Student Intent code and the Vocational Instructional Setting/Method code is not the one required in the edit.

Student Number Identifier, Florida	Vocational Student Intent	Vocational Instructional Setting/Method
123456789X	J	B
* 123456790X	Z	L

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the relationship between the Vocational Instructional Setting/Method code and the Vocational Student Intent code and resubmit the records.

37.   If the Vocational Instructional Setting/Method code includes a Y, Grade Level must equal 11 or 12. -record rejected-

EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Grade Level is not appropriate for reporting Youth Apprenticeship enrollment.

Student Number Identifier, Florida	Vocational Instructional Setting/Method	Grade Level
123456789X	PY	11
* 213546879X	BY	10
321654987X	LY	12

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level or the Vocational Instructional Setting/Method code and resubmit the record.

39.   FEFP Program Number must be 101-103, 112, 113, 130, 251-255, 300, or 999. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the FEFP Program Numbers are invalid.

District Number, Current Instruction/ Service	Student Number Identifier Florida	Course Number	FEFP Program Number
02	123456789X	2109370	300
* 02	123456790X	2109370	001
* 02	123456791X	2109370	118

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the records.

40.   If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid number in the District Number, Current Enrollment. -record rejected-

EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid number in the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	8311
* 06	0001
* 09	0085

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

41.   School Number, Current Instruction/Service must exist as a valid number in the District Number, Current Instruction/Service on the Master School Identification File. -record rejected-

EXAMPLE

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first, second and third records would be rejected because the School Number, Current Instruction/Service does not exist on the Master School Identification file.

District Number, Current Instruction/Service	School Number, Current Instruction/Service
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

42. **If Vocational Student Intent code is J, then the Vocational/Adult General Education Termination Code must be C, S, R, or Z. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the student has a reported Vocational Student Intent code of Job Preparatory and has an incompatible Vocational/Adult General Education Termination Code.

Student Number Identifier, Florida	Vocational/Adult General Education Termination Code	Vocational Student Intent
123456789X	S	J
* 212345678X	F	J

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Student Intent or Vocational/Adult General Education Termination Code and resubmit the record.

43.   The first two digits of Period Number must be 00-80 while the last two digits must be 00-80 or 88 and be greater than or equal to the first two digits. -record rejected-

Note: For more information on Period Number refer to the DOE Information Data Base Requirements: Volume I--Automated Student Information System Manual.

EXAMPLE

The first, second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth and fifth records would be rejected because Period Number is not within the specified range.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
371234565X	8600710	00B01	0101
371234566X	8600710	00B01	0909
371234567X	8600710	00B03	0405
* 371234568X	8600710	00E01	8070
* 371234569X	8600710	00E99	9998

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

44.   The Course Number must be valid for the Vocational/Adult General Education Program Code submitted. -record rejected-

Note: For more information on Course Numbers refer to the Vocational Data Base Handbook.

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not valid for the course submitted. The course is a Business Education course but the program number submitted is for Industrial Education.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8206110	8206100
* 630123458X	8206120	8721300

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Course Number and resubmit the records.

46.   If Vocational Student Intent code is Z, then the Vocational/Adult General Education Termination Code must be Z. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the student has a reported Vocational Student Intent code of Z (Z = all indicators other than Job Preparatory) and has an incompatible Vocational/Adult General Education Termination Code.

Student Number Identifier, Florida	Vocational/Adult General Education Termination Code	Vocational Student Intent
123456789X	Z	Z
* 212345678X	H	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Student Intent or Vocational/Adult General Education Termination Code and resubmit the record.

47.   If the Course Number indicates one of the following courses then the Vocational/Adult General Education Termination Code must be Z:

Orientation
Exploratory
Practical Arts including Pretechnical Industrial Arts
SAIL or Vocational Work Evaluation
Life Management Skills
Directed Study
Work Experience Related Instruction 1, 2, 3 & 4 and OJT
Vocational Education for Exceptional Students courses in exploratory and
**   practical arts**
Volunteer Firefighting (8918200)
Any Cooperative OJT course except DCT-OJT
Vocational Education for Resident Youth Offenders

-record rejected-

Note: See the <u>Vocational Data Base Handbook Appendix I</u> for a list of courses requiring a termination code of Z.

EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the proper relationship between Course Number and Vocational/Adult General Education Termination Code does not exist.

District	Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Termination Code
* 01	012345677X	8100110	L
* 01	012345678X	8100110	C
01	012345679X	8100110	Z

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct either the Course Number or Vocational/Adult General Education Termination Code and resubmit the records.

48.   Vocational Student Intent code must be Z, if Course Number is listed on the Vocational/Adult General Education Program Edit file (F61730) as requiring a Vocational Student Intent of Z. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Vocational Student Intent Code is invalid for the Course Number.

Student Number Identifier, Florida	Course Number	Vocational Student Intent
012345677X	8500230	Z
* 012345678X	8600930	J
012345679X	8206200	J

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Student Intent Code and resubmit the record.

49. If the Vocational Instructional Setting/Method Code includes a P, Vocational/Adult General Education Program Code must be 8000100 and vice versa. -record rejected-

EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the Vocational Instructional Setting/Method Codes, FM, are inappropriate for the Vocational/Adult General Education Program Code, 8000100. The third record would be rejected because the Vocational Instructional Setting/Method Code, P, is inappropriate for the Vocational/Adult General Education Program Code, 8725400.

Student Number Identifier, Florida	Vocational Instructional Setting/Method Code	Vocational/Adult General Education Program Code
* 123456789X	FM	8000100
212345678X	P	8000100
* 312345678X	P	8725400

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational Instructional Setting/Method Code or Vocational/Adult General Education Program Code and resubmit the records.

4B. FTE Earned, Course must be numeric and greater than or equal to zero. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because FTE Earned, Course contains a blank. The third record would be rejected because FTE Earned, Course is not numeric.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
02	123456789X	8206110	300	0834
* 02	123456790X	8515100	300	0 34
* 02	123456791X	8200210	300	o005

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the records by assigning a value greater than or equal to zero for FTE Earned, Course and resubmit the records.

4C.   If Vocational/Adult General Education Termination Code equals C, S, or R, the Vocational/Adult General Education Completion Point Code must not equal Z. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the first position of the Vocational/Adult General Education Completion Point Code is blank.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Termination Code
123456789X	ZZ	Z
* 212345678X	Z	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

4D.   If Vocational/Adult General Education Termination Code equals S, then Grade Level must equal 09-12. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Grade Level is not appropriate for the Vocational/Adult General Education Termination Code of S.

Student Number Identifier, Florida	Grade Level	Vocational/Adult General Education Termination Code
540123458X	12	S
* 540123459X	08	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level or Vocational/Adult General Education Termination Code and resubmit the record.

➡️ **4E.** **Deleted 7/01.**

4F.   On the same Vocational Student Course Schedule record, only one of the Vocational Instructional Setting/Method codes B or L may be reported.   -record rejected-

> **EXAMPLE**
>
> The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection.   The second record would be rejected because the Vocational Instructional Setting/Method contains an invalid combination of codes.

Student Number Identifier, Florida	Course Number	Vocational Instructional Setting/Method
123456789X	A010214	LDE
* 123456790X	I490306	BL

> **DISTRICT RESPONSIBILITY**
>
> If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational Instructional Setting/Method and resubmit the record.

VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

50.   Each Vocational Student Course record must have a matching Vocational Teacher Course record based on the key fields of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term. -state validation 3, 10-

ALLOWABLE for Batch/Update

> **EXAMPLE**
>
> The first and second records listed below would pass the edit criteria. However, the third Vocational Student Course Schedule record would not pass this edit because of the failure to have a matching Vocational Teacher Course Schedule based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term.

Vocational Student Course Records

District Number, Current Instruc./ Service	School Number, Current Instruc./ Service	Student Number Identifier, Florida	School Year	Course Number	Sec. No.	Period Number	Term
01	0421	012345677X	0102	8209010	00200	0404	1
01	0421	012345678X	0102	8209010	00100	0202	1
* 01	0421	012345679X	0102	8209010	00100	0303	1

Vocational Teacher Course Records

District Number, Current Instruc./ Service	School Number, Current Instruc./ Service	School Year	Course Number	Sec. No.	Period Number	Social Security Number	Term
01	0421	0102	8209010	00200	0404	123456789	1
01	0421	0102	8209010	00100	0202	123456789	1

VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

DISTRICT RESPONSIBILITY

The district must correct the appropriate key field on the Vocational Student Course records or submit a matching Vocational Teacher Course record.

VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

51.   Each Vocational Student Course Schedule must have a matching Student Demographic Record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; and District Number, Current Instruction/Service. -state validation 3, 10-

ALLOWABLE for Batch/Update

EXAMPLE

The first and second Vocational Student Course Schedule records listed below would pass this edit criteria. However, the third and fourth Vocational Student Course Schedule records would fail this edit because they do not match on the key element of District Number, Current Instruction/Service.

Student Demographic Records

District Number, Current Instruction	District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year
01	01	019876543X	0151	5	0102
01	01	019876544X	0151	5	0102
01	01	019876545X	0151	5	0102
01	01	019876548X	0151	5	0102

Vocational Student Course Records

District Number, Current Instruction/ Service	District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year
01	01	019876543X	0151	5	0102
01	01	019876544X	0151	5	0102
* 42	01	019876545X	0151	5	0102
* 63	01	019876548X	0151	5	0102

VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

DISTRICT RESPONSIBILITY

The district must verify the various key elements from the Vocational Student Course Schedule records, correct those in error and resubmit the records.

53.   **Deleted 7/01.**

VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

➡️ **Deleted 7/01.**

60. **The student's Grade Level code on the Vocational Student Course record must agree with the Grade Level code on the Student Demographic record submitted by the district of instruction. -exception report-**

EXAMPLE

The first and third records listed below would pass the edit criteria. However, the second and fourth records would cause a message to be generated because the Grade Level codes on the Student Demographic and Vocational Student Course records do not agree.

Vocational Student Course			*Student Demographic*		
District Number, Instruction/ Service	Student Number, Identifier Florida	Grade Level	District Number, Instruction/ Service	Student Number, Identifier, Florida	Grade Level
49	491234566X	12	49	491234566X	12
* 49	491234567X	11	* 49	491234567X	12
49	491234568X	11	49	491234568X	11
* 49	491234569X	12	* 49	491234569X	11

DISTRICT RESPONSIBILITY

The district should verify the student's Grade Level to assure that the Grade Level at the time the vocational course was taken is actually different than the student's Grade Level at the end of the school year. If the Grade Level should be the same, correct the Grade Level. If the reported Grade Level is correct, no action is necessary.

61.   The Vocational/Adult General Education Program Code must be appropriate for the Vocational Student Intent code. -exception report-

Note: See Appendix I in the <u>Vocational and Applied Technology Data Base Handbook</u> for appropriate Vocational Student Intent and Vocational Program code relationships.

EXAMPLE

The first and third Vocational Student Course Schedule records listed below would pass this edit criterion. The second record would cause a error message to be generated because the Vocational Student Intent code reported is not consistent with the Vocational/Adult General Education Program Code reported.

Student Number Identifier, Florida	Vocational Student Intent	Vocational/Adult General Education Program Code
123456789X	J	8106810
* 123456790X	J	8800310
123456792X	Z	8500375

DISTRICT RESPONSIBILITY

The district should verify the relationship between the Vocational Student Intent code and the Vocational/Adult General Education Program Code and correct the record if in error.

VOCATIONAL STUDENT COURSE SCHEDULE - EXCEPTION REPORTS

63.   If the Course Number is not 8502000, then the FEFP Program Number must be 300, 112, 113 or 251-255. -exception report-

   EXAMPLE

   The first record listed below meets the criteria specified in the above edit. The second and third records would cause a message to be generated because the FEFP Program Number is not the expected FEFP Program Number for the Course Number reported.

Student Number Identifier, Florida	Dist. Num. Curr. Inst./ Serv.	Sch. Num. Curr. Inst./ Serv.	Svy. Per. Code	Fiscal Year	Course Number	Section Number	Period Number	FEFP Prog. Num.
012345679X	01	0421	2	0102	8500310	00200	0404	300
* 012345678X	01	0421	2	0102	8106460	00200	0404	103
* 012345677X	01	0421	2	0102	8500380	00100	0505	102

   DISTRICT RESPONSIBILITY

   The district should verify the FEFP Program Number and the Course Number and correct if in error.