Element Name: **Vocational/Adult General Education Completion Point Code**

Definition/Domain

These codes are used only for adult general education and vocational students to identify the literacy completion points and occupational completion points achieved by the student during the term.

CODES	DESCRIPTION
A - Y	Select the appropriate alphabetic code or codes (from the applicable list in the appropriate data base handbook) that most closely describes the literacy or occupational completion point achievement(s) of the student in the term. Select as many codes as apply, and report them in the order in which they were achieved by the student during the term.
8	Use the numeric code "8" to indicate that an exceptional student who is coded as an "E" on the Vocational Instructional Setting/Method data element, with an IEP that features a modified occupational outcome, achieved that modified occupational completion this term. If the student also achieved one or more listed occupational codes during the term, enter those codes and the "8" in the order in which they were achieved. The code of "8" is not to be used for literacy completion points for adult general education.
Z	Not applicable, or the student is exiting the program without having achieved at least one CPC in that program. This includes all Continuing Workforce Education. When code "Z" is used, all other positions in the field must be blank.

NOTE: These codes are to be reported on the format that is associated with the type of student for whom the record is being submitted. For example, adult general education students with literacy completion points from the list of such codes are to be reported on the WDIS Adult General Education Student Course format. Adult High School and Co-enrolled student LCPs are reported as two characters, as illustrated in the Workforce Development Education Data Base Handbook.

Length: 6

Format: Alphanumeric

Compatibility Requirement: State Standard

Grades and Programs Requiring This Data Element:

Vocational Education Grades 6-12

Workforce Development Education (adult general education and postsecondary vocational education)

Use Types:

- ☒ **State Report**
- ☐ **Postsecondary Transcript**
- ☒ **Local Accountability**
- ☐ **District Records Transfer**
- ☐ **Permanent Record**

State Reporting Formats Requiring This Data Element:

Vocational Student Course Schedule DB9 16x

WDIS Vocational Student Course Schedule DB9 47x

WDIS Adult General Education Student Course DB9 48x

Data Element Number: 185825

Reported in Survey Periods: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☐ 9 ☒ F ☒ W ☒ S