

## EXCEPTIONAL STUDENT - REJECT RULES

1. **District Number, Current Enrollment must be numeric in the range 01-70, 72-76 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

If district 01 is submitting records; District Number, Current Enrollment must be 01 for all records. Of the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is 02 rather than 01 (the district submitting the record).

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345677X
* 02	0151	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct District Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected- 

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not an acceptable code.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345677X
* 01	9999	012345676X
* 01	C901	012345675X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-70 or 72-76. -record rejected-

**Note:** For more information on Student Number Identifier, Florida refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth and sixth records would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Student Number Identifier, Florida and resubmit the records.

## **EXCEPTIONAL STUDENT - REJECT RULES**

- 4. Survey Period Code must be 1, 2, 3, 4, 5 or 9 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded with Survey Period Code "1". All updates, adds, or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Survey Period Code either on the records coming in or the transmission JCL, and all records should be resubmitted.

## EXCEPTIONAL STUDENT - REJECT RULES

**5. Year must be correct for the submission specified by the district. -record rejected-**

**Note: For Survey Periods 1-4 and 9, Year is Fiscal Year. For Survey Period 5, Year is School Year.**

### EXAMPLE

The Year as specified in the transmission JCL or in the statements for tape transmission is identified as "9900", but records being submitted have Year coded "9899". All updates, adds, or deletes with this inconsistency would be rejected.

### DISTRICT RESPONSIBILITY

The district must correct the Year either on the JCL or the records being submitted and resubmit all records for processing.

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After the original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

7. Each Exceptional Student record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year. -first record accepted, all other duplicate records rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected because they are duplicates (same District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year) of the first and fourth records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
21	212345678X	2	9900
* 21	212345678X	2	9900
21	212345677X	2	9900
21	212345679X	2	9900
* 21	212345679X	2	9900

### DISTRICT RESPONSIBILITY

If the records accepted and loaded to the data base are the correct ones no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## EXCEPTIONAL STUDENT - REJECT RULES

### 8. Exceptionality, Other must be A-Q, S-V, or Z. -record rejected-

**Note:** Nine possible codes may be selected. If less than nine codes are selected, Z-fill the remaining fields.

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality, Other code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
57	571234567X	CLZZZZZZZ
* 57	571234568X	XZZZZZZZZ
* 57	571234569X	RZZZZZZZZ

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Other code and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

9. If Survey Period Code = 1, 2, 3, 4 or 9, Exceptional Student Plan Date must be a valid date. If Survey Period Code = 5, Exceptional Student Plan Date may either be zeroes or a valid date. -record rejected-

### EXAMPLE

The records listed below would to be rejected. The first record would be rejected because the Exceptional Student Plan Date is not numeric. The second record would be rejected because the Exceptional Student Plan Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Plan Date
* 442345678X	2	9900	NNNNNN
* 442345679X	2	9900	02301993

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Exceptional Student Plan Date and resubmit the records.



## EXCEPTIONAL STUDENT - REJECT RULES

### 10. Exceptionality, Primary must be A-C, F-Q, or S-V. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality, Primary code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary
57	571234567X	C
* 57	571234568X	X
* 57	571234569X	W

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Primary code and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

11. If Survey Period Code = 2 or 9, Time, Total School Week must be numeric and must be greater than zero unless Exceptionality, Primary code is L and Exceptionality, Other is z-filled, in which case Time, Total School Week may be zero. -record rejected-

### EXAMPLE

The first, fourth, and fifth records listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Time, Total School Week is zero. The third record would be rejected because the Time, Total School Week is not numeric.

District, Number Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other	Time, Total School Week	Survey Period Code
57	571234567X	B	FGZZZZZZZ	2100	9
* 57	571234568X	E	ZZZZZZZZZ	0000	2
* 57	571432568X	K	ZZZZZZZZZ	NNNN	9
57	571234559X	L	ZZZZZZZZZ	0000	2
57	571234563X	L	ZZZZZZZZZ	1500	9

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Time, Total School Week and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

12. If Survey Period Code = 2 or 9, then Time With Non-Disabled Peers must be numeric and must be greater than or equal to zero. -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Time With Non-Disabled Peers is not numeric.

District Number, Current Enrollment	Time With Non-Disabled Peers	Survey Period Code
57	1050	9
57	0000	2
* 57	NNNN	9

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Time With Non-Disabled Peers and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**13. Exceptional Student, Postschool Outcome Area must be coded as follows:**

Position	Valid Codes	Position	Valid Codes	Position	Valid Codes
1-2	A1 or ZZ	21-22	B6 or ZZ	41-42	D6 or ZZ
3-4	A2 or ZZ	23-24	B7 or ZZ	43-44	E1 or ZZ
5-6	A3 or ZZ	25-26	C1 or ZZ	45-46	E2 or ZZ
7-8	A4 or ZZ	27-28	C2 or ZZ	47-48	E3 or ZZ
9-10	A5 or ZZ	29-30	C3 or ZZ	49-50	E4 or ZZ
11-12	B1 or ZZ	31-32	D1 or ZZ	51-52	E5 or ZZ
13-14	B2 or ZZ	33-34	D2 or ZZ	53-54	E6 or ZZ
15-16	B3 or ZZ	35-36	D3 or ZZ		
17-18	B4 or ZZ	37-38	D4 or ZZ		
19-20	B5 or ZZ	39-40	D5 or ZZ		

**-record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected because the code for the first two positions of the Exceptional Student, Postschool Outcome Area field is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student, Postschool Outcome Area
* 05	051234567X	5	B1ZZZZZZZZZZZZZZZZZZZZZZ. . .
05	051234569X	5	ZZZZZZZZZZZZZZZZZZZZZB5ZZ. . .
05	051234568X	5	A1ZZZZZZA5ZZZZB3ZZZZZZ. . .

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptional Student, Postschool Outcome Area and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

14. If the first character in the field for Exceptionality, Other is a Z, then all codes for the remaining eight fields must be Z. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the code in the first field for Exceptionality, Other is a Z and the remaining fields are not z-filled.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
36	361234567X	CLZZZZZZZ
* 36	361234568X	ZZZZAZZZZ
36	361234678X	ZZZZZZZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptionality, Other code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

15. If Survey Period Code = 2 or 9, Time With Non-Disabled Peers must be less than or equal to Time, Total School Week. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Time With Non-Disabled Peers is greater than the Time, Total School Week.

District Number, Current Enrollment	Time With Non-Disabled Peers	Time, Total School Week	Survey Period Code
57	1050	2100	9
* 57	2400	2310	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine if the Time With Non-Disabled Peers or the Time, Total School Week is in error, correct the record, then resubmit it.

## EXCEPTIONAL STUDENT - REJECT RULES

16. Exceptionality, Other codes may not include Exceptionality, Primary codes.  
-record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality, Other codes includes the Exceptionality, Primary code.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other
57	571234567X	B	<u>ZZZZZZZZZ</u>
* 57	571234568X	C	<u>ACKZZZZZZ</u>

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine which exceptionality code is in error, correct the record, then resubmit it.

## EXCEPTIONAL STUDENT - REJECT RULES

17. If any Exceptionality, Other codes A-Q or S-V are reported, the codes must be left-justified and the remaining fields z-filled. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because all Exceptionality, Other codes are not left-justified.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
36	361234567X	CLZZZZZZZ
* 36	361234568X	BFZZZKZZZ
* 36	361234678X	AZZZZZZZF

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Other codes and resubmit the records.



## EXCEPTIONAL STUDENT - REJECT RULES

**20. If School Number, Current Enrollment is not N998 or N999, then the School Number, Current Enrollment must exist on the Master School Identification File as a valid school number in the district of enrollment. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the School Number, Current Enrollment is not valid on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

21. **Exceptional Student, Dismissal Date must be numeric and must be a valid date or zeroes. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exceptional Student, Dismissal Date is not a valid date.

Student Number Identifier, Florida	Exceptional Student, Dismissal Date
012345678X	12151996
* 012345679X	06311997

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student, Dismissal Date and resubmit the record.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

30. Each Exceptional Student record must have a matching Student Demographic record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. For Survey Period 5, each Exceptional Student record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year.  
-state validation 3, 5, 6-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	012345678X	2	9900
* 01	0021	019876545X	2	9900
01	0021	429876546X	2	9900

#### *Student Demographic Information records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	012345678X	2	9900
01	0021	429876546X	2	9900

### DISTRICT RESPONSIBILITY

The district must delete the Exceptional Student record or add a Student Demographic record to match the key fields on the Exceptional Student record.

**EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES**

**38. If Survey Period Code = 1-4 and if either Exceptionality, Primary is U or Exceptionality, Other is U, age must be less than three as of the first day of survey week; or if the Survey Period Code = 9 and Exceptionality, Primary is U or Exceptionality, Other is U, age must be less than three as of December 1 unless Year-Round/Extended School Year FTE Indicator = A or B. -state validation/NULL-**

**\*\*For surveys 1-4, FTE Earned, Course set to NULL after the close of the State Records Processing cycle for ALL Student Course Schedule records for this student\*\***

**EXAMPLE**

The first Student Course record listed below would pass this edit. The second record would fail the edit because the Exceptionality, Primary is U and the age is greater than three.

Student Demographic records			Student Course records		
Student Number Identifier, Florida	Survey Period Code	Birth Date	Student Number Identifier, Florida	Survey Period Code	Year-Round/Extended School Year FTE Indicator
012345678X	2	09151996	012345678X	2	Z
012345679X	2	02191994	* 012345679X	2	Z

Exceptional Student records

Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other
012345678X	2	U	ACKZZZZZZ
012345679X	2	U	ACKZZZZZZ

**DISTRICT RESPONSIBILITY**

The district must determine which element(s) listed in the edit are in error and correct the record(s).

**EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES**

**39. If Survey Period Code = 1-4 and if either Exceptionality, Primary is T or Exceptionality, Other is T, age must be less than six as of the first day of survey week; or if Survey Period Code = 9 and Exceptionality, Primary is T or Exceptionality, Other is T, age must be less than six as of December 1 unless Year-Round/Extended School Year FTE Indicator = A or B. -state validation/NULL-**

**\*\*For surveys 1-4, FTE Earned, Course set to NULL after the close of the State Records Processing cycle for ALL Student Course Schedule records for this student\*\***

**EXAMPLE**

The first Student Course record listed below would pass this edit. The second record would fail the edit because the Exceptionality, Other is T and the age is greater than six.

Student Demographic records			Student Course records		
Student Number Identifier, Florida	Survey Period Code	Birth Date	Student Number Identifier, Florida	Survey Period Code	Year-Round/Extended School Year FTE Indicator
012345678X	2	09151993	012345678X	2	Z
012345679X	2	02191990	* 012345679X	2	Z

**Exceptional Student records**

Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other
012345678X	2	B	TZZZZZZZZ
012345679X	2	B	TZZZZZZZZ

**DISTRICT RESPONSIBILITY**

The district must determine which element(s) listed in the edit are in error and correct the record(s).

## EXCEPTIONAL STUDENT - EXCEPTION REPORTS

44. If Exceptional Student, Dismissal Date is a valid date, then it must be in the range 07/01/1999 to 08/16/2000. -exception report-

### EXAMPLE

The first record listed below would pass this edit. The second record would cause an error message to be generated because Exceptional Student, Dismissal Date is not in the expected range.

Student Number Identifier, Florida	Exceptional Student, Dismissal Date
012345678X	12151999
* 012345679X	06011999

### DISTRICT RESPONSIBILITY

The district should verify the Exceptional Student, Dismissal Date and correct the record if in error.