

SAMPLE ONLY - USE THE ONLINE FORM TO SUBMIT NOMINATIONS

2023-2024 Florida Outstanding School Volunteer Award Nominations

Congratulations to all Florida School District Outstanding School Volunteer Award Nominees!

The Florida Department of Education Outstanding School Volunteer Awards are presented annually to school volunteers who have shown outstanding dedication and commitment to quality education in Florida.

Nominations must be submitted by **Thursday, December 14, 2023**, to be considered for a 2023 Outstanding School Volunteer Award.

* 1. District:

* 2. District Volunteer Coordinator:

Name

Title

District

Address

City

Zip

Email

Phone

* 3. Nominee / volunteer name and contact information:

Name

Address

City

Email

Phone

* 4. Volunteer category: (Must submit a separate application for each category.)

Volunteer (aged 21-61 years)

Senior Volunteer (aged 62 and older)

Youth Volunteer (aged 20 years or younger)

* 5. *If YOUTH category, indicate grade level of volunteer: (If not applicable, please indicate N/A.)

* 6. *If YOUTH category, name of school volunteer attends: (If not applicable, please indicate N/A.)

* 7. Grade level(s) in which volunteer serves: (Check all that apply.)

PreK-3	6-8
4-5	9-12
Other (please specify)	

* 8. Area(s) in which volunteer serves: (Check all that apply.)

Arts	Mentoring	Literacy / Reading
Career / Technical	Exceptional Education	Office / Administration
Classroom	Library / Media	Science, Technology, Math, Engineering
Other (please specify)		

* 9. School(s) in which volunteer serves and school number:

School numbers may be found at: [Master School ID](#)

School 1:

School 2:

School 3:

Other:

* 10. Volunteers are required to attend an orientation and/or receive training. The nominee has completed the following:

Orientation	Both
Volunteer Training	

Narrative Instructions: Prior to completing narrative parts I and II, please review "Nomination Criteria" found in the [application packet](#) to ensure criteria met are indicated in responses. Share direct or indirect links between services provided and student achievement, including measurable evidence to support responses when appropriate. (e.g. "Ms. Smith assisted 35 middle school math students, supporting 2 teachers, and contributed to a 15% increase in math achievement as indicated by assessments during a 5 month period." Mr. Johnson provided reading support for 18 K-1 students resulting in a 22% increase in sight word recognition in the 2nd 9-weeks.")

* 11. **Nomination narrative part I – Type of Volunteer Contribution and Character of Service:**

In 350 words or less, please describe volunteer services performed, activities undertaken, and need for services and activities provided. Describe creative, unique or innovative characteristics of volunteer's service and quality of service, such as: accomplishments, effort, and/or obstacles overcome, etc.

* 12. **Nomination narrative part II – Breadth of Volunteer Contribution and Impact of Service:**

In 350 words or less, indicate number of years and average weekly hours of volunteer service, and number of students benefiting directly or indirectly. Describe specific outcomes on student achievement and impact on school improvement, such as: benefits to school climate, student behavior, and/or attendance, etc.

* 13. **Superintendent:**

Name

Email

Phone

* 14. **Superintendent's acknowledgment statement:**

An acknowledgement statement from the Superintendent with signature must be submitted. Please name this file "*District-Nominee Last Name-Superintendent Last Name*" before uploading.

* 15. **Superintendent's assistant:**

Name

Title

Email

Phone

* 16. **Certification**

I certify that I am the District Volunteer Coordinator.

I certify that this nominee has been screened and all eligibility requirements have been met.