

**2018-2019 21<sup>st</sup> CCLC DELIVERABLE  
EVIDENCE OF PROGRAM MODIFICATION BASED ON  
FORMATIVE EVALUATION SUMMARY  
REPORTING REQUIREMENTS  
(April 2019 Reporting Period)**

The Evidence of Program Modification Based on Formative Evaluation Summary is a deliverable for the **April 2019 reporting period due by May 15, 2019**. It must be submitted via email to the program's assigned Program Development Specialist (PDS), being fully compliant with the reporting requirements by May 15, 2019. A submission date of April 30, 2019 is recommended to ensure sufficient time for the review and approval process.

### **Reporting Requirements**

Submit the ***Objective Assessment Data Collection and Reporting Tool*** with the ***Formative Modifications spreadsheet*** completed to the respective Program Development Specialist via email. Note that the *Objective Assessment Data Collection and Reporting Tool* is the same Excel workbook used to report the Mid-Year Data Report/Formative Evaluation Summary (February 2019) deliverable. Be sure to use the tool that was approved for the Mid-Year Data Report/Formative Evaluation Summary deliverable.

For this deliverable, provide evidence of any enhancements or changes made to the 21<sup>st</sup> CCLC program based on the mid-year data and formative evaluation conducted to assess mid-year progress on program objectives. For each proposed change to programming or data collection detailed in the Mid-Year Data Report/Formative Evaluation Summary deliverable, provide a narrative summarizing the changes that have been implemented. Changes may include but are not limited to any FDOE approved program/budget amendment(s), documentation of staff training(s), revised weekly activity schedule(s), documented implementation of new curricula, documented changes to staff composition, and documented changes to operation (i.e. tailoring of activities to supplement learning gains).

For changes that are ongoing throughout the year, some action toward accomplishing the proposed changes must still be documented along with a rationale for why the remaining adjustments must occur later in the year (be sure to describe what and when remaining changes will occur). If no action has been taken toward implementing the planned modifications, provide a rationale for why no progress has been made to date.

The following information is required as part of the Evidence of Program Modifications based on Formative Evaluation Summary deliverable.

- **Mid-Year Programmatic Changes Made and Rationale:** Describe any changes implemented to your 21<sup>st</sup> CCLC programming this project year per your formative evaluation. If planned changes did not occur, provide a rationale.
- **Mid-Year Data Collection Changes Made and Rationale:** Describe any changes implemented to your 21<sup>st</sup> CCLC data collection plan this project year per your formative evaluation. If planned changes did not occur, provide a rationale.

**NOTE: Consult your Program Development Specialist to determine whether an amendment is needed before making any proposed changes. This file does NOT constitute an amendment or approval of proposed changes.**

### **General Information**

Begin entering your program's data on **Row 4**. Note that Rows 2 and 3 are examples provided by the Research and Evaluation Unit.

For each objective assessment, report the **Mid-Year Programmatic Changes Made and Rationale** (Column H) and the **Mid-Year Data Collection Changes Made and Rationale** (Column I). All other columns (A-G) are automatically populated for each objective assessment. These columns **cannot** be edited in the **Formative Modifications** worksheet.