**2018-2019 21st CCLC DELIVERABLE
END-OF-YEAR DATA REPORT
REPORTING REQUIREMENTS
(June 2019 Reporting Period)**

The End-of-Year Data Report is a deliverable for the **June 2019 reporting period due on July 15, 2019.** Three documents must be submitted, *Student-Level Data Reporting Tool, Objective Assessment Data Collection and Reporting Tool,* and *Federal Data Alignment Tool*, complete and in compliance with the subgrant requirements, by the July 15, 2019 due date. An upload date of June 30, 2019 is recommended to ensure sufficient time for the review and approval process.

Submit the required documents for the End-of-Year Data Report deliverable, along with all other June deliverables and checklist, to the respective Program Development Specialist via email.

Student-Level Data Reporting Tool (SLDRT)

A completed *Student-Level Data Reporting Tool* is one that includes baseline, mid-year (mid-point), and end-of-year data for each of the approved objectives/objective assessments for each student enrolled in the 21st CCLC program.

All assessment data that have been collected or obtained as of the end of the academic year must be reported at this time (including updated student attendance). Students must be identified with a unique identifier. Do NOT include full names or social security numbers. Ensure that the objectives, objective assessments, grading scales, administration date (as indicated), and codebook presented on the Student-Level Data Reporting Tool are tailored to the program's FDOE-approved objectives.

Objective Assessment Data Collection and Reporting Tool

Complete the End-of-Year Data Report (blue) spreadsheet of the *Objective Assessment Data Collection Tool and Reporting Tool*. Ensure that the latest approved version of the OADCT is used.

Grant objective assessment data are provided on the End-of-Year Data Report spreadsheet. These data examine achievement of 21st CCLC program objectives using comparison data collected at multiple time points across the grant year. For the End-of-Year Data Report, you will report data based on **REGULAR PARTICIPANTS** (30 days or more) with data collected at two time points (i.e. baseline (initial) and end of year data points). The following information and data are required as part of the End-of-Year Data Report:

- *Domain:* Subject area to be assessed for the objective.

- **Objective Assessment Plan:** Grant approved objective assessment for the objective. There can be one or more objectives assessments associated with each domain area. The objective assessments are to be aligned with the statewide standardized objective assessment system. The objectives are SMART (specific, measurable, attainable, realistic, and timely) strategies for achieving grant goals.
- **Benchmark:** Established percent of participants that are expected to meet the standard for success on the objective assessment (e.g., 60%, 75%, 80%, etc.).
- **Grade Levels Served:** Grade group (elementary, middle, or high school) of students served by the program.
- **Data Collection Timeframe:** The time points that data are collected for assessing progress toward and achievement of the objective across the grant year (e.g., pre-, mid-, and post-assessment).
- **Standard of Success:** The standard for success on the objective assessment for determining whether the objective is achieved by the end of the year – specific definition for determining what level of performance is considered successful on a given measure.

For each objective, the elements below are to be completed.

- **Total Number of Participants Measured:** Total number of REGULAR participants for which assessment data are available at each of the time points measured for determining progress at mid-year (e.g., data collected for 50 students at the beginning and middle of the year).
- **Total Number of Participants Meeting Standard of Success:** Total number of REGULAR participants measured at each of the time points who met the standard of success as of mid-year (e.g., 35 students met the standard of success).
- **Percent of Participants Meeting Standard of Success (auto-calculated):** Percentage of REGULAR participants measured at each of the time points who met the standard of success as of mid-year out of the total number of participants who were measured for determining mid-year progress (e.g., 35/50 = 70% of students met the standard of success).
- **Stars Achieved (auto-generated):** Objective status based on the proportionate difference between the benchmark percentage and the actual percentage of participants meeting the standard of success. The closer the actual percentage is to the targeted percentage (the greater the degree of success on the objective assessment), the higher the star rating.
- **End-of-Year Programmatic Changes and Rationale**: Describe and provide a rationale for any planned adjustments to your 21st CCLC programming for

the next grant year (if your grant is closing out this year, describe and explain changes that would occur if the grant were continuing (i.e. to improve or sustain performance in outcomes)). If no changes are recommended, provide a rationale for not making any programming changes. Be sure to provide data-driven evidence for your decisions.

- ***End-of-Year Data Collection Changes and Rationale****:* Describe and provide a rationale for any planned adjustments to your data collection or evaluation plan for the next grant year (if your grant is closing out this year, describe and explain changes that would occur if the grant were continuing (i.e. to improve or sustain performance in outcomes)). If no changes are recommended, provide a rationale for not making any data collection changes. Be sure to provide data-driven evidence for your decisions.

General Information

Begin entering your program's data on Row 4. Note that Rows 2 and 3 are examples provided by the Research and Evaluation Unit.

For each objective assessment, report the **Total Number of Participants Measured** (Column G), **Total Number of Participants Meeting Standard of Success** (Column H), **End-of-Year Programmatic Changes and Rationale** (Column K), and **End-of-Year Data Collection Changes and Rationale** (Column L). All other columns (A-F and I-J) are automatically populated for each objective assessment based on the FDOE-approved objectives. These columns cannot be edited in the End-of-Year Data Report worksheet.

Please note that if you press the "Tab" button on your keyboard after entering data in **Planned Data Collection Changes and Rationale** (Column O), the cursor will automatically move to the next row.

REMINDER: For the End-of-Year Data Report deliverable, data will be reported based on <u>REGULAR PARTICIPANTS</u> (30 days or more of participation).

Federal Data Alignment Tool

Complete the <u>EOY Data Part 1 and EOY Data Part 2 spreadsheets</u> of the ***Federal Data Alignment Tool***.

The Federal Data Alignment Tool includes two data entry spreadsheets that must be completed, EOY Data Part 1 and EOY Data Part 2, assessing attendance data and regularly participating students in each grade level during the school year. On the data entry spreadsheets, data can only be entered by clicking on the colored buttons on the left of each spreadsheet. Data cannot be manually entered in the cells of the

table. Once valid data are entered and submitted using the colored buttons, those data will appear in the corresponding table cells to the right. The reporting period for the End-of-Year Data Report goes from the first day of Summer 2018 programming through the end of the 2018-2019 School Year.

EOY Data Part 1

All Students Served: For each center, provide the Total Number of Students Served (attending at least one day) across the 2018-2019 program year.

- Then indicate the total number of students that attended at least one day during the Summer 2018 term.
- Then indicate the total number of students that attended at least one day during the 2018-2019 School Year.

Regularly Participating Students: For each center, provide the total number of regularly participating students served (30 days or more) across the 2018-2019 program year.

- Then, indicate the total number of regularly participating students that attended at least 30 days or more during the Summer 2018 term.
  - Then, disagreggate this number into attendance by three sub-groups: 30-59 days, 60-89 days, and 90 days or more.
- Then, indicate the total number of regularly participating students that attended at least 30 days or more during the 2018-2019 School Year.
  - Finally, disagreggate this number into attendance by three sub-groups: 30-59 days, 60-89 days, and 90 days or more.

EOY Data Part 2

For each center, report the total number of School Year regularly participating students falling within each grade level.