



2023-2026 Florida Public Charter School Program (CSP) Grant for Planning, Program Design, and Implementation

Request for Proposals (RFP) Questions and Answers for New Operators

- Q 1. Where can the Eligibility Form, Overview Form, and Attestation for the Stage 1 application be found?**
The Eligibility Form, Overview Form, and Attestation for the Stage 1 of the CSP grant application for new operators can be found on our application website: <https://flcsp-apply.smapply.io/prog/2023-2026CSPnewoperators/>. Keep in mind you will need to login to access the information.
- Q 2. Is this webinar downloadable to preview what we missed or available in pdf format? Where can I find the presentation?**
The link to the webinar and a copy of the presentation can be found on [our website](#). Webinar can also be viewed by via this link <https://attendee.gotowebinar.com/recording/6779454986093559554> .
- Q 3. When submitting the attachments (A-FF) will we have to upload them separately or upload them as a whole file?**
These attachments should be uploaded separately.
- Q 4. When submitting the sections, is that what you were talking about uploading as PDF files? I had to use Survey Monkey to submit to Palm Beach County and we had to copy and paste each section into to body. They didn't want us uploading those sections. Do we upload those sections or copy/paste into the body?**
Some tasks in the application are forms to be filled out, however, all other tasks such as the attachments AA-FF must be uploaded as pdf files. We recommend, when possible, to create a PDF instead of scanning a printed document.
- Q 5. Please provide clarification for the "Addendum" as needed. Addendum DD: Applicant History Worksheet**
In general, if an addendum is unavailable, we ask that the school please upload a one-page document explaining why the addendum is unavailable or not applicable as well as any additional information that may be helpful to reviewers.
- Q 6. What information would "Applicant History Worksheet" entail?**
The Applicant History Worksheet is one of the forms required as part of the model charter school application (the Department's model charter school application is Form IEPC-M1, effective February 2016 or later).
- Q 7. Do we submit Attachments X, Y, and Z in stage 1?**
Yes, attachments X, Y, and Z would be submitted with your stage 1 application.



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- Q 8. Can A-Z attachments be revised documents or do they need to be the originals submitted in district when it was approved?**
An applicant's charter application should be uploaded exactly how it was submitted to and approved by the school's sponsor. Updates and/or revisions are not permitted.
- Q 9. At the time of my application, I didn't have a location. I do have one now and have a lease. Do I submit the lease or not as Attachment V?**
An applicant's charter application should be uploaded exactly how it was submitted to and approved by the school's sponsor. Updates and/or revisions are not permitted.
- Q 10. Want to confirm that we are to upload the attachments as presented in the original application and approved by the district.**
An applicant's charter application should be uploaded exactly how it was submitted to and approved by the school's sponsor. Updates and/or revisions are not permitted.
- Q 11. Our charter school, Brooker Community School, Inc., has recently submitted an application for an MSID #. If that process is not complete and we have not received an MSID # at time of our submission for consideration of the grant, will that prohibit us from applying or affect the outcome?**
The MSID application process does not affect an applicant's eligibility to apply for the CSP grant. Only the eligibility criteria listed within the RFP needs to be met to be eligible to apply.
- Q 12. I noticed the CSP funds were for 2023-2026. Does this mean CSP funds will be available each year until 2026?**
For charter schools that will open during the 2023-24 or 2024-25 school years, this is a multi-year project with a maximum combined program performance period for all project phases of 36 months. The maximum allowable program performance period for each funding phase:
- Planning and Program Design (18 months) - occurs prior to the opening of the charter school
- Implementation (24 months) - may begin three months prior to school opening
- The maximum Implementation program period will be reduced on a month for month basis for schools that remain in Planning and Program Design more than 12 and less than 18 months. A charter school that reports fewer than 50 FTE in the October survey is subject to sub-grant termination.
- An ESE center charter school that reports less than 25 FTE in the October survey is subject to sub-grant termination. The Department reserves the right to make final determination of all grant awards and funding. The award amounts listed in the RFP, and the types of grants awarded are examples and are not guaranteed. Individual school awards may vary based on projected or actual enrollment.



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- Q 13. When considering New vs Established Operator, do schools that were combined overtime count towards the total count of total charter schools opened?**
There are several factors that would need to be considered. Specific eligibility determinations such as these are reviewed during the Department's completion review after the application is submitted.
- Q 14. If we are considered Established, does that change the due date or any other aspect of the application and/or timeline?**
The stage I proposal application requirements for established operators are the same. However, the application deadline and review process will be different. More information regarding the review process for established operators will be published in a future Request for Proposals (RFP).
- Q 15. Are charter schools currently open but in their first or second year, eligible to apply?**
Charter schools that opened in the fall of 2022, plan to open in the fall of 2023 or fall of 2024 are eligible to apply for the CSP grant under this RFP.
- Q 16. What is the amount of funding that might be available?**
Approximately \$7,800,000 is available for project awards. All funding is dependent on availability of funds and individual school awards may vary based on projected or actual enrollment.
- Q 17. Is this something additional that schools (new operators with less than 5 schools) can apply for?**
The general purpose of the Charter School Grant Program (CSP) is to provide financial assistance for the planning, program design, and initial implementation of high-quality charter schools; and, to expand the number of high-quality charter schools in Florida.
- Q 18. Is this only for those who haven't applied for the CSP yet?**
Charter schools that meet the definition of new operators are eligible to apply for the CSP grant under this RFP, including those that have applied in past CSP competitions.
- Q 19. Please confirm that 38 documents in the survey monkey tool for Phase 1 are the correct documents. They appear to be the Phase 2 documents.**
The 38 tasks listed in survey monkey apply are required to be completed for Stage I proposal as referenced in page 13 of the CSP new operator RFP.



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Q 20. If we get a Florida school district to approve a charter application in the near future, for example in June 2024 or June 2025, will we be able to apply for any of the CSP grant funds in this project?

This RFP is only for Charter schools with a Charter application that has already been approved by the district or charter application is denied and pending an appeal.