2023-2026 Florida Public Charter Schools Grant Program (CSP) Request for Proposal (RFP)- New Operators Planning, Program Design, and Implementation Grant

Applicant Technical Assistance Webinar
March 8, 2023

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Introductions

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Agenda

• Method for Answering Questions (FAQs)
• Funding Authority
• Overview of Competition Process
  o Two Stage Application Process
  o Eligible Applicants
  o Stage I Proposal Requirements
• Stage I Method of Review
• Stage II Summary
• Demonstration of Application System
• Quick Tips & Reminders
Method of Answering FAQs
Method of Answering FAQs

• During the webinar all participants can type their questions within the *Questions* box.

• E-mail questions to charterschoolgrant@fldoe.org with “CSP Question” in the subject header by close of business on Friday, March 10, 2023.

• The Department will publish on our website FAQs with answers and recording of this webinar no later than Tuesday, March 14, 2023.
Funding Authority

Overview of Competition Process

- Two Stage Application Process
- Eligible Applicants
- Stage I Proposal Requirements
Eligible Applicants

• Stage I:
  o Open to all eligible applicants
  o Proposal (application) is submitted online via Survey Monkey Apply

• Stage II:
  o By invitation only
  o Proposal is submitted via Department’s Office of Grants Management via the ShareFile system
  o Budgets submitted with proposals

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Eligible Applicants

Eligible Applicants must meet the following conditions:

1. Submitted a charter school application to a local school district using the Department’s model charter school application (Form IEPC-M1, effective February 2016, or later) as adopted in State Board of Education Rule 6A-6.0786; and

2. Charter application has been approved by the district; or charter application is denied and pending an appeal.

3. Must be a new operator

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Eligible Applicants

Definition of a New Operator:

• An applicant that has opened less than five public charter schools in Florida. This includes all charter schools opened, including those that subsequently closed.

• Note: If the applicant will work with a management company/education services provider that has operated five or more charter schools in Florida, the applicant is considered an Established Operator.

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Eligible Applicants

• Applicants must open no later than fall 2024.

• Applicants that submitted the Department’s model charter school application to a local school district and subsequently applied to and were denied funding in any CSP competition held between 2016 and the present time cannot submit a revised charter application for this competition.
Stage I - Proposal Requirements

Proposal Requirements

• Eligibility Form
• Overview Form
  - Census tract number must be provided here for opportunity zone preference points, if applicable.
• Charter School Application
  - The charter school application submitted as part of this CSP proposal must be the exact application submitted to the district for its review and approval.

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Stage I - Proposal Requirements

Proposal Requirements, continued

- Attachments A-Z from the model charter school application, as applicable
- Addenda A, A1, B from the model charter school application, as applicable
- Addenda AA-FF from the model charter school application, as applicable
- Attestation
Stage I - Proposal Requirements

Proposal Requirements, continued

- Stage I proposals do not need Superintendent signature.
- A grant budget is not required.
Stage I - Proposal Requirements

Online Submission

• Submit online via Survey Monkey Apply: https://flcsp-apply.smapply.io/prog/2023-2026CSPnewoperators/

• Stage I proposal due by Friday, March 17, 2023, 5:00 pm Eastern Time (ET).

• The due date refers to the date and time the proposal must be fully submitted through the Survey Monkey Apply online application system.
Stage I Method of Review

The Department utilizes separate and distinct review processes for established operators (operators who have opened at least five charter schools in Florida) and new operators (operators who have opened less than five charter schools in Florida).
Stage I Review

Completeness Review

• Completed by Department staff.
• Confirms all required sections are included and complete.

Capacity Review

• Completed by external review team.
• Full comprehensive review of complete application.
  o Including attachments, addenda and applicant history
  o Invited to Capacity Interview (conducted virtually)

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Stage I Review

Completeness Review

- Eligibility Form
- Overview Form
- Charter School Application
  - Application Cover Sheet
  - Executive Summary
  - Educational Plan (subsections 1-9)
  - Organizational Plan (subsections 10-15)
  - Business Plan (subsections 16-22)
  - Addendum A – Replications
  - Addendum A1 – High-Performing Replications
  - Addendum B – Education Service Providers

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Completeness Review, continued

- Attestation
- Spot checks with district sponsors to ensure the application submitted to the CSP competition is the same as that submitted to the district
Stage I Review

Capacity Review – page 10 of RFP

- Each proposal will be evaluated in full by three independent reviewers with combined expertise in educational, organizational and business planning for charter schools.

- Each evaluator will review all subsections as well as relevant attachments, appendices or addenda, including the Applicant History Worksheet, if applicable.

- After individual reviews, CSP Proposal Review team will discuss and rate each subsection of the application. Each subsection will receive one of the following ratings:
  - Falls Far Below Expectations
  - Does Not Meet Expectations
  - Approaches Expectations
  - Meets Expectations
  - Exceeds Expectations

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Stage I Review

Capacity Interview, continued

• After the CSP Proposal Review, applicants will be invited to an interview with the review team.

• Applicant may have up to eight people attend the interview; the applicant group should reflect the leadership of the charter school effort yet be small enough that each person will contribute substantively.

• Applicants are encouraged to invite, at a minimum, key board members and the proposed school leader (if he or she is identified).

• Individuals who will play an active role in the day-to-day operations and governance of the school should attend the interview.

• Evaluation rubric is on pages 11 in RFP.

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Stage I Review - Preference Points

- Opportunity Zone and Schools of Hope
- National Charter School Growth Fund
- Rural
  - Those opening in Rural and Low-Income School Districts (RLIS)
- Service Area
  - Schools that will operate in districts that received a grade of “C” or lower for last two years
- Student Recruitment and Enrollment
  - Applicants who score a rating of “Exceeds Expectations" on relevant section of the model charter application
Stage I Review- FAQs

• Is a school that previously received a CSP grant eligible for this grant? **No.**

• Would our expansion into a middle or high school be considered a new charter school and be eligible for this CSP grant?

  **No. This is a competition for schools that have their own contract and MSID.**

• We have applied in two districts for 3 schools. Do we apply for CSP grants separately for each school?

  **Yes. A separate application must be completed for each school.**

• Can schools that opened in the 2022-2023 school year and did not make it past stage one last year of the CSP application apply again this year? **Yes.**

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Stage II Summary

• Highest scoring applications invited to submit a Stage II proposal.

• Invitation to Stage II does not guarantee funding.

• Stage II proposals due **June 30, 2023**, via the Department’s ShareFile system.

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Stage II

• Upon invitation to submit Stage II, the Department will offer webinars focused on budget completion.

• The Department will only accept applications from applicants invited to Stage II.

• Review RFP for all technical requirements.
  
  o See page 13 of RFP for list of required items for a complete proposal.
Stage II

Multi-year Planning, Program Design, and Implementation Project

• This is a multi-year project with a maximum combined program performance period of three years, of which not more than 18 months can be spent in planning and program design.

• The project effective date will be the date that the prioritized funding list (PFL) is approved by the Commissioner of the Florida Department of Education. The Department anticipates a project effective date during the month of July 2023.

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Pre-award Costs

• The Department may approve, or allow reimbursement for, expenses on allowable items incurred no more than 90 days before the start of the project effective date. Such costs are defined as pre-award costs, and are allowable only to the extent that they would have been allowable if incurred after the project effective date and are allowable only with approval of the Florida Department of Education.

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Demonstration of Application System

Survey Monkey Apply

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1. First-time Survey Monkey Apply users will need to create an account.
1.1 Survey Monkey Apply will require user information to register for an account.
1.2 User’s email address will need to be verified.
2. Existing Survey Monkey Apply Account but can’t recall password

Log in with

OR

Email

Password

Forgot your password?

LOG IN

Forgot your password?

Send Instructions

Email

Back to Log In
3. Select the 2023-26 RFP Competition.

No applications.

Please choose a program from our program listings page to get started

View programs

Programs

2023-2026 Public Charter School Program...
Accepting applications from Mar 6 2023 08:00 AM (EST) to Mar 17 2023 05:00 PM (EDT)
2023-2026 Florida Public Charter School Grant Program RFP
Competition for New Operators

MORE >
4. To start the application, click Apply.

2023-2026 Public Charter School Program Grant (CSP) Planning, Program Design and Implementation for New Operators

The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for planning, program design, and initial implementation of the charter school and for supporting the dissemination of successful practices and other information about charter schools.

5. Enter the school's name as it appears on the charter application submitted to your district.
6. Home page.

Application Status Indicator → Add collaborator → List of Tasks
7. Complete each task.

Eligibility Form

To be eligible to receive this grant, an applicant must meet the following criteria:

- Submitted a charter school application to its Sponsor (district) using the new model charter school application (Form IEPC-M1, adopted February 2016)

Applicants must also meet one of the following criteria:
- Charter application has been approved by its Sponsor; or
- Charter application has been denied and applicant has a pending appeal.

Only those charter schools that are approved by their Sponsor will be eligible to receive funds under this grant.

Does the applicant meet the eligibility criteria above?

- Yes
- No

Mark as Complete to finish task
Tasks may be downloaded, reset, or edited before the application is submitted.
8. Submit the application.
9. Application Submission Confirmation

Submit application

Please confirm submission of your application.

If you wish to take a look at the application before submitting, please Review it.

CANCEL REVIEW SUBMIT

Application Submitted!

Thank you. The application for the Charter School Program (CSP) grant has been submitted.

Go to My Applications
OR
View more Programs
Quick Tips

• Upload attachments as a single **clear** PDF document.
  o When possible, create a PDF instead of scanning a printed document.

• System locks on **March 17, 2023, 5:00 pm ET**
  o Application submissions or changes to applications will not be accepted after this deadline.

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Reminders

• Email questions to: charterschoolgrant@fldoe.org

• Submit RFP questions by Friday, March 10, 2023.

• Submit Stage I proposal must be submitted through Survey Monkey Apply by Friday, March 17, 2023 at 5:00 pm ET.
Thank you for participating.

Contact us at charterschoolgrant@fldoe.org