



**2023-2026 Florida Public Charter Schools Grant Program (CSP)
Request for Proposal (RFP)- New Operators
Planning, Program Design, and Implementation Grant**

Applicant Technical Assistance Webinar

March 8, 2023



www.FLDOE.org



Choose one of the following audio options:

TO USE YOUR COMPUTER'S AUDIO:

When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

--OR--

TO USE YOUR TELEPHONE:

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and use the call-in number, access code, and audio PIN provided in your login email.

All attendees will be muted during this webinar.



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Introductions

Vicki Pineda
Charter Schools Director

Nicolle Leider
CSP Grant Director

Agenda

- Method for Answering Questions (FAQs)
- Funding Authority
- Overview of Competition Process
 - Two Stage Application Process
 - Eligible Applicants
 - Stage I Proposal Requirements
- Stage I Method of Review
- Stage II Summary
- Demonstration of Application System
- Quick Tips & Reminders



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Method of Answering FAQs

Method of Answering FAQs

- During the webinar all participants can type their questions within the *Questions* box.
- E-mail questions to charterschoolgrant@fldoe.org with “CSP Question” in the subject header by close of business on Friday, March 10, 2023.
- The Department will publish on our website FAQs with answers and recording of this webinar no later than Tuesday, March 14, 2023.



Funding Authority

Federal Funds: Title IV, Part C of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act of 2015 (ESSA) (20 U.S.C. 7221-7221j).



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Overview of Competition Process

- Two Stage Application Process
- Eligible Applicants
- Stage I Proposal Requirements

Eligible Applicants

- **Stage I:**
 - Open to all eligible applicants
 - Proposal (application) is submitted online via [Survey Monkey Apply](#)
- **Stage II:**
 - By invitation only
 - Proposal is submitted via Department's Office of Grants Management via the ShareFile system
 - Budgets submitted with proposals

Eligible Applicants

Eligible Applicants must meet the following conditions:

1. Submitted a charter school application to a local school district using the Department's model charter school application (Form IEPC-M1, effective February 2016, or later) as adopted in State Board of Education Rule 6A-6.0786; **and**
2. Charter application has been approved by the district; **or** charter application is denied and pending an appeal.
3. **Must be a new operator**

Eligible Applicants

Definition of a New Operator:

- An applicant that has opened less than five public charter schools in Florida. This includes all charter schools opened, including those that subsequently closed.
- Note: If the applicant will work with a management company/education services provider that has operated five or more charter schools in Florida, the applicant is considered an Established Operator.

Eligible Applicants

- Applicants must open no later than fall 2024.
- Applicants that submitted the Department's model charter school application to a local school district and subsequently applied to and were denied funding in any CSP competition held between 2016 and the present time cannot submit a revised charter application for this competition.

Stage I - Proposal Requirements

Proposal Requirements

- Eligibility Form
- Overview Form
 - Census tract number must be provided here for opportunity zone preference points, if applicable.
- Charter School Application
 - The charter school application submitted as part of this CSP proposal must be the exact application submitted to the district for its review and approval.

Stage I - Proposal Requirements

Proposal Requirements, continued

- Attachments A-Z from the model charter school application, as applicable
- Addenda A, A1, B from the model charter school application, as applicable
- Addenda AA-FF from the model charter school application, as applicable
- Attestation

Stage I - Proposal Requirements

Proposal Requirements, continued

- Stage I proposals do not need Superintendent signature.
- A grant budget is not required.

Stage I - Proposal Requirements

Online Submission

- Submit online via Survey Monkey Apply:
<https://flcsp-apply.smapply.io/prog/2023-2026CSPnewoperators/>
- Stage I proposal due by **Friday, March 17, 2023, 5:00 pm** Eastern Time (ET).
- The due date refers to the date and time the proposal must be fully submitted through the Survey Monkey Apply online application system.



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Stage I Method of Review

The Department utilizes separate and distinct review processes for **established operators** (operators who have opened at least five charter schools in Florida) and **new operators** (operators who have opened less than five charter schools in Florida).

Stage I Review

Completeness Review

- Completed by Department staff.
- Confirms all required sections are included and complete.

Capacity Review

- Completed by external review team.
- Full comprehensive review of complete application.
 - Including attachments, addenda and applicant history
 - Invited to Capacity Interview (conducted virtually)

Stage I Review

Completeness Review

- Eligibility Form
- Overview Form
- Charter School Application
 - Application Cover Sheet
 - Executive Summary
 - Educational Plan (subsections 1-9)
 - Organizational Plan (subsections 10-15)
 - Business Plan (subsections 16-22)
 - Addendum A – Replications
 - Addendum A1 – High-Performing Replications
 - Addendum B – Education Service Providers

Stage I Review

Completeness Review, continued

- Attestation
- Spot checks with district sponsors to ensure the application submitted to the CSP competition is the same as that submitted to the district

Stage I Review

Capacity Review – page 10 of RFP

- Each proposal will be evaluated in full by three independent reviewers with combined expertise in educational, organizational and business planning for charter schools.
- Each evaluator will review all subsections as well as relevant attachments, appendices or addenda, including the Applicant History Worksheet, if applicable.
- After individual reviews, *CSP Proposal Review team* will discuss and rate each subsection of the application. Each subsection will receive one of the following ratings:
 - ✓ Falls Far Below Expectations
 - ✓ Does Not Meet Expectations
 - ✓ Approaches Expectations
 - ✓ Meets Expectations
 - ✓ Exceeds Expectations

Stage I Review

Capacity Interview, continued

- After the CSP Proposal Review, applicants will be invited to an interview with the review team.
- Applicant may have up to eight people attend the interview; the applicant group should reflect the leadership of the charter school effort yet be small enough that each person will contribute substantively.
- Applicants are encouraged to invite, at a minimum, key board members and the proposed school leader (if he or she is identified).
- Individuals who will play an active role in the day-to-day operations and governance of the school should attend the interview.
- Evaluation rubric is on pages 11 in RFP.

Stage I Review- Preference Points

- **Opportunity Zone and Schools of Hope**
- **National Charter School Growth Fund**
- **Rural**
 - Those opening in Rural and Low-Income School Districts (RLIS)
- **Service Area**
 - Schools that will operate in districts that received a grade of “C” or lower for last two years
- **Student Recruitment and Enrollment**
 - Applicants who score a rating of “Exceeds Expectations” on relevant section of the model charter application

Stage I Review- FAQs

- Is a school that previously received a CSP grant eligible for this grant? **No.**
- Would our expansion into a middle or high school be considered a new charter school and be eligible for this CSP grant?
No. This is a competition for schools that have their own contract and MSID.
- We have applied in two districts for 3 schools. Do we apply for CSP grants separately for each school?
Yes. A separate application must be completed for each school.
- Can schools that opened in the 2022-2023 school year and did not make it past stage one last year of the CSP application apply again this year? **Yes.**



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Stage II Summary

- Highest scoring applications invited to submit a Stage II proposal.
- Invitation to Stage II does not a guarantee of funding.
- Stage II proposals due **June 30, 2023**, via the Department's ShareFile system.

Stage II

- Upon invitation to submit Stage II, the Department will offer webinars focused on budget completion.
- The Department will only accept applications from applicants invited to Stage II.
- Review RFP for all technical requirements.
 - See page 13 of RFP for list of required items for a complete proposal.

Stage II

Multi-year Planning, Program Design, and Implementation Project

- This is a multi-year project with a **maximum combined program performance period of three years**, of which not more than 18 months can be spent in planning and program design.
- The project effective date will be the date that the prioritized funding list (PFL) is approved by the Commissioner of the Florida Department of Education. The Department anticipates a project effective date during the month of **July 2023**.

Stage II

Pre-award Costs

- The Department may approve, or allow reimbursement for, expenses on allowable items incurred no more than 90 days before the start of the project effective date. Such costs are defined as pre-award costs, and are allowable only to the extent that they would have been allowable if incurred after the project effective date and are allowable only with approval of the Florida Department of Education.



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Demonstration of Application System

Survey Monkey Apply

1. First-time Survey Monkey Apply users will need to create an account.

Florida Department Of Education
Office of Independent Education and Parental Choice (IEPC)

2023-2026 Public Charter School Program Grant (CSP) Planning, Program Design and Implementation for New Operators

The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for planning, program design, and initial implementation of the charter school and for supporting the dissemination of successful practices and other information about charter schools.

The following competition is for the 2023-26 CSP grant. Applicants must fully read the Request for Proposals (RFP) prior to submitting a proposal. The full RFP can be found at <https://www.fldoe.org/schools/school-choice/charter-schools/charter-school-program-grant/>.

Stage I proposal is due by March 17, 2023, at 5:00 p.m. Eastern Time. The due date refers to the date and time the proposal must be fully submitted through the Survey Monkey Apply online application system.

Eligible Applicant(s)

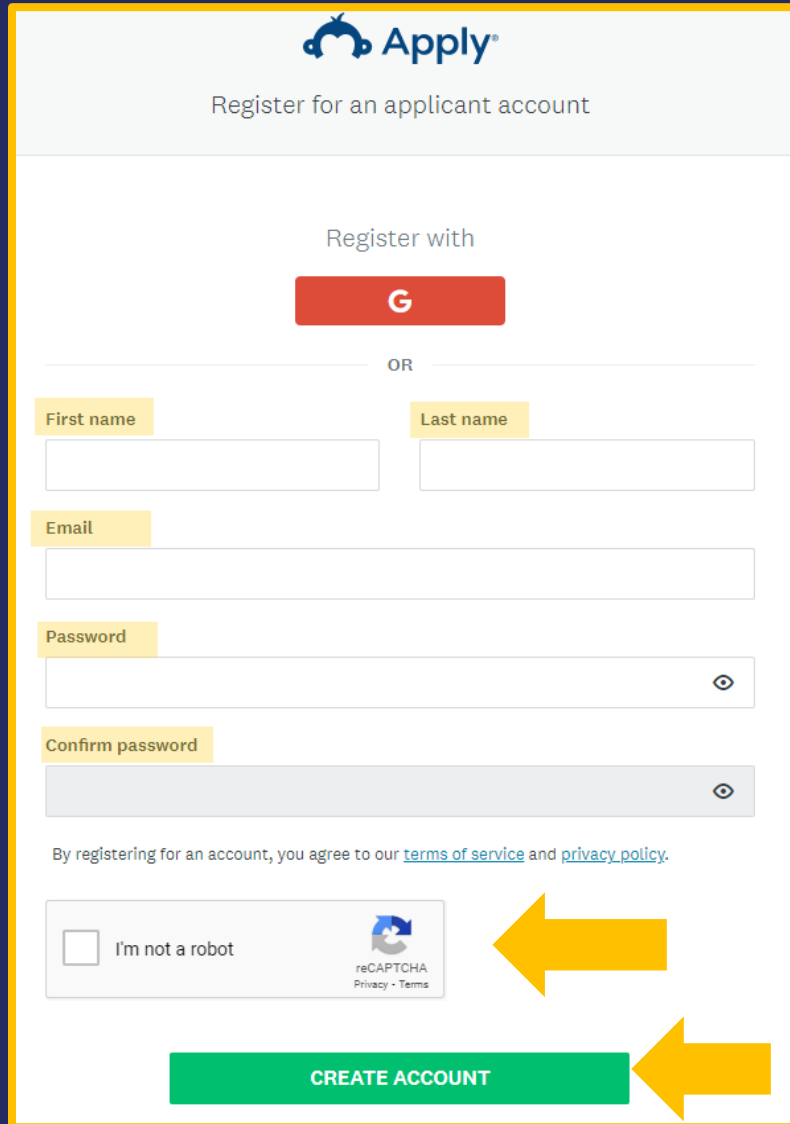
To be eligible to apply to and receive this grant, an applicant must meet the following conditions:

- Submitted a charter school application to a local school district using the Department's model charter school application (Form IEPC-M1, effective February 2016 or later) as adopted in State Board of Education Rule 6A-6.0786; and
 - Charter application has been approved by the district; or

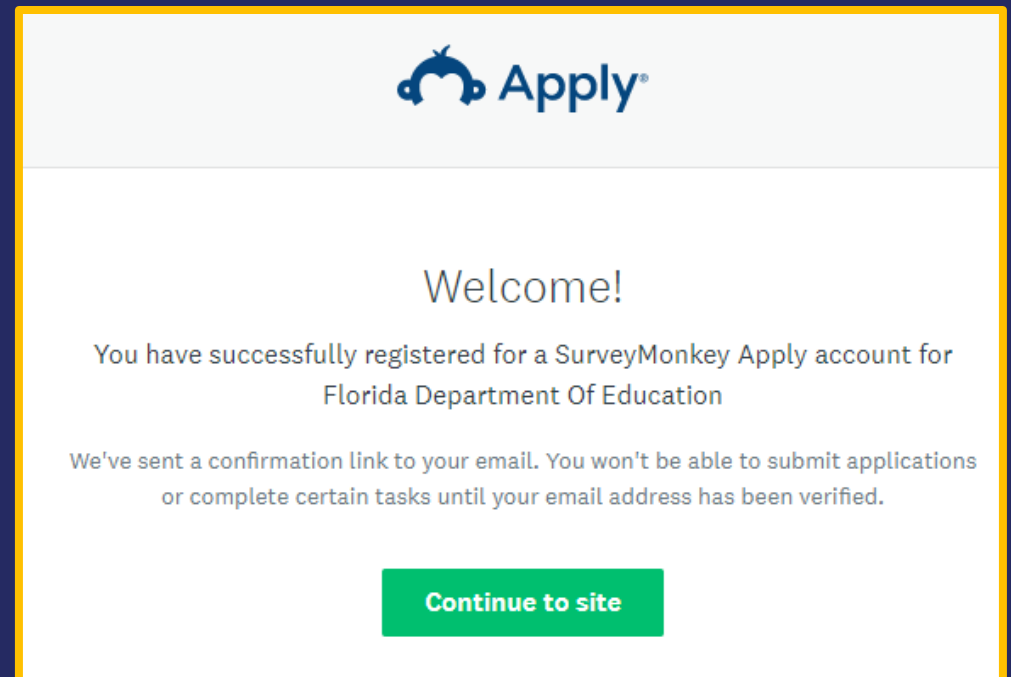
APPLY
Opens
Mar 6 2023 08:00 AM (EST)
Deadline
Mar 17 2023 05:00 PM (EDT)

Log In **Register**

1.1 Survey Monkey Apply will require user information to register for an account.

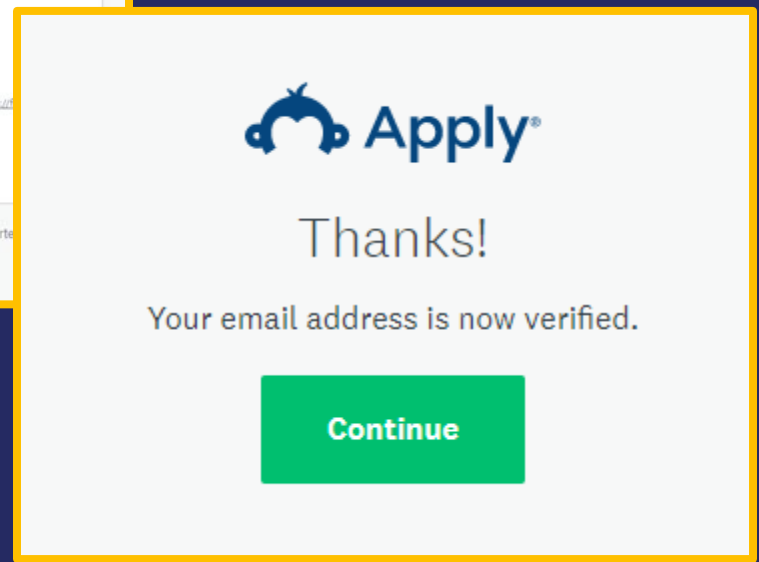
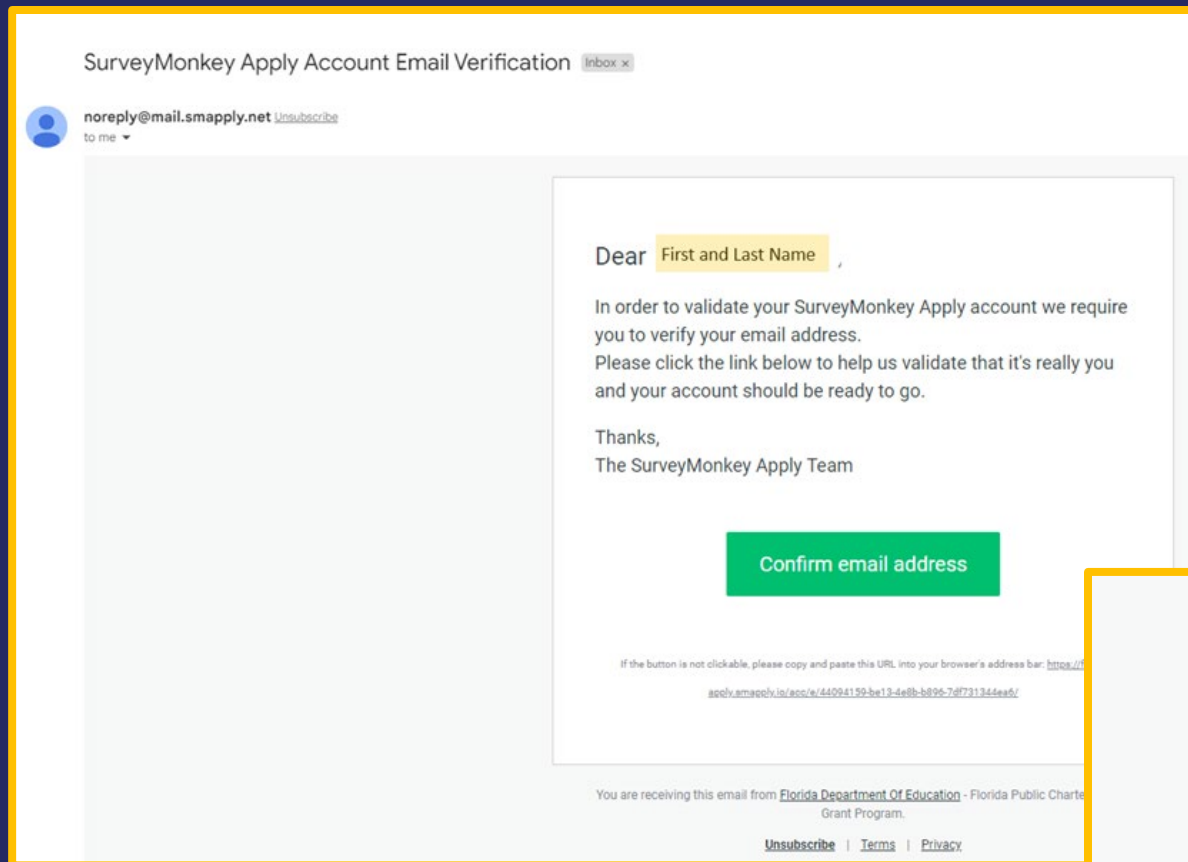


The registration form is titled "Register for an applicant account" and features the Apply logo. It offers a "Register with" button with a 'G' icon, followed by an "OR" separator. The form includes input fields for "First name", "Last name", "Email", "Password", and "Confirm password". A reCAPTCHA "I'm not a robot" checkbox is located at the bottom left. A green "CREATE ACCOUNT" button is positioned at the bottom center. A large yellow arrow points from the "CREATE ACCOUNT" button to the right-hand screenshot.

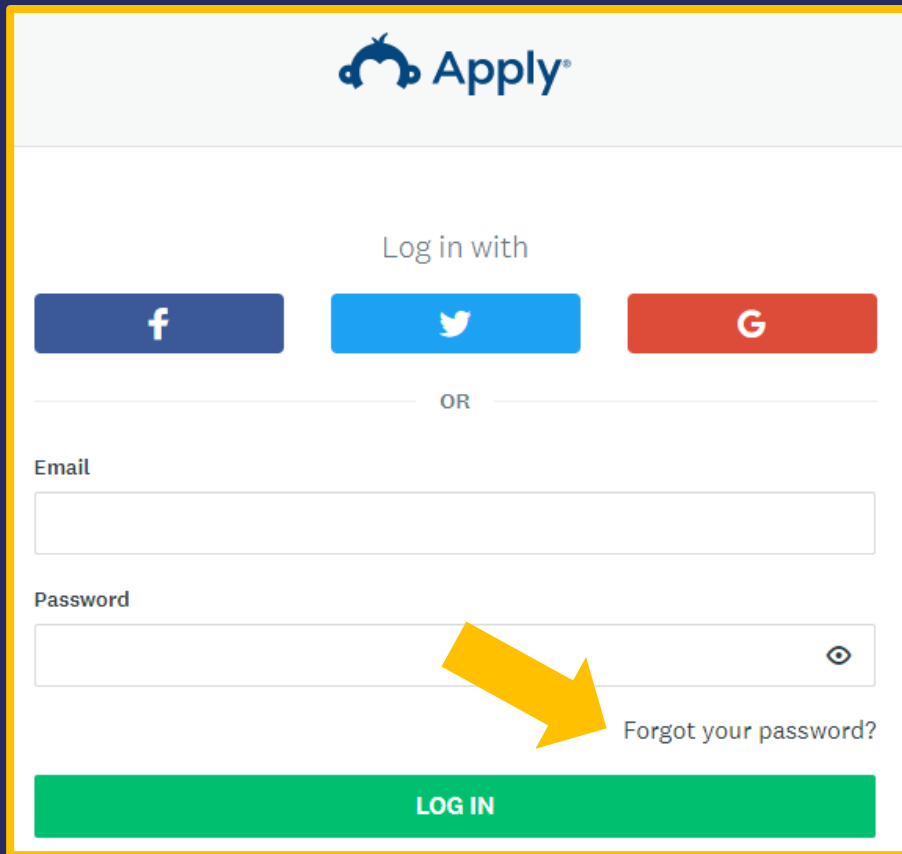


The welcome page displays the Apply logo at the top. The main heading is "Welcome!". Below it, the text reads: "You have successfully registered for a SurveyMonkey Apply account for Florida Department Of Education". A subsequent message states: "We've sent a confirmation link to your email. You won't be able to submit applications or complete certain tasks until your email address has been verified." A green "Continue to site" button is located at the bottom center. A large yellow arrow points from the registration form to this page.

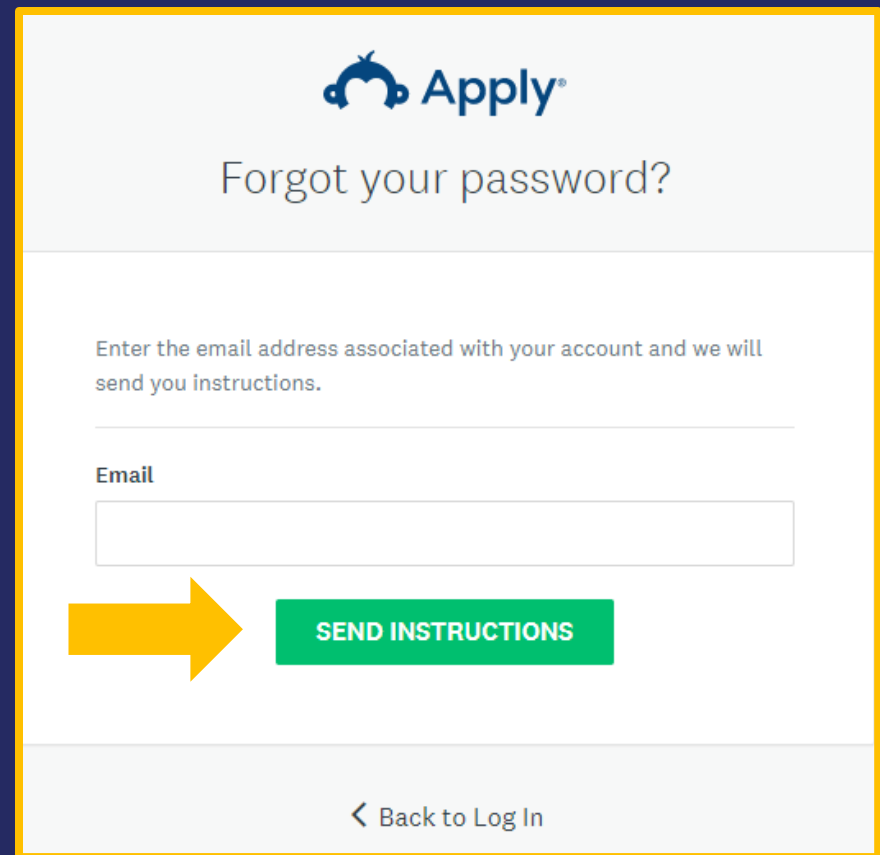
1.2 User's email address will need to be verified.



2. Existing Survey Monkey Apply Account but can't recall password



The screenshot shows the Apply login interface. At the top is the Apply logo. Below it, the text "Log in with" is followed by three social media login buttons: Facebook (f), Twitter, and Google (G). A horizontal line with "OR" in the center separates these from the standard login fields. There are two input fields: "Email" and "Password". The password field has a small eye icon on the right. A yellow arrow points from the "Forgot your password?" link, located below the password field, to the right-hand screenshot.




The screenshot shows the "Forgot your password?" page. It features the Apply logo at the top. The main heading is "Forgot your password?". Below this, a message reads: "Enter the email address associated with your account and we will send you instructions." There is an empty input field for the email address. A yellow arrow points from the left-hand screenshot to the "SEND INSTRUCTIONS" button, which is a green button with white text. At the bottom of the page, there is a link that says "< Back to Log In".


3. Select the 2023-26 RFP Competition.

No applications.




Please choose a program from our program listings page to get started



[View programs](#)




Programs

Search programs..   

2023-2026 Public Charter School Progra...

Accepting applications from Mar 6 2023 08:00 AM (EST) to Mar 17 2023 05:00 PM (EDT)

2023-2026 Florida Public Charter School Grant Program RFP Competition for New Operators



[MORE >](#)

1 - 1 of 1 Programs

4. To start the application, click Apply.



2023-2026 Public Charter School Program Grant (CSP)
Planning, Program Design and Implementation for New Operators

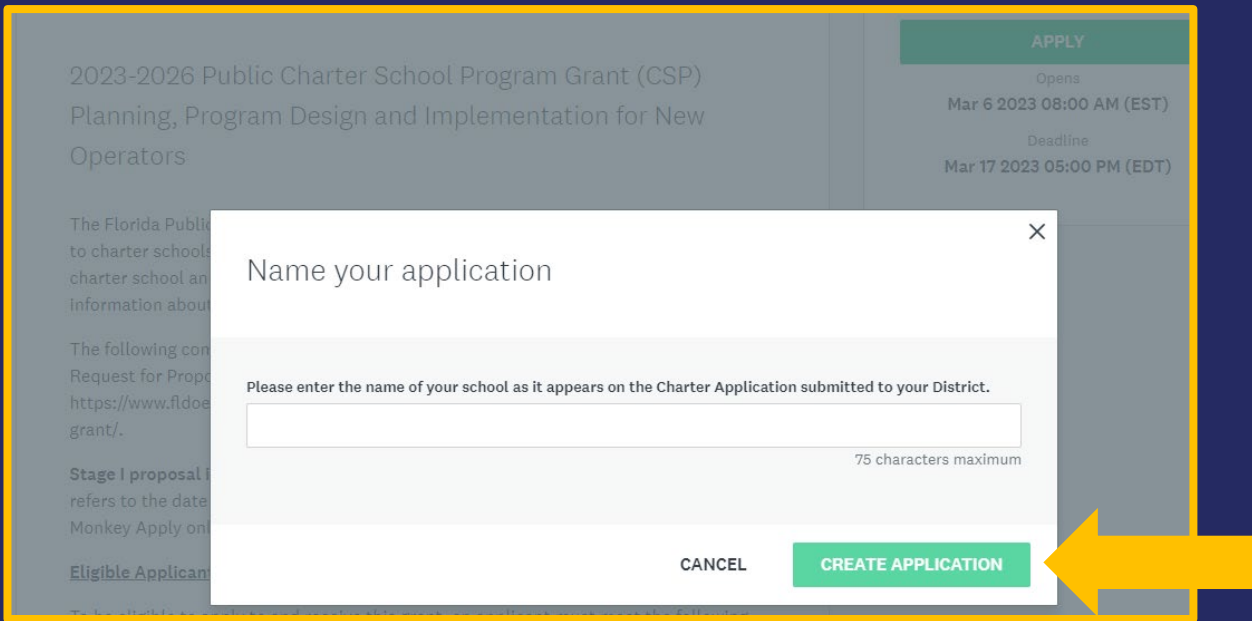
The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for planning, program design, and initial implementation of the charter school and for supporting the dissemination of successful practices and other information about charter schools.

APPLY

Opens
Mar 6 2023 08:00 AM (EST)

Deadline
Mar 17 2023 05:00 PM (EDT)

5. Enter the school's name as it appears on the charter application submitted to your district.



2023-2026 Public Charter School Program Grant (CSP)
Planning, Program Design and Implementation for New Operators

The Florida Public Charter Schools Grant Program (CSP) is a competitive grant awarded to charter schools for planning, program design, and initial implementation of the charter school and for supporting the dissemination of successful practices and other information about charter schools.

The following content is a Request for Proposal for the CSP grant.
<https://www.fdoe.org/charter-grant/>.

Stage I proposal information refers to the date of the application.
Monkey Apply online.

Eligible Applicants

APPLY

Opens
Mar 6 2023 08:00 AM (EST)

Deadline
Mar 17 2023 05:00 PM (EDT)

Name your application

Please enter the name of your school as it appears on the Charter Application submitted to your District.

75 characters maximum

CANCEL **CREATE APPLICATION**

6. Home page.

Florida Department Of Education

Programs My Applications Test Application

Application Status Indicator →

0 of 38 required tasks complete

Last edited: Mar 6 2023 12:52 PM (EST)

REVIEW SUBMIT

Deadline: Mar 17 2023 05:00 PM (EDT)

TA Test Application (Owner)

Add collaborator

Test Application

ID: 2023-0000000003

APPLICATION ACTIVITY

Your tasks

- Eligibility Form >
- Overview Form >
- Charter School Application >
- Attachment A: Evidence of teacher and parental support for conversion >
- Attachment B: Sample daily school schedule and annual school calendar >







← List of Tasks

7. Complete each task.

Incomplete Task →

[← Back to application](#)

2023-2026 Public Charter School Pro...
Test Application
ID: 2023-0000000003


-  Eligibility Form →
-  Overview Form
-  Charter School Application
-  Attachment A: Evidence of teacher and parental support for conversion
-  Attachment B: Sample daily school schedule and annual school calendar
-  Attachment C: Sample

0 of 38 required tasks complete

Last edited: Mar 6 2023 12:52 PM (EST)

REVIEW **SUBMIT**

Deadline: Mar 17 2023 05:00 PM (EDT)

 Eligibility Form ⋮

Eligibility Form

To be eligible to receive this grant, an applicant must meet the following criteria:

- Submitted a charter school application to its Sponsor (district) using the new model charter school application (Form IEPC-M1, adopted February 2016)

Applicants must also meet one of the following criteria:

- Charter application has been approved by its Sponsor; or
- Charter application has been denied and applicant has a pending appeal.

Only those charter schools that are approved by their Sponsor will be eligible to receive funds under this grant.

Does the applicant meet the eligibility criteria above?

Yes

No

Mark as Complete to finish task ↓

SAVE & CONTINUE EDITING **MARK AS COMPLETE**

Tasks may be downloaded, reset, or edited before the application is submitted.

The screenshot displays a task management interface. On the left is a sidebar with a list of tasks: 'Eligibility Form' (checked), 'Overview Form', 'Charter School Application', 'Attachment A: Evidence of teacher and parental support for conversion', 'Attachment B: Sample daily school schedule and annual school calendar', and 'Attachment C: Sample'. A progress bar shows '1 of 38 required tasks complete'. At the bottom of the sidebar are 'REVIEW' and 'SUBMIT' buttons, and a 'Deadline: Mar 17 2023 05:00 PM (EDT)'. The main content area shows the 'Eligibility Form' task, which is completed (Mar 6 2023 01:03 PM (EST)). A dropdown menu is open, showing 'Download', 'Reset', and 'Edit' options. A yellow arrow points to the menu icon, and three yellow arrows point to the 'Download Task', 'Reset Task', and 'Edit Task' labels on the right.

2023-2026 Public Charter School Pro...

Test Application
ID: 2023-0000000003

✓ Eligibility Form

○ Overview Form

○ Charter School Application

○ Attachment A: Evidence of teacher and parental support for conversion

○ Attachment B: Sample daily school schedule and annual school calendar

○ Attachment C: Sample

1 of 38 required tasks complete

Last edited: Mar 6 2023 01:03 PM (EST)

REVIEW SUBMIT

Deadline: Mar 17 2023 05:00 PM (EDT)

✓ Eligibility Form
Completed Mar 6 2023 01:03 PM (EST)

Eligibility Form

To be eligible to receive this grant, an applicant must meet the following criteria:

- Submitted a charter school application to its Sponsor (district) using the new model charter school application (Form IEPC-M1, adopted February 2016)

Applicants must also meet one of the following criteria:

- Charter application has been approved by its Sponsor; or
- Charter application has been denied and applicant has a pending appeal.

Only those charter schools that are approved by their Sponsor will be eligible to receive funds under this grant.

Does the applicant meet the eligibility criteria above?

Yes

Download Task

Reset Task

Edit Task

8. Submit the application.

Completed Task →

38 of 38 required tasks complete

Last edited: Mar 5 2023 09:06 PM (EST)

REVIEW **SUBMIT**

Deadline: Mar 17 2023 05:00 PM (EDT)

NL Nicolle Leider (Owner)
nicolle.leider@gmail.com

Add collaborator

2023-2026 Public Charter School... [🔗](#) 👁️ Preview ⋮

Test Application

ID: 2023-0000000002

APPLICATION ACTIVITY

Your tasks

- ✓ Eligibility Form
Completed on: Mar 5 2023 08:18 PM (EST) >
- ✓ Overview Form
Completed on: Mar 5 2023 08:37 PM (EST) >
- ✓ Charter School Application
Completed on: Mar 5 2023 08:45 PM (EST) >
- ✓ Attachment A: Evidence of teacher and parental support for conversion
Completed on: Mar 5 2023 08:45 PM (EST) >
- ✓ Attachment B: Sample daily school schedule and annual school calendar
Completed on: Mar 5 2023 08:45 PM (EST) >
- ✓ Attachment C: Sample curriculum scope and sequence
Completed on: Mar 5 2023 08:46 PM (EST) >
- ✓ Attachment D: Reading curriculum
Completed on: Mar 5 2023 08:45 PM (EST) >
- ✓ Attachment E: Pupil progression plan
Completed on: Mar 5 2023 08:47 PM (EST) >



9. Application Submission Confirmation

38 of 38 required tasks complete

2023-2026 Public Charter School... [Preview](#)

Test Application

ID: 2023-0000000002

APPLICATION ACTIVITY

REVIEW SUBMIT

Last edited: Mar 5 2023 09:06 PM (EST)

Deadline: Mar 17 2023 05:00 PM (EDT)

NL Nicolle Leider (Owner)
nicolle.leider@gmail.com

Add collaborator

Submit application

Please confirm submission of your application.

If you wish to take a look at the application before submitting, please **Review** it.

CANCEL REVIEW **SUBMIT**

Attachment: Sample daily school schedule and annual school calendar
Completed on: Mar 5 2023 08:45 PM (EST)

Attachment: ...
Completed on: ...

✓

Application Submitted!

Thank you. The application for the Charter School Program (CSP) grant has been submitted.

[Go to My Applications](#)

OR

[View more Programs](#)



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Quick Tips & Reminders

Quick Tips

- Upload attachments as a single clear PDF document.
 - When possible, create a PDF instead of scanning a printed document.
- System locks on **March 17, 2023, 5:00 pm ET**
 - Application submissions or changes to applications will not be accepted after this deadline.

Reminders

- Email questions to: charterschoolgrant@fldoe.org
- Submit RFP questions by **Friday, March 10, 2023.**
- Submit Stage I proposal must be submitted through Survey Monkey Apply by **Friday, March 17, 2023** at 5:00 pm ET.



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Thank you for participating.

Contact us at charterschoolgrant@fldoe.org