



## Weekly Memo

### Rule Activity

#### Notice of Rule Development

The following rule will have a rule development workshop on **January 25, 2024**. Participants may join via the Microsoft Teams link listed in the notice. To submit comments for the following rule, go to the Florida Department of Education (FDOE) [State Board Rules Under Review web page](#):

- Rule [6A-1.09401](#), Florida Administrative Code (F.A.C.), Student Performance Standards

### Job Vacancies

#### Position Available at the Florida Instructional Materials Center for the Visually Impaired (FIMC-VI)

FIMC-VI is currently seeking a braille and accessible assessments specialist (BAAS). FIMC-VI staff assist with coordinating all aspects of braille versions of statewide assessments in collaboration with the FDOE, Bureau of K-12 Student Assessment and Test Development Center. The BAAS will collaborate with the existing BAAS to conduct item reviews, proofread braille versions of statewide assessments, provide timely reports, and meet all deadlines indicated by the Bureau of K-12 Student Assessment. This position requires Florida teacher certification in visual impairments and three years of teaching experience. Additionally, due to the complex nature of the braille and tactile graphics reviews, the BAAS must be able to read contracted and uncontracted Unified English Braille (UEB) quickly and precisely. Knowledge of both UEB Math/Science and Nemeth is preferred. This is a 12-month, eight-hour per day position and requires travel to attend state and national assessment meetings, as well as the ability to provide webinars and trainings for teachers of students with visual impairments as related to braille and assessment. FIMC-VI is currently located in Tampa. Due to the secure nature of testing materials and the need to perform assessment-related tasks onsite, the applicants must be local to the area. The full job description can be found at [Spec, Braille Assessment - Frontline Recruitment \(applitrack.com\)](#). The application deadline is **January 19, 2024**. For questions, contact Liz Anderson at [eanderson@fimcvi.org](mailto:eanderson@fimcvi.org) or 813-837-7826.

## Position Available with the Multiagency Network for Students with Emotional/Behavioral Disabilities (SEDNET)

SEDNET, a discretionary project of the Bureau of Exceptional Education and Student Services, is seeking a coordinator for the SEDNET 2B Region. SEDNET 2B serves Franklin, Gadsden, Jefferson, Leon, Liberty, and Wakulla counties. The position is supported by the Putnam County School District. The application is open until filled. To view the job description and apply, go to <https://www.putnamschools.org/page/employment>. Under the “Apply” section, click on the link to view current job openings. Once the new page opens, click on the link to view current job openings in the “Search Current Job Openings” box. You will then see “Coordinator, SEDNET-ISR D,” which you can double click to open the position information and apply by clicking on “Apply for Selected Position(s)” in the upper-right-hand corner. If you have questions pertaining to the job description, contact Charlene Grecsek at [cgrecsek@usf.edu](mailto:cgrecsek@usf.edu) or 727-314-3906. If you need assistance accessing the application, contact Chastity Lee at [leec@nefec.org](mailto:leec@nefec.org) or 386-329-3894.

## Informational Items

### Spring 2024 Statewide Assessments Information

#### Test Administration Manual

The [Spring/Summer 2024 Test Administration Manual](#) is now available on the portal. This manual is produced in an online version only and provides policy information and scripts for all computer-based test administrations, including:

- Benchmarks for Excellent Student Thinking (B.E.S.T.) Writing
- End of Courses
- Florida Assessment of Student Thinking (FAST) PM3:
  - Reading Grades 3 through 10
  - Mathematics Grades 3 through 8
- FAST ELA Reading Retake
- Florida Civics Literacy Exam (FCLE)
- Florida Standards Assessment (FSA) Retakes
- Science Grades 5 and 8

#### Updated Accommodations Guide

All accommodated paper-based test information has been moved to the updated [2023-2024 Statewide Assessments Accommodations Guide](#). Schools administering tests with accommodations, including any regular print, large print, one item per page, or braille administrations will reference both the manual and the accommodations guide. Scripts for paper-based and computer-based accommodations will be posted separately on the portal. Also included in the Accommodations Guide is Appendix A, which includes all paper-based materials return instructions.

#### New Test Administration Resources Portal Pages

A new Test Administration Resources page has been added to each portal to ensure school staff can easily find the resources they need for administering tests. These pages will house items such as manuals, user guides, scripts, forms and signs. As additional resources are finalized for spring testing, these pages will be updated. The pages can be found on the FSA portal as follows:

- [FAST](#)
- [B.E.S.T./EOC/FCLE/FSA/Science](#)

## **Continued Support for Immigrant Students**

The FDOE has issued a memorandum regarding the [continued support for immigrant students](#).

## **Amendments to Rule 6A-1.09412, F.A.C., Course Requirements - Grades K-12 Basic and Adult Secondary Programs, Regarding Personal Financial Literacy and Money Management**

The FDOE has issued a memorandum regarding the [amendments to Rule 6A-1.09412, F.A.C., regarding personal financial literacy and money management](#).

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***Bureau Chief***



For more information, contact  
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