

# FLORIDA DEPARTMENT OF EDUCATION



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July 12, 2010

Mr. Bill Brumfield, Superintendent  
Jefferson County School District  
575 South Water Street  
Monticello, Florida 32344-1373

Dear Superintendent Brumfield:

The Bureau of Exceptional Education and Student Services is in receipt of your district's response to the preliminary findings of its 2009–10 Exceptional Student Education (ESE) Compliance Self-Assessment. This letter and the attached document comprise the final report for Jefferson County School District's 2009–10 Spring Cycle Level 2 self-assessment monitoring process.

The self-assessment system is designed to address the major areas of compliance related to the State Performance Plan (SPP)/Annual Performance Report (APR) required under the Individuals with Disabilities Education Act (IDEA). SPP Indicator 15, Timely Correction of Noncompliance, requires that the state identify and correct noncompliance **as soon as possible, but in no case later than one year from identification**. While any incident of noncompliance is of concern, in accordance with the language in SPP Indicator 15, the Bureau's current monitoring system considers the timeliness of correction of noncompliance to be of greatest significance.

The results of district self-assessments are included in the State's APR and are used to inform oversight activities, including the selection of districts for on-site monitoring, and the local education agency (LEA) determinations required under Section 300.603, Title 34, Code of Federal Regulations, which result in districts being identified as "meets requirements," "needs assistance," "needs intervention," or "needs substantial intervention."

On April 19, 2010, the preliminary report of findings from the 2009-10 Spring Cycle Level 2 self-assessment process was released to your district's ESE Director. The preliminary report detailed student-specific incidents of noncompliance that required immediate correction. Districts were required to correct all student-specific noncompliance and to provide evidence to the Bureau no later than June 18, 2010. In addition, the preliminary report identified any standards for which the noncompliance was considered systemic (i.e., evident in  $\geq 25\%$  of the records reviewed).

**BAMBI J. LOCKMAN**  
*Chief*

*Bureau of Exceptional Education and Student Services*

Superintendent Brumfield  
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**Your district had systemic findings for which a corrective action plan (CAP) was required.** Jefferson County School District's CAP was submitted to the Bureau for review and approval. We look forward to receiving the district's report on their results no later than **February 21, 2011**. Your district's adherence to this schedule is required in order to ensure correction of systemic noncompliance within a year as required by the Office of Special Education Programs (OSEP) and Florida's SPP.

*In its 2009–10 Spring Cycle Level 2 self-assessment, Jefferson County School District assessed 31 standards. One or more incidents of noncompliance were identified on six of those standards (19.4%). The following is a summary of the district's timely correction of student-specific incidents of noncompliance:*

**Correction of Noncompliance by Student**

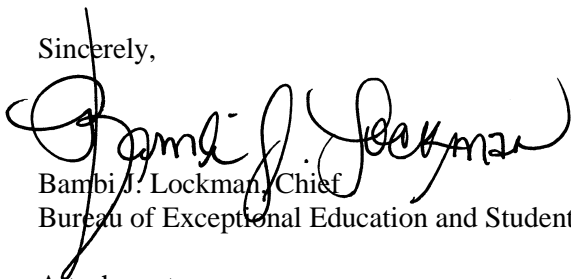
	<b>Number</b>	<b>Percentage</b>
Records Reviewed/Protocols Completed	5	-
Total Items Assessed	155	-
Noncompliant	10	6.5%
Timely Corrected	10	100%

The attached *Jefferson County District Summary Report: Findings of Noncompliance by Standard* contains a summary of the findings reported by the individual standard or regulation assessed. In the event there were systemic findings of noncompliance on specific standards that required the development of a CAP, those items are designated by shaded cells.

We understand that the implementation of this self-assessment required a significant commitment of resources and appreciate the time and attention your staff has devoted to the process thus far.

If you have questions regarding this process, please contact your assigned district liaison for monitoring or Patricia Howell, Program Director, at (850) 245-0476 or via electronic mail at [patricia.howell@fldoe.org](mailto:patricia.howell@fldoe.org).

Sincerely,



Bambi J. Lockman, Chief  
Bureau of Exceptional Education and Student Services

Attachment

cc: Kelvin Norton  
Frances Haithcock  
Mary Jane Tappen  
Kim C. Komisar  
Patricia Howell  
Vicki L. Eddy  
Sheryl Sandvoss

Florida Department of Education  
Bureau of Exceptional Education and Student Services

2009 – 2010 Self-Assessment  
Spring Cycle Level 2  
Jefferson County District Summary Report: Findings of Noncompliance by Standard

This report provides a summary of the district's results and must be used when developing a corrective action plan. Results are reported by standard, with systemic noncompliance (occurrence in  $\geq 25\%$  of possible incidents) indicated as appropriate. See the *Student Report: Incidents of Noncompliance* for student-specific findings. Results are based on the following:

Number of IE protocols completed: 5  
Number of standards per IE: 21  
Number of InD disabilities completed: 5  
Number of standards per InD: 10

Total number of protocols: 5  
Total number of standards: 155  
Total number of incidents of noncompliance (NC): 10  
Overall % incidents of noncompliance: 6.5%

Percent of noncompliance is calculated as the # of incidents of noncompliance for a given standard divided by the # of protocols reviewed for that standard, multiplied by 100.

\* Correctable for the student(s): A finding for which immediate action can be taken to correct the noncompliance.

\*\* Individual CAP: For a finding which cannot be corrected for an individual student, a corrective action plan (CAP) is required to address how the district will ensure future compliance; this plan will be limited in scope, based on the nature of the finding.

\*\*\* Systemic CAP: For a finding of noncompliance on a given standard that occurs in  $\geq 25\%$  of possible incidents, a corrective action plan (CAP) is required to ensure future compliance; this plan must address the systemic nature of the finding and will be broader in scope than an individual CAP.

Note: In the event that there is a systemic finding of noncompliance on a standard that requires an individual CAP, only a systemic CAP is required.

**Florida Department of Education  
Bureau of Exceptional Education and Student Services**

**2009 – 2010 Self-Assessment  
Spring Cycle Level 2  
Jefferson County District Summary Report: Findings of Noncompliance by Standard**

Noncompliance (NC)		*Correctable for the Student(s)	**Individual CAP	# NC	% NC	***Systemic CAP
IE-3	<p>For a school-aged student, existing data in the student's educational record related to the following were reviewed:</p> <ul style="list-style-type: none"> <li>• Social</li> <li>• Psychological</li> <li>• Medical</li> <li>• Achievement</li> <li>• Attendance</li> <li>• Anecdotal</li> <li>• Assessments</li> </ul> <p>For a PreK student, existing data related to the following were reviewed:</p> <ul style="list-style-type: none"> <li>• Social</li> <li>• Psychological</li> <li>• Medical</li> </ul> <p>(Rule 6A-6.0331(1)(c) and (2)(a), F.A.C.)</p>		X	1	20.0%	
IE-4	<p>Screening for hearing and vision were conducted for a PreK or school-age student for the purpose of ruling out sensory deficits. Additional screenings to assist in determining interventions may be conducted, as appropriate. (Rule 6A-6.0331(1)(d) and (2)(b), F.A.C.)</p>		X	2	40.0%	X
IE-5	<p>Evidence-based interventions addressing the identified areas of concern were implemented in the general education environment. (Rule 6A-6.0331(1)(e), F.A.C.)</p>		X	1	20.0%	
IE-6	<p>Ongoing progress monitoring measures of academic and/or behavioral areas of concern were collected and shared with parents in an understandable format. (Rule 6A-6.0331(1)(e), F.A.C.)</p>		X	2	40.0%	X

Noncompliance (NC)		*Correctable for the Student(s)	**Individual CAP	# NC	% NC	***Systemic CAP
IE-13	The evaluation was conducted within 60 school days (cumulative) that the student is in attendance after the district's receipt of parental consent for evaluation. (Rule 6A-6.0331(3)(d), F.A.C.)		X	3	60.0%	X
InD-6	The level of adaptive functioning is more than 2 standard deviations below the mean on the adaptive behavior composite or on two out of three domains on a standardized test of adaptive behavior. (Rule 6A-6.03011(4)(b), F.A.C.)	X		1	20.0%	