

FLORIDA DEPARTMENT OF EDUCATION



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April 25, 2014

Terry L. Huddleston, Superintendent
Columbia County School District
372 W. Duval Street
Lake City, Florida 32055

Dear Superintendent Huddleston:

This letter is to inform you of findings of noncompliance related to Columbia County School District's 2013–14 exceptional student education self-assessment monitoring process, including validation by bureau staff and reassessment by the district. Records were reviewed for Secondary Transition, Individual Educational Plan Implementation and Restraint and Seclusion. Findings of noncompliance were identified for Secondary Transition. Two prongs of correction are required: student-specific correction and demonstration of 100 percent compliance. Your district has completed the first prong (the required student-specific correction).

Demonstration of 100 percent compliance (the second prong of correction) must be provided to the bureau no later than January 8, 2015. In order to assist the district to reach 100 percent compliance on all of the targeted standards, a corrective action plan (CAP) must be developed to address the root cause(s) of the noncompliance. This CAP is required to be submitted via the General Supervision Website and must include, at a minimum, (1) a description of activities to be implemented, (2) the resources to be accessed or allocated to implement the plan, and (3) assessment on the targeted standards. This assessment is to be conducted on a sample of records on a monthly basis until 100 percent compliance is achieved. If the second prong of correction is not completed by January 8, 2015, the district's local educational agency determination could be affected.

In addition to the self-assessment referenced above, a Matrix of Services review was required. Columbia County School District was required to review five matrices for students reported at the 254 or 255 cost factors for weighted funding through the Florida Education Finance Program. Cost factor discrepancies were found in three of those records. Verification of correction was submitted by your school district.

PAM STEWART

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325 W. GAINES STREET • SUITE 1502 • TALLAHASSEE, FL 32399-0400 • 850-245-0509 • [www.fl DOE.org](http://wwwfldoe.org)

Superintendent Huddleston
April 25, 2014
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The following is a summary of the school district's timely correction of student-specific findings of noncompliance:

Noncompliance by Student

	Number of Items	Percentage
Total Items Assessed	169	--
Noncompliant	16	9.5%
Timely Corrected	16	100%

We understand that the implementation of this self-assessment requires a significant commitment of resources, and we appreciate the time and attention your staff has devoted to the process thus far. If you have questions regarding this process, please contact your assigned district liaison for monitoring or Patricia Howell, program director, at 850-245-0476 or via email at patricia.howell@fldoe.org.

Sincerely,



Pam Stewart

PS/mvt

cc:	Robin Talley Lynn Jamison Mary Jane Tappen	Monica Verra-Tirado Cathy Bishop Patricia Howell	Amelia Faith Bowman Anne Bozik Judith White
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