

FLORIDA DEPARTMENT OF EDUCATION



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Pam Stewart
Commissioner of Education

April 25, 2014

Sandra C. Himmel, Superintendent
Citrus County School District
1007 West. Main Street
Inverness, Florida 34450

Dear Superintendent Himmel:

This letter is to inform you of findings of noncompliance related to Citrus County School District's 2013–14 exceptional student education self-assessment monitoring process, including validation by bureau staff and reassessment by the district. Records were reviewed for Secondary Transition, Individual Educational Plan Implementation, Department of Juvenile Justice and Restraint and Seclusion. Findings of noncompliance were identified for Secondary Transition, Department of Juvenile Justice and Restraint and Seclusion. Two prongs of correction are required: student-specific correction and demonstration of 100 percent compliance. Your district has completed the first prong (the required student-specific correction).

Demonstration of 100 percent compliance (the second prong of correction) must be provided to the bureau no later than January 8, 2015. In order to assist the district to reach 100 percent compliance on all of the targeted standards, a corrective action plan (CAP) must be developed to address the root causes(s) of the noncompliance. This CAP is required to be submitted via the General Supervision Website and must include, at a minimum, (1) a description of activities to be implemented, (2) the resources to be accessed or allocated to implement the plan, and (3) assessment on the targeted standards. This assessment is to be conducted on a sample of records on a monthly basis until 100 percent compliance is achieved. If the second prong of correction is not completed by January 8, 2015, the district's local educational agency determination could be affected.

In addition to the self-assessment referenced above, a Matrix of Services review was required. Citrus County School District was required to review five matrices for students reported at the 254 or 255 cost factors for weighted funding through the Florida Education Finance Program. No cost factor discrepancies were found in those records.

PAM STEWART
CHANCELLOR OF PUBLIC SCHOOLS

Superintendent Himmel
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The following is a summary of the school district's timely correction of student-specific findings of noncompliance.

Noncompliance by Student

	Number of Items	Percentage
Total Items Assessed	394	--
Noncompliant	36	9.1%
Timely Corrected	36	100%

Results of districts' self-assessments may be used to inform general supervision activities, including the selection of districts for on-site monitoring and the local educational agency determinations required under section 300.603, Title 34, Code of Federal Regulations.

We understand that the implementation of this self-assessment requires a significant commitment of resources, and we appreciate the time and attention your staff has devoted to the process thus far. If you have questions regarding this process, please contact your district liaison for monitoring or Patricia Howell, program director, at 850-245-0476 or via email at patricia.howell@fldoe.org.

Sincerely,



Pam Stewart

PS/mvt

cc: Nancy Haynes
Mary Jane Tappen
Monica Verra-Tirado

Cathy Bishop
Patricia Howell
Jacqueline Roumou

Anne Bozik
Judith White