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Division of Career and Adult Education



November 8, 2010

MEMORANDUM

TO: Eligible Recipients of Section 131 (Secondary) and Section 132 (Postsecondary) Perkins IV Federal Career and Technical Education Funds Authorized by Public Law 109-270

FROM: Loretta Costin, Chancellor, Division of Career and Adult Education

SUBJECT: Perkins IV Technical Skill Attainment Request Window

During the months of November and December, the Division of Career and Adult Education will accept preliminary requests for additions to the **2011-2012 Perkins IV Technical Skill Attainment Inventories** (secondary, postsecondary-clock hour and postsecondary-college credit). As you may recall, these inventories are composed of evaluation instruments (industry certifications, state and federal licensures, third-party-developed assessments) that are deemed valid and reliable for reporting technical skill attainment (2S1, 1P1, 1A1) as required by Perkins IV.

The criteria for adoption of an evaluation instrument is that it be a valid and reliable measurement directly related to the learning outcomes of an occupational program and considered occupationally specific. In addition, the evaluation instrument requires a minimum of 150 hours of instruction or the equivalent of three credit hours.

The following forms of assessment may be accepted to measure technical skill attainment:

1. federal or state regulatory agency-developed assessment instrument leading to licensure
2. industry-developed assessment instrument leading to industry certification
3. industry-developed end of program assessments
4. proprietary company-developed assessment instrument leading to certification of proficiency in one or more company product
5. third-party-developed assessment instrument

Perkins eligible recipients
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Please use the attached Excel form to submit requests no later than December 30, 2010. You may view existing program linkages on the Final 2010-2011 Perkins IV Technical Skill Attainment Inventories at: http://www.fldoe.org/workforce/perkins/perkins_resources.asp. If you need further assistance, please contact Kathleen Taylor at 850-245-9062 or via e-mail at kathleen.taylor@fldoe.org.

Thank you.

LC/kt

Attachments:

1. 2011-12 Perkins IV Technical Skill Attainment Request Form (Excel document)
2. Directions for Completing the 2011-12 Technical Skill Attainment Request Form