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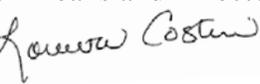
Dr. Eric J. Smith
Commissioner of Education

Loretta Costin, Chancellor
Division of Career and Adult Education



June 2, 2011

MEMORANDUM

TO: Adult Education Deans and Directors
FROM: Loretta Costin 
SUBJECT: Professional Development Opportunities

In our ongoing effort to provide relevant professional development opportunities for adult educators in 2011-2012, we need your assistance to identify and prioritize topics that are needed in your district or college. Once the survey results are compiled, a statewide professional development plan for 2011-2012 will be developed.

Please take a few moments to complete the SurveyMonkey at <http://www.surveymonkey.com/s/FloridaPDTraining2011-2012> no later than June 23. We want only one response from each district or college. Adult education deans and directors are requested to do the following:

1. Contact your principals/administrators to determine your top training priorities for the year.
2. Complete the survey and send only one response from your district or college.
3. Please check the top three choices that are needed at your district or college.

Thank you for taking time to complete the survey. If you have any questions, please contact Zelda Rogers at 850-245-9906 or at Zelda.Rogers@fldoe.org.

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