

FLORIDA DEPARTMENT OF EDUCATION



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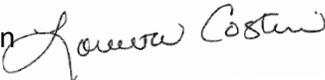
Loretta Costin, Chancellor
Division of Career and Adult Education



June 14, 2011

MEMORANDUM

TO: District Career and Technical Education Directors
District Technical Center Directors
Florida College Occupational Deans

FROM: Loretta Costin 

SUBJECT: Instructional Hours Calculation for the Industry Certification Funding List

The implementation of changes to the Florida Education Finance Program (FEFP) funding component of the Career and Professional Education Act requires the Department to calculate the number of instructional hours, including work experience hours, for industry certification on the annual "Industry Certification Funding List." Section 33 of the Chapter 2011-055, Laws of Florida, contains the statutory changes to funding which require the instructional hours calculation (see changes to s. 1011.62(1)(o) which can be accessed through the following link: http://laws.flrules.org/files/Ch_2011-055.pdf).

The Division of Career and Adult Education program staff have completed an initial review of all industry certifications that will be recommended to the State Board of Education for the "2011-12 Industry Certification Funding List." This review was conducted using one of the following methods:

1. Instructional hours identified by the certifying agency or,
2. Alignment of statewide curriculum frameworks to the competencies required for the industry certification based on a review by the Division of Career and Adult Education. This process shall include a review of standards adopted by the State Board of Education in the curriculum framework for the secondary and postsecondary programs that align with the certification.

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Attached is a summary of the instructional hours calculation for your review.

The Division will host a two-hour conference call, during which participants may provide comments and feedback on the calculated instructional hours. On this call, the division will go through each certification on the funding list and provide an opportunity for comment on each certification. Conference call details are as follows:

Date: June 22, 2011

Time: 2:00 p.m., EDT

Conference Call: 1-888-808-6959

Conference Code: 2459001

If you would like to provide comments in writing regarding the instructional hours, please send an e-mail to Tara McLarnon at tara.mclarnon@fldoe.org. If you have questions regarding the attachment, please contact Kathleen Taylor at kathleen.taylor@fldoe.org or 850-245-9062. If you have questions regarding the law or the State Board of Education rule for the industry certification process, please contact Tara Goodman at tara.goodman@fldoe.org or Tara McLarnon at tara.mclarnon@fldoe.org or via phone at 850-245-9001.

Thank you.

LC/tgg

Attachment