

FLORIDA DEPARTMENT OF EDUCATION



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Memorandum Number 08-2012-06



September 1, 2011

MEMORANDUM

TO: District IPEDS Reports Coordinators

FROM: Judith Thompson 

THROUGH: Trina Condo

SUBJECT: New Requirements for Federal IPEDS Reporting of Vocational/Technical Program Completions and Enrollments

At the summer WEDDAC session, Judith Thompson of the Community College and Technical Center Management Information Systems (CCTCMIS) discussed the Integrated Postsecondary Education Data Systems (IPEDS) federal data collection process for reporting Completions and Enrollments. As a follow-up to that discussion, CCTCMIS is once again extending the offer to upload the completions and enrollment data on your behalf. The intent is to reduce the burden of additional data reporting at the local level. We are already providing this support for the Florida College System.

The IPEDS process allows your institution's IPEDS Keyholder to review, approve, or modify data for a period of one month following the initial upload. Keyholders can provide the IPEDS reports to you and your superintendant so you have the opportunity to review and approve the results. The CCTCMIS IPEDS State Coordinator provides support to Florida institutions.

Please indicate your collection preference using the All-In-1 District Certification form (instructions on how to use this form are attached). All certification forms must be signed by your superintendent and are due back to CCTCMIS no later than **5:00 PM, September 21, 2011**.

TRINA CONDO

Bureau Chief, Community College and Technical Center Management Information Systems

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IPEDS has instituted several changes for reporting Enrollments and Completions. In particular they have eliminated the possibility for districts to report partial completers. Please keep this in mind as you review your data sets following uploads.

If you have any questions concerning this information request, please contact me at: (850) 245-9506 or judith.thompson@fldoe.org.

Attachment: All 1 District Certification.doc

c: District Superintendents (selected)
District IPEDS Keyholders